



RICK SNYDER  
GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
BUREAU OF HEALTH CARE SERVICES

MIKE ZIMMER  
DIRECTOR

## **MICHIGAN TASK FORCE ON PHYSICIAN'S ASSISTANTS JANUARY 27, 2015 MEETING APPROVED MINUTES**

In accordance with the Open Meetings Act, 1976 PA 267, as amended, the Michigan Task Force on Physician's Assistants met in regular session on January 27, 2015 at the Ottawa Building, 611 West Ottawa Street, Upper Level Conference Center, Conference Room 4, Lansing, Michigan.

### ***CALL TO ORDER***

William Palazzolo, PA-C, Chairperson, called the meeting to order at 9:03 a.m.

### ***ROLL CALL***

#### ***Members Present:***

William Palazzolo, PA-C, Chairperson  
Sara Basso, Public Member, Vice Chairperson  
Dennis Dobritt, D.O.  
Pamela Gnodtke, Public Member  
Susan Laham, PA-C  
John Lopes, Jr., PA-C  
CaShawnda Range, PA-C  
James D. Rogers, M.D.  
Megan Vanderploeg, PA-C

#### ***Members Absent:***

April Adado, PA-C  
Vicki Anton-Athens, DPM  
Lisa Hadden, Public Member  
Joel Kutz, PA-C

#### ***Staff Present:***

Shellayne Grimes, Secretary, Policy, Rules and Board Support  
Norene Lind, Policy Manager, Policy, Rules and Board Support  
Michael Siracuse, Analyst, Policy, Rules and Board Support  
Susan Affholter, Pain Management and Palliative Care Coordinator  
Michele Wagner-Gutkowski, Assistant Attorney General

## **INTRODUCTIONS**

Palazzolo introduced Megan Vanderploeg as a new Professional Member. Lind asked all Board members and staff to introduce themselves.

## **APPROVAL OF MINUTES**

*MOTION* by Basso, seconded by Laham, to approve the minutes of the October 28, 2014 meeting, as presented.

*MOTION PREVAILED*

## **APPROVAL OF AGENDA**

*MOTION* by Gnodtke, seconded by Lopes, to approve the agenda, as presented.

*MOTION PREVAILED*

## **REGULATORY CONSIDERATIONS**

None

## **OLD BUSINESS**

None

## **NEW BUSINESS**

### **Elections**

Lind led the election for Chairperson.

*MOTION* by Basso, seconded by Gnodtke, to re-elect Palazzolo for Chairperson.

*MOTION PREVAILED*

Palazzolo took over the duties of Chairperson and led the election for Vice-Chairperson.

*MOTION* by Gnodtke, seconded by Palazzolo, to re-elect Basso for Vice-Chairperson.

*MOTION PREVAILED*

### **Committee Assignments**

Palazzolo asked for volunteers to join the Disciplinary Subcommittee (DSC). The following members constitute the DSC:

Gnodtke, Public Member, Chair  
Basso, Public Member  
Laham, Professional Member  
Lopes, Professional Member  
Range, Professional Member

Hadden, Public Member, Alternate  
Vanderploeg, Professional Member, Alternate

Palazzolo asked for volunteers to join the Allegation Review Committee. The following members constitute the Allegation Review Committee:

Palazzolo, Chair  
Adado  
Dobritt  
Range

### **Health Professional Recovery Committee (HPRC) Nomination**

Lind referenced a Memorandum dated January 8, 2015 from Susan M. Bushong, Contract Administrator for the Health Professional Recovery Program.

*MOTION* by Lopes, seconded by Laham, to appoint Tom Plamondon, PA-C, to serve as the Task Force on Physician's Assistants' representative on the Health Professional Recovery Committee.

A voice vote was held.

*MOTION PREVAILED*

### **Human Trafficking Rule**

Siracuse distributed a model rule pertaining to the requirement for licensees to complete training in recognizing the signs of human trafficking. He explained that the addition of the rule is required by statute. All boards (except the Board of Veterinary Medicine) will add the Human Trafficking rule into their current rule sets. Further, Siracuse informed that there are training courses available online at no cost.

Notices will be sent to licensees by the Department at the time of renewal, reminding licensees to familiarize themselves with the laws and rules that govern their profession.

## Department Update

Affholter distributed a Memorandum pertaining to Appointments/Reappointments to the Advisory Committee on Pain and Symptom Management (ACPSM) per MCL 333.16204a. The Memorandum explains the duties of the appointee, and that the current appointee(s)'s term will expire on June 30, 2015. A vote to reappoint or appoint an appropriate member of the profession to the ACPSM is needed. Any nominations or questions may be addressed to Susan Affholter at [affholters@michigan.gov](mailto:affholters@michigan.gov) or 517-373-7303.

Lind announced that the Bureau will be reorganized during 2015.

## PUBLIC COMMENT

None

## ANNOUNCEMENTS

The next meeting will be held on April 28, 2015 at 9:00 a.m. at the Ottawa Building, 611 West Ottawa Street, Upper Level Conference Center (UL), Conference Room 4, Lansing, Michigan.

## ADJOURNMENT

*MOTION* by Rogers, seconded by Lopes, to adjourn the meeting at 9:37 a.m.

  
\_\_\_\_\_  
William Palazzolo, PA-C, Chairperson

10/27/15  
\_\_\_\_\_  
Date Minutes Signed

  
\_\_\_\_\_  
Shellayne Grimes, Board Secretary

1/27/2015  
\_\_\_\_\_  
Date Minutes Prepared