

STATE OF MICHIGAN
 DEPARTMENT OF TECHNOLOGY, MANAGEMENT AND BUDGET
 PROCUREMENT
 P.O. BOX 30026, LANSING, MI 48909
 OR
 525 W. ALLEGAN, LANSING, MI 48933

CHANGE NOTICE NO. 11
 to
CONTRACT NO. 071B8200187
 between
THE STATE OF MICHIGAN
 and

NAME & ADDRESS OF CONTRACTOR	PRIMARY CONTACT	EMAIL
Stevens Van Lines	Peter Stevens	pete.stevens@stevensworldwide.com
3000 Sanders Road	PHONE	VENDOR TAX ID # (LAST FOUR DIGITS ONLY)
Lansing, MI 48917	(989) 755-3000	-8855

STATE CONTACTS	AGENCY	NAME	PHONE	EMAIL
PROGRAM MANAGER	various	Various	Various	Various
CONTRACT ADMINISTRATOR	DTMB	Yvon Dufour	(517) 284-6996	dufouy@michigan.gov

CONTRACT SUMMARY			
DESCRIPTION:			
Moving of Office Equipment and Supplies – Department of Technology, Management and Budget Statewide			
INITIAL EFFECTIVE DATE	INITIAL EXPIRATION DATE	INITIAL AVAILABLE OPTIONS	EXPIRATION DATE BEFORE CHANGE(S) NOTED BELOW
June 1, 2008	June 1, 2011	2, 1 year	April 30, 2015
PAYMENT TERMS	F.O.B.	SHIPPED TO	
3% 21 – Net 30	N/A	N/A	
ALTERNATE PAYMENT OPTIONS			EXTENDED PURCHASING
<input type="checkbox"/> P-card	<input type="checkbox"/> Direct Voucher (DV)	<input type="checkbox"/> Other	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
MINIMUM DELIVERY REQUIREMENTS			
N/A			

DESCRIPTION OF CHANGE NOTICE				
EXTEND CONTRACT EXPIRATION DATE	EXERCISE CONTRACT OPTION YEAR(S)	EXTENSION BEYOND CONTRACT OPTION YEARS	LENGTH OF EXTENSION/OPTION	EXPIRATION DATE AFTER CHANGE
<input type="checkbox"/> No <input checked="" type="checkbox"/> Yes	<input type="checkbox"/>	<input checked="" type="checkbox"/>	6 months	October 31, 2015
CURRENT VALUE		VALUE/COST OF CHANGE NOTICE	ESTIMATED REVISED AGGREGATE CONTRACT VALUE	
\$1,392,000.00		\$100,000.00	\$1,492,000.00	
DESCRIPTION: Effective May 1, 2015, the contract is increased by \$100,000 and is hereby extended for six months. The new contract end date is October 31, 2015. Also, pricing on this contract is hereby updated, per revised Attachment A. All other terms, conditions, specifications and pricing remain unchanged. Per vendor and agency agreement, DTMB Procurement approval, and State Administrative Board approval on 4/28/2015.				

<u>Move Personnel</u>		Rate/Hour	# of Hours	# of Personnel	Total
Move Supervisor	Straight Time Includes Saturday	\$38.00			
	Overtime (after 8hrs)	\$55.00			
	Double-Time	\$64.00			
	Sunday/Weekend	\$64.00			
Mover	Straight Time Includes Saturday	\$28.50			
	Overtime (after 8hrs)	\$40.00			
	Double-Time	\$54.00			
	Sunday/Weekend	\$54.00			
Project Manager	Straight Time Includes Saturday	\$50.00			
	Overtime (after 8hrs)	\$75.00			
	Double Time	\$95.00			
	Sunday/Weekend	\$95.00			
Driver	Straight Time Includes Saturday	\$33.50			
	Overtime (after 8hrs)	\$47.50			
	Double Time	\$64.00			
	Sunday/Weekend	\$64.00			

Lansing Metro area moves by Stevens would consist of 3 hours travel for the total crew and a fuel surcharge of \$100/truck for each day the truck is driving to Lansing. A larger project that would require overnight stays would not be subject to multiple travel charges.

How many hour of project management will be offered free of charge

9

Rate charged per hour for project management after designated hours
\$64.00

Rate charged from Contractor location to job site beyond an 8 mile radius
\$67.50

Rate charged by Contractor from job site back to Contractor location beyond 8 mile radius
\$67.50

Packing Charge (hourly)	Office: <u>\$26.50</u>	Laboratory: <u>\$26.50</u>
Computer/IT Equipment (hourly)		<u>\$26.50</u>
Unpacking Charge (hourly)	Office: <u>\$26.50</u>	Laboratory: <u>\$26.50</u>
Computer/IT Equipment (hourly)		<u>\$26.50</u>

Transport/Moving Vehicles

Tractor/Trailers: Rate Per Hour: **\$9.75**

Tractor/Trailers: Storage per Day
\$25.00

Tractor/Trailers: Storage per Week
\$125.00

Tractor/Trailers: Storage per Month
\$300.00

Large Truck (over 28 feet): Rate per Hour **\$9.75** Rate per Day (Max.) **\$97.50**

Small Truck: Rate Per Hour: **\$9.75** Van: Rate per Day (Max.)
\$97.50

Mileage Charge: Per Mile: Hourly Rate Weight of Shipment: Legal Rate

Moving Equipment and Supplies

Masonite fiberboard – for floor protection (4' x 8') sheet: **\$15.405 ea**

Plywood – for floor protection (sheet) **1/2" \$18.05 1/4" \$15.00**
ea

Protection Material (walls/doorways/floors) Foam Insulation Sheets: **\$12.05 ea**

Protection Material (walls/doorways/floors) Cardboard Sheets: **\$2.55 ea**

Speed Pack – rental (39 x28 x 24) 1 dolly included **\$1.15 ea**

Speed Pack – purchase (39 x28 x 24) 1 dolly included **\$11.55 ea**

4-wheel dolly for use with speed pack – purchase price **\$42.00 ea**

4-wheel dolly for use with speed pack – rental charge **\$0.50 ea/day**

Reusable plastic bins rental charge (1 dolly included/no charge) **\$0.15 ea/day**

Reusable plastic bins rental charge for (4 plastic bins = each) **\$0.60 ea/day**

Rental charge for reusable plastic bins without mover assistance **\$0.18 ea/day**

Charge for 1 pickup or 1 delivery of 50+ Reusable Plastic Bins **\$200.00**
ea/day

Lansing/Metro Area

Charge for 1 pickup or 1 delivery of -50 Reusable Plastic Bins **\$200.00**
ea/day

Lansing/Metro Area

Charge for 1 pickup or 1 delivery of 100+ Reusable Plastic Bins **\$200.00**
ea/day

Lansing/Metro Area

Charge for 1 pickup or 1 delivery of -100 Reusable Plastic Bins **\$200.00**
ea/day

Lansing/Metro Area

6.0 Cartons (24 x 18 x 24) Rental **\$0.75 ea/day**

6.0 Cartons (24 x 18 x 24) Purchase **\$1.70 ea/day**

4.5 Cartons (18 x 18 x 24) Rental **\$0.65 ea/day**

4.5 Cartons (18 x 18 x 24) Purchase **\$1.35 ea/day**

3.0 Cartons (18 x 18 x 16) Rental **\$0.50 ea/day**

3.0 Cartons (18 x 18 x 16) Purchase **\$1.15 ea/day**

Legal Tote Boxes/Cartons (24 x 16 x 13) Rental **\$0.25 ea/day**

Legal Tote Boxes/Cartons (24 x 16 x 13) Purchase **\$2.77 ea/day**

Letter Tote Boxes/Cartons (24 x 12 x 12) Rental **\$0.25 ea/day**

Letter Tote Boxes/Cartons (24 x 12 x 12) Purchase **\$2.33 ea/day**

1.5 Cartons (17 x 13 x 13) Rental **\$0.25 ea/day**

1.5 Cartons (17 x 13 x 13) Purchase **\$0.75 ea/day**

Specialty Cartons (Specify size and type if applicable) _____ **ea/day**

Charge for Destroyed Boxes: (type, number, material made of cardboard, ect.) _____

<u>Price</u> _____ <u>ea</u>	<u>Purchase Price</u>	<u>Purchase</u>
Carts (CRT)		<u>\$4.00 ea/day</u>
Dollies/Carts Charge		<u>\$0.50 ea/day</u>
Library/Panel Carts		<u>\$5.00 ea/day</u>
Delivery charge for cardboard boxes and supplies other than reusable plastic bins:		
One Time Drop	<u>No CHARGE</u>	Lansing 8 mile radius
radius	Hourly Rate	<u>PER CONTRACT</u> Lansing 8 mile
Pickup radius	One Time	<u>No CHARGE</u> Lansing 8 mile
radius	Hourly Rate	<u>PER CONTRACT</u> Lansing 8 mile
Pads		<u>\$0.50 ea/day</u>
Dish Pack	Rental	<u>\$0.38 ea/day</u>
Bubble Warp, small 3/16 – 24” x 750” roll – perf 12”		<u>\$93.44 ea</u>
Bubble Wrap, large ½ - 24” x 250” roll – perf 12”		<u>\$43.80 ea</u>
Bubble Wrap, large ½ - 48” x 250” roll – perf 12”		<u>\$87.60 ea</u>
Bubble Dispenser, small 12” x 150” – perf 12”		<u>\$21.54 ea</u>
Bubble Dispenser, large 12” x 100” – perf 12”		<u>\$19.35 ea</u>
Cellulose Wadding 6 ply – 36” x 72”		<u>\$.95 ea</u>
Cellulose Wadding 6 ply – 48” x 72”		<u>\$1.26 ea</u>
Cellulose Wadding 6 ply – 60” x 72”		<u>\$1.52 ea</u>
Paper Pack – Wrapping – White Sheet		<u>\$12.99 ea \$0.61lb</u>
Shrink/Stretch Wrap – 18” x 1500’ rolls		<u>\$13.40 roll</u>
Corrugated Roll – 36” x 250’ single face		<u>\$40.89 roll</u>
Box Tape 2” x 55 yards		<u>\$2.00 roll</u>
Labels – Rolls (500 each)		<u>\$14.00 roll</u>

Labels – Sheet (1000 each)

\$28.00 sheet

Storage/Warehousing

Warehousing **\$.02 sq. ft.** per day/week **\$.12/week**

Tractor/Trailer Storage **Per Day \$25.00**

Per Week \$125.00

Per Month \$300.00

Miscellaneous

Rental: Equipment or various boxes – needed prior to and/or after move

Per Day Rental: With Move **\$0.25**

Without Move **\$0.35**

Insurance

Insurance to be purchased at agencies discretion.

Contractor's Liability Insurance purchased by the State shall include all damage and loss.

Cargo Liability Insurance coverage **\$5.00** per \$1,000.00 of coverage

(Cargo Liability Insurance shall provide full replacement on all items.)

Contractor's additional Liability charge **\$0.10** per pound.

