



RICK SNYDER  
GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
BUREAU OF HEALTH PROFESSIONS  
RAE RAMSDELL  
DIRECTOR

STEVEN H. HILFINGER  
DIRECTOR

**Advisory Committee on Pain and Symptom Management (ACPSM)**  
**November 18, 2011: 9:30 a.m. to 12:30 p.m.**  
**Department of Licensing and Regulatory Affairs**  
**Bureau of Health Professions**  
**611 West Ottawa Street**  
**Lansing, MI 48909**

**1. Welcome – Rae Ramsdell, ACPSM Chair**

Director, Bureau of Health Professions  
Michigan Department of Licensing and Regulatory Affairs

- *Introductions- Name, appointment (Board/Governor), employment, motivation for committee membership*
- *Approval of April 28, 2011 meeting minutes (handout)*
- *Administrative oversight: Department of Licensing and Regulatory Affairs and BHP*
- *History of ACPSM (handout)*
- *Statutory Role of ACPSM members (handout)*
- *Subcommittees- role and function (handout)*
- *Frequency and structure of biannual meetings*
- *Annual Reports (handout- 2002 & 2009 ACPSM Reports)*

**2. ACPSM Subcommittee Reports/Staff Resources**

- Steve Creamer, Manager  
Professional Practice Section
  - Professional Subcommittee Report*
  - Brief history of MI Pain Management efforts (handout)*
  - Pain Management Fund*
  - Committee's FY2010-FY2011 recommendations (handout)*
  - Key Projects 2008-2011 (handout)*
  - Future directions/ACPSM FY2012-FY2013 Recommendations*
- Doreen Lyman, Communications Analyst  
Professional Practice Section
  - Public Education Subcommittee Report (handout)*
  - Website Subcommittee*

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*-PM Website/Newsletter/Social Media*

- Susan Affholter, Program Coordinator  
Pain Management & Palliative Care Program  
Professional Practice Section  
*-Pre-Professional Education Subcommittee Report*  
*-2011 IOM Report: Relieving Pain in America: A Blueprint for  
Transforming Prevention, Care, Education, and Research (handout)*

**3. FY 2012- FY 2013 Biennial Recommendations- Rae Ramsdell**

- *Five to eight recommendations per two-year period*
- *Pain Management issues that need addressing*
- *Strategies for reaching professionals/pre-professionals*
- *Strategies for reaching the public*
- *Draft Recommendations for FY 2012-FY 2013*

**4. Travel Expense Reimbursement- Deb Ingraham, Prof. Practice Section**

**5. Adjourn- Rae Ramsdell**

- Next meeting date(s)
- Goals for next meeting
- Public Comment