MICHIGAN
ORAL & MAXILLOFACIAL SURGERY
EXAMINATION BROCHURE

NOTE: THE EXAMINATION WILL BE ADMINISTERED AT THE UNIVERSITY OF DETROIT MERCY SCHOOL OF DENTISTRY.

Be sure that you have submitted your examination application and appropriate fee to the Bureau of Health Professions, Department of Licensing and Regulatory Affairs, prior to the deadline date of **April 12, 2012** in order to be scheduled for the examination. If you have questions regarding the application process, you may call the Bureau at (517) 335-0918 or send an e-mail to BHPHELP@michigan.gov.

If you have not received an application, you can obtain one at the following web site: www.michigan.gov/healthlicense.

2012
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INTRODUCTION:

The licensing examination for Oral and Maxillofacial Surgery (OMS) is designed to measure the knowledge, skills and abilities deemed essential to protect the public's health, safety and welfare.

EXAMINATION SITE:

The OMS examination will be given on **June 4 – 5, 2012**. After the Bureau has approved you to take the examination, an Admission Letter will be sent to you approximately two weeks prior to the examination. This document will specify the room to which you must report for the examination. You must be in the examination room prior to **8:15 a.m.** on the first day**.**

The test center is located at the University of Detroit Mercy, School of Dentistry, Detroit, MI. Information regarding the location of the site as well as parking can be found at the back of this brochure. You should enter through the door that is immediately in front of you when you enter the visitor's parking lot off Martin Luther King Jr Blvd (a sign will be posted on the door). When you enter the building, please let the receptionist know that you are attending the dental specialty examination and you will be directed to the Public Safety Command Center.

Please arrive at the site by no later than 8:00 AM as you will need to obtain a Visitor's Badge that will permit you to enter the examination area as well as the elevators. You will need to leave your official school identification or some other piece of identification other than the identification you need to be admitted to the examination (**see Admission Requirements**) with Public Safety.

THE VISITOR'S BADGE MUST BE TURNED IN BEFORE YOU LEAVE THE FACILITY FOR THE DAY.

Once you have received your Visitor's Badge, follow the signs to the examination area.

EXAMINATION SCHEDULE:

DATE	TIME	PROCEDURE
Day 1	8:15 A.M.	Admission
	9:00 A.M.	Written Exam (4 hours)
	8:30 a.m.	Individual Oral Examinations will be scheduled throughout the day (2 hours)
Day 2	8:30 a.m.	Individually scheduled Oral Examinations continue. You should be at the site ½ hour prior to your scheduled oral exam time.

During the first day of the examination, candidates will be called one at a time from the Written Examination to be examined orally. Additional time to finish the Written Examination will be provided.

NOTE: Depending upon the number of candidates, the entire examination may be completed on the first day. However, since this decision cannot be made until close to the date of the examination, you should plan on being at the examination for both days.

SPECIAL ACCOMMODATIONS:
If you require special accommodations because of a disability, a letter that specifies the disability and requested accommodation(s) must be submitted to the Bureau of Health Professions. A physician or other licensed professional qualified to diagnose and treat the disability must provide detailed documentation of the disability. Requests for accommodations must be received by no later than April 12, 2012. However, because of the time required to review documentation and the possible need for additional information, your request should be mailed as early as possible. A letter approving or denying your request will be sent following the review of the information submitted.

Submit your request and relevant documentation to:

Lucinda Clark
Bureau of Health Professions
MI Department of Licensing and Regulatory Affairs
PO Box 30670
Lansing, MI 48909

ADMISSION REQUIREMENTS:

In order to be admitted to the examination on each day, you MUST:

1. **BE ON TIME**. You will NOT be admitted to the examination after it has begun.

2. **PRESENT THE ADMISSION LETTER** that will be sent to you approximately two weeks prior to the examination. If you have not received an Admission Letter one week prior to the exam, call the Bureau of Health Professions, Department of Licensing and Regulatory Affairs, at (517) 335-0918 or send an e-mail to bhphelp@michigan.gov. If you do not have your Admission Letter, you may still be admitted to the examination provided that your name is included on the examination roster. If admitted, a substitute Admission Letter will then be prepared for you at the time of check-in.