INFORMATION SHEET

Bidder Name: **STEVENS VAN LINES**

Number of experienced moving personnel you regularly employ: **25**

Number of experienced moving personnel available for any major job: **125 PLUS**

Number and type of trucks: **2 Small, 5 Medium, 13 Tractor-Trailer, plus 125 others**

Sizes of trucks: **16' to 53'**

Number of trucks with a lift: **4**

Number of dollies, containers and pads you have available to use on this Contract:

Dollies: **1,000**

Containers: **3,000**

Pads: **5,000**

Do you carry cargo insurance? **YES** If so, how much? **\$100,000.00** per shipment

Name of insurance company: **VANLINER PROTECTION**

State the Michigan Public Service Commission (MPSC) operating rights you hold and which tariffs you participate in: **MPSC L-687, L-1176 MMW 4000 and reissues thereof.**

STATE OF MICHIGAN
 DEPARTMENT OF TECHNOLOGY, MANAGEMENT AND BUDGET
 PROCUREMENT
 P.O. BOX 30026, LANSING, MI 48909
 OR
 530 W. ALLEGAN, LANSING, MI 48933

CHANGE NOTICE NO. 10
 to
CONTRACT NO. 071B8200187
 between
THE STATE OF MICHIGAN
 and

NAME & ADDRESS OF CONTRACTOR:	PRIMARY CONTACT	EMAIL
Steven Van Lines 3000 Sanders Road Lansing, MI 48917	Jeff Thomas	jeff.thomas@stevensworldwide.com
	TELEPHONE	CONTRACTOR #, MAIL CODE
	(517) 322-2573	

STATE CONTACTS	AGENCY	NAME	PHONE	EMAIL
CONTRACT COMPLIANCE INSPECTOR		various		
BUYER	DTMB	Yvon Dufour	(517) 284-6996	dufoury@michigan.gov

CONTRACT SUMMARY:			
Moving of Office Equipment and Supplies – Department of Technology, Management and Budget Statewide			
INITIAL EFFECTIVE DATE	INITIAL EXPIRATION DATE	INITIAL AVAILABLE OPTIONS	EXPIRATION DATE BEFORE CHANGE(S) NOTED BELOW
June 1, 2008	June 1, 2011	2, one year	October 31, 2014
PAYMENT TERMS	F.O.B	SHIPPED	SHIPPED FROM
3% 21 – Net 30	N/A	N/A	N/A
ALTERNATE PAYMENT OPTIONS:			AVAILABLE TO MiDEAL PARTICIPANTS
<input type="checkbox"/> P-card <input type="checkbox"/> Direct Voucher (DV) <input type="checkbox"/> Other			<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
MINIMUM DELIVERY REQUIREMENTS:			
N/A			

DESCRIPTION OF CHANGE NOTICE:				
EXTEND CONTRACT EXPIRATION DATE	EXERCISE CONTRACT OPTION YEAR(S)	EXTENSION BEYOND CONTRACT OPTION YEARS	LENGTH OF OPTION/EXTENSION	EXPIRATION DATE AFTER CHANGE
<input type="checkbox"/> No <input checked="" type="checkbox"/> Yes	<input type="checkbox"/>	<input checked="" type="checkbox"/>	6 months	April 30, 2015
VALUE/COST OF CHANGE NOTICE:		ESTIMATED REVISED AGGREGATE CONTRACT VALUE:		
\$172,000.00		\$1,392,000.00		
Effective November 1, 2014, the contract is increased by \$172,000 and is hereby extended for six months. New contract end date is April 30, 2015. Please also note the buyer has been changed to Yvon Dufour. All other terms, conditions, specifications and pricing remain unchanged. Per contractor and agency agreement, DTMB Procurement approval and the approval of the State Administrative Board on October 14, 2014.				

STATE OF MICHIGAN
 DEPARTMENT OF TECHNOLOGY, MANAGEMENT AND BUDGET
 PROCUREMENT
 P.O. BOX 30026, LANSING, MI 48909
 OR
 530 W. ALLEGAN, LANSING, MI 48933

CHANGE NOTICE NO. 9
 to
CONTRACT NO. 071B8200187
 between
THE STATE OF MICHIGAN
 and

NAME & ADDRESS OF CONTRACTOR:	PRIMARY CONTACT	EMAIL
Steven Van Lines 3000 Sanders Road Lansing, MI 48917	Jeff Thomas	jeff.thomas@stevensworldwide.com
	TELEPHONE	CONTRACTOR #, MAIL CODE
	(517) 322-2573	

STATE CONTACTS	AGENCY	NAME	PHONE	EMAIL
CONTRACT COMPLIANCE INSPECTOR	DTMB	Steve Rigg	(517) 284-7043	riggs@michigan.gov
BUYER	DTMB	Steve Rigg	(517) 284-7043	riggs@michigan.gov

CONTRACT SUMMARY:			
Moving of Office Equipment and Supplies – Department of Technology, Management and Budget Statewide			
INITIAL EFFECTIVE DATE	INITIAL EXPIRATION DATE	INITIAL AVAILABLE OPTIONS	EXPIRATION DATE BEFORE CHANGE(S) NOTED BELOW
June 1, 2008	June 1, 2011	2, one year	April 30, 2014
PAYMENT TERMS	F.O.B	SHIPPED	SHIPPED FROM
3% 21 – Net 30	N/A	N/A	N/A
ALTERNATE PAYMENT OPTIONS:			AVAILABLE TO MIIDEAL PARTICIPANTS
<input type="checkbox"/> P-card <input type="checkbox"/> Direct Voucher (DV) <input type="checkbox"/> Other			<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
MINIMUM DELIVERY REQUIREMENTS:			
N/A			

DESCRIPTION OF CHANGE NOTICE:				
EXTEND CONTRACT EXPIRATION DATE	EXERCISE CONTRACT OPTION YEAR(S)	EXTENSION BEYOND CONTRACT OPTION YEARS	LENGTH OF OPTION/EXTENSION	EXPIRATION DATE AFTER CHANGE
<input type="checkbox"/> No <input checked="" type="checkbox"/> Yes	<input type="checkbox"/>	<input checked="" type="checkbox"/>	6 months	October 31, 2014
VALUE/COST OF CHANGE NOTICE:		ESTIMATED REVISED AGGREGATE CONTRACT VALUE:		
\$0.00		\$1,220,000.00		
Effective immediately, this Contract is hereby extended for six months. New contract end date is October 31, 2014. All other terms, conditions, specifications and pricing remain unchanged. Per vendor and agency agreement and DTMB Procurement approval.				

STATE OF MICHIGAN
DEPARTMENT OF TECHNOLOGY, MANAGEMENT AND BUDGET
PROCUREMENT
P.O. BOX 30026, LANSING, MI 48909
OR
530 W. ALLEGAN, LANSING, MI 48933

CHANGE NOTICE NO. 8
to
CONTRACT NO. 071B8200187
between
THE STATE OF MICHIGAN
and

NAME & ADDRESS OF CONTRACTOR:	PRIMARY CONTACT	EMAIL
Stevens Van Lines 3000 Sanders Road Lansing, MI 48917	Jeff Thomas	Jeff.Thomas@stevensworldwide.com
	TELEPHONE	CONTRACTOR #, MAIL CODE
	(517) 322-2573	

STATE CONTACTS	AGENCY	NAME	PHONE	EMAIL
CONTRACT COMPLIANCE INSPECTOR				
BUYER	DTMB	William Walsh	517-373-6535	walshw@michigan.gov

CONTRACT SUMMARY:			
DESCRIPTION: Moving of Office Equipment and Supplies – Dept of Management and Budget - Statewide			
INITIAL EFFECTIVE DATE	INITIAL EXPIRATION DATE	INITIAL AVAILABLE OPTIONS	EXPIRATION DATE BEFORE CHANGE(S) NOTED BELOW
June 1, 2008	June 1, 2011	2, one year	April 30, 2014
PAYMENT TERMS	F.O.B	SHIPPED	SHIPPED FROM
3% 21 Days Net 30	N/A	N/A	N/A
ALTERNATE PAYMENT OPTIONS:			AVAILABLE TO MiDEAL PARTICIPANTS
<input type="checkbox"/> P-card	<input type="checkbox"/> Direct Voucher (DV)	<input type="checkbox"/> Other	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
MINIMUM DELIVERY REQUIREMENTS:			
N/A			

DESCRIPTION OF CHANGE NOTICE:				
EXTEND CONTRACT EXPIRATION DATE	EXERCISE CONTRACT OPTION YEAR(S)	EXTENSION BEYOND CONTRACT OPTION YEARS	LENGTH OF OPTION/EXTENSION	EXPIRATION DATE AFTER CHANGE
<input checked="" type="checkbox"/> No <input type="checkbox"/> Yes	<input type="checkbox"/>	<input type="checkbox"/>		
VALUE/COST OF CHANGE NOTICE:			ESTIMATED REVISED AGGREGATE CONTRACT VALUE:	
\$200,000.00			\$1,220,000.00	
Effective December 17, 2013, this contract is increased by \$200,000.00. The revised contract amount is \$1,220,000.00. All other terms, conditions, pricing and specifications remain the same. Per vendor and agency agreement, DTMB Procurement approval and the approval of the State Administrative Board on December 17, 2013.				

STATE OF MICHIGAN
 DEPARTMENT OF TECHNOLOGY, MANAGEMENT AND BUDGET
 PROCUREMENT
 P.O. BOX 30026, LANSING, MI 48909
 OR
 530 W. ALLEGAN, LANSING, MI 48933

CHANGE NOTICE NO. 7
 to
CONTRACT NO. 071B8200187
 between
THE STATE OF MICHIGAN
 and

NAME & ADDRESS OF CONTRACTOR:	PRIMARY CONTACT	EMAIL
Stevens Van Lines 3000 Sanders Road Lansing, MI 48917	Jeff Thomas	Jeff.Thomas@stevensworldwide.com
	TELEPHONE	CONTRACTOR #, MAIL CODE
	(517) 322-2573	

STATE CONTACTS	AGENCY	NAME	PHONE	EMAIL
CONTRACT COMPLIANCE INSPECTOR				
BUYER	DTMB	William Walsh	517-373-6535	walshw@michigan.gov

CONTRACT SUMMARY:			
DESCRIPTION: Moving of Office Equipment and Supplies – Dept of Management and Budget - Statewide			
INITIAL EFFECTIVE DATE	INITIAL EXPIRATION DATE	INITIAL AVAILABLE OPTIONS	EXPIRATION DATE BEFORE CHANGE(S) NOTED BELOW
June 1, 2008	June 1, 2011	2, one year	November 30, 2013
PAYMENT TERMS	F.O.B	SHIPPED	SHIPPED FROM
3% 21 Days Net 30	N/A	N/A	N/A
ALTERNATE PAYMENT OPTIONS:			AVAILABLE TO MiDEAL PARTICIPANTS
<input type="checkbox"/> P-card	<input type="checkbox"/> Direct Voucher (DV)	<input type="checkbox"/> Other	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
MINIMUM DELIVERY REQUIREMENTS:			
N/A			

DESCRIPTION OF CHANGE NOTICE:				
EXTEND CONTRACT EXPIRATION DATE	EXERCISE CONTRACT OPTION YEAR(S)	EXTENSION BEYOND CONTRACT OPTION YEARS	LENGTH OF OPTION/EXTENSION	EXPIRATION DATE AFTER CHANGE
<input type="checkbox"/> No <input checked="" type="checkbox"/> Yes	<input type="checkbox"/>	<input checked="" type="checkbox"/>	6 months	April 30, 2014
VALUE/COST OF CHANGE NOTICE:		ESTIMATED REVISED AGGREGATE CONTRACT VALUE:		
\$0.00		\$900,000.00		
Effective December 1, 2013, this contract is extended until April 30, 2014. All other terms, conditions, pricing and specifications remain the same. Per vendor and agency agreement, and DTMB Procurement approval.				

