

Michigan Department of Licensing and Regulatory Affairs Liquor Control Commission (MLCC)

Toll-Free: 866-813-0011 - www.michigan.gov/lcc

Business ID:	
Request ID:	
	-

(For MLCC Use Only)

Temporary Authorization Application

(Authorized by R 436.1023(2),(3), R 436.1403(2), R 436.1407, and R 436.1419)

This application, all required documents, and a \$70.00 inspection fee must be submitted at least ten (10) days in advance of your event for your request to be considered by the Commission.

Part 1 - Licensee Information Individuals, please state your legal name. Corporations or Limited Liability Companies, please state your name as it is filed with the State of Michigan Corporation Division. Licensee name(s): Address: City: Zip Code: Phone: Contact name: Email: \$70.00 Inspection Fee - Make Check Payable to **State of Michigan** MLCC Use - Fee Code 4037 **Part 2 - Temporary Authorizations Available** A licensee may request up to twelve (12) daily authorizations for each type of temporary authorization in a calendar year. A conditional licensee is not eliqible for a temporary permit pursuant to MCL 436.1525(6). Select all that apply to this application: Temporary Outdoor Service Permit - Complete Parts 3, 8, and 9 Temporary Extended Hours Permit - Complete Parts 6 and 9 Temporary Dance Permit - Complete Parts 4 and 9 Temporary Specific Purpose Permit - Complete Parts 7, 8, and 9 Temporary Entertainment Permit - Complete Parts 5 and 9 Part 3 - Temporary Outdoor Service Permit Information A Temporary Outdoor Service Permit requires a recommendation from the local law enforcement agency that has primary jurisdiction over the licensed premises. The local law enforcement agency must complete Part 8 of this application. Date(s) of event: Describe event: Date(s) of event: Describe event: Describe event: Date(s) of event: 1. Check below if the event(s) listed above will include any of the following: ☐ Dancing ☐ Contests ☐ Tournaments Classic Cars ☐ Concerts □ Festivals 2. List the exact dimensions of the proposed area: feet X feet = square feet *Submit a diagram of the outdoor area with application* Width Lenath 3. Describe type and height of the barrier that will be used to enclose the area: 4. Will the proposed outdoor service area be connected to the licensed premises? If **No**, what is the distance from the licensed premises to the proposed area? feet 5. Is the entrance/exit point(s) for the proposed area through the licensed premises? Yes ○ No 6. Are there any dedicated streets or intervening property between proposed area and the licensed premises? Yes \bigcirc No 7. Describe type of security that will be used for event(s) and how it will be utilized to secure and monitor to prevent sales to minors

and visibly intoxicated persons:

8. Is the location of the proposed area owned, rented, or leased by the licensee?	Yes	○ No
If No , submit a lease or written permission which grants the licensee the use of the proposed area.		
Submit written permission from a city, township, or village if the proposed area is located on municipally-owne	ed prop	erty
9. Is the proposed area located in the same local governmental unit as the licensed premises?) Yes	○ No
If No , please explain:		
10. Does the licensee currently hold an Additional Bar Permit that will be utilized in the proposed area?) Yes	○ No
If No , the licensee will be restricted to providing only table service in the proposed area unless a new Additional Bar Permit has by the licensee and approved by the Commission. <i>This requirement applies only to Class C or B-Hotel licenses</i> .	been re	quested
Part 4 - Temporary Dance Permit Information		
 Licensees that currently hold a Dance Permit at the licensed premises do not need to request a Temporary for dancing in a Temporary Outdoor Service area. 	/ Dance	Permit
 The dance floor must be at least 100 square fee, be clearly marked, and shall not have tables, chairs, or other the dance floor while customers are dancing. 	er obsta	acles on
List the dates requested for a Temporary Dance Permit:		
Part 5 - Temporary Entertainment Permit Information		
• Licensees that currently hold a Entertainment Permit at the licensed premises do not need to request a Temp	oorary	
Entertainment Permit for entertainment in a Temporary Outdoor Service area.		
 A Temporary Entertainment Permit does not allow for topless activity on the licensed premises. 		
1. List the dates requested for a Temporary Entertainment Permit:		
2. Describe the type of entertainment provided:		
3. Will the entertainment provided under the Temporary Entertainment Permit include a contest with prizes totalling over \$250.00 in retail value?) Yes	○ No
If Yes , the licensee must complete Form LCC-207 and submit with this application.		
No alcoholic beverages may be used as part of any contest or as a prize for a contest. No licensee may provide anything	of value	from
another licensee without prior Commission approval.		
Part 6 - Temporary Extended Hours Permit Information		
 Licensees that currently hold an Extended Hours Permit in conjunction with a Dance or Entertainment Permit at the premises do not need to request a Temporary Extended Hours Permit for use with a Temporary Outdoor Service and 		ed
1. Select the permit type that requires a Temporary Extended Hours Permit*: Dance Permit Entertain	ment F	Permit
2. List the dates and hours requested for a Temporary Extended Hours Permit:		
Part 7 - Temporary Specific Purpose Permit Informaton		
• Licensees that currently hold a Specific Purpose Permit for an approved purpose at the licensed premises do		
request a Temporary Specific Purpose Permit for the same purpose for use with a Temporary Outdoor Servic		
 A Temporary Specific Purpose Permit requires a recommendation from the local law enforcement agency th jurisdiction over the licensed premises. The local law enforcement agency must complete Part 8 of this a 	-	
Indicate the activity that requires extended hours* (e.g. food service):	_	
List the dates and hours requested for a Temporary Specific Purpose Permit:		
*Hours of Operation		