   At the conclusion of the examination, candidates must submit their Admission Letter to the examination administrator. This letter serves as verification of your attendance at the examination. It is your responsibility to turn in your Admission Letter to the testing staff at the conclusion of the examination.

3. **PRESENT OFFICIAL SIGNED PHOTOGRAPHIC IDENTIFICATION.** Acceptable identification includes a valid Michigan driver license or another state issued driver license, Secretary of State Identification, passport, or government-issued identification. The identification presented MUST be an official document and include BOTH a photograph and signature. Without the required identification, you will not be permitted to take the examination.

If you do not present the required signed photographic identification or you are late to the scheduled examination section, you will NOT be allowed to take the examination/section and you will forfeit your examination fee. You will be required to submit a new examination application and fee for the next regularly scheduled administration.

CANDIDATE ANONYMITY

You will be assigned a unique candidate identification number that will be included on your Admission Letter. With the exception of the written examination, you should record **ONLY** your number on all examination materials to be scored. To maintain confidentiality, you should NOT introduce yourself by name to the examiners nor should your name, program, or hospital be included on any of your cases.

EXAMINATION CONDUCT

No reference materials may be utilized during any part of this examination. Textbooks, notebooks, briefcases, large purses, pagers, cell phones, and beepers should NOT be brought to your seat. Neither the State nor the University will be responsible for any loss of items brought to the examination site.

Cheating is defined as any activity, behavior, or procedure that a candidate employs that would enable him/her to pass an examination by dishonest, fraudulent, or deceitful means.

Examples of cheating would include, but are not limited to, obtaining answers from other candidates, copying from another's answer sheet, copying the examination, removing or attempting to remove test materials or notes from the examination room, using prepared notes during the examination, discussing the examination with others during the examination, referring to textbooks, informing other candidates of the oral questions prior to their taking that section, or having someone take the examination for another person.

Anyone found involved with any of the above activities or behaviors may be denied licensure.

You will be required to sign a statement, at the time of the examination, agreeing to not divulge the contents of the examination.

MATERIALS TO BE BROUGHT TO THE EXAMINATION:

You will need to supply the following items at the time of the examination.

1. A tape recorder and a minimum of three (3) 60-minute cassette tapes **OR** a digital recorder with a minimum of 180 minutes recording capability.
    - If you bring a tape recorder, the tapes will be retained at the conclusion of the oral examination.
    - If you bring a digital recorder with a removable SD card or other memory card, the card will be retained.
    - If you bring a digital recorder without removable memory, your recorder will be retained and returned to you with the recording erased from its memory when results are released. You should provide a self-addressed, stamped box for returning the recorder.
    - For all devices, you are encouraged to bring an external microphone to enhance recording quality.

    Make certain that the recorder works properly. You are responsible for the quality and clarity of the recording. If you fail the oral examination, you will not be permitted to review or appeal the results of your oral examination if
    - You fail to bring a recorder;
    - Your recorder does not operate properly;
    - You do not record the entire oral interview; or
    - Your responses are not audible.

2. At least two **#2** lead pencils to take the written examination.

EXAMINATION FORMAT

The examination is divided into three sections.

I. Oral Examination

You must record this portion of the examination.

You will be examined on an individual basis. Cases presented by the examiners will be used to generate questions asked of you. The **four** areas that will be scored independently by each examiner are:

1. Pathology
2. Trauma
3. Major and Minor Surgery
4. Medical Management

Each examiner will score each section of the oral examination independently and all examiners' evaluations will be used to determine the final result.

Several cases will be presented in each of the above areas. The cases consist of oral or graphic information, models and/or slides. You will be asked to make an evaluation of each case based upon the information provided. Each candidate will be asked the same initial questions for each case presented. However, the examiners may ask additional questions if they feel you are deficient in certain areas.

In order to pass this portion of the examination, you must receive an overall average score of 75% and no less than 70% in any one section. If you receive a score of less than 70% on any one section or less than 75% overall, you will be required to repeat the entire oral examination.

II. Written Examination:

This portion of the examination will consist of **200** multiple-choice items classified into the following five (5) general sections. This is an integrated examination, which means that items from each category will be interspersed with items from other categories.