STATE OF MICHIGAN
DEPARTMENT OF TECHNOLOGY, MANAGEMENT AND BUDGET
PROCUREMENT
P.O. BOX 30026, LANSING, MI 48909
OR
530 W. ALLEGAN, LANSING, MI 48933

May 21, 2013

CHANGE NOTICE NO. 6
to
CONTRACT NO. 071B8200187
between
THE STATE OF MICHIGAN
and

NAME & ADDRESS OF CONTRACTOR:	PRIMARY CONTACT	EMAIL
Stevens Van Lines 3000 Sanders Road Lansing, MI 48917	Jeff Thomas	Jeff.Thomas@stevensworldwide.com
	TELEPHONE	CONTRACTOR #, MAIL CODE
	(517) 322-2573	

STATE CONTACTS	AGENCY	NAME	PHONE	EMAIL
CONTRACT COMPLIANCE INSPECTOR				
BUYER	DTMB	William Walsh	517-373-6535	walshw@michigan.gov

CONTRACT SUMMARY:			
DESCRIPTION: Moving of Office Equipment and Supplies – Dept of Management and Budget - Statewide			
INITIAL EFFECTIVE DATE	INITIAL EXPIRATION DATE	INITIAL AVAILABLE OPTIONS	EXPIRATION DATE BEFORE CHANGE(S) NOTED BELOW
June 1, 2008	June 1, 2011	2, one year	June 1, 2013
PAYMENT TERMS	F.O.B	SHIPPED	SHIPPED FROM
3% 21 Days Net 30	N/A	N/A	N/A
ALTERNATE PAYMENT OPTIONS:			AVAILABLE TO MiDEAL PARTICIPANTS
<input type="checkbox"/> P-card <input type="checkbox"/> Direct Voucher (DV) <input type="checkbox"/> Other			<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
MINIMUM DELIVERY REQUIREMENTS:			
N/A			

DESCRIPTION OF CHANGE NOTICE:				
EXTEND CONTRACT EXPIRATION DATE	EXERCISE CONTRACT OPTION YEAR(S)	EXTENSION BEYOND CONTRACT OPTION YEARS	LENGTH OF OPTION/EXTENSION	EXPIRATION DATE AFTER CHANGE
<input type="checkbox"/> No <input checked="" type="checkbox"/> Yes	<input type="checkbox"/>	<input checked="" type="checkbox"/>	6 months	Nov. 30, 2013
VALUE/COST OF CHANGE NOTICE:			ESTIMATED REVISED AGGREGATE CONTRACT VALUE:	
\$0.00			\$900,000.00	
Effective May 21, 2013, this contract is extended to November 30, 2013. All other terms, conditions, pricing and specifications remain the same. Per vendor and agency agreement, DTMB Procurement approval and the approval of the State Administrative Board on May 21, 2013.				

STATE OF MICHIGAN
DEPARTMENT OF TECHNOLOGY, MANAGEMENT AND BUDGET
PROCUREMENT
P.O. BOX 30026, LANSING, MI 48909
OR
530 W. ALLEGAN, LANSING, MI 48933

CHANGE NOTICE NO. 5

to

CONTRACT NO. 071B8200187

between

THE STATE OF MICHIGAN

and

NAME & ADDRESS OF CONTRACTOR:	PRIMARY CONTACT	EMAIL
Stevens Van Lines	Jeff Thomas	Jeff.Thomas@stevensworldwide.com
3000 Sanders Road	TELEPHONE	CONTRACTOR #, MAIL CODE
Lansing, MI 48917	(517) 322-2573	

STATE CONTACTS	AGENCY	NAME	PHONE	EMAIL
CONTRACT COMPLIANCE INSPECTOR:				
BUYER:	DTMB	William Walsh	(517) 373-6535	walshw@michigan.gov

CONTRACT SUMMARY:			
DESCRIPTION: Moving of Office Equipment and Supplies – Dept of Management and Budget - Statewide			
INITIAL EFFECTIVE DATE	INITIAL EXPIRATION DATE	AVAILABLE OPTIONS	CURRENT EXPIRATION DATE
June 1, 2008	June 1, 2011	2, one year	June 1, 2012
PAYMENT TERMS	F.O.B	SHIPPED	SHIPPED FROM
3% 21 Days Net 30	N/A	N/A	N/A
ALTERNATE PAYMENT OPTIONS:			AVAILABLE TO MIDEAL PARTICIPANTS
<input type="checkbox"/> P-card <input type="checkbox"/> Direct Voucher (DV) <input type="checkbox"/> Other			<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO
MINIMUM DELIVERY REQUIREMENTS:			
N/A			

DESCRIPTION OF CHANGE NOTICE:		
OPTION EXERCISED: <input type="checkbox"/> NO <input checked="" type="checkbox"/> YES	IF YES, EFFECTIVE DATE OF CHANGE: June 1, 2012	NEW EXPIRATION DATE: June 1, 2013
Effective June 1, 2012, this contract is hereby EXTENDED to June 1, 2013, using the final option year of the contract. All other terms, conditions, pricing and specifications remain the same. Per vendor and agency agreement and the approval of DTMB Procurement.		
VALUE/COST OF CHANGE NOTICE:	\$0.00	
ESTIMATED AGGREGATE CONTRACT VALUE REMAINS:	\$900,000.00	

STATE OF MICHIGAN
DEPARTMENT OF TECHNOLOGY MANAGEMENT AND BUDGET February 27, 2012
PROCUREMENT
P.O. BOX 30026, LANSING, MI 48909
OR
530 W. ALLEGAN, LANSING, MI 48933

CHANGE NOTICE NO. 4
OF
CONTRACT NO. 071B8200187
between
THE STATE OF MICHIGAN
and

NAME & ADDRESS OF CONTRACTOR Stevens Van Lines 3000 Sanders Road Lansing, MI 48917 Email: Jeff.Thomas@stevensworldwide.com	TELEPHONE Jeff Thomas (517) 322-2573
	CONTRACTOR NUMBER/MAIL CODE
	BUYER/CA (517) 373-6535 William C. Walsh, CPPB
Contract Compliance Inspector: Paula Greathouse Moving of office Equipment and Supplies – Department of Management and Budget - Statewide	
CONTRACT PERIOD: From: June 1, 2008 To: June 1, 2012	
TERMS 3% 21 Days - Net 30 Days	SHIPMENT N/A
F.O.B. N/A	SHIPPED FROM N/A
MINIMUM DELIVERY REQUIREMENTS N/A	
MISCELLANEOUS INFORMATION:	

THIS CONTRACT IS AVAILABLE TO ALL AUTHORIZED MEMBERS OF MIDEAL.

NATURE OF CHANGE(S):

Effective February 27, 2012 the Buyer has been changed to:

William C. Walsh
Phone: (517) 373-6535
walshw@michigan.gov

AUTHORITY/REASON:

Per DTMB Procurement's approval.

TOTAL ESTIMATED CONTRACT VALUE REMAINS: \$900,000.00

STATE OF MICHIGAN
DEPARTMENT OF TECHNOLOGY MANAGEMENT AND BUDGET
PURCHASING OPERATIONS
P.O. BOX 30026, LANSING, MI 48909
OR
530 W. ALLEGAN, LANSING, MI 48933

March 11, 2011

CHANGE NOTICE NO. 3
OF
CONTRACT NO. 071B8200187
between
THE STATE OF MICHIGAN
and

NAME & ADDRESS OF CONTRACTOR Stevens Van Lines 3000 Sanders Road Lansing, MI 48917 Email: Jeff.Thomas@stevensworldwide.com	TELEPHONE Jeff Thomas (517) 322-2573
	CONTRACTOR NUMBER/MAIL CODE
	BUYER/CA (517)373-9776 Paula Greathouse
Contract Compliance Inspector: Paula Greathouse Moving of office Equipment and Supplies – Department of Management and Budget - Statewide	
CONTRACT PERIOD: From: June 1, 2008 To: June 1, 2012	
TERMS 3% 21 Days - Net 30 Days	SHIPMENT N/A
F.O.B. N/A	SHIPPED FROM N/A
MINIMUM DELIVERY REQUIREMENTS N/A	
MISCELLANEOUS INFORMATION:	

THIS CONTRACT IS AVAILABLE TO ALL LOCAL UNITS OF GOVERNMENT

NATURE OF CHANGE(S):

Effective March 11, 2011, this contract is EXTENDED one year. The new contract end date is June 1, 2012. In addition, the buyer has been changed to Paula Greathouse.

All other terms, conditions and pricing remain the same.

AUTHORITY/REASON:

DTMB Purchasing Operations approval

TOTAL ESTIMATED CONTRACT VALUE REMAINS: \$900,000.00

STATE OF MICHIGAN
DEPARTMENT OF MANAGEMENT AND BUDGET
PURCHASING OPERATIONS
P.O. BOX 30026, LANSING, MI 48909
OR
530 W. ALLEGAN, LANSING, MI 48933

July 7, 2009

CHANGE NOTICE NO. 2
OF
CONTRACT NO. 071B8200187
between
THE STATE OF MICHIGAN
and

NAME & ADDRESS OF CONTRACTOR Stevens Van Lines 3000 Sanders Road Lansing, MI 48917 Email: Lonek@stevensworldwide.com	TELEPHONE Bob Lonek (517) 322-2573
	CONTRACTOR NUMBER/MAIL CODE
	BUYER/CA (517)241-1650 Terry Harris
Contract Compliance Inspector: Terry Harris Moving of office Equipment and Supplies – Department of Management and Budget - Statewide	
CONTRACT PERIOD: From: June 1, 2008 To: June 1, 2011	
TERMS 3% 21 Days - Net 30 Days	SHIPMENT N/A
F.O.B. N/A	SHIPPED FROM N/A
MINIMUM DELIVERY REQUIREMENTS N/A	
MISCELLANEOUS INFORMATION:	

NATURE OF CHANGE(S):

EFFECTIVE IMMEDIATELY THIS CONTRACT IS AVAILABLE TO MIDEAL MEMBERS.

All other terms, conditions and pricing remain the same.

AUTHORITY/REASON:

Per Agency request (Kerri Bielski) and DMB Purchasing Operations.

TOTAL ESTIMATED CONTRACT VALUE REMAINS: \$900,000.00

STATE OF MICHIGAN
DEPARTMENT OF MANAGEMENT AND BUDGET
PURCHASING OPERATIONS
P.O. BOX 30026, LANSING, MI 48909
OR
530 W. ALLEGAN, LANSING, MI 48933

October 20, 2008

CHANGE NOTICE NO. 1
OF
CONTRACT NO. 071B8200187
between
THE STATE OF MICHIGAN
and

NAME & ADDRESS OF CONTRACTOR Stevens Van Lines 3000 Sanders Road Lansing, MI 48917 Email: Lonek@stevensworldwide.com	TELEPHONE Bob Lonek (517) 322-2573
	CONTRACTOR NUMBER/MAIL CODE
	BUYER/CA (517)241-1650 Terry Harris
Contract Compliance Inspector: Terry Harris Moving of office Equipment and Supplies – Department of Management and Budget - Statewide	
CONTRACT PERIOD: From: June 1, 2008 To: June 1, 2011	
TERMS 3% 21 Days - Net 30 Days	SHIPMENT N/A
F.O.B. N/A	SHIPPED FROM N/A
MINIMUM DELIVERY REQUIREMENTS N/A	
MISCELLANEOUS INFORMATION:	

Nature of Change(s):

Effective immediately, the attached specifications are to be included in the contract for the Dept. of Labor & Economic Growth, Michigan Commission for the Blind. All other terms, conditions and pricing remain the same.

AUTHORITY/REASON:

Per Agency request (Kerri Bielski) and DMB Purchasing Operations.

TOTAL ESTIMATED CONTRACT VALUE REMAINS: \$900,000.00

ATTACHMENT TO PURCHASE ORDER NUMBER 641P6200131 BUSINESS ENTERPRISE PROGRAM EQUIPMENT MOVING SPECIFICATIONS

GENERAL

Contractor will provide equipment moving services to various food service and vending facility sites throughout Lower Michigan and the Upper Peninsula for the Michigan Commission for the Blind Business Enterprise Program (BEP). Primary contact person for accounting and transfer paperwork is Judy Wallace; secondary contacts would be Constance Zanger or Lucy Edmonds. Primary contact for move coordination is the agent requesting the move. Primary contact for technical questions regarding equipment is John McEntee.

