

APPROVAL OF APPLICATION FOR SUPPLEMENTAL EMPLOYMENT

I submit the C-27 Application for Supplemental Employment of _____
subject to the following conditions:

- 1) I agree to adhere to the requirements of Civil Service Rule 2-8.2(a) and (b) regarding supplemental employment.
- 2) I agree to not represent or otherwise provide advice to clients, for or without compensation, in any matters before any department or agency of Michigan State Government. Further, I agree to not represent or otherwise provide advice to entities, public or private, on matters that may ultimately be heard or reviewed by the Michigan Administrative Hearings System.
- 3) I agree that my representation of or consultation with outside clients will be secondary to my duties as an administrative law judge.
- 4) I agree that if a conflict develops between my duties as an administrative law judge and my duties to a client, that I will divest myself from all obligations to the client.
- 5) I agree that I will not delay, continue, or adjourn a matter pending before me while acting as an administrative law judge as a result of a conflict or potential conflict arising out of my duties to a client.
- 6) I agree that I will not recuse myself from a matter pending before me while acting as an administrative law manager as a result of a conflict or potential conflict arising out of my duties to a client.
- 7) I agree to assume all ethical concerns associated with the supplemental employment and to hold the department and the State of Michigan harmless should my divestment following the discovery of a conflict or potential conflict give rise to monetary damages.

Employee Signature

Date

Approval:

Executive Director

Date