



RICK SNYDER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
BUREAU OF HEALTH CARE SERVICES

MIKE ZIMMER
DIRECTOR

**MICHIGAN BOARD OF SOCIAL WORK
DISCIPLINARY SUBCOMMITTEE
JANUARY 20, 2015
MEETING
APPROVED MINUTES**

In accordance with the Open Meetings Act, 1976 PA 267, as amended, the Michigan Board of Social Work Disciplinary Subcommittee met in regular session on November 25, 2014, in the Ottawa Building, 611 West Ottawa Street, Upper Level Conference Center, Conference Room 3, Lansing, Michigan.

CALL TO ORDER

Marc Milburn, Public Member, Chairperson, called the meeting to order at 12:05 p.m.

ROLL CALL

Members Present: Marc Milburn, Public Member, Chairperson
Michael Fiorillo, LMSW
Pamela Manela, LMSW
Kenneth Mazur, LMSW
Tracy Muscat, Public Member

Members Absent: None

Staff Present: Amy Schneider, Secretary, Policy, Rules and Board Support Section
Virginia Abdo, Compliance Manager
Pamela Millben, Analyst, Compliance Section

Others Present: None

APPROVAL OF MINUTES

MOTION by Mazur, seconded by Manela, to approve the November 25, 2014 meeting minutes as presented.

MOTION PREVAILED

APPROVAL OF AGENDA

MOTION by Fiorillo, seconded by Mazur, to approve the Agenda as presented.

MOTION PREVAILED

REGULATORY CONSIDERATIONS

Lisa M. Gullo, LBSW – Consent Order and Stipulation

MOTION by Manela, seconded by Muscat, to accept the Consent Order and Stipulation, in the matter of Lisa M. Gullo, LBSW.

A roll call was held: Yeas: Fiorillo, Manela, Mazur, Muscat, Milburn

MOTION PREVAILED

Karen Lynne Dunham, LMSW – Proposal for Decision-Findings of Fact and Conclusions of Law

MOTION by Muscat, seconded by Mazur, to untable the matter of Karen Lynne Dunham, LMSW.

Discussion was held.

A roll call vote followed: Yeas: Fiorillo, Manela, Mazur, Muscat, Milburn

MOTION PREVAILED

MOTION by Muscat, seconded by Manela, to accept the Findings of Fact and Conclusions of Law, in the matter of Karen Lynne Dunham, LMSW.

Discussion was held.

A roll call vote followed: Yeas: Fiorillo, Manela, Mazur, Muscat, Milburn

MOTION by Manela, seconded by Muscat, to place Respondent on probation for a minimum period of one day, not to exceed six (6) months. Respondent must complete three (3) hours of CE in the area of social work documentation and/or risk management. Additionally, Respondent shall be assessed a \$100.00 fine, payable within sixty (60) days, in the matter of Karen Lynne Dunham, LMSW.

Discussion was held.

A roll call vote followed: Yeas: Fiorillo, Manela, Mazur, Muscat, Milburn

Perry Lee Coit, LMSW, LBSW – Administrative Complaint

MOTION by Manela, seconded by Muscat, to suspend Respondents license for a minimum period of one (1) day. Respondent must complete deficient CE as required by the June 20, 2014 Consent Order. Additionally, Respondent shall be assessed a \$250.00 fine, payable prior to reinstatement, in the matter of Perry Lee Coit, LMSW, LBSW.

Discussion was held.

A roll call vote followed: Yeas: Fiorillo, Manela, Mazur, Muscat, Milburn

MOTION PREVAILED

Roxanne Haynes, LMSW – Administrative Complaint

MOTION by Manela, seconded by Fiorillo, to suspend the license for a minimum period of six (6) months and one (1) day, in the matter of Roxanne Haynes, LMSW.

Discussion was held.

A roll call vote followed: Yeas: Fiorillo, Manela, Mazur, Muscat, Milburn

MOTION PREVAILED

Thomas Richard Jacobs, LLMSW – Administrative Complaint

MOTION by Muscat, seconded by Manela, to suspend the license for one (1) year and assess a fine in the amount of \$250.00, payable prior to application for reinstatement, in the matter of Thomas Richard Jacobs, LLMSW.

Discussion was held.

A roll call vote followed: Yeas: Fiorillo, Manela, Mazur, Muscat, Milburn

MOTION PREVAILED

Sharon La Ree Mitchell, LMSW – Administrative Complaint

MOTION by Fiorillo, seconded by Manela, to suspend the license for a minimum period of one (1) day and assess a fine in the amount of \$250.00, payable prior to application for reinstatement, in the matter of Sharon La Ree Mitchell, LMSW.

Discussion was held.

A roll call vote followed: Yeas: Fiorillo, Manela, Mazur, Muscat, Milburn

MOTION PREVAILED

PUBLIC COMMENT

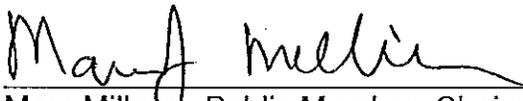
None

ANNOUNCEMENTS

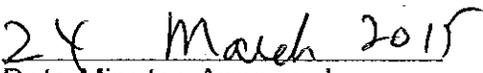
The next regularly scheduled meeting will be held March 24, 2015 immediately following the full Board meeting, scheduled to begin at 9:30 a.m. at the Ottawa Building, 611 West Ottawa Street, Upper Level Conference Center, Conference Room 4, Lansing, Michigan.

ADJOURNMENT

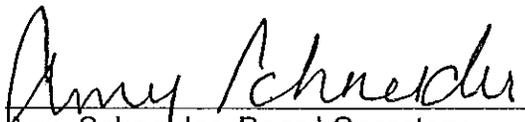
MOTION by Muscat, seconded by Fiorillo, to adjourn the meeting at 12:50 p.m.



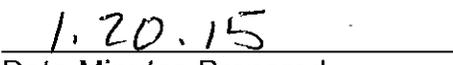
Marc Milburn, Public Member, Chairperson



Date Minutes Approved



Amy Schnelder, Board Secretary



Date Minutes Prepared