SERVICE SPECIFICATIONS

1. Equipment will be moved to and from government and private office buildings, U. S. post offices and mail distribution centers, and highway rest areas. Contractor employees must be able to pass security clearance.
2. Contractor must respond to requests for service within 8 hours by telephone, email, or fax to Judy Wallace.
3. An acknowledgement must be sent to Judy Wallace within 8 hours of completion of the move via email or fax confirming the date the move was complete. If the contractor assigns a job number it must be provided.
4. Equipment is moved only upon receipt of a duly signed equipment transfer form via email or fax from BEP administration staff Judy Wallace, Constance Zanger, or Lucy Edmonds. Phone orders or directives are not acceptable; all moving instruction must be in written format.
5. Contractor must get in touch with delivery location contact person to confirm delivery date and time at least 12 hours prior to delivery. The exception would be if the move has been designated urgent.
6. All equipment must be moved on a truck with air-ride suspension to minimize damage from road vibrations.
7. Large pieces of equipment must be moved into buildings using air sleds, which use a cushion of air under the deck to prevent scuffing floors or tearing carpets. The exception would be where a staircase does not allow the use of an air sled.
8. All other equipment must be moved using air cushioned pallet jacks.
9. All equipment delivered will be set in place, leveled, hooked up, and verified to be operational according to instructions provided.
10. Contractor must carry the appropriate tools to adequately perform the transfer of equipment in a timely fashion.
11. Contractor must be prepared to perform disconnects and connects; assembling and disassembly of equipment.
12. Contractor should have an open credit account with a company that removes refrigerant from refrigerated equipment or be licensed to do so themselves.

13. Moving contractor is responsible for any damage to the facility from which, or to which, equipment is moved, as a result of moving the equipment.
14. Moving contractor is responsible for any damage to the equipment as a result of improper handling/moving of the equipment.
15. Contractor should be able to move equipment weighing 1200 pounds up and down flights of stairs.
16. Contractor must be willing to move equipment on a short notice basis (i.e. health department request with 4 hours notice, etc.)
17. Contractor employees should be dressed appropriately to enter a food service establishment.

PROJECT CONTROL, INVOICING, AND REPORTS

1. The Contractor will submit invoices to the Business Enterprise Program for each equipment move. The invoice shall contain the following information:
 - a. Date of service.
 - b. The facility and site from which the equipment was moved.
 - c. The facility and site to which the equipment was moved.
 - d. The BEP staff person requesting the move.
 - e. The rate charged per hour.
 - f. The hours charged.
 - g. The specific equipment (including model number and serial number) moved and the associated State of Michigan assigned equipment number.
 - h. The contract number.
 - I. One invoice per transfer or region.
 - j. Internal work order
 - k. A copy of the transfer form verifying each request shall be attached to the invoice.
 - l. Invoices, statements and reports are mailed to:
Dept. of Labor and Economic Growth
Michigan Commission for the Blind
Attn: Judy Wallace
P.O. Box 30652
Lansing, MI 48909
2. Payment will be made on a per move basis.
3. All invoices should reflect actual work completed by payment date, and must be approved by *the Business Enterprise Program personnel requesting the service as well as program administrative personnel* prior to payment.
4. Payment will be made on an ongoing basis based on the service performed if the *Business Enterprise Program staff person requesting the service* deems the work satisfactorily.
5. Reports will be provided on an as requested basis.

EXPERIENCE AND KNOWLEDGE REQUIREMENTS

1. Contractor should have the knowledge and tools at hand to disassemble and reassemble door jambs to move equipment.
2. Contractor must have a working knowledge of vending machine and refrigeration equipment (i.e., the FastCorp machine has lockdown heads that must be fastened when the machine is in transport, and the process reversed once it is in place; compressors have transportation bolts that

must be locked down during transport or the compressor may slide out, reversing the process at the destination, etc.).

3. Contractor must have a working knowledge of equipment to install machines at delivery (i.e. water must be hooked up for coffee machines, water lines must have insulation tape in winter, bolting equipment together, etc.)
4. The Contractor must have a working knowledge of sanitation requirements as they relate to food service facilities.
5. The Contractor must be familiar with the requirements of the Business Enterprise Program.
6. The Contractor must have customer service skills as he/she will be working directly with DLEG customers and staff.

OTHER

Contractor is not responsible to empty the vending machines. If the contractor arrives and the vending machine is not empty enough to move, the contractor shall make an attempt to contact the local delivery contact person to remove the product. If after waiting an hour, the local delivery contact person has not arrived to remove the product, the contractor should call John McEntee for further instructions. The contractor will be reimbursed for the wait time.

Some equipment is so large that it will not fit through existing doorways unless the door is removed from the vending machine. Contractor shall contact the building manager to advise it is necessary to move the door and/or jamb.

If the moving contractor arrives to transfer a vending machine and it is not unlocked or the operator is not present, the moving contractor shall still attempt to move the machine. If the equipment cannot be loaded onto the moving truck without being unlocked, the moving contractor shall not transfer the machine. The contractor shall immediately notify John McEntee. The contractor may bill for the service, noting these particular specific circumstances.

Billing Address:

*Department of Labor & Economic Growth
Michigan Commission for the Blind
Attn: Judy Wallace
P.O. Box 30652
Lansing, MI 48909*

Agency Contact Person – Transfer Paperwork and Accounting:

*NAME: Judy Wallace
TITLE: BEP Accounting Specialist
PHONE: 517/373-2706*

Agency Contact Person – Move Coordination and Equipment Inquiry:

*NAME: John McEntee
TITLE: BEP Trainer and Warehouse Manager
PHONE: 517/335-4069*

Contract No. 071B8200187

Change Notice No. 1

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Other Agency Contact Persons:

NAME: Constance Zanger

TITLE: BEP Manager

PHONE: 517/335-3639

NAME: Lucy Edmonds

TITLE: BEP Program Secretary

PHONE: 517/373-3459

- Scenario 1 From: Warehouse, 1611 N. Grand River, Lansing.
To: Constitution Hall Snack Bar, 525 W. Allegan, Lansing
Instructions: Deliver 8 foot stainless steel table with back-splash and drawer. Adjust current set up slightly to make room for table.
- Scenario 2 From: Grand Rapids Post Office, 225 Michigan NW, Grand Rapids,
To: Warehouse, 1611 N. Grand River, Lansing.
Instructions: Pick up Rowe 406Z Pop Dispenser and return to warehouse.
- Scenario 3 From: Wolverine American, 26400 Capitol, Redford, MI
To: Dept of Transportation, 1818 3rd Ave. No., Escanaba, MI
Instructions: Pick up AP LCM4 Combo Snack machine from Wolverine and deliver to MDOT. Make sure machine has price tags, product labels, and manual.
- Scenario 4 From: Warehouse, 1611 N. Grand River, Lansing.
To: Lapeer County Complex, 255 Clay, Lapeer, MI
Instructions: Deliver Dixie Narco 5592 and hook up.
- Scenario 5 From: Warehouse, 1611 N. Grand River, Lansing.
To: Dept of Community Health, 3423 N. MLK Blvd, Lansing
Instructions: Deliver True T23G Single Door Cooler
From: Dept of Community Health, 3423 N. MLK Blvd, Lansing
To: Warehouse, 1611 N. Grand River, Lansing.
Instructions: Pick up True T23G Single Door Cooler
- Scenario 6 From: Warehouse, 1611 N. Grand River, Lansing.
To: Pfizer Bldg, 1901 Romance Pkwy, Kalamazoo
Instructions: Deliver Crane 485 Combo Snack Machine
From: FIA, 322 Stockbridge, Kalamazoo
To: Warehouse, 1611 N. Grand River, Lansing.
Instructions: Pick up AP211 Coffee Vendor
From: Kalamazoo Psychiatric Hospital, 1312 Oakland Ave, Kalamazoo
To: Warehouse, 1611 N. Grand River, Lansing.
Instructions: Pick up Rowe 648 Cold Food Vendor.



**THIS INFORMATION MUST BE AS COMPLETE AS POSSIBLE FOR
TRANSFER TO TAKE PLACE. WHEN MOVE IS COMPLETE FAX
FORM TO MCB OFFICE 517-335-5140.**

Date: A Agent: _____ Telephone: _____

Equipment Location: _____ Address: _____
City: _____ State: _____ Contact: _____ Phone: _____
Facility No: _____ Site No: _____
Comments or Instructions: _____

Transfer Location: _____ Address: _____
City: _____ State: _____ Contact: _____ Phone: _____
Facility No: _____ Site No: _____
Comments or Instructions: _____

Equipment to be Transferred: _____ Value: _____
BEP Tag No: _____ Serial No: _____ STATE: _____
Company Providing Transfer: _____

Agent Signature: _____

Central Office Signature: _____

View All Sites

Date : 01/24/2008

Site Name	ID	Site Type	Address 1	Address 2	City	State	Zip Code	County
	794	STORAGE						
	797	VENDING						
Cafe DeVille	1430							
Lake State Ind.	1426							
R.A. Adair I-94	633	HIGHWAY VENDING	8645 I-94 East	Richmond	Adair	MI	48062	St. Clair
RA Alger	530	HIGHWAY VENDING	975 I-75 Southbound		Alger	MI	48610	Arenac
US Post Office Allen Park Bulk Mail	2	VENDING	17500 Oakwood Blvd		Allen Park	MI	481019099	Wayne
Alpena CRTC	812	CAFETERIA	5884 A St.		Alpena	MI	49707	Alpena
Ann Arbor City Hall	3	VENDING	100 N. 5th Ave.		Ann Arbor	MI	48823	Washtenaw
Ann Arbor Federal Bldg	132	VENDING	200 Liberty St.		Ann Arbor	MI	48107	Washtenaw
Ann Arbor Federal Building	630	VENDING	200 Liberty Street		Ann Arbor	MI	48107	Washtenaw
Ann Arbor Vending Route	597	VENDING	Varies		Ann Arbor	MI	48105	Washtenaw
Environmental Protection Agency	22	SNACKBAR	2565 Plymouth		Ann Arbor	MI	48105	Washtenaw
Gelman Sciences	30	SNACKBAR	600 S. Wagner Rd.		Ann Arbor	MI	48106	Washtenaw
Great Lakes Environmental Research	640	Vending Route	2205 Commonwealth Bl		Ann Arbor	MI	48105	Washtenaw
Great Lakes Geological Center	710	VENDING	1451 Green Road		Ann Arbor	MI	48105	Washtenaw
RA Northfield Church	130	HIGHWAY VENDING	US23 Southbd @ mm 49	Past Territorial Rd	Ann Arbor	MI	48105	Washtenaw
RA Zeeb Road	131	HIGHWAY VENDING	I-94 Eastbound	4 -5 Miles W. of A.A	Ann Arbor	MI	48105	Washtenaw

View All Sites

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Site Name	ID	Site Type	Address 1	Address 2	City	State	Zip Code	County
U.S. Post Office Liberty	641	VENDING	200 E. Liberty		Ann Arbor	MI	48105	Washtenaw
US Post Office Ann Arbor	4	VENDING	2075 W. Stadium Blvd		Ann Arbor	MI	48106	Washtenaw
US Post Office Ann Arbor	133	VENDING	3000 Green Road		Ann Arbor	MI	48106	Washtenaw
New Horizons-Auburn Hills	721	VENDING	1814 Pond Rd		Auburn Hills	MI	49999	Oakland
USPO Auburn Hills	734	VENDING	2916 Auburn Rd.		Auburn Hills	MI	48823	Oakland
Battle Creek Federal Bldg	6	SEMI DRY STAND	74 North Washington		Battle Creek	MI	49017	Calhoun
Battle Creek Transportation Center	111	VENDING	114 Capitol S. W.		Battle Creek	MI	49017	Calhoun
Calhoun Justice Building	134	VENDING	161 E. Michigan		Battle Creek	MI	49017	Calhoun
FIA Calhoun Co	7	SNACKBAR	190 E. Michigan		Battle Creek	MI	49017	Calhoun
RA Battle Creek	187	HIGHWAY VENDING	3920 I-94		BATTLE CREEK	MI	49015	Calhoun
ROGERS GLASS	712	STORAGE	CAPITOL AVENUE		BATTLE CREEK	MI	49000	Calhoun
US Post Office Battle Creek	156	VENDING	90 S. McCamley		Battle Creek	MI	49017	Calhoun
U.S.POSTAL SERVICE	786	VENDING	1000 WASHINGTON		BAY CITY	MI	48708	
Bay City Post Office	604	VENDING	1000 Washington St.		Bay city	MI	48707	Bay
Antrim County Courthouse	5	SEMI DRY STAND	205 E. Cayuga		Bellaire	MI	49615	Antrim
RA Belleville	237	HIGHWAY VENDING	49350 Intervc-North	Westbound on I-94	Belleville	MI	48223	Washtenaw
FIA Benton Harbor	666	VENDING	401 8th Street	P O Box 1407	Benton Harbor	MI	490231407	Berrien
US Post Office Birmingham	196	VENDING	1221 BOWERS		BIRMINGHAM	MI	48012	Oakland

