



**Agreement Establishing an Alliance  
Between  
Michigan Occupational Safety & Health Administration (MIOSHA)  
And  
Office of the State Employer  
Renewal**

**Name of Organization:** \_\_\_\_\_

**Address:** 400 S. Pine **City:** Lansing **State:** MI **Zip:** 48933

**Contact Person:** Ken Swisher **Title:** Director-OSE/EHM

**E-Mail Address:** swisherk@michigan.gov

**Purpose and Scope of Alliance:**

In this section, provide a brief summary of the purpose of the alliance, who is identified as the target audience, the major activities of the alliance, benefits, and positive impact on workplace safety & health of the alliance, etc.

The Michigan Occupational Safety and Health Administration (MIOSHA) and the Office of the State Employer (OSE) recognize the value in continuing a collaborative relationship to improve workplace safety and health in state government. MIOSHA and the OSE will continue our Alliance and professional relationship for the purpose of using our collective expertise to assist safety leadership and provide guidance to create a culture that continually improves workplace safety and health.

**Goals and Objectives of Alliance:**

All Alliances must include an outreach and communication goal. Other goal areas should be included and explained when included in the activities of the alliance. Please list below the goals and objective of this alliance.

MIOSHA and the OSE Employee Health Management Division (EHM) will work to promote MI-Safety (a Safety and Health System approach) throughout State Government. MI-Safety is designed to include management, supervision, labor, and employees working together in an environment to create a safer, healthier, and better workplace.

● **Outreach and Communication:**

Describe the types of outreach and communication that will be a part of this alliance. Include, in general terms, how these will be accomplished.

- OSE/EHM and MIOSHA's Consultation Education and Training Division (CET) will send an announcement of the continuation of the alliance and agreement to State Departments.
- Distribute promotional information about the State of Michigan's Safety and Health System and OSE/EHM and CET services as a part of each site visit to state facilities.
- CET and OSE/EHM will continue to disseminate safety and health information through print and electronic media, email, and links from MIOSHA and OSE web sites.

● **Training and Education:**

Include a description of training and education activities, when applicable. Do not respond if training and education is not part of the alliance.

- CET and MI-Safety will provide guidance to State departments and agencies and will cooperatively address issues of concern related to safety and health.
- MI-Safety will promote the MIOSHA Training Institute classes with departmental and local safety and health (S&H) coordinators.

● **Promoting Dialogue:**

Include a description of how this alliance will promote dialogue in Michigan related to workplace safety and health issues. Do not respond if promoting dialogue is not part of the alliance.

- MIOSHA will continue to notify department directors and OSE/EHM of the results of investigations and inspections. Copies of State department citations will be sent to the appropriate departmental S&H coordinator and OSE/EHM.
- MIOSHA inspectors, on their arrival at a state building, facility or operation, will continue to notify the designated departmental S&H coordinator of the investigation or inspection.
- OSE/EHM will continue to provide MIOSHA with department S&H coordinator contact information.

**Roles and Responsibilities:**

Include a general description of the role of all parties signing the alliance.

- An implementation team of one representative from each organization will meet to develop a plan of action and identify the roles and responsibilities of the participants. In addition they will meet as needed to discuss and improve the agreement.

**Outcomes of Alliance Activities:**

Include a general summary of the expected outcomes of the alliances such as the number of activities, news releases, outreach activities, anticipated number of people reached as a result of the alliance activities.

- Success of this alliance will be measured by assessing whether there has been an increase in safety and health activities as described in this agreement.

**Initiation and Cancellation of Agreement:**

The agreement is in effect on the date of signing and will remain in effect for three years. Prior to the expiration of the agreement, the parties will confer and evaluate whether the agreement should be extended. Without regard to the term of the agreement, any of the parties can terminate the agreement with 30 days written notification.

**ALLIANCE PARTNER(S)**

Janine M. Winters  
Signature

Date

Janine M. Winters  
Name

Director, Office of the State Employer  
Title

**MIOSHA**

Steven H. Hilfinger  
Signature

7-9-12  
Date

Steven H. Hilfinger  
Name

Director, Department of Licensing  
and Regulatory Affairs  
Title

**ALLIANCE PARTNER(S)**

Kenneth R. Swisher  
Signature

Date

Kenneth R. Swisher  
Name

Director, Employee Health  
Management,  
Division, Office of the State Employer  
Title

**MIOSHA**

Martha B. Yoder  
Signature

Date

Martha B. Yoder  
Name

Director, Michigan Occupational  
Safety and Health Administration  
Title