1. Pathology (**30** items): This section includes the clinical and radiographic aspects of oral pathology. It addresses the diagnosis and treatment of diseases of the oral and maxillofacial region, including diseases of bone, soft tissues, and salivary glands. Cysts, benign and malignant tumors, infection, and diseases of metabolism and function are included. Treatment of these diseases involving ablation, functional alteration, nonsurgical management, and supportive care are also included.

2. Major Surgery (**50** items): This section includes the surgical correction of maxillofacial skeletal deformities and soft tissues. These deformities may be a result of genetic, developmental, traumatic, pathologic or degenerative factors. Cleft deformities are included in this section. Temporomandibular joint surgery, reconstructive surgery, micro neurosurgery, sleep apnea and cosmetic maxillofacial surgery are included in this section.

3. Minor Surgery (**30** items): This section encompasses those surgical procedures that involve teeth and supporting structures associated with the oral cavity. It includes the management of odontogenic infections, unerupted and impacted teeth, periradicular pathology, implant surgery, and the revision, reduction, and excision of deformities and defects of the dentoalveolar complex.

4. Medical Assessment and Management (**40** items): Emphasis is placed on the management of the hospitalized, medically ill and/or trauma patient. Laboratory studies having reference to hematology, urinalysis, blood chemistry, and fluid/electrolyte balance will be included as well as other diagnostic, laboratory or imaging topics. Anatomy will also be covered in this section.

5. Anesthesia and CPR **(50** items): This section includes pharmacology of local and general anesthetic agents, techniques of administration, pre-anesthetic medication, post-operative supportive care, management of potential complications, evaluation of the surgical patient whether elective or emergency, and complete management of the patient receiving cardio-pulmonary resuscitation.

NOTE: If you have passed the American Board of Oral and Maxillofacial Surgery written examination, you can waive the written portion of the Michigan examination. The American Board must submit a letter verifying the passage of the American Board written examination to:

Bureau of Health Professions, Application Unit
MI Department of Licensing and Regulatory Affairs
PO Box 30670
Lansing, MI 48909

III. Case History Requirements:

NOTE: Although you must submit a total of four case histories to comply with the rules of the Michigan State Board of Dentistry, the cases will NOT be scored numerically. However, they will be reviewed as to their scope and compliance with the Board rules. If the submitted cases do not meet the requirement, you will receive a non-compliance score, which is considered a failure, for this portion of the examination. It is incumbent upon each candidate to present cases that reflect the stated criteria. Each case should represent major surgery.

You need to submit a total of **four** cases, each of which represents a different category from the following list:

1. Pre-prosthetic Surgery (*i.e.*, vestibuloplasties, bone grafts or implants)
2. Tumor Ablative Surgery (Pathological Surgery)
3. Orthognathic Surgery
4. Reconstructive Surgery (*i.e.*, an autogenous bone graft)
5. Trauma Surgery (*i.e.*, facial fractures)
6. Major Surgical Management for Infection Control

Please label each case as to which category it represents.

An acceptable means of submitting these case reports would be to submit xeroxed copies of the hospital operative reports and discharge summaries. You MUST include both the discharge summaries and the operative reports.

Both the chief hospital administrator and the chief of the oral and maxillofacial surgery department must document the candidate's responsibility for cases. This documentation should be on official letterhead that will be kept separate from the cases being reviewed.

YOUR NAME, THE PATIENT'S LAST NAME, AND INSTITUTIONAL IDENTIFICATION (hospital, city, office, surgeon, etc) MUST BE DELETED FROM THESE CASE HISTORIES. The materials will be labeled with your candidate number after receipt.

Please submit two (2) copies of each of your cases.

No further narrative description of these case histories is necessary.

The cases must be **received by no later than May 4, 2012**. Send your cases to:

Kara Schmitt, Ph.D.
KNK Consulting
2956 Dobie Road
Mason, MI 48854

SCORING OF THE EXAMINATION:

The written examination will be machine scored. The Oral Examination will be evaluated by at least two examiners. Each examiner will evaluate the sections independently and the final score for each section will be the average of the examiners' scores.

During the course of the examination, the examiners may use expressions such as "That's okay" or "Fine". These comments should NOT be construed as anything other than a polite way of completing a checkpoint or the end to your response.

In order to pass the examination, you must receive an overall score of 75% on **both the written and the oral sections** of the examination. Additionally, you must receive a score of no less than 70% on each part of the oral examination and you must demonstrate compliance with the case requirement. Those sections in which you receive a score of **LESS** than 75% may be repeated once within an 18-month period. Should you not receive a 75% in each section during the second attempt, you will need to retake the entire examination.

