



STATE OF MICHIGAN

## MICHIGAN OCCUPATIONAL SAFETY AND HEALTH ADMINISTRATION

In the Matter of: Doe Construction Group  
Inspection Number: 88888 Optional Report #: 01-584/19

Dear Jane Doe,

This letter is to notify you the current status of your Penalty Reduction Agreement (PRA) submitted on 10/29/2015 is:

### Approved, Waiting for Payment

Your PRA was approved on 10/29/2015, but the total reduced payment has not been received. The total reduced payment **must be received by 11/20/2015** or the original penalty amount in full will be required immediately. Payment may be mailed to the Lansing office or the district office listed in the cover letter included in your citation package. A check or money order made payable to the "State of Michigan" is acceptable. **Please note the inspection number on your payment.** If you are experiencing financial hardship, please contact GISHD at (517) 284-7750 or CSHD at (517) 284-7680 to discuss your options. Failure to pay the penalty as agreed may result in a referral to the Michigan Department of Treasury for collection.

If you have any questions, please feel free to contact us Monday through Friday between the hours of 8:00 a.m. and 5:00 p.m.

Sincerely,

Name: Jane Doe  
Division: General Industry Safety and Health Division  
Phone Number: 555-555-5555



STATE OF MICHIGAN

## MICHIGAN OCCUPATIONAL SAFETY AND HEALTH ADMINISTRATION

In the Matter of: Doe Construction Group  
Inspection Number: 88888 Optional Report #: 01-584/19

### PENALTY REDUCTION AGREEMENT

(FORMERLY KNOWN AS INFORMAL SETTLEMENT AGREEMENT)

The undersigned employer and the undersigned Michigan Occupational Safety and Health Administration (MIOSHA), through its representative, in settlement of the citation(s) and penalties which were issued as a result of the above Inspection on 10/1/2015 - 10/9/2015 hereby agree as follows:

1. The employer agrees to correct the violations as cited in the above Inspection and to submit verification of abatement if not already submitted.  I Agree
2. The employer, by submitting this penalty reduction agreement, agrees to accept the original citations as issued and agrees to pay the 50% reduced penalty stated below within 15 working days of approval of this agreement by MIOSHA.  I Agree  
  
 Total Proposed Penalty = \$8,500.00  
**Reduced Penalty = \$4,250.00**  
 (Checks payable to "State of Michigan")
3. The employer agrees that failure to comply with the payment terms set forth in Paragraph 2 of this agreement will cause the original penalty amount to be due in full.  I Agree
4. The employer, by submitting this penalty reduction agreement, hereby waives its rights to contest the citation(s), Items(s), and penalties.  I Agree
5. The employer agrees to notify its employee representative(s), if any, of the submission of this penalty reduction agreement to MIOSHA.  I Agree
6. The employer agrees to immediately post a copy of the approved agreement in a prominent place. The agreement must remain posted until the violation(s) cited have been corrected, or for three (3) working days (excluding weekends and Federal holidays), whichever is longer.  I Agree
7. By submitting this agreement, the employer does not admit that it violated the cited standards for any litigation or purpose other than a subsequent proceeding under the Michigan Occupational Safety and Health Act.  I Agree
8. MIOSHA, by approving this penalty reduction agreement, agrees to accept a 50% reduction of the original total penalty initially proposed if paid by the employer within 15 working days of approval of this agreement by MIOSHA.  I Agree

**SIGNED:**

**For the Employer:** Doe Construction Group

Name: Jane Doe

Phone Number: 517-555-1212

Email Address: doej2@michigan.gov

I Agree

Jane Doe

10/29/2015

By electronically signing this agreement you certify that you have read this agreement in its entirety, agree to the terms and conditions, and have authority to enter into this agreement on behalf of the cited employer.

**For MIOSHA:**

Name: Dawn Jack

Division: General Industry Safety and Health Division

Phone Number: 555-555-5555

Email Address: jackd@michigan.gov

I Agree

Dawn Jack

10/29/2015

Example