View All Sites

Date : 01/24/2008

Site Name	ID	Site Type	Address 1	Address 2	City	State	Zip Code	County
Counselling Center-Bloomfield Hills	735	VENDING	4396 Woodward Ave.		Bloomfield Hill	MI	49999	Oakland
New Horizons-Bloomfield Hills	720	VENDING	2124 Franklin Rd.		Bloomfield Hill	MI	49999	Oakland
U S Post Office Annex Bulk Mail	626	VENDING	18400 TELEGRAPH		BROWNSTOWN	MI	48000	Wayne
Academy of Beauty	175	VENDING	205 N.MITCHELL		CADILLAC	MI	48601	Wexford
ARVCO Container	705	VENDING	13th st		Cadillac	MI	49000	Wexford
Cadillac National Guard	730	VENDING	415 Haynes St.		Cadillac	MI	49601	Wexford
Cadillac Vending Route	706	VENDING	Warehouse/storage	13th st	Cadillac	MI	49000	Wexford
Dept. of Environmental Quality	585	VENDING	8015 Mackinaw Trail		Cadillac	MI	48601	Wexford
Federal Express	725	VENDING	1451 Hanthorn St.		Cadillac	MI	49601	
FIA Wexford Co	171	VENDING	401 Lake Street		Cadillac	MI	49601	Wexford
Huron-Manistee National Forest	177	VENDING	1755 S Mitchell		Cadillac	MI	48601	Wexford
Job Works Program/Unemployment Off.	590	VENDING	North Mitchell St.		Cadillac	MI	48601	Wexford
Lumbermen	726	VENDING	8261 34 Mile Rd.		Cadillac	MI	49601	Wexford
MI Dept of Transportation Sign Off.	588	VENDING	Unknown		Cadillac	MI	48601	Wexford
MI Dept. of Transportation	587	VENDING	Unknown		Cadillac	MI	48601	Wexford
Midas Muffler	728	VENDING	220 S. Michell		Cadillac	MI	49601	Wexford
Northwest Human Resources	589	VENDING	Marty Paul St.		Cadillac	MI	48601	Wexford
RA Cadillac	549	HIGHWAY	N. US131		Cadillac	MI	49601	Wexford

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Site Name	ID	Site Type	Address 1	Address 2	City	State	Zip Code	County
		VENDING						
Star Truck Rental	727	VENDING	8311 E 34th Rd.		Cadillac	MI	49601	Wexford
US Department of Agriculture	591	VENDING	Boone Street		Cadillac	MI	48601	Wexford
Wexford Co. Health & Human Services	586	VENDING	Lake Street		Cadillac	MI	48601	Wexford
Wexford Council for Ageing	731	VENDING	117 W. Cass St.		Cadillac	MI	4	Wexford
Wexford County Courthouse	172	VENDING	437 E Division		Cadillac	MI	49601	Wexford
Wilcox Associates In.	547	VENDING	1 Madison Ave.		Cadillac	MI	49601	Wexford
5 lakes r.a.	643	HIGHWAY VENDING	R.A. #629, I-69 East	Mile 160	Capac	MI	48066	Lapeer
Capac R.A.	642	HIGHWAY VENDING	I-69 East	Mile 176	Capac	MI	48066	Lapeer
Carleton Rest Area	340	HIGHWAY VENDING	11601 I-275		Carleton	MI	48055	Monroe
Caro Center	605	VENDING	2000 Chambers		Caro	MI	487236749	Bay
caro psychiatric facility	741	HIGHWAY VENDING	2000 Chambers		Caro	m	48723	
Chelsey RA	790	HIGHWAY VENDING	13701 E. I-94		Chelsey	MI	48118	Washtenaw
RA John C Mackie Clare	58	HIGHWAY VENDING	US-27 North		Clare	MI	48617	Clare
Clarkston Bus Garage	740	VENDING	6590 Middle Lake Rd.		Clarkston	MI	48346	Genesee
RA Clio	13	HIGHWAY VENDING	10380 I 75 NORTH		Clio	MI	48640	Genesee

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Site Name	ID	Site Type	Address 1	Address 2	City	State	Zip Code	County
RA Dodge Road	183	HIGHWAY VENDING	10373 I-75 S'bound		CLIO	MI	48420	Genesee
Coldwater Corrections Fac.	570	VENDING	38 Fourth St.	none	Coldwater	MI	49036	Branch
Coldwater Regional Center	293	SEMI DRY STAND	620 Marshall Rd.		Coldwater	MI	49036	Branch
Crane Women's Fac.	577	VENDING	38 4th St.		Coldwater	MI	49036	Branch
Lakeland Correctional Fac.	576	VENDING	141 1st St.		Coldwater	MI	49036	Branch
RA Coldwater WC	14	HIGHWAY VENDING	WELCOME CENTER N B	I-69 mi. mkr. 6	COLDWATER	MI	49036	Branch
RA Coloma	582	HIGHWAY VENDING	I-94 Eastbound		Coloma	MI	49090	Berrien
US Post Office Commerce Township	616	VENDING	8255 Cooley Lake Rd.		Commerce Townsh	MI	48382	Oakland
New Horizons Davisburg	707	VENDING	10445 Dixie Hwy		Davisburg	MI	48350	Oakland
RA Clarkston	179	HIGHWAY VENDING	8650 I75 NORTH		DAVISBURG	MI	48350	Oakland
RA Davisburg	11	HIGHWAY VENDING	I75 HIGHWAY -NORTH		Davisburg	MI	48350	Oakland
Lorraine Cab Co	319	VENDING	15100 W Warren		Dearborn	MI	48126	Wayne
US Customs Truck Brokers OfficeNew	788	VENDING	2810 W. Fort St.		Detroit	MI	48226	Wayne
Archdiocese of Detroit	600	VENDING	305 Michigan Ave		Detroit	MI	48226	Wayne
Archdiocese of Detroit	599	VENDING	1234 Washington Blvd		Detroit	MI	48226	Wayne
Cadillac Place	650	SNACKBAR	3038 W. Grand Blvd.		Detroit	MI	48202	Wayne
Cafe DeVille	1429	SNACKBAR	3038 W. Grand Blvd.		Detroit	MI	48202	Wayne

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Date : 01/24/2008

Site Name	ID	Site Type	Address 1	Address 2	City	State	Zip Code	County
Census Bureau	224	VENDING	1333 Gratiot		Detroit	MI	48226	Wayne
City of Detroit Bus Garage	617	VENDING	14044 Schaefer	Detroit	Detroit	MI	48226	Wayne
Detroit Board of Water	497	SNACKBAR	Griswold Street		Detroit	MI	48826	Wayne
Detroit East Vending Route	334	VENDING	6232 Cadeux		Detroit	MI	48226	Wayne
Detroit East Vending Route	595	VENDING	Varies		Detroit	MI	48226	Wayne
Detroit Fedrl/Theodore Levin Crthse	23	SNACKBAR	231 W Lafayette Blvd #107		Detroit	MI	48226	Wayne
Detroit West Vending Route	20	VENDING	5131 GRAND RIVER		DETROIT	MI	48223	Wayne
Detroit/Canada Tunnel Corp	225	VENDING	100 E. Jefferson		Detroit	MI	48826	Wayne
FIA 3606 Forest Rd/Detroit	229	VENDING	3606 Forest		Detroit	MI	48226	Wayne
FIA Baltimore	266	DRY STAND	801 BALTIMORE		DETROIT	MI	48202	Wayne
FIA Child & Family Services	539	VENDING	1801 E. Canfield		DETROIT	MI	48219	Wayne
FIA Conner Rd/Detroit	230	VENDING	4733 Conner		Detroit	MI	48226	Wayne
FIA Fullerton-Jeffreys	578	VENDING	8000 Fullerton Ave		Detroit	MI	48238	Wayne
FIA Grand River	272	VENDING	5131 GRAND RIVER		DETROIT	MI	48226	Wayne
FIA Greenfield-Joy Rd.	793	VENDING	8655 Greenfield		Detroit	MI	48228	Wayne
FIA Greydale/Grand River	625	VENDING	17330 GREYDALE		DETROIT	MI	48000	Wayne
FIA Jefferson	240	VENDING	6534 W JEFFERSON		DETROIT	MI	48223	Wayne
FIA Lafayette/Detroit	227	VENDING	1960 Lafayette		Detroit	MI	48226	Wayne

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Site Name	ID	Site Type	Address 1	Address 2	City	State	Zip Code	County
FIA Lappin	787	Vending Route	14061 Lappin		Detroit	MI	48202	Wayne
FIA Maddelin St/Detroit	226	VENDING	1450 Maddelin		Detroit	MI	48226	Wayne
FIA Magnolia	246	VENDING	1145 W. GRAND BLVD.		DETROIT	MI	48223	Wayne
FIA Medbury/Detroit	231	VENDING	6821 Medbury		Detroit	MI	48211	Wayne
FIA Oakman	703	VENDING	4505 Oakman Blvd.		Detroit	MI	48204	Wayne
FIA Russell Street	238	VENDING	2929 RUSSELL		DETROIT	MI	48223	Wayne
FIA Schaefer	235	VENDING	16870 Schaefer		DETROIT	MI	48223	Wayne
FIA Tireman	279	VENDING	t		DETROIT	MI	48227	Wayne
FIA Wayne- Schoolcraft	276	HIGHWAY VENDING	14000 SCHOOLCRAFT		DETROIT	MI	48227	Wayne
Fisher building	724	VENDING	3011 W. Grand Blvd.		Detroit	MI	48202	Wayne
Greyhound Bus Terminal	40	VENDING	1001 Howard		Detroit	MI	48226	Wayne
Herman Keiffer Hosp Store	42	CAFETERIA	1151 Taylor		Detroit	MI	48206	Wayne
INS/Rosa Parks Federal Bldg	18	VENDING	333 Mt Elliot St		Detroit	MI	48226	Wayne
IRS Cafeteria	282	CAFETERIA	1300 John C. Lodge		Detroit	MI	48226	Wayne
IRS Data Center	53	DRY STAND	1400 John C. Lodge		Detroit	MI	48226	Wayne
IRS Data Center, New Bldg	54	Cafe Combined	935 Michigan Ave.		Detroit	MI	48226	Wayne
IRS Old Vending	286	VENDING	1400 John C. Lodge		Detroit	MI	48226	Wayne
Juvenile Court Bldg.	60	SNACKBAR	1025 E. Forest		Detroit	MI	48215	Wayne
Labor Bldg	287	SNACKBAR	7310 Woodward	Room #7	Detroit	MI	48202	Wayne
Labor Bldg Cafeteria	65	CAFETERIA	7310 Woodward		Detroit	MI	48202	Wayne
Lafayette Clinic	250	DRY STAND	24 Lafayette		Detroit	MI	482260000	Wayne
McNamara Bldg Dry Stand/Basement	75	SNACKBAR	477 Michigan Ave		Detroit	MI	48226	Wayne

