

An Informative Full-Day Seminar:

MIOSHA Recordkeeping and Cost of Injuries

1 Who Should Attend . . .

This seminar is a must for anyone concerned about health and safety on the job including:

- ▶ Managers concerned about liability and workers' compensation costs.
- ▶ Employees who want to learn proper techniques for protecting their safety and health at work.
- ▶ Business owners who want to learn about compliance with Michigan Occupational Safety and Health Administration (MIOSHA).

2 MIOSHA Training Institute

MIOSHA Consultation Education and Training (CET) Division and Macomb Community College (MCC) have developed the MIOSHA Training Institute (MTI) through a formal alliance. The MTI introduced an Assessment-Based Certificate program, effective October 1, 2007. The certificate program offers participants an opportunity to be recognized for their educational efforts and increased technical expertise. Courses are offered throughout the state in sponsorship with other M-TECSM facilities, community colleges, and safety and health organizations. To learn more about the certificate program, log-on to the CET Division website at www.michigan.gov/mti.

3 What You'll Learn . . .

This MIOSHA program is designed to help employers ensure that their organization complies with MIOSHA recordkeeping requirements as contained in MIOSHA Administrative Rules Part 11, Recording and Reporting of Occupational Injuries and Illnesses. In addition to learning and understanding the "recordability" of work related injuries and illnesses, attendees will actively participate in a group exercise to complete the MIOSHA 300 log. Using this data, participants calculate injury and illness rates and learn how to compare these rates to other companies with their North American Industrial Classification System (NAICS).

Agenda

We offer a flexible program agenda to emphasize the health and safety topics you want most.

- ▶ Overview of CET Services
- ▶ Administrative Rules, Part 11
- ▶ MIOSHA Log 300
- ▶ Review of Reporting and Recording of Occupational Injuries
- ▶ Questions and Answers

This course has been approved for both residential builders pre-licensure and continuing safety training requirements.

All meetings are accessible and barrier free. Please contact the cosponsor or the CET Division, at least 30 days in advance, to request necessary accommodations.

New

MIOSHA Education Training Materials Have Gone Electronic

MIOSHA Training Institute (MTI) has changed the delivery of its printed education materials to an electronic format.

Before this workshop, registered attendees for this class will receive an e-mail with a link and instructions for accessing electronic presentation slides. The handout can be printed in advance or downloaded onto a laptop, tablet or smartphone to view during the seminar or workshop. A flash drive will be provided at the class which will include additional handouts and reference materials.

Important: When registering for this class, please provide your complete email address.

Remember to download your course handout ahead of time!

Frequently Asked Questions

Q: How will I receive my materials?

A: First, you will receive an e-mail from this cosponsor, which will include instructions and a link to our website. Download the handout to your computer or other device before traveling to the class. Additional materials will be provided to you in class on a flash drive.

Q: Which e-mail address will materials be sent to?

A: Your link will be sent to your e-mail address. Make sure that you provide us with your valid e-mail address (where you want the handout link to be sent).

Q: Will I be able to print my materials at the seminar or workshop?

A: Print or download the presentation slides before you arrive for the class. No printing services will be available.

Q: What electronic format will the handouts be in?

A: All materials will be available as PDF documents.

Q: Will I be able to charge my device at the seminar or workshop?

A: We recommend that your device is fully charged before you arrive. Charging stations may not be available in the classroom.

Q: What happens if I do not receive an email?

A: In the unlikely event that you do not receive the link via email, please call the Contact Number listed on the next page for assistance.



Facilitator

Steve Tighe was appointed to the MIOASHA Consultation Education & Training (CET) Division in 2012 and provides construction safety services for the counties of Michigan's Upper Peninsula. Steve has 11 years' experience managing a surveying/engineering company and two years' experience as a project manager for general contractors in heavy civil site development and the construction of airports/correctional facilities across the country. Steve has a unique understanding of safety both in the prevention and treatment of worksite accidents as he has been a licensed paramedic in Michigan for over 19 years.

Steve graduated with a Bachelor of Science Degree in Construction Management from Eastern Michigan University in 2010. He has the knowledge and ability to relate to management and workers on the challenges of safety within the construction industry while developing productivity and motivation. Steve will provide training and consultation to assist companies in developing positive and proactive safety programs.



Steve Tighe
Construction Safety Consultant
MIOASHA, CET Division

Program Details

DATE:	October 18, 2016	TIME:	Check-in - 9:00 a.m. Program - 9:30 a.m. to 4:00 p.m.
LOCATION:	Ramada Marquette 412 W. Washington Street Marquette, Michigan 49855	DEADLINE:	Register by October 11, 2016 Please register early!
COST:	\$120 Per Person. Includes lunch and course materials.	CONTACT:	Sarah Schultz – 906- 228-2312 or info@upbuilders.org

Certification/Maintenance Points Available

COSPONSOR: Home Builders Association of the Upper Peninsula

How to Register

MIOASHA Recordkeeping
and Cost of Injuries

Three Easy Ways to Register:

- ▶ **Phone:** 906-228-2312
- ▶ **E-Mail:** info@upbuilders.org
- ▶ **Mail:** Home Builders Association
of the Upper Peninsula
307 South Front Street
Suite 102
Marquette, MI 49855
Attn: Sarah Schultz

Please Make Check or
Money Order Payable to:

**Home Builders Association
of the Upper Peninsula**

Complete Separate Registration Form For Each Attendee.

Name: _____
Company Name: _____
Address: _____
City: _____ State: _____ Zip: _____
Phone: _____
Email: _____ (Required for Registration)
Master Card Visa Credit Card Zip Code: _____
Credit Card #: _____ Verification Code: _____
Credit Card Holder's Name: _____
Signature: _____ Exp. Date: _____

The meeting site and parking is accessible. Individuals attending the meeting are requested to refrain from using heavily scented personal care products, in order to enhance accessibility for everyone. People with disabilities requiring additional services (such as materials in alternative format) in order to participate in the meeting should call 517-284-7720 at least 30 days before the program. The Department of Licensing and Regulatory Affairs is an equal opportunity employer/program.