Weekdays and Saturdays - Beer, wine, and spirits may be sold from 7:00 a.m. to 2:00 a.m. of the next day, provided that the sale of spirits is legal in the governmental unit where the license is desired.

Sundays - Legal hours of sale on Sundays are from 7:00 a.m. until 2:00 a.m. of the next day, provided the sale of alcoholic beverages on Sunday is legal in the governmental unit and the appropriate permit has been approved by the Commission and the permit has been issued.

Name of law enforcement agency:		
Address of law enforcement agency:		
Phone number of officer:	Email of officer:	
I certify that I have reviewed this application a Specific Purpose Permit by the Michigan Liquor	and recommend the approval of the Temporary Outd Control Commission.	oor Service Permit or Temporary
Print Name & Title of Reviewing Officer:	Signature of Reviewing Officer	Date
Part 9 - Signature of Licensee		
If approved, the license shall not sell, or allow administrative rule R 436.1419.	w the consumption of alcoholic beverage outdoors,	except in the defined area, unde
licensee uses an approved additional bar in th	f alcoholic beverages in the outdoor area only by wait e area where customers may obtain their alcoholic b approval by the Commission for a new Additional Bar I	everages from a bartender using a
licensee uses an approved additional bar in the currently authorized additional bar or receiving to Class C or B-Hotel licenses. Refrigeration trucks and/or trailers cannot include.	ne area where customers may obtain their alcoholic be approval by the Commission for a new Additional Bar l ade an alcoholic beverage logo and must be rented by bows customer access to obtain alcoholic beverages,	peverages from a bartender using a Permit. <i>This requirement applies only</i> of the licensee from a non-wholesale
licensee uses an approved additional bar in the currently authorized additional bar or receiving to Class C or B-Hotel licenses. Refrigeration trucks and/or trailers cannot included to company. If the refrigeration truck/trailer allow obtained unless an existing Additional Bar Permi	ne area where customers may obtain their alcoholic be approval by the Commission for a new Additional Bar l ade an alcoholic beverage logo and must be rented by bows customer access to obtain alcoholic beverages,	peverages from a bartender using a Permit. This requirement applies only the licensee from a non-wholesale an Additional Bar Permit must be provals held in connection with the
licensee uses an approved additional bar in the currently authorized additional bar or receiving to Class C or B-Hotel licenses. Refrigeration trucks and/or trailers cannot included to company. If the refrigeration truck/trailer allow obtained unless an existing Additional Bar Permi Pursuant to MCL 436.1525(6), a conditional licensee is seller's existing license. A conditional licensee is under administrative rule R 436.1003, the license laws, rules, and ordinances as determined by Approval of this application by the Michigan L	te area where customers may obtain their alcoholic be approval by the Commission for a new Additional Bar lade an alcoholic beverage logo and must be rented by the customer access to obtain alcoholic beverages, wit will be utilized. The area where customers may obtain alcoholic beverages, with will be utilized.	Permit. This requirement applies only the licensee from a non-wholesale an Additional Bar Permit must be brovals held in connection with the 436.1525(6). The bing, zoning, sanitation, and health have jurisdiction over the licensee se requirements. The licensee must
licensee uses an approved additional bar in the currently authorized additional bar or receiving to Class C or B-Hotel licenses. Refrigeration trucks and/or trailers cannot included to company. If the refrigeration truck/trailer allowed to btained unless an existing Additional Bar Permi Pursuant to MCL 436.1525(6), a conditional licenseeller's existing licensee. A conditional licensee is Under administrative rule R 436.1003, the license laws, rules, and ordinances as determined by Approval of this application by the Michigan L obtain all other required state and local licensee liquor on the licensed premises. I certify that the information contained in this formation contained in this formation.	the area where customers may obtain their alcoholic be approval by the Commission for a new Additional Bar lander and alcoholic beverage logo and must be rented by the customer access to obtain alcoholic beverages, with will be utilized. The sense must only include any existing permits and approval eligible for a temporary permit pursuant to MCL are see shall comply with all state and local building, plum the state and local law enforcements officials who liquor Control Commission does not waive any of the specific permits, and approvals for this business before using form is true and accurate to the best of my knowledge are Code and Administrative Rules. I also understand the	Permit. This requirement applies only the licensee from a non-wholesale an Additional Bar Permit must be provals held in connection with the 436.1525(6). This requirement applies only the licensee from a non-wholesale an Additional Bar Permit must be provals held in connection with the 436.1525(6). The licensee must be this licensee for the sale of alcoholice and belief. I agree to comply with al

