



RICK SNYDER  
GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
LANSING

MIKE ZIMMER  
DIRECTOR

## MICHIGAN BOARD OF NURSING HOME ADMINISTRATORS MEETING OF JUNE 23, 2015

### APPROVED MINUTES

In accordance with the Open Meetings Act, 1976, PA 267, as amended, the Michigan Board of Nursing Home Administrators met in regular session on June 23, 2014, at the Ottawa Building, 611 W. Ottawa, Conference Room 4, Upper Level Conference Center, Lansing, Michigan.

#### **CALL TO ORDER**

Kimberly Kimbrough-Wozniak, Chairperson, called the meeting to order at 10:00 a.m.

#### **ROLL CALL**

**Members Present:** Kimberly Kimbrough-Wozniak, NHA  
Ricky Ackerman, NHA  
Paul Barber, NHA  
Pam Ditri, NHA  
Patricia Lyden, RN, MS, LNHA, LNC  
Bridget Looby, Public Member (arrived at 10:10 a.m.)

**Members Absent:** Jeffrey Beutner, Public Member  
Carl Ver Beek, Public Member, Vice Chairperson

**Staff Present:** Amy Schneider, Board Secretary, Policy, Rules and Board Support  
Elaine Barr, Analyst, Policy, Rules and Board Support  
Michael Siracuse, Analyst, Policy, Rules and Board Support  
Jessica Taub, Assistant Attorney General  
Deb Gagliardi, Assistant Attorney General

**Others Present:** None

## **APPROVAL OF MINUTES**

*MOTION* by Ditri, seconded by Ackerman, to approve the minutes of the December 9, 2014 meeting, as presented.

*MOTION PREVAILED*

## **APPROVAL OF AGENDA**

*MOTION* by Ditri, seconded by Barber, to approve the agenda, as presented.

*MOTION PREVAILED*

## **REGULATORY CONSIDERATIONS**

None

## **OLD BUSINESS**

None

## **NEW BUSINESS**

### **Health Professional Recovery Program Update**

Siracuse provided an overview of the Health Professional Recovery Program (HPRP) Annual Report and explained the functions of the program.

Siracuse informed that a representative is needed for the Health Professional Recovery Committee (HPRC) to represent the Nursing Home Administrators. Any interested and eligible individual may send their letter of interest and curriculum vitae to Michael Siracuse at SiracuseM@michigan.gov. Board members cannot serve on the HPRC.

### **Department Update**

Barr informed Board members that any Nurse Home Administration licensing questions should be directed to the Department's licensing area. The contact information can be found at: [http://www.michigan.gov/lara/0,4601,7-154-63294\\_27529\\_27543---,00.html](http://www.michigan.gov/lara/0,4601,7-154-63294_27529_27543---,00.html).

Barr updated Board members that MCL 333.16148 requires all health professionals to complete training in recognizing the signs of Human Trafficking. She provided Board members with the proposed "Human Trafficking Rule" (R 338.12001a) and provided an overview of the same.

Barr informed Board members of the free human trafficking training provided by the "Polaris Project."

## **PUBLIC COMMENT**

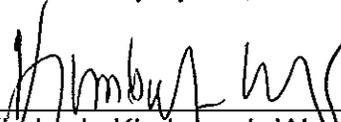
Kimbrough-Wozniak thanked departing Board member Pam Ditri for her service.

## **ANNOUNCEMENTS**

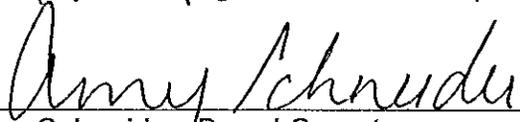
The next regularly scheduled meeting will be held September 1, 2015 at 10:00 a.m. at the Ottawa Building, 611 W. Ottawa, Conference Room 4, Upper Level Conference Center, Lansing, Michigan.

## **ADJOURNMENT**

*MOTION* by Lyden, seconded by Looby, to adjourn the meeting at 10:15 a.m.

  
\_\_\_\_\_  
Kimberly Kimbrough-Wozniak, Chairperson

9/1/15  
\_\_\_\_\_  
Date Minutes Approved

  
\_\_\_\_\_  
Amy Schneider, Board Secretary

6.23.15  
\_\_\_\_\_  
Date Minutes Prepared