

An Informative Full-Day Seminar:

# Part 21 - Powered Industrial Trucks: "What Every Trainer and Operator Must Know"

## 1 Who Should Attend . . .

This program is a must for anyone concerned about health and safety on the job including:

- ▶ Managers concerned about liability and workers' compensation costs.
- ▶ Employees who want to learn proper techniques for protecting their safety and health at work.
- ▶ Business owners who want to learn about compliance with Michigan Occupational Safety and Health Administration (MIOSHA).

## 2 MIOSHA Training Institute

MIOSHA Consultation Education and Training (CET) Division and Macomb Community College (MCC) have developed the MIOSHA Training Institute (MTI) through a formal alliance. The MTI introduced an Assessment-Based Certificate program, effective October 1, 2007. The certificate program offers participants an opportunity to be recognized for their educational efforts and increased technical expertise. Courses are offered throughout the state in sponsorship with other M-TEC<sup>SM</sup> facilities, community colleges, and safety and health organizations. To learn more about the certificate program, log-on to the CET Division website at [www.michigan.gov/mti](http://www.michigan.gov/mti).

## 3 What You'll Learn . . .

This course covers the training and operating requirements for powered industrial trucks in general industry workplaces. Safety topics include: training program implementation; operator selection, training, testing, and permitting; inspection procedures; safe work practices; retention of training and maintenance records; and identification of types of powered industrial trucks. Occupational health topics include information on carbon monoxide, ventilation controls, personal protective equipment, and emergency eye flush and shower facilities. Resources and sample documents will be provided to assist attendees with implementing a powered industrial truck program in their workplace. This training session will also provide an overview of common exercises used for field evaluations.

### Agenda

*We offer a flexible program agenda to emphasize the health and safety topics you want most.*

- ▶ Define Employer Responsibilities
- ▶ Identify Occupational Health Hazards
- ▶ Discuss Employee Responsibilities

**The meeting site and parking is accessible. Individuals attending the meeting are requested to refrain from using heavily scented personal care products, in order to enhance accessibility for everyone. People with disabilities requiring additional services (such as materials in alternative format) in order to participate in the meeting should call 517-284-7720 at least 30 days before the program. The Department of Licensing and Regulatory Affairs is an equal opportunity employer/program.**

**New**

## ***MIOSHA Education Training Materials Have Gone Electronic***

MIOSHA Training Institute (MTI) has changed the delivery of its printed education materials to an electronic format.

Before a seminar or workshop, registered attendees for this class will receive an e-mail with a link and instructions for accessing electronic presentation slides. The handout can be printed in advance or downloaded onto a laptop, tablet or smartphone to view during the seminar or workshop. A flash drive will be provided at the class which will include additional handouts and reference materials.

**Important:** When registering for this class, please provide your complete email address.

***Remember to download your course handout ahead of time!***

### ***Frequently Asked Questions***

**Q: How will I receive my materials?**

**A:** You will receive an e-mail from this cosponsor, which will include instructions and a link to the MIOSHA website. Download the handout to your computer or other device before traveling to the class. Additional materials will be provided to you in class on a flash drive.

**Q: Which e-mail address will materials be sent to?**

**A:** The link will be sent to your e-mail address. Make sure that you provide us with your valid e-mail address (where you want the handout link to be sent).

**Q: Will I be able to print my materials at the seminar or workshop?**

**A:** Print or download the presentation slides before you arrive for the class. No printing services will be available.

**Q: What electronic format will the handouts be in?**

**A:** All materials will be available as PDF documents.

**Q: Will I be able to charge my device at the seminar or workshop?**

**A:** We recommend that your device is fully charged before you arrive. Charging stations may not be available in the classroom.

**Q: What happens if I do not receive an email?**

**A:** In the unlikely event that you do not receive the link via email, please call the Contact Number listed on the next page for assistance.



# Facilitator

Valerie Chunko joined MIOSHA in 2000 as a Safety Officer in the General Industry Safety and Health Division. Duties and responsibilities included inspecting a variety of workplaces to evaluate their compliance with state occupational safety rules, investigating employee complaints, industrial accidents, and workplace fatalities.

Prior to joining MIOSHA, Valerie held multiple positions including: Quality, Safety, and Security Officer for a prime defense contractor conducting inspections, training, and developing programs; advisor for a consulting firm in the Detroit area where her duties included providing safety oversight for construction activities; and safety coordinator for a utility company coordinating programs, training, and personal protective equipment purchases.

Valerie has an Associate's degree in Quality Assurance from St. Clair County Community College and an Instructor Certification from Macomb Community College. Valerie joined the Consultation Education and Training Division in 2008, and provides consultation and training services for workplaces in Genesee, Huron, Lapeer, Sanilac, St. Clair, and Tuscola counties, and the northern portion of Oakland County.



**Valerie Chunko**  
*Senior Occupational Safety Consultant*  
*MIOSHA, CET Division*

Presenters: Valerie Chunko, Senior Occupational Safety Consultant; and Kristin Osterkamp, Industrial Hygienist; MIOSHA-CET Division

## Program Details

DATE: June 30, 2016

LOCATION: St. Clair County Community College  
M-TEC, Room 206-208  
323 Erie Street (Corner of Glenwood and Erie)  
Port Huron, Michigan 48060

COST: \$120 per person.  
Includes lunch and course materials.

TIME: Check-in - 8:30 a.m.  
Program - 9:00 a.m. to 4:00 p.m.

DEADLINE: Register by June 24, 2016  
Please register early!

CONTACT: Pauline Schwanitz - (810) 989-5793 or  
peschwanitz@sc4.edu

Certification/Maintenance Points Available

**COSPONSOR: St. Clair County Community College**

## How to Register

### To Register & Pay By Credit Card

► **Online:** [www.sc4.edu/workforce](http://www.sc4.edu/workforce)

Click Button: **Register for Classes**

To see a complete list of classes, leave all search criteria blank and click: **Submit.**

### To Register & Pay by Check or Money Order

► **Phone:** (810) 989-5500 or (800) 553-2427, Ext. 5500

► **Mail: Attn: Enrollment Services**  
St. Clair County Community College  
323 Erie Street, PO Box 5015  
Port Huron, Michigan 48061-5015

**Please make check or money order payable to: SCCCC**

### Complete Separate Registration Form For Each Attendee

Name: \_\_\_\_\_

Birthdate: \_\_\_\_\_ (Needed for Registration)

Home Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Email: \_\_\_\_\_ (Needed for Registration)

**Course #: ZPCS 209 01**

**Four** business days required for all cancellations. Payment must be received four days in advance of class. If campus is closed due to inclement weather or other emergency, class will be cancelled and rescheduled.  
**Inclement Weather Phone Number: 810-989-5770**

All meetings are accessible and barrier free. Please contact the cosponsor or the CET Division, at least 30 days in advance, to request necessary accommodations.