

Library of Michigan LSTA Grant Program

ANNUAL TIMELINE

Applicable only if funds are available in a given program year.

Current Year:

Application Availability	First Business Day of September
Intent to File Form Availability	First Business Day of September
Grant Writing Webinars	October & November
Intent to File Form Due Date	Last Business Day of October

Next Year

Application Due Date (Received, not postmarked)	Last Business Day of January
Award Announcement Letters	March
Grant Agreements Executed	March
Grant Administration Training	March/April
Grant Expenditures Begin	Beginning Expenditure Date identified in a Grant Agreement is executed after Agreement is executed
Interim Reports Due	
First (6 months into grant)	Last Business Day of October
Second if a 2-Year Grant	Last Business Day of October
- (18 months into grant)	
Third if a 3-Year Grant	Last Business Day of October
- (30 months into grant)	

Following Year:

Project Revision Due	Last Business Day of March of first year of grant
Grant Expenditures Complete	Last Business Day of March
Final Reimbursement Request Due	Last Business Day of April
Final Project Report Due (Received, not postmarked)	Last Business Day of April