View All Sites

Date : 01/24/2008

Site Name	ID	Site Type	Address 1	Address 2	City	State	Zip Code	County
McNamara Bldg Old G-49 Vending	217	VENDING	477 Michigan Ave		Detroit	MI	48226	Wayne
McNamara Bldg Vending	77	VENDING	477 Michigan		Detroit	MI	48226	Wayne
McNamara Bldg. Cafeteria	632	CAFETERIA	477 Michigan Ave.		Detroit	MI	48226	Wayne
MESC Warehouse	223	VENDING	14333 Woodrow Wilson		Detroit	MI	48226	Wayne
MI Plaza Bldg 13th fl	82	SNACKBAR	1200 6th St 13th Fl		Detroit	MI	48226	Wayne
MI Plaza Bldg 1st Floor Dry	284	DRY STAND	1200 6th Ave		Detroit	MI	48226	Wayne
MI Plaza Bldg Cafeteria	81	CAFETERIA	1200 6th Ave		Detroit	MI	48226	Wayne
P-170 Store	263	SNACKBAR	1200 6th Avenue		Detroit	MI	48226	Wayne
Southgate Regional Center	244	VENDING	16700 Pennsylvania		Detroit	MI	48223	Wayne
St Anne's Convalescent Home	222	VENDING	6232 Cadieux		Detroit	MI	48226	Wayne
U.S. Customs	709	VENDING	613 Abbott		Detroit	MI	48226	Wayne
US Customs Truck Brokers Office	221	VENDING	2810 W. Fort St.		Detroit	MI	48226	Wayne
US Customs Truck Cargo Office	220	VENDING	2810 W. Fort St.		Detroit	MI	48226	Wayne
US Customs Truck Cargo Office New	789	VENDING	2810 W. Fort		Detroit	MI	48226	Wayne
US Post Office Bulk Mail	241	VENDING	13901 JOY ROAD		DETROIT	MI	48223	Wayne
US Post Office Detroit Main	216	VENDING	1401 W. Fort		Detroit	MI	48226	Wayne
US Post Office Fort Street	248	Vending Route	1515 FORT ST.		DETROIT	MI	48223	Wayne
US Post Office Vech	239	HIGHWAY	1433 14TH		DETROIT	MI	48223	Wayne

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Maintenance		VENDING						
Wayne County Road Commission	498	SNACKBAR	Bagley Street		Detroit	MI	48826	Wayne
Detroit South Vending Route	19	VENDING	000000		Detroit area	MI	48202	Wayne
RA Dewitt	569	HIGHWAY VENDING	Southbound US-127		Dewitt	MI	48820	Eaton
Energy Plant	795	VENDING	7458 Crowner Dr.		Diamond Dale	MI	48913	Eaton
Hasmet	791	VENDING	7426 Osborne Ave.		Diamond Dale	MI	48913	Eaton
CONSTRUCTION & TECHNOLOGY	714	VENDING	885 RICKS RD		Dimondale	MI	48821	Ingham
General Office Bldg Cafeteria	32	CAFETERIA	7150 Harris Dr.		Dimondale	MI	48821	Eaton
General Services Bldg	167	VENDING	7461 Crowner Dr		Dimondale	MI	48821	Eaton
Liquor Control	168	VENDING	7285 Parsons Dr		Dimondale	MI	48821	Eaton
MDOT warehouse	765	VENDING	7575 Crowner Dr.		Dimondale	MI	489	Eaton
MI Sec of St 2ndry Cmplx Cafeteria	103	CAFETERIA	7064 Crowner Dr.		Dimondale	MI	48821	Eaton
MI Sec of St 2ndry Cmplx Snackbar	268	SNACKBAR	7064 Crowner Dr.		Dimondale	MI	48821	Eaton
Motor Transport Div Garage	166	SNACKBAR	6951 Crowner Dr		Dimondale	MI	48821	Eaton
Operations Center	658	SNACKBAR	7285 Parsons Dr	Secondary Complex	Dimondale	MI	48821	Eaton
Rickles Building	580	VENDING	7000 Rickles Rd.		Dimondale	MI	48821	Eaton
RA Dundee	339	HIGHWAY VENDING	8001 Covert	Northbound US-23	Dundee	MI	49270	Lenawee
U. S. P. O. E. GR	656	VENDING	Lake Michigan DR.		E. Grand Rapids	MI	49508 ?	Kent

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Rapids .								
Agricultural Lab	799	VENDING	1615 S. Harrison		E. Lansing	MI	48823	Ingham
East Grand Rapids PO	759	VENDING	1451 Lake DR		East Gr. Rapids	m	49506	Kent
East Lansing Police Post	746	Vending Route	410 Abbott Rd.		East Lansing	MI	48823	Ingham
Manly Miles Bldg	257	SNACKBAR	1405 S Harrison		East Lansing	MI	48823	Ingham
MI State Police	141	VENDING	714 S Harrison Rd		East Lansing	MI	48823	Ingham
MI State Police Harrison Rd	507	SNACKBAR	Harrison Rd		East Lansing	MI	48823	Ingham
Stephen Nesbitt Bldg	262	SNACKBAR	Harrison Road		East Lansing	MI	48823	Ingham
US Department of Agriculture	622	VENDING	3606 E. Mt. Hope Rd.		East Lansing	MI	48823	Ingham
US Department of Agriculture	783	VENDING	3606 E. Mt. Hope Rd.		East Lansing	MI	48823	Ingham
US Post Office East Lansing	346	VENDING	1140 Abbott Road		East Lansing	MI	48823	Ingham
US Post Office East Lansing	676	VENDING	1140 Abbott Road		East Lansing	MI	48823	Ingham
US Post Office East Pointe	253	VENDING	22430 GRATIOT		EAST POINTE	MI	48021	Macomb
ROBYE KAY STORAGE	716	STORAGE	351 S ROYSTON		EATON RAPIDS	MI	48823	Eaton
Sleeping Bear Dunes NLS	525	VENDING	9922 Front St.	Hwy 109, N of Hwy 33	Empire	MI	49630	Benzie
Slp. Bear Welcome Ctr	736	VENDING	M-22 & M-72		Empire	mi	49630	Leelenau
Michigan State Office Bldg.	764	VENDING	305 Ludington St.		Escanaba	M	49829	Delta
Delat Co. Airport	808	VENDING	3300 Airport		Escanaba	MI	49829	Delta
Engeneered Machine Products	817	VENDING	3111 N. 28th St.		Escanaba	MI	49829	Delta

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MDOT Bldg.	763	VENDING	1818 3rd Ave. No.		Escanaba	m	49829	Delta
R T Mfg	753	VENDING	2522 14th Ave No.		Escanaba	mi	49829	Delta
USPS Escanaba	809	VENDING	2525 N 1st Ave		Escanaba	MI	49829	Delta
FIA Bay Co	336	VENDING	1399 W. Center Rd.		Essexville	MI	48732	Bay
CIS Farmington	521	VENDING	24155 Drake Rd.		Farmington	MI	48335	Oakland
INDOPLEX	699	VENDING	24505 INDOPLEX		Farmington	MI	48823	Oakland
IRS	664	VENDING	38275 W. 12 Mile Roa		Farmington	Mi	48331	Oakland
US Post Office Farmington	206	VENDING	OFF FARMINGTON RD.		FARMINGTON	MI	00000	Oakland
US Post Office Farmington Hills	199	VENDING	32455 W.12 MI@Orchar		FARMINGTON HILL	MI	00000	Oakland
Fenton Rest Area	610	HIGHWAY VENDING	13255 N. U.S. 23		Fenton	MI	48430	Genesee
FIA Genesee Co	157	VENDING	2320 W. PIERSON RD.		FLINT	MI	48502	Genesee
FIA Genesee Co Cafeteria	298	CAFETERIA	303 Winchester		Flint	MI	48502	Genesee
FIA Genesee Co Snackbar	297	SNACKBAR	303 Winchester		Flint	MI	48502	Genesee
Flint City Hall	25	DRY STAND	1101 S. SAGINAW		Flint	MI	48502	Genesee
Flint Federal Building	312	SNACKBAR	600 Church St.		Flint	MI	48502	Genesee
Flint State Office Bldg.	27	SNACKBAR	125 E Union Street		Flint	MI	48502	Genesee
Floyde J McCree Ct Human Ser	28	SEMI DRY STAND	660 S. Saginaw St.		Flint	MI	48502	Genesee
US Post Office Flint Vending	26	VENDING	250 East Blvd Dr.		Flint	MI	48502	Genesee
RA Frederick	182	HIGHWAY	I75 SOUTHBOUND		FREDERICK	MI	49738	Crawford

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Fruitport Rest Area	510	VENDING HIGHWAY VENDING	I-96 @ Mile Marker 8	12501 I-96 in Nunica	Fruitport	MI	49000	Muskegon
US Post Office Walker	198	VENDING	1625 WALKER N W		G RAPIDS	MI	49500	Kent
RA Galesburg	532	HIGHWAY VENDING	9581 I-94	Westbound	Galesburg	MI	49053	Kalamazoo
RA Gaylord	536	HIGHWAY VENDING	4201 I-75	Northbound	Gaylord	MI	49735	Otsego
US Post Office Kentwood	201	VENDING	44TH & KALAMAZOO		GD RAPIDS	MI	49500	Kent
US Post Office Grand Haven	516	VENDING	324 Washington Ave.		Grand Haven	MI	494179998	Muskegon
RA Grand Ledge	568	HIGHWAY VENDING	I-96 east bound		Grand Ledge	MI	48837	Eaton
Campau Sq Bldg	9	SNACKBAR	99 Monroe	Suite 202	Grand Rapids	MI	49503	Kent
CIS-Grand Rapids	655	VENDING	2947 Fuller		Grand Rapids	MI	49005	Kent
FIA Kent Co	64	SNACKBAR	415 Franklin S.E.		Grand Rapids	MI	49505	Kent
FIA OFFICE	755	HIGHWAY VENDING	5301 28th st		Grand Rapids	mm	49503	Kent
Grand Rapids Federal Bldg	566	VENDING	110 Michigan		Grand Rapids	MI	49503	Kent
Grand Rapids State Office Bldg	106	SNACKBAR	350 Ottawa NW	One division, cor. d	Grand Rapids	MI	49503	Kent
Grand Rapids Veterans Fac	36	SNACKBAR	3000 Monroe NE		Grand Rapids	MI	49505	Kent
I-96 Loop Route	341	VENDING	I-96		Grand Rapids	MI	49503	Kent
Justice Bldg	59	SNACKBAR	180 Ottawa N.W.		Grand Rapids	MI	49503	Kent

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MESC	704	VENDING	1 Division		Grand Rapids	MI	49505	Kent
ONE DIVISION BLDG	681	VENDING	CORDivision & Fulton		Grand Rapids	mi	49503	
RA Cascade	15	HIGHWAY VENDING	MI dept. of Transpo.	4300 I-96 N. W.	Grand Rapids	MI	49508	Kent
RA Cuttlerville	165	HIGHWAY VENDING	6801 US 131 SE		GRAND RAPIDS	MI	49508	Kent
RA Rockford	164	HIGHWAY VENDING	6056 US 131 NE		GRAND RAPIDS	MI	49508	Kent
Social Security Office	654	VENDING	50 College		Grand Rapids	Mi	49505	Kent
US Post Office 3-Mile Rd.	535	VENDING	1765 3 Mile Rd N.E.		Grand Rapids	MI	49505	Kent
US Post Office Grand Rapids Vending	35	VENDING	225 Michigan N.W.		Grand Rapids	MI	49503	Kent
US Post Office Grand Rpd's Substatn	200	VENDING	1451 LAKE DR		GRAND RAPIDS	MI	49500	Kent
US Post office Patterson Street	534	VENDING	3533 Patterson St.		Grand Rapids	MI	49505	Kent
US Post Office Roger B Chaffee Road	203	VENDING	3870 R B CHAFFEE RD	Vehicle Garage	GRAND RAPIDS	MI	49500	Kent
Wilson Law Bldg.	767	VENDING	330 Ionia		Grand Rapids	MI	49506	Kent
RA Grass Lake	218	HIGHWAY VENDING	10750 I-94	Westbound I-94	Grass Lake	MI	49240	Jackson
RA Grayling	181	HIGHWAY VENDING	4401 N. 1 75		GRAYLING	MI	49738	Crawford
FIA Denton Rd/Detroit	233	Vending Route	2400 Denton		Hamtramck	MI	48202	Wayne
Wilson State Park	647	VENDING	910 N. First St.		Harrison	MI	48625	Clare
FIA Van Buren Co	118	VENDING	CR 681, Box 7		Hartford	MI	49057	VanBuren
FIA Highland Park	344	VENDING	13233 Hamilton		Highland Park	MI	48219	Wayne

