



Bureau of Professional Licensing
 Investigations & Inspections Division
 Complaint Intake Section
 PO Box 30670 • Lansing, MI 48909
 Telephone: (517) 373-9196
 Fax: (517) 241-2389
www.michigan.gov/bpl
BPL-Complaints@michigan.gov

STATEMENT OF COMPLAINT

Type or print legibly in ink. The Department has jurisdiction in only certain matters involving consumers and qualified interpreters in the area of the deaf persons' interpreters act. If the Department has jurisdiction over your complaint, an investigation will be conducted for possible action by the Department. A person may file a complaint with the Department against a qualified interpreter within 90 calendar days of an alleged violation of the act or rules. All complaints shall be filed in writing. As an accommodation, a D/DB/HH person may file a video request (enclosed on a disc or jump drive if submitting by US mail, or attached to an email) so that it may be translated by the Department into writing.

Real estate complaints must be filed with the Department within 18 months after the date of the alleged violation or, if the alleged violation occurs in connection with a real estate transaction, the date the transaction is completed. Include appropriate documentation confirming the date of the alleged violation and/or the date the transaction was completed, as applicable.

Residential building complaints must be filed with the Department within 18 months after completion, occupancy, or purchase, whichever occurs latest. In the case of a project requiring an occupancy permit, a complaint must be filed within 18 months after the issuance of a temporary certificate of occupancy, a certificate of occupancy, or closing. Include appropriate documentation confirming completion, occupancy, closing, or purchase, as applicable.

YOUR COMPLAINT IS AGAINST	INFORMATION ABOUT YOU
Name of Licensee (Company/Individual)	Name
Address (Number and Street)	Address (Number and Street)
City, State Zip Code	City, State Zip Code
Telephone Number	Telephone Number
Name of Person You Dealt With	E-mail Address
License Number (If known)	Are you willing to testify in a hearing? <div style="display: flex; justify-content: space-around;"> Yes No </div>

Indicate which profession your complaint is against:

- | | | |
|---|---|---|
| <ul style="list-style-type: none"> Accountancy Appraisal Management Company (AMC) Architect Barber/Barber Shop/School Collection Agency Cosmetology/Cosmetology School/Shop | <ul style="list-style-type: none"> Forester Hearing Aid Dealer Landscape Architect Personnel Agency Professional Engineer Professional Surveyor | <ul style="list-style-type: none"> Real Estate Appraiser Real Estate Broker/Salesperson/Company Residential Builder Individual/Company |
|---|---|---|

Briefly explain your complaint below. Attach additional sheets, if necessary, to clearly document the violations which you believe have occurred.

Attach copies of the following documents as applicable to support your complaint. Failure to do so will cause unnecessary delays. Check below which documents you have enclosed. Do not attach lengthy court proceedings, binders, or other bulky material. You may be asked to provide other documents at a later date. **Do not send originals, we cannot be responsible for their safekeeping.**

Buyer/Listing Agreement
Offer to Purchase
Closing Statement
Disclosure Statement

Canceled Checks, Receipts
Claim Form
Land Contract
Advertisements

Plats, plans, other specifications
Property Report
Appraisal Report
Land Survey

Legal Property Description
Contract for Service
Building Inspection Report
Building Permit Application/Permit

I understand the information provided will not be returned, will be used for investigative purposes, and may be subject to release under the Freedom of Information Act.

Signature

Date