

The PDL Library can assist development in a variety of skills such as:

Building Trust

Coaching

Communication

Customer Service

Decision Making

Developing a Successful Team

Facilitating Change

Innovation

Managing Conflict



Borrowing materials from the Professional Development Lending Library is easy.

Go to www.michigan.gov/pdl.

Select items by keyword, author, format type or title.

Submit your selections.

Identify yourself and tell where you want the materials delivered. If needed, apply for a borrower's card.

That's it! Your materials will come through I.D. mail or U.S.P.S.

Library of Michigan

MICHIGAN DEPARTMENT OF EDUCATION

702 West Kalamazoo St.
P.O. Box 30007
Lansing, MI 48909

(517) 373-1300
librarian@michigan.gov
www.mi.gov/libraryofmichigan



Updated
1/20/2015

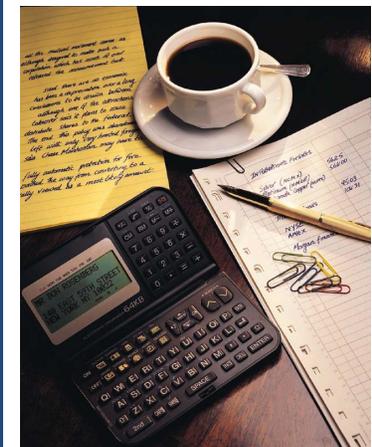


The Professional Development Lending Library

A service of the
Michigan Civil Service
Commission

in cooperation
with the

Library of
Michigan



The Professional Development Lending Library -- for all State Employees



What?

The Professional Development Lending Library (**PDL**) exists to promote career-development for all State of Michigan employees, and to support training provided by the Michigan Civil Service Commission.

The PDL consists of printed and audio books, plus videos to support development of state employees on a variety of topics including: building trust; coaching; communication; customer service; decision making; developing a successful team; facilitating change; innovation; and managing conflict.

Who?

Any State of Michigan employee can borrow materials from the PDL by visiting www.michigan.gov/pdl.

How?

Select the items you want from the PDL database, identify yourself, include your library card number, and provide your I.D. mailing address.

If you don't already have a Library of Michigan borrower's card, submit your request without a library card number to receive an application in the mail. Or apply online at www.mi.gov/librarycard. We'll take care of the rest.

Once you submit your PDL request, the items will be sent to you via I.D. mail or U.S.P.S.



Where?

The PDL collection is housed at the Library of Michigan. The books are shelved with the Main Collection on the 3rd and 4th floors, and audio books and videos are with the AV collection on the 2nd floor.

The reference and help desk is located on the second floor.

The Library is open weekdays: 10 to 5, and the second Saturday of the month: 10 to 4. State employees are welcome to visit the Library, use the collections, get a library borrower's card, and borrow materials.

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