

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
CORPORATIONS, SECURITIES & COMMERCIAL LICENSING BUREAU**

Date Received

(FOR BUREAU USE ONLY)

This document is effective on the date filed, unless a subsequent effective date within 90 days after received date is stated in the document.

Name



Address

City

State

ZIP Code

EFFECTIVE DATE:

 Document will be returned to the name and address you enter above.
If left blank, document will be returned to the registered office. 

CERTIFICATE OF RENEWAL OF CORPORATE EXISTENCE

For use by Domestic Corporations

(Please read information and instructions on the last page)

Pursuant to the provisions of Act 284, Public Acts of 1972 (profit corporations), or Act 162, Public Acts of 1982 (nonprofit corporations), the undersigned execute the following Certificate:

1. The name of the corporation is:

2. The identification number assigned by the Bureau is:

3. The date and place of the meeting of the shareholders or members, or directors if organized on a nonprofit directorship basis, approving the renewal of corporate existence, if any, was as follows:

Date of Meeting _____

Place of Meeting _____

4. The renewal of corporation existence was approved by the requisite vote of directors and shareholders, directors and members, or only the directors if it is a nonprofit corporation organized on a nonstock directorship basis.

5. The corporation term, if other than perpetual, is _____ years from the date of filing this certificate.

Profit Corporations

Signed this _____ day of _____, _____

(Signature of an authorized officer or agent)

(Type or Print Name)

Nonprofit Corporations

Signed this _____ day of _____, _____

By _____
(Signature of President, Vice-President, Chairperson or Vice-Chairperson)

(Type or Print Name)

Preparer's Name _____

Business Telephone Number (_____) _____

INFORMATION AND INSTRUCTIONS

1. This form may be used to draft your Certificate of Renewal of Corporate Existence. A document required or permitted to be filed under the act cannot be filed unless it contains the minimum information required by the act. The format provided contains minimal information required to make the document fileable and may not meet your needs. This is a legal document and agency staff cannot provide legal advice.
2. Submit one original of this document. Upon filing, the document will be added to the records of the Corporations, Securities & Commercial Licensing Bureau. The original will be returned to your registered office address unless you enter a different address in the box on the front of this document.

Since this document will be maintained on electronic format, it is important that the filing be legible. Documents with poor black and white contrast, or otherwise illegible, will be rejected.
3. This certificate is to be used pursuant to section 815 of Act 284, P.A. of 1972 or Act 162, P.A. of 1982, to renew the existence of a corporation whose term has expired.
4. Item 2 - Enter the identification number previously assigned to the Bureau. If this number is unknown, leave it blank.
5. Item 3 - If written consent to the renewal has been obtained from the shareholders or members pursuant to section 407 of the Act, a statement should be placed in Item 3 instead of the date and place of meeting, which reads substantially as follows:

"Written consent, and written notice if required, has been given as provided in section 407 of the Act."

Less than unanimous written consent to the renewal is permitted only if such a provision appears in the Articles of Incorporation.
6. This Certificate must be signed by:
Profit Corporations - Signature by an authorized officer or agent.
Nonprofit Corporations - Signature of the president, vice-president, chairperson, or vice-chairperson of the corporation.
PROFESSIONAL SERVICE CORPORATION: Either the president, vice-president, chairperson or vice-chairperson.
7. **NONREFUNDABLE FEES:** Make remittance payable to the State of Michigan. Include corporation name and identification number on check or money order.....\$10.00

Submit with check or money order by mail:

Michigan Department of Licensing and Regulatory Affairs
Corporations, Securities & Commercial Licensing Bureau
Corporations Division
P.O. Box 30054
Lansing, MI 48909

To submit in person:

2501 Woodlake Circle
Okemos, MI
Telephone: (517) 241-6470

Fees may be paid by check, money order, VISA or Mastercard when delivered in person to our office.

MICH-ELF (Michigan Electronic Filing System):

First Time Users: Call (517) 241-6470, or visit our website at <http://www.michigan.gov/corporations>
Customer with MICH-ELF Filer Account: Send document to (517) 636-6437

LARA is an equal opportunity employer/program. Auxiliary aids, services and other reasonable accommodations are available upon request to individuals with disabilities.

Optional expedited service.

Expedited review and filing, if fileable, is available for all documents for profit corporations, limited liability companies, limited partnerships and nonprofit corporations.

The nonrefundable expedited service fee is in addition to the regular fees applicable to the specific document.

Please complete a separate CSCL/CD-272 form for expedited service for each document submitted in person, by mail or MICH-ELF.

24-hour service - \$50 for formation documents and applications for certificate of authority.

24-hour service - \$100 for any document concerning an existing entity.

Same day service

- **Same day - \$100 for formation documents and applications for certificate of authority.**
- **Same day - \$200 for any document concerning an existing entity.**

Review completed on day of receipt. Document and request for same day expedited service must be received by 1 p.m. EST OR EDT.

- **Two hour - \$500**

Review completed within two hours on day of receipt. Document and request for two hour expedited service must be received by 3 p.m. EST OR EDT.

- **One hour - \$1000**

Review completed within one hour on day of receipt. Document and request for 1 hour expedited service must be received by 4 p.m. EST OR EDT.

First time MICH-ELF user requesting expedited service must obtain a MICH-ELF filer number prior to submitting a document for expedited service. CSCL/CD-901.

Changes to information on MICH-ELF user's account must be submitted before requesting expedited service. CSCL/CD-901.

Documents submitted by mail are delivered to a remote location for receipts processing and are then forwarded to the Corporations Division for review. Day of receipt for mailed expedited service requests is the day the Corporations Division receives the request.