

**Department of Licensing and Regulatory Affairs
Bureau of Professional Licensing**

**Medical Marihuana Operation and Oversight Grants
For County Law Enforcement Offices**

2017 Grant Application Information and Instructions

1. The Michigan Legislature has appropriated a total of \$3 million dollars for the Medical Marihuana Operation and Oversight Grants. These grants, which are available to county law enforcement offices, will only be approved by the Department of Licensing and Regulatory Affairs Bureau of Professional Licensing for the education, communication, and enforcement of the Michigan Medical Marihuana Act, 2008 IL, MCL 333.26421 to 333.26430.
2. The completed Medical Marihuana Operation and Oversight grant application must be received electronically no later than **January 1, 2017** at the following email address: **Kerry Ryan Przybylo**, Przybylok@michigan.gov.
3. The amount of funds available to each county are posted on the department website. Potential grant amounts are calculated based on the proportion of the number of registry identification cards issued or renewed in the county as of **September 30, 2016**.
4. A county law enforcement office may distribute discretionary grants to municipal law enforcement agencies for the operation and oversight of the Michigan Medical Marihuana Program pursuant to Section 6(1) of the Michigan Medical Marihuana Act, 2008 IL 1, MCL 333.26426. If a county law enforcement office distributes discretionary grants to municipal law enforcement agencies, the county law enforcement office agrees to require the receiving municipal law enforcement agency to provide a report on how the discretionary grant was spent.
5. The county law enforcement office must submit **financial status reports** to the Department of Licensing and Regulatory Affairs on **April 1, 2017**, **July 1, 2017**, and **September 15, 2017**. The required reports from any municipal law enforcement agency that received a discretionary grant must be included in the county law enforcement office's report. (The Financial Status Report form is attached to this application).
6. On **September 15, 2017**, a **final report** must be submitted detailing how the total grant was expended. The final report should include:
 - A summary of the project implementation plan and any deviations from the original project as proposed.
 - Accomplishments and problems experienced while carrying out the project activities.
 - Coordinated efforts with other organizations to complete the project.
 - Impacts, anticipated and unanticipated, experienced as a result of the project implementation.
 - Financial expenditures of grant money and other contributions to the project, in-kind and/or direct funding.
 - Any experience in applying the project products and anticipated "next steps."
 - Actual budget expenditures compared to the budget in the agreement and the reason for any discrepancies.

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Questions regarding the Medical Marihuana Operation and Oversight Grants to County Law Enforcement Offices are to be directed to the Department of Licensing and Regulatory Affairs, Bureau of Professional Licensing, **Kerry Ryan Przybylo at (517) 335-6145 or by email to Przybylok@michigan.gov**.

The Department of Licensing and Regulatory Affairs is only responsible for processing grant applications that meet the requirements as set forth by Section 902 of PA 268 of 2016, the expending of grant funds, and the compiling of the required reports.

**Medical Marihuana Operation and Oversight Grants
For County Law Enforcement Offices
PA 268 of 2016 (Section 902)**

Sec. 902. (1) The department shall expend the funds appropriated in part 1 for medical marihuana operation and oversight grants for grants to county law enforcement offices for the operation and oversight of the Michigan medical marihuana program pursuant to section 6(l) of the Michigan medical marihuana act, 2008 IL 1, MCL 333.26426. These grants shall be distributed proportionately based on the number of registry identification cards issued to or renewed for the residents of each county whose county law enforcement office applied for a grant under subsection (2). For the purposes of this subsection, operation and oversight grants are for education, communication, and enforcement of the Michigan medical marihuana act, 2008 IL 1, MCL 333.26421 to 333.26430.

(2) No later than December 1, the department shall post a listing of potential grant money available to each county law enforcement agency on its website. In addition, the department shall work collaboratively with county law enforcement agencies, the Michigan Sheriff's Association, and other representative law enforcement organizations regarding the availability of these grant funds. A county law enforcement agency requesting a grant shall apply on a form developed by the department and available on the website. The form shall contain the county law enforcement agency's specific projected plan for use of the money and its agreement to maintain all records and to submit documentation to the department to support the use of the grant money.

(3) In order to be eligible to receive a grant under subsection (1), a county law enforcement agency shall apply no later than January 1 and agree to report how the grant was expended and provide that report to the department no later than September 15. The department shall submit a report no later than October 15 of the subsequent fiscal year to the state budget director, the subcommittees, and the fiscal agencies detailing the grant amounts by recipient and the reported uses of the grants in the preceding fiscal year.

(4) County law enforcement agencies may distribute discretionary grants made under subsection (1) to municipal law enforcement agencies for the operation and oversight of the Michigan medical marihuana program pursuant to section 6(l) of the Michigan medical marihuana act, 2008 IL 1, MCL 333.26426. If a county law enforcement agency distributes a discretionary grant in this manner, that county law enforcement agency shall require the receiving municipal law enforcement agency to provide a report on how that grant was spent. Reports from municipal law enforcement agencies shall be included as part of the report submitted to the department as required in subsection (3).

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MCL Section 333.26426(1): The Michigan medical marihuana fund is created within the state treasury. All fees collected under this act shall be deposited into the fund. The state treasurer may receive money or other assets from any source for deposit into the fund. The state treasurer shall direct the investment of the fund. The state treasurer shall credit to the fund interest and earnings from fund investments. Money in the fund at the close of the fiscal year shall remain in the fund and shall not lapse to the general fund. The department of licensing and regulatory affairs shall be the administrator of the fund for auditing purposes. The department of licensing and regulatory affairs shall expend money from the fund, upon appropriation, for the operation and oversight of the Michigan medical marihuana program.

**Department of Licensing and Regulatory Affairs
Bureau of Professional Licensing**

Medical Marihuana Operation and Oversight Grants for County Law Enforcement Offices

2017 Grant Application

Authority: Michigan Medical Marihuana Act
2008 IL 1, Section 6(I), MCL 333.26426

**This application must be submitted electronically to Przybylok@michigan.gov
at the Bureau of Professional Licensing on or before January 1, 2017.**

Section I: Grant Applicant Information

Applicant (Name of County Law Enforcement Office)

Federal ID #

Section II: Grant Administrator Information

Name

Address

City

State

Zip Code

Area Code/Telephone Number

Email Address

Section III: Description of Grant Program

Funds must be used for education, communication and enforcement of the Michigan Medical Marihuana Act, 2008 IL 1, MCL 333.26421 to 333.26430. On agency letterhead, submit your proposal that includes the items listed below:

- Describe the project(s) for which funds are requested with an implementation plan.
- Explain how funds will be used to coordinate efforts with other agencies, if applicable.
- Describe the impact will these funds have on the community and what you hope to accomplish.
- Explain how these funds will be combined with other funding to complete the project, if necessary
- Explain anticipated outcomes that will result from this grant.
- Submit a detailed budget showing how the requested funds will be expended.

Section IV: Certification

I certify and agree to report how the grant was expended and to provide a report to the Department of Licensing and Regulatory Affairs, Bureau of Professional Licensing, no later than September 15, 2017. If discretionary grants are awarded to a municipal law enforcement agency or agencies, I further agree to require the receiving municipal law enforcement agencies to provide reports on how the discretionary grants were spent and will include as attachments the municipal law enforcement agency reports to the county report. By signing below I also agree to meet and follow the statutory provisions in which this program was established pursuant to Section 902 of PA 268 of 2016.

Signature of County Grant Administrator (Original Signature Required) Date

Title