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FIA Pitkin/Detroit	232	VENDING	245 Pitkin		Highland Park	MI	48202	Wayne
RA Houghton Lake	592	HIGHWAY VENDING	Northbound US-27		Houghton Lake	MI	48629	Roscommon
RA Howell - W'bound	184	HIGHWAY VENDING	4401 I96-NORTH		HOWELL	MI	0000	Livingston
RA Howell - E'bound	45	HIGHWAY VENDING	Rest Area		HOWELL/FOWL ERVI	MI	48702	Livingston
FIA Michigan	277	VENDING	27407 MICHIGAN		Inkster	MI	48141	Wayne
Ionia State Hospital	315	SNACKBAR	Ionia State Hospital		Ionia	MI	48846	Ionia
Riverside Correctional Facility	296	VENDING	777 W. Riverside		Ionia	MI	48846	Ionia
Bell Memorial Hospital	692	VENDING	Center St		Ishpaming	MI	49986	Marquette
Ishpaming Automotive	815	VENDING	330 S. Main St.		Ishpaming	MI	49986	Marquette
RA Ithaca	332	HIGHWAY VENDING	Northbound US-27		Ithaca	MI	48859	Gratiot
JACKSON COURT BLDG 511		SNACKBAR	UNKNOWN		JACKSON	MI	48000	Jackson
Jackson State Office Bldg 56		SNACKBAR	301 E Louis Glick Hy		Jackson	MI	49201	Jackson
Jackson Triangle Vending 596 Route		HIGHWAY VENDING	Varies		Jackson	MI	49201	Jackson
RA Jackson	331	HIGHWAY VENDING	Southbound US-27		Jackson	MI	49201	Jackson
Comstock High School	557	VENDING	2107 N. 26th St.	th St.	Kalamazoo	MI	49004	Kalamazoo
D.E.Q. Kalamazoo	609	VENDING	7950 Adobie Rd.		Kalamazoo	MI	49001	Kalamazoo
Department of Corrections	638	VENDING	310 E. Michigan Ave.		Kalamazoo	MI	49007	Kalamazoo
FIA Kalamazoo Co	61	VENDING	322 Stockbridge Ave		Kalamazoo	MI	49008	Kalamazoo
FIA Kalamazoo County	565	SNACKBAR	Stephenson		Kalamazoo	MI	48909	Kalamazoo
Greater Kalamazoo	813	VENDING	709 South		Kalamazoo	MI	49007	Kalamazoo

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United Way			Westnedge					
Kalamazoo Adult Ed Center	553	VENDING	714 S. Westnedge		Kalamazoo	MI	49007	Kalamazoo
Kalamazoo Goodwill Industries	778	VENDING	1529 Pitcher		Kalamazoo	MI	49001	Kalamazoo
Kalamazoo Reg. Psy Servateen	251	VENDING	1312 Oakland Dr		Kalamazoo	MI	49008	Kalamazoo
kalamazoo vending route	659	VENDING	0000		kalamazoo	mi	49	Kalamazoo
Kzoo Federal Bldg	308	SNACKBAR	400 Michigan Ave		Kalamazoo	MI	49007	Kalamazoo
Kzoo Federal Bldg	191	VENDING	400 Michigan Ave		Kalamazoo	MI	49007	Kalamazoo
Kzoo Goodwill Industries	62	VENDING	420 Alcott		Kalamazoo	MI	49007	Kalamazoo
Kzoo Reg Hosp Vending, 2400 OkInd	252	VENDING	2400 OAKLAND DR.		KALAMAZOO	MI	49005	Kalamazoo
Kzoo Reg Psych Hosp Canteen	249	SNACKBAR	Westnedge		Kalamazoo	MI	48000	Kalamazoo
lincoln elementary & Ad. Ed.	555	VENDING	912 N. Burdick		Kalamazoo	MI	49007	
MCBTC	193	VENDING	1541 Oakland Avenue		Kalamazoo	MI	49007	Kalamazoo
RA D Avenue	533	HIGHWAY VENDING	6621 N. US131	northbound	Kalamazoo	MI	49007	Kalamazoo
Training Center	777	VENDING	1541 Oakland		Kalamazoo	MI	49007	Kalamazoo
Wash. group Engineering	743	VENDING	1901 Pfizzer bldg	Romance Parkway	Kalamazoo	mi	49000	Kalamazoo
FIA Cascade	204	VENDING	5201 28TH ST. COURT		KENTWOOD	MI	49500	Kent
Kentwood USPO	758	VENDING	1680 44th		Kentwood	M	49508	Kent
Dickenson County ISD	623	VENDING	1074 Pyle Dr.		Kingsford	MI	49802	Dickinson

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Northpoint Behavioral Health	816	VENDING	715 Pyle		Kingsford	MI	49802	Delta
Trico Opportunities Inc.	608	VENDING	137 N. Hooper		Kingsford	MI	49837	Dickinson
U.S. Post office Kingsford	624	VENDING	Hooper @ Breitung	& East Blvd.	Kingsford	MI	49801	Dickinson
RA Lake Odesa/Sarenac	618	HIGHWAY VENDING	4001 I-96 East		Lake Odessa	MI	48849	Barry
ADULT EDUCATION	678	VENDING	500 W LENEWEE		LANSING	MI	48909	Ingham
AFC VEHICLE	708	VENDING	16325 FELTON ST		LANSING	MI	48933	Ingham
baker-olin south	752	VENDING	3423 N. MLK St.		Lansing	MI	48911	Ingham
Capitol Area Vending	495	VENDING	Saginaw St.		Lansing	MI	48917	Ingham
Capitol Commons	10	SNACKBAR	400 S. Pine St.		Lansing	MI	48933	Ingham
Capitolview	780	SNACKBAR	201 Townsend Ave.	Third floor	Lansing	MI	48909	Ingham
Constitution Hall	661	SNACKBAR	525 W. Allegan		Lansing	MI	48933	Ingham
Demars Training ACA	675	VENDING	715 W. Willow		Lansing	MI	48910	Ingham
DeMars Training Academy	140	VENDING	715 W. Willow		Lansing	MI	48906	Ingham
Dept Community Health	17	SNACKBAR	3423 N. MLK Blvd		Lansing	MI	48906	Ingham
Dept Highway Testing & Reasearch	16	VENDING	Secondary Complex		Lansing	MI	48909	Eaton
Dept Management & Budget	153	VENDING	3500 N. Logan		Lansing	MI	48906	Ingham
Dept Transportation	139	VENDING	425 W. Ottawa	3rd Floor	Lansing	MI	48933	Ingham
Dept Treasury	44	VENDING	430 W. Allegan	2nd & 3rd Floor	Lansing	MI	48933	Ingham
Dept. of Corrections DIT	810	VENDING	3222 S. MLK	Suite 4	Lansing	MI	48913	Ingham
DIT westside	804	VENDING	515 Westshirer Ave.		Lansing	MI	48917	Eaton
DMB Surplus	1423	STORAGE	3201 W. St. Joseph		Lansing	MI	48906	
Fairlane Building	575	VENDING	3815 W. St. Joseph		Lansing	MI	48918	Eaton

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Farnum Bldg	174	VENDING	125 W. Allegan St.		Lansing	MI	48933	Ingham
FIA Ingham Co	50	SNACKBAR	5303 S. Cedar		Lansing	MI	48911	Ingham
FIA Lansing	144	VENDING	7109 W. Saginaw		Lansing	MI	48917	Ingham
FIA Saginaw Street, Lansing	598	VENDING	7901 W. Saginaw High		Lansing	MI	48917	Eaton
First of America Bank	256	SNACKBAR	101 S WASHINGTON SQ		LANSING	MI	48909	Ingham
General Office Bldg	288	SNACKBAR	7150 Harris Drive		Lansing	MI	48909	Eaton
Grand Tower Bldg	37	SNACKBAR	235 S. Grand Ave.		Lansing	MI	48933	Ingham
Grandview Bldg	38	SNACKBAR	206 E. Michigan		Lansing	MI	48933	Ingham
Hall of Justice Lansing	662	SNACKBAR	825 W. Ottawa		Lansing	MI	48915	Ingham
Hannah Bldg South Tower	94	SEMI DRY STAND	608 W. Allegan		Lansing	MI	48933	Ingham
health labb	751	VENDING	3425 N. MLK ST.		Lansing	MI	48911	Ingham
Highway Bldg	43	DRY STAND	425 W. Ottawa		Lansing	MI	48933	Ingham
Highway Law & Treasury Building	501	VENDING	430 W. Allegan	2nd Floor	Lansing	MI	48933	Ingham
Hollister Bldg	158	VENDING	106 W Allegan		Lansing	MI	48933	Ingham
House of Reps Cafeteria	564	CAFETERIA	124 N. Capitol Ave		Lansing	MI	48933	Ingham
Ingham County Human Services	51	SNACKBAR	5303 S. Cedar		Lansing	MI	48911	Ingham
Ingham County Youth Center	627	VENDING	700 E. Jolly Rd.		Lansing	MI	48910	Ingham
Ingham County, Grady/Porter	52	SNACKBAR	303 W. Kalamazoo		Lansing	MI	48933	Ingham
Job Corps	142	VENDING	3815 W St Joseph		Lansing	MI	48917	Ingham
Joint Reserve Training Center	1428	Cafe Combined	3423 N. MLK Ave		Lansing	MI	48906	

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Landmark Building	503	VENDING	105 W. Allegan		Lansing	MI	48933	Ingham
Lansing Adult Ed Center	147	SNACKBAR	500 W Kalamazoo		Lansing	MI	48933	Ingham
Lansing City Hall	66	VENDING	124 W. Michigan Ave		Lansing	MI	48933	Ingham
Lansing City Hall	798	VENDING	124 W. Michigan		Lansing	MI	48933	Ingham
Lansing Federal Bldg	67	VENDING	315 W Allegan		Lansing	MI	48933	Ingham
Lansing Federal Bldg snackbar	512	SNACKBAR	315 W. Allegan		Lansing	MI	48933	Ingham
Lansing Test Site	745	SNACKBAR	Comm. for the Blind	PO Box 30652	Lansing	MI	48909	Ingham
Law Bldg	70	SNACKBAR	525 Ottawa	G Mennen Williams Bl	Lansing	MI	48933	Ingham
Law Bldg vending	711	VENDING	525 W Ottawa		Lansing	MI	48933	Ingham
LEWIS CASS	1421	SNACKBAR	320 S. Walnut		Lansing	MI	48933	Ingham
Lewis Cass Bldg	260	DRY STAND	320 S Walnut		Lansing	MI	48933	Ingham
Lewis Cass Cafeteria	71	Cafe Combined	320 S. Walnut		Lansing	MI	48933	Ingham
Lewis Cass Snackbar (Temporary)	1422	DRY STAND	320 S. Walnut		Lansing	MI	48933	Ingham
Mason Bldg	74	DRY STAND	530 W Allegan St		Lansing	MI	48933	Ingham
Mason Bldg Cafeteria	73	CAFETERIA	530 W. Allegan St.		Lansing	MI	48933	Ingham
MDOT Real Estate	796	VENDING	7050 W. Saganaw St.	Suite c	Lansing	MI	48917	Eaton
Medical Services Building	261	DRY STAND	921 W. Holmes Road		Lansing	MI	48909	Ingham
MEPS Ingham	136	VENDING	220 E Jolly Rd		Lansing	MI	48910	Ingham
MESC Lansing	137	VENDING	105 W Allegan		Lansing	MI	48933	Ingham
MI Accident Fund	78	SNACKBAR	232 S Capitol Ave		Lansing	MI	48933	Ingham
Mi Department of Transportation	621	VENDING	808 Southland		Lansing	MI	48910	Ingham
MI National Guard HQ	80	VENDING	2500 S Washington		Lansing	MI	48910	Ingham

