BOARD OF MECHANICAL RULES

Ottawa Bldg, Conference Room #2, Upper Level
611 W. Ottawa St
Lansing, MI 48933

AGENDA

May 18, 2016
9:00 a.m.

1.	Call to Order and Determination of Quorum	K. Misiewicz
2.	Election of Vice Chairman and Secretary	K. Misiewicz
3.	Approval of Agenda (Page 1)	K. Misiewicz
4.	Approval of Minutes February 18, 2015 (Pages 2-4)	K. Misiewicz
5.	New Business a. Board of Mechanical Rules Duties and Responsibilities b. License Examination Procedure Rules (Pages 5-8)	B. Kunkel
6.	Licensing Action (Pages 9-13) a. William Steel M-14-0581	K. Misiewicz
7.	Chiefs Report	K. Kalakay
8.	Public Comment	
9.	Next Meeting – August 17, 2016	K. Misiewicz
10.	Adjournment	

The meeting site and parking is accessible. Individuals attending the meeting are requested to refrain from using heavily scented personal care products in order to enhance accessibility for everyone. People with disabilities requiring additional services (such as materials in alternative format) in order to participate in the meeting should call Dawn Canfield at (517) 241-9325 at least 10 working days before the event.

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BOARD OF MECHANICAL RULES

Conference Room 3
2501 Woodlake Circle
Okemos, Michigan 48864

MINUTES

February 18, 2015

9:00 a.m.

MEMBERS PRESENT

Mr. Kevin Carden
Mr. Richard Dvorak
Mr. Christopher Freeman
Ms. Catherine Gay
Mr. Daniel Grafmiller
Mr. Craig Howson
Mr. Robert Logan
Mr. Matthew Marsiglio
Mr. Richard Miller
Mr. Kenneth Misiewicz
Mr. Mark Riley
Mr. Bruce Seiler

MEMBERS ABSENT

Mr. Christopher Fuller
Mr. Robert Fosburg
Mr. Gerald Philo

DEPARTMENT PERSONNEL ATTENDING

Mr. Kevin Kalakay, Chief, Mechanical Division
Mr. Jon Paradine, Assistant Chief, Mechanical Division
Ms. Dawn Canfield, Secretary, Mechanical Division
Mr. Keith Lambert, Deputy Director, Bureau of Construction Codes

OTHERS IN ATTENDANCE

Mr. Brindley Byrd, MIACA
Mr. Matt Jordan, MSU

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1. CALL TO ORDER AND DETERMINATION OF QUORUM

Chairman Misiewicz called the meeting to order at 9:00 a.m. A quorum was determined as 12 members were present.

2. APPROVAL OF AGENDA

A **MOTION** was made by Board Member Logan and Board Member Howson seconded the motion to approve the Agenda. **MOTION CARRIED.**

3. APPROVAL OF MINUTES

A **MOTION** was made by Board Member Riley and Board Member Logan seconded the motion to approve the amended minutes of the August 14, 2013 meeting. **MOTION CARRIED.**

4. NEW BUSINESS

a. Approval of 2015 Board of Mechanical Rules Meeting schedule
A **MOTION** was made by Board Member Riley and Board Member Grafmiller seconded the motion to approve the 2015 Board of Mechanical Rules Meeting schedule. **MOTION CARRIED.**

b. Nomination of Secretary and Vice Chair for Board of Mechanical Rules
Chairman Misiewicz discussed nominations of Secretary and Vice Chair for the Board of Mechanical Rules. After a short discussion, Board Member Logan made the motion to keep the positions filled as they are presently, with Board Member Fosburg as Vice Chair and Board Member Riley as Secretary. Board Member Gay seconded the motion. **MOTION CARRIED**.

5. APPLICANT APPEARING BEFORE THE BOARD

a. Alexander Adams M-15-001 Mechanical Contractor examination applicant requested to appear before the Board of Mechanical Rules to prove work experience as his former employer would not sign for his time. Mr. Adams failed to appear at the scheduled meeting.

After a discussion by the board a **MOTION** was made to deny Mr. Adam's request to test for the Mechanical Contractor Examination, with the stipulation that he may reapply with proper documentation, by Board Member Riley and Board Member Logan seconded the motion. **MOTION CARRIED.**

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6. UNFINISHED BUSINESS

None

7. CHIEFS REPORT

Chief Kalakay provided information on the following issues:

- **a.** Christopher Fuller was reappointed to the Board of Mechanical Rules by the Governor.
- **b.** New examination licensing rules were amended and became effective December 23, 2014.
- **c.** The 2015 Residential Code Committee is currently in process.
- **d.** The 2015 Michigan Mechanical Committee will begin their review in April.
- **e.** New examinations are currently being written. Chief Kalakay indicated that the Bureau of Construction Codes is currently looking into the option of going to a third party testing authority to administer the examinations, such as PSI.
- **f.** The move of the Bureau of Construction Codes to downtown. Date to be determined later.
- **g.** Chief Madziar has been appointed to International Code Council Code Hearing Committee and NSF 14.
- **h.** Chief Kalakay has been appointed to International Code Council PMG ES Listing Committee and NSF 14.

8. PUBLIC COMMENT

Brindley Bird, Michigan Air-Conditioning Contractors Association introduced himself to the Board of Mechanical Rules.

9. NEXT MEETING

The next Board meeting will be held on May 20, 2015.

10. ADJOURNMENT

A MOTION was made by Board Member Logan and Board Member Marsiglio seconded the motion to adjourn the meeting at 9:12 a.m. Standard Eastern Time. **MOTION CARRIED.**

APPROVED:

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Kenneth Misiewicz, Chairperson Date

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