Your score(s) will be released in approximately six weeks following the last day of your examination. Results will NOT be provided over the phone nor will they be released to a third party unless you provide a signed written request to the Bureau of Health Professions to have the results submitted to a specific third party.

If you receive a score of **PASS,** that will be the only information available as to your success on the examination. Actual numeric scores are NOT available.

If you **FAIL** the examination, your numeric score along with a breakdown of your performance on each section failed will be provided. This information is intended to assist you in preparing for the re-examination.

REVIEW OF FAILED EXAMINATION

Should you fail an examination section, you may request a personal review of the examination documents.

1. Complete the Request for Review form that will be included with your Notice of Failure, along with a cashier's check or money order in the amount of $50.00 made payable to the "State of Michigan". Send the form and payment within thirty (30) calendar days of the Notice of Failure date to:

   Dr. Kara Schmitt
   KNK Consulting
   2956 Dobie Road
   Mason, MI 48854

2. The review will be conducted in the Lansing area. A specific time and location will be included with your Notice of Failure.

3. The review shall be limited to a sight review ONLY. You will have one-half the amount of time as originally provided for the administration of the failed section (*i.e.,* if two hours were allocated for the administration of a section, you would have one hour for the review of that section). Notes made by you during the review may NOT be removed from the room nor copied.

4. Reference material may be brought to the review.

5. The review shall be limited to the area(s) of failure ONLY.

6. At the conclusion of the review, you must decide whether or not you wish to appeal your results. If you decide to appeal, you may submit for consideration any information or documentation that pertains to the failed section(s) of the examination.

7. All questions, comments, and documentation made by you will be submitted to the Oral and Maxillofacial Surgery Examination Committee for review. The committee's decision will be forwarded to the Michigan Board of Dentistry.

8. The Michigan Board of Dentistry shall take action on the recommendation(s) presented.

9. Following the Board's decision, the Bureau of Health Professions will notify you of the results of your appeal.

SUGGESTED REFERENCES

The following list of references is suggestive in nature; **IT IS NOT ALL INCLUSIVE**.

Advanced Cardiac Life Support Manual (current edition)

Advanced Trauma Life Support Manual (current edition)

Journal of Oral and Maxillofacial Surgery (issues from 1991 to present)

Oral and Maxillofacial Surgery Knowledge Updates, AAOMS, (volumes 1, 2 and 3)

Oral and Maxillofacial Surgery Clinics of North America (volumes from 1991 to present)

Any recent and available textbooks pertaining to Oral and Maxillofacial Surgery

Directions to

UNIVERSITY OF DETROIT MERCY

SCHOOL OF DENTISTRY

2700 Martin Luther King Jr. Boulevard
Detroit, MI 48208-2576

The School of Dentistry is located near downtown Detroit, one block east of I-96 Jeffries Freeway and within minutes of I-94, I-75, and the Lodge Freeway.

Driving Directions

- **From the Northwest, East and West:**
  From I-96 East/Jeffries Freeway, take exit 191 (US-12/ML King Jr. Blvd/Michigan Avenue). Turn left onto ML King Jr. Blvd/Myrtle St. Go one block; school is on your left.
- **From Downriver:**
  From I-96/Jeffries Freeway, take Michigan Ave/US-12 exit. Turn left onto Michigan Ave. Turn right onto Tillman St. Turn right onto ML King Jr. Blvd/Myrtle St. Make a U-turn onto ML King Jr. Blvd/Myrtle St.

Parking is available on the Dental School campus. You MUST park in the area labeled Patient Parking (shown on the next page). The entrance for the examination is in the building where the word “Dental” is shown on the next page (in the phrase Dental Clinic Building).

UNIVERSITY OF DETROIT MERCY
SCHOOL OF DENTISTRY

CORKTOWN CAMPUS PARKING GUIDELINES

Anyone experiencing problems accessing their assigned parking area should contact Ms. Dana Hart at (313) 494-6621 or dana.hart@udmercy.edu as soon as possible. **Parking assignments will be strictly enforced.** Your cooperation helps to ensure adequate parking for patients and is greatly appreciated.