An Informative Two-Day Seminar:

Elements of a Safety and Health Management System (Formerly Blueprint)

1 Who Should Attend . . .

This program is a must for anyone concerned about health and safety on the job including:

- Managers concerned about liability and workers' compensation costs.
- Employees who want to learn proper techniques for protecting their safety and health at work.
- Business owners who want to learn about compliance with Michigan Occupational Safety and Health Administration (MIOSHA).

2 MIOSHA Training Institute

MIOSHA Consultation Education and Training (CET) Division and Macomb Community College (MCC) have developed the MIOSHA Training Institute (MTI) through a formal alliance. The MTI introduced an Assessment-Based Certificate program, effective October 1, 2007. The certificate program offers participants an opportunity to be recognized for their educational efforts and increased technical expertise. Courses are offered throughout the state in sponsorship with other M–TEC℠ facilities, community colleges, and safety and health organizations. To learn more about the certificate program, log-on to the CET Division website at *www.michigan.gov/mti.*

3 What You'll Learn . . .

The attendee will learn that an effective Safety and Health Management System (SHMS) has proven to be a decisive factor in reducing the extent and severity of work-related injuries and illnesses. The result is lower accident-related costs, reduced absenteeism, lower turnover, higher productivity, and improved employee morale. Attendees will also learn the critical elements of an effective SHMS and how they inter-relate to each other, participate in group exercises to evaluate their current SHMS, and learn effective ways to improve their current SHMS.

Agenda

We offer a flexible program agenda to emphasize the health and safety topics you want most.

- Gain a greater understanding of a SHMS
- Define the 5 Critical Elements of a SHMS
- Discuss the key processes of each of the 5 critical elements
- Plan Evaluation

Required Class for General Industry Level One MTI Certificate

This course has been approved for both residential builders pre-licensure and continuing safety training requirements.

All meetings are accessible and barrier free. Please contact the cosponsor or the CET Division, at least 30 days in advance, to request necessary accommodations.

New

MIOSHA Education Training Materials Have Gone Electronic

MIOSHA Training Institute (MTI) has changed the delivery of its printed education materials to an electronic format.

Before this workshop, registered attendees for this class will receive an e-mail with a link and instructions for accessing electronic presentation slides. The handout can be printed in advance or downloaded onto a laptop, tablet or smartphone to view during the seminar or workshop. A flash drive will be provided at the class which will include additional handouts and reference materials.

Important: When registering for this class, please provide your complete email address.

Remember to download your course handout ahead of time!

Frequently Asked Questions

Q: How will I receive my materials?
A: First, you will receive an e-mail from this cosponsor, which will include instructions and a link to our website. Download the handout to your computer or other device before traveling to the class. Additional materials will be provided to you in class on a flash drive.

Q: Which e-mail address will materials be sent to?
A: Your link will be sent to your e-mail address. Make sure that you provide us with your valid e-mail address (where you want the handout link to be sent).

Q: Will I be able to print my materials at the seminar or workshop?
A: Print or download the presentation slides before you arrive for the class. No printing services will be available.

Q: What electronic format will the handouts be in?
A: All materials will be available as PDF documents.

Q: Will I be able to charge my device at the seminar or workshop?
A: We recommend that your device is fully charged before you arrive. Charging stations may not be available in the classroom.

Q: What happens if I do not receive an email?
A: In the unlikely event that you do not receive the link via email, please call the Contact Number listed on the next page for assistance.

Facilitator

Karen was appointed to the Consultation Education and Training Division of MIOSHA in 1992. She is a Senior Occupational Safety Consultant working in Oakland County providing consultative advice and training opportunities for both employers and employees. Prior to her position at the agency, Karen worked as a Loss Control Consultant in the insurance industry, which gave her insight to workers' compensation, property and liability issues while assisting clients with their safety programs.

Karen graduated from Grand Valley State University with a Bachelor's degree in Occupational Safety and Health.

Presenters: Karen Odell and Brenda Cani, Senior Occupational Safety Consultants; MIOSHA-CET Division

Karen Odell
Senior Occupational Safety Consultant
MIOSHA, CET Division

Program Details

DATE: February 22 & 23, 2017

LOCATION: Lansing Area Safety Council
3315 S. Pennsylvania Ave.
Lansing, Michigan 48910

COST: $180 per person.
Includes lunch and course materials.

Certification/Maintenance Points Available

TIME: Check-in - 8:30 a.m.
Program - 9:00 a.m. to 4:00 p.m.

DEADLINE: Register by February 15, 2017
Please register early!

CONTACT: Sara Martinez - 517-394-4614 or
email: sara@safetycouncil.org

COSPONSOR: ***Lansing Area Safety Council***

How to Register

Elements of a Safety and Health Management System (Formerly Blueprint)

Five Easy Ways to Register:

- **Phone:** 517-394-4614
- **Fax:** 517-394-1117
- **Email:** sara@safetycouncil.org
- **Web:** www.safetycouncil.org
  Select: *Class Calendar - Register*
- **Mail:** Lansing Area Safety Council
  3315 S. Pennsylvania Ave.
  Lansing, MI 48910
  Attn: Sara Martinez

Complete Separate Registration Form for Each Attendee.

Attendee's Name: _____

Company Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Fax: _____

Attendee's Email: _____ (Required)

Credit Card #: _____ Visa ☐ Master Card ☐

Credit Card Security Code: _____ (Three or Four Digits)

Print Credit Card Holder's Name: _____

Signature: _____ Exp. Date: _____

Please Make Check or Money Order Payable to: **Lansing Area Safety Council**

The meeting site and parking is accessible. Individuals attending the meeting are requested to refrain from using heavily scented personal care products, in order to enhance accessibility for everyone. People with disabilities requiring additional services (such as materials in alternative format) in order to participate in the meeting should call 517-284-7720 at least 30 days before the program. The Department of Licensing and Regulatory Affairs is an equal opportunity employer/program.

www.michigan.gov/lara