



ANNUAL MEETING DISCLOSURE STATEMENT
MINUTES OF DIRECTORS AND SHAREHOLDERS
 DOMESTIC BUSINESS CORPORATION / LIMITED LIABILITY COMPANY
 CORPORATE ID NUMBER:

2011

- DOCUMENT FEE \$125 -

NAME OF CORPORATION: NOTICE DATE: 08/24/2012 MI-45009

REQUEST REPLY BY: SEPTEMBER 7, 2012

DATE INCORPORATED: 10-10-2008

Office Hours: Mon-Fri: 8:00 a.m. - 4:30 p.m.

Customer Support: (855) 297-4307

Email: Support@michigancorporatcompliance.com

CORPORATE BOOKS, RECORDS, AND MINUTES SECTION: 150.1435 SEC. 485. A corporation shall keep books and records of account and minutes of the proceedings of its shareholders, board, and executive committee, if any. Unless otherwise provided in the bylaws, the books, records, and minutes may be kept outside this state. The corporation shall keep at its registered office, or at the office of its transfer agent in or outside this state, records containing the names and addresses of all shareholders, the number, class and series of shares held by each, and the dates when they respectively became holders of record. Any of the books, records, or minutes may be in written form or in any other form capable of being converted into written form within a reasonable time. A corporation shall convert into written form without charge any record not in written form, unless otherwise requested by a person entitled to inspect the record.

Maintaining records is vital to the existence of all corporations in particular the recording of shareholder and director meetings. If ever sued and requested by the courts, through a subpoena, or IRS via tax audit, failure to comply with certain requirements could cause your corporation to lose its limited liability status "pierced veil." If so, personal liability or exposure could possibly be put on directors and shareholders for failing to document formalities. *Limited Liability Companies and Non-Profit Organizations*, although treated slightly different than that of other entity types, books and records of *Annual Meeting Minutes* are highly suggestive for proper corporate maintenance. Companies that do not satisfy certain state requirements may forfeit the limited liability protection provided to owners, and could face administrative dissolution or revocation of the entity status by the state should the integrity of the corporation become questionable. Most states require all corporate entities to maintain books and records of account along with *Annual Meeting Minutes*. Not satisfying the minimum annual filing requirements in a timely manner causes your company to be in "bad standing" in the state. We assist corporations to avoid potential non-compliance with the above provision of maintaining Annual Meeting Minutes. *Please complete legibly, sign, and date the Annual Disclosure Statement form below by providing the following candidate names for the positions listed then submit along with the proper Document Fee of \$125 to ensure the processing and mailing back of your corporate documents in a timely manner.* Mail this statement form along with payment to: Michigan Corporate Compliance Business Services Division 5859 West Saginaw Hwy # 221 Lansing, MI 48917.

1. STREET ADDRESS OF PRINCIPAL EXECUTIVE OFFICE: CITY & STATE: ZIP CODE:

2. MAILING ADDRESS (If different from above address) CITY & STATE: ZIP CODE:

3. CHIEF EXECUTIVE OFFICER (Corporation) MEMBER / MANAGER (Limited Liability Company)

4. CHIEF FINANCIAL OFFICER/

5. SECRETARY/

6. DIRECTOR/ (Directors who are also officers)

7. DIRECTOR/

8. BUSINESS PHONE: () EMAIL: (optional) LAST MEETING HELD:

9. SHAREHOLDER INFORMATION / (If applicable) -- (Attach additional pages if necessary)

NAME: MAILING ADDRESS: # SHARES (Not %):

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YOUR CORPORATION SHOULD COMPLY WITH PROPER BOOKS, RECORDS, AND MINUTES. INFORMATION PROVIDED WILL BE HELD PRIVATE AND CONFIDENTIAL

THIS PRODUCT OR SERVICE HAS NOT BEEN APPROVED OR ENDORSED BY ANY GOVERNMENT AGENCY AND THIS OFFER IS NOT BEING MADE BY AN AGENCY OF THE GOVERNMENT. THIS IS A SOLICITATION FOR THE ORDER OF GOODS OR SERVICES, OR BOTH, AND NOT A BILL, INVOICE, OR STATEMENT OF ACCOUNT DUE. YOU ARE UNDER NO OBLIGATION TO MAKE ANY PAYMENTS ON ACCOUNT OF THIS OFFER UNLESS YOU ACCEPT THIS OFFER U.S.C. 39 § 3901(d).

BY SUBMISSION, THE CORPORATION CERTIFIES THE INFORMATION CONTAINED HEREIN IS TRUE AND CORRECT.

NAME OF OFFICER OR AGENT: TITLE: SIGNATURE: DATE:

INSTRUCTIONS TO COMPLETING ANNUAL MINUTES FORM

Complete this form for processing and fulfillment of the Annual Minutes for your corporation. Submit a single check or money order made payable to Michigan Corporate Compliance Company and mail to:

Mailing Address:

MICHIGAN CORPORATE COMPLIANCE
Business Services Division
5859 West Saginaw Hwy # 221
Lansing, MI 48917

Complete the Disclosure Statement of Annual Shareholders and Directors as follows:

- Line 1** Enter the complete street address, city, state and zip code, of the principal business office. Please do not enter a P.O. Box or abbreviate the name of the city.
- Line 2** Enter the complete street address, city, state, and zip code of the corporation's business mailing address in Michigan, if any. Please do not enter a P.O. Box or abbreviate the name of the city. Complete this item only if the address in Item 2 is outside of Michigan.
- Line 3-5** Enter the name and complete business or residential address of the corporation's officers (CEO, Secretary, and CFO). The corporation should have these three officers. Member or Manager for the LLC.
- Line 6-7** Enter the name and complete business or residential address of the corporation's directors; if there are more than two directors please attach additional pages. The corporation must have one or more directors.
- Line 8** Enter the business phone number and contact person for further information if necessary.
- Line 9** Enter the name and complete business or residential address of each incumbent shareholder. If there are more than two shareholders please attach additional pages.

NOTE: Type or print the name and title of the officer or agent completing this statement, then sign and enter the date this statement was completed.

By submitting the Annual Disclosure form of Shareholders and Directors to Michigan Corporate Compliance Company *Business Services Division*, the corporation certifies the information contained herein, including any attachments is true and correct.