Please return this completed form along with corresponding documents and fees to: Michigan Liquor Control Commission Mailing address: P.O. Box 30005, Lansing, MI 48909 Hand deliveries or overnight packages: Constitution Hall - 525 W. Allegan, Lansing, MI 48933

Signature of Licensee

Fax to: 517-284-8557

Print Name of Licensee & Title

Date



Michigan Department of Licensing and Regulatory Affairs Finance and Administrative Services Revenue Services

LARA Revenue Services is not a part of the Michigan Liquor Control Commission (see note below).

Credit Card Authorization Form

** FAX COMPLETED FORM TO SECURE FAX LINE: 517-284-8557 ** ** DO NOT EMAIL OR MAIL THIS FORM **

Requests with credit card payments that are not faxed to the above secure fax line will be destroyed along with the credit card authorization in order to ensure the security of applicants' personal credit card numbers.

* *IF YOU ARE NOT SUBMITTING AN APPLICATION FORM WITH THIS CREDIT CARD AUTHORIZATION, YOU MUST PROVIDE AN ITEMIZATION OF THE FEES FOR WHICH YOU ARE SUBMITTING PAYMENT OR YOUR PAYMENT WILL NOT BE PROCESSED* *

Name on Card:			Payment Amount:			
Billing Address:			Card Number:			
City: State: Zip Code:		Check One:				
Phone:				○ Visa	○ Discover	
Email:		Security Code/CVV Code:				
Applicant/Licensee Name: Request or Business ID #:		Expiration Date:				
Payment is fo	 or:					
				Signature		
IF YOU ARE NOT SUBMITTING AN APPLICATION FORM WITH THIS CREDIT CARD AUTHORIZATION, YOU MUST PROVIDE AN ITEMIZATION OF THE FEES FOR WHICH YOU ARE SUBMITTING PAYMENT OR YOUR PAYMENT WILL NOT BE PROCESSED. Credit Card Payment Itemization: MLCC Fee Type Fee Amount Fee Code		LARA Revenue Services <u>is not</u> a part of the Michigan Liquor Control Commission (MLCC). Receipt of payment and application forms by LARA Revenue Services does not constitute receipt of an application by the MLCC. Applications submitted through LARA Revenue Services may take up to two (2) additional business days to be received by the MLCC after receipt by LARA Revenue Services.				
Inspection Fee(s):	recrimount	4036	For requests that require a	a timely receipt	of an application by the	
Special License Fee(s):		4008	MLCC to be processed, such as Special Licenses and temporar			
Temporary Authorization Fee:		- 4037	requests, please ensure that your application will be received adequate time to be processed by the MLCC after the payment			
License Renewal Fee(s):		4004	received and processed by LARA Revenue Services.			
Manufacturer License(s):		- 4038				
Wholesaler License(s):		- 4085				
New Retailer License(s):		- 4012				
Transfer Retailer License(s):		- 4034				
Conditional License		_				
Now Add Day Transfer Add Day		4012				
☐ New Add Bar ☐ Transfer Add Bar:		4012 - 4012/4034				
Sunday Sales Permit (AM):		_				

Catering Permit:

4031