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Mi State Industries	732	VENDING	5656 S. Ceder St.		Lansing	MI	48910	Ingham
Mi State Library	83	SNACKBAR	717 W Allegan		Lansing	MI	48933	Ingham
Mi State Lottery Commision	148	VENDING	101 E Hillsdale		Lansing	MI	48909	Ingham
Mi Treasury Tribunal	150	VENDING	1033 S Washington		Lansing	MI	48933	Ingham
Michigan Institute Of Mental Health	491	SNACKBAR	M-99		Lansing	MI	48910	Ingham
Mutual Building	178	VENDING	206 N. Capitol Ave		Lansing	MI	48933	Ingham
National City Bank	636	VENDING	Executive Dr.		Lansing	MI	48911	Ingham
National City Hq	802	VENDING	5829 Executive Dr.		Lansing	MI	48911	Ingham
National Guard Armory	748	VENDING	3411 N. MLK Ave.	Military Affairs	Lansing	mi	48906	Ingham
Olds Plaza/Romney Bldg	93	SNACKBAR	111 S Capitol 4th Fl		Lansing	MI	48933	Ingham
Ottawa Bldg	41	SEMI DRY STAND	100 N Pine, N Tower		Lansing	MI	48933	Ingham
Ottawa Street Cafeteria	95	CAFETERIA	100 N. Pine		Lansing	MI	48933	Ingham
PADNOS SCRAP YARD	701	STORAGE	1900 W. Willow St.		Lansing	MI	48906	Ingham
Precision Driving Unit	801	VENDING	7426 N. Canal St.		Lansing	MI	48913	Eaton
Roosevelt Bldg	98	SNACKBAR	222 Seymour St		Lansing	MI	48933	Ingham
SHIRLEY ELLIS	723	STORAGE	5035 GERALDINE DRIVE		LANSING	MI	48917	Eaton
State Auction Bldg	152	VENDING	3500 N Logan		Lansing	MI	48906	Ingham
State Capital Bldg	105	SNACKBAR	103 Capitol Ave.		Lansing	MI	48933	Ingham
State Police Forensics	814	VENDING	7112 N. Canal St.		Lansing	MI	48913	Eaton
State Police Training Academy	811	VENDING	7424 N. Canal St.		Lansing	MI	48913	Eaton
State Surplus Property	615	VENDING	3500 N. M.L.K. Ave.		Lansing	MI	48906	Ingham

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Stevens Van Lines Warehouse	785	STORAGE	3000 Sanders Road		Lansing	MI	48917	Ingham
T H Eifert	143	VENDING	3302 W St Joseph		Lansing	MI	48917	Ingham
Test 2 Facility	291	CAFETERIA	Commission f/t Blind	P.O. Box 30652	Lansing	MI	48909	Ingham
Trailer Park	154	VENDING	3500 N Logan		Lansing	MI	48906	Ingham
Transportation Cafeteria	110	Cafe Combined	425 W. Ottawa	Van Wagoner Building	Lansing	MI	48933	Ingham
Treasury Bldg	112	SNACKBAR	430 W. Allegan		Lansing	MI	48933	Ingham
US Post Office Annex	146	VENDING	3285 Express Ct.		Lansing	MI	489104397	Ingham
US Post Office Lansing	68	VENDING	4800 Collins Rd		Lansing	MI	48910	Ingham
Victor Bldg	119	SNACKBAR	201 N Washington		Lansing	MI	48933	Ingham
Warehouse	639	STORAGE	w		Lansing	MI	48906	Ingham
Washington Square	775	VENDING	109 W. Michigan		Lansing	MI	48909	Ingham
Workers Compensation	800	VENDING	114 W. Allegan Ave		Lansing	MI	48909	Ingham
YMCA Lansing	663	Cafe Combined	3700 Old Lansing Rd.		Lansing	MI	48917	Ingham
Howell Industries	494	SNACKBAR	Fair Street		Lapeer	MI	48575	Lapeer
Lapeer County Complex	668	VENDING	255 Clay		Lapeer	MI	49	Lapeer
Lapeer County Complex Bldg	307	VENDING	255 Clay		Lapeer	MI	48446	Lapeer
Oakdale Regional Psych Center	283	SNACKBAR	1234 Genesee St		Lapeer	MI	48446	Lapeer
Leelanau County Complex	524	VENDING	301 Cedar St.		Leland	MI	49654	Leelanau
FIA Fort	243	VENDING	999 FORT ST.		Lincoln Park	MI	48146	Wayne
RA Linwood	185	HIGHWAY	826 I75 XWAY		LINWOOD	MI	48634	Bay

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Site Name	ID	Site Type	Address 1	Address 2	City	State	Zip Code	County
		VENDING						
RA University Center	186	HIGHWAY VENDING	SB 175 MM 156		LINWOOD	MI	48634	Bay
Mackinaw City TIC	113	VENDING			Mackinaw City	MI	49900	Emmet
New Horizons Rehab. Serv.	628	VENDING	32031 Howard Ave.		Madison Hts.	MI	48071	Oakland
Manistee Cty FIA	739	VENDING	us 31 So.		Manistee	m	49600	Antrim
Manistee Post Office	671	VENDING	Manistee Road		Manistee	Mi	000000	Manistee
LeLanau County Road Commission	738	VENDING	1000 Church		Maple City	m	49600	Leelenau
Administrative Offices-Marq. Cty Sc	687	VENDING	Harrington st.		Marquette	Mi	49855	Marquette
Bald Eagle Harley Davidson Shop	677	VENDING	Marquette MI		Marquette	MI	49855	Marquette
Brantley Ctr.-Pathways	689	VENDING	234 Baraga Ave		Marquette	Mi	49855	Marquette
Chippewa Sq. - Marquette	768	VENDING	710 Chippewa Sq.		Marquette	MI	49855	Marquette
Coca-cola Marquette	769	VENDING	950 W. Washington St		Marquette	MI	49855	Marquette
Community Mental health	682	VENDING	100 Baraga		Marquette	mi	49855	Marquette
DEQ Fish Hatchery	690	VENDING	us #41		Marquette	Mi	49855	Marquette
Dockside Marine	776	VENDING	321 S. Lakeshore Blv		Marquette	MI	55555	Marquette
Jacobbeti Michigan Vetern's	57	SNACKBAR	425 Fisher		Marquette	MI	49855	Marquette
Jacobetti mi vets home	684	VENDING	Marquette		Marquette	mi	49855	Marquette
Marina #1	696	VENDING	Lakefront		Marquette	Mi	49855	Marquette
Marina #2	697	VENDING	Lakefront		Marquette	Mi	49855	Marquette
marquette children's Services	685	VENDING	Mli Rte 28		Marquette	mi	49855	Marquette

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Site Name	ID	Site Type	Address 1	Address 2	City	State	Zip Code	County
Marquette City Courthouse	313	SNACKBAR	236 W. Hewitt Ave.		Marquette	MI	49855	Marquette
Marquette Commons	803	VENDING	112 S. Third st.		Marquette	MI	00000	Marquette
Marquette County Complex	337	VENDING	234 W. Baraga		Marquette	MI	49855	Marquette
Marquette County Courthouse	742	VENDING	236 W Hewitt		Marquette	MI	49855	Marquette
Marquette Post Office	693	VENDING	205 W Third St		Marquette	Mi	49855	Marquette
Medics-Marquette	781	VENDING	925 W. Washington		Marquette	MI	49855	Marquette
Mi State Police	691	VENDING	Rte #28-41		Marquette	Mi	49855	Marquette
Michigan Works-Marquette	807	VENDING	1498 O'Dovaro Dr.		Marquette	MI	49855	Marquette
Pine Ridge Apts.	805	VENDING	316 Pine St.		Marquette	MI	49855	Marquette
Presque Isle	694	VENDING	Long Pier		Marquette	Mi	49855	Marquette
Tourister Park	695	VENDING	Beach Rd		Marquette	Mi	49855	Marquette
Work Ctr, Comm. Mntl. Hlth	688	VENDING	US #41		Marquette	mi	49855	Marquette
The Landmark Hotel	686	VENDING	Front St.		Marquette,	Mi	49855	Marquette
Range Communications	806	VENDING	2342 US 41		Marquette	MI	49855	Marquette
Calhoun County Bldg.	8	SNACKBAR	315 W. Green St.		Marshall	MI	49068	Calhoun
RA Marshall	571	HIGHWAY VENDING	19603 I-94	Westbound @ 114	Marshall	MI	49068	Branch
RA Turkeyville	162	HIGHWAY VENDING	17550 I-69 S. B.		Marshall	MI	49068	Branch
Holt Rd RA	718	HIGHWAY VENDING	2772 US 127		Mason	MI	48854	Ingham
US Post Office Seaway Annex	506	VENDING	8765 Seaway		Melvindale	MI	48219	Wayne

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Site Name	ID	Site Type	Address 1	Address 2	City	State	Zip Code	County
FIA Midland	700	VENDING	unknown		Midland	MI	unknown	Midland
Milan Federal Prison	338	Vending Route	E. Arkona Rd.	P.O. BOX9999	Milan	MI	48160	VanBuren
Monroe Post Office	606	VENDING	210 West Front st		Monroe	MI	48161	Monroe
RA Monroe TIC	86	HIGHWAY VENDING	Northbound I-75		Monroe	MI	48161	Monroe
Mt Pleasant Regional Center	87	SNACKBAR	1400 W Pickard		Mt Pleasant	MI	48858	Isabella
Macomb Co Public Serv	72	SNACKBAR	21885 Dunham Rd	Verkulein Building	Mt. Clemens	MI	48043	Macomb
FIA Isabella County	657	VENDING	1475 S. Bamber		Mt. Pleasant	MI	48858	Isabella
US Post Office Mt. Pleasant	649	VENDING	813 N. Main St.		Mt. Pleasant	MI	48858	Isabella
Hoffmaster State Park	680	VENDING	Lake Harbor Street		Muskegon	MI	49441	
Lake Michigan Wire	679	VENDING	2833 Leon Street		Muskegon	MI	49441	Muskegon
Muskegon County Bldg	295	SNACKBAR	990 Terrace		Muskegon	MI	49442	Muskegon
Muskegon Dept Soc Serv	567	SNACKBAR	990 Terrace		Muskegon	MI	49442	Muskegon
Muskegon Regional Center	294	SNACKBAR	1903 Marquette		Muskegon	MI	49441	Muskegon
Sun Chemical	620	VENDING	10505 W. Western		Muskegon	MI	49444	Muskegon
Trinity Manor	514	VENDING	347 Shonet St.		Muskegon	MI	49441	Muskegon
FIA Muskegon	88	VENDING	2700 Baker		Muskegon Height	MI	49444	Muskegon
M.A. Houston Towers	518	VENDING	Peck Street		Muskegon Hts.	MI	49442	Muskegon
RA New Buffalo TIC	89	VENDING	I-94 East Bound		New Buffalo	MI	49117	Berrien
Newberry State Home	264	SNACKBAR	3001 Newberry Ave.		Newberry	MI	49868	Cheboygan
Hawthorne Center	717	VENDING	41001 7 