

Plat Review Submittal Form

Michigan Department of Licensing and Regulatory Affairs
 Bureau of Construction Codes/Office of Land Survey and Remonumentation
 First Class Mail: PO Box 30254, Lansing, MI 48909
 Overnight Courier Service: 2501 Woodlake Circle, Okemos, MI 48864
 Phone (517) 241-6321/Fax (517) 241-6301
 email: bccolsr@michigan.gov

Authority: 1967 PA 288, MCL 560.101 et seq. and R560.101-135	LARA is an equal opportunity employer/program. Auxillary aids, services and other reasonable accommodations are available upon request to individuals with disabilities.
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PLAT NAME/AMENDED PLAT OF:

COUNTY:	MUNICIPALITY:
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TOWNSHIP	<input type="checkbox"/> N <input type="checkbox"/> S	RANGE	<input type="checkbox"/> E <input type="checkbox"/> W	SECTION	NO. OF LOTS	FEE	TOTAL ACREAGE
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PROPRIETOR
 (Attach additional sheets as necessary; list Municipality for Assessor Plat; Not applicable to Amended Plats)

NAME	ADDRESS	
CITY	STATE	ZIP
E-MAIL	PHONE	FAX

SURVEYOR

NAME	ADDRESS	
CITY	STATE	ZIP
E-MAIL	PHONE	FAX

Do you have an account with Commercial Blueprint, Inc. for mylar copies? Yes No
 If No, contact Commercial Blueprint, Inc. at (517) 372-8360 or www.commblue.com.

Would you like an additional mylar "Certified True Copy" of the approved plat for your records? Yes No
 If Yes, five (5) mylar "true copies" will be made. If No, only four (4) mylar "true copies" will be made. [MCL 560.173(c)]

Where would you like the fifth (5th) mylar "true copy" sent? [MCL 560.173(c)]
 N/A Proprietor Surveyor

NOTE: If a plat is rejected, a new review fee and updated/new documentation are required to be submitted along with the revised plat. "Rejected plats will be mailed to the Surveyor's address on this form unless Proprietor specifies otherwise in writing."

All Final Plats	Incl.	N/A
Final Plat on Approved Material [MCL 560.132, MCL 560.169 and R 560.104]	<input type="checkbox"/>	<input type="checkbox"/>
Register of Deeds Filing and Recording Fee submitted to the County Clerk for the plat [MCL 560.241] • Please provide a receipt from the County Clerk	<input type="checkbox"/>	<input type="checkbox"/>
Register of Deeds Filing and Recording Fee submitted to the County Clerk for any restrictions, if applicable [R 560.103] • Please provide a receipt from the County Clerk	<input type="checkbox"/>	<input type="checkbox"/>
Traverse Closure of Plat Boundary [R 560.112(2)(j)]	<input type="checkbox"/>	<input type="checkbox"/>
Recorded Easements [R 560.112(2)(ee)] • Listed in Title Insurance Policy	<input type="checkbox"/>	<input type="checkbox"/>
• Recorded Release(s), if applicable	<input type="checkbox"/>	<input type="checkbox"/>
Land Corner recordation Certificates [R 560.112(2)(k)]	<input type="checkbox"/>	<input type="checkbox"/>
Floodplain Restrictions, if applicable [MCL 560.194, R 560.103 and R 560.112(2)(v)]	<input type="checkbox"/>	<input type="checkbox"/>
Governmental Imposed Deed Restrictions, if applicable [MCL 560.254, R 560.103 and R 560.112(2)(v)]	<input type="checkbox"/>	<input type="checkbox"/>
Proprietor's Plat Review The following items must also be provided in order for a plat review to commence:	Incl.	N/A
Certified True Copies of Plat [MCL 560.142, MCL 560.161-167, MCL 560.169 and R 560.115]	<input type="checkbox"/>	<input type="checkbox"/>
Owner's Policy of Title Insurance [MCL 560.245]	<input type="checkbox"/>	<input type="checkbox"/>
Preliminary Plat and Preliminary Plat Approvals:		
• Preliminary Plat [MCL 560.111]	<input type="checkbox"/>	<input type="checkbox"/>
• Road Commission [MCL 560.113]	<input type="checkbox"/>	<input type="checkbox"/>
• Drain Commissioner [MCL 560.114]	<input type="checkbox"/>	<input type="checkbox"/>
• State Transportation [MCL 560.115]	<input type="checkbox"/>	<input type="checkbox"/>
• Natural Resources [MCL 560.116 and MCL 560.117]	<input type="checkbox"/>	<input type="checkbox"/>
• Health Department [MCL 560.118]	<input type="checkbox"/>	<input type="checkbox"/>
• Municipality [MCL 560.120]	<input type="checkbox"/>	<input type="checkbox"/>
State Issued Construction Permits and Proof of Surety [MCL 560.148 and R 560.121] • Public Sewer and Water Statement in Municipal Certificate	<input type="checkbox"/>	<input type="checkbox"/>
Assessor's Plat Review The following items must also be provided in order for a plat review to commence:	Incl.	N/A
Current Year's Tax Roll and a Copy of Current Tax Map if available and Map of Proposed Plat [MCL 560.204]	<input type="checkbox"/>	<input type="checkbox"/>
Municipal Resolution Ordering Plat [MCL 560.201 and MCL 560.203]	<input type="checkbox"/>	<input type="checkbox"/>
Recorded Lot Line Agreements [MCL 560.206]	<input type="checkbox"/>	<input type="checkbox"/>
Proof of Public Notice [MCL 560.209]	<input type="checkbox"/>	<input type="checkbox"/>
Amended Plat Review The following items must also be provided in order for a plat review to commence:	Incl.	N/A
Recorded Court Judgement [MCL 560.228]	<input type="checkbox"/>	<input type="checkbox"/>
Recorded County Road Commission Abandonment Resolution, if applicable. (May be included as an exhibit in Court Judgement.) [MCL 560.226 and MCL 560.256]	<input type="checkbox"/>	<input type="checkbox"/>
Recorded Municipal Vacation Resolution (May be included as an exhibit in Court Judgement.) [MCL 560.226 and MCL 560.256]	<input type="checkbox"/>	<input type="checkbox"/>
Surveyor's Written Statement of Record Easement Search and any existing Title Search or Policy of Title Insurance , if available. [R560.112(2)(ee) and Court Judgement]	<input type="checkbox"/>	<input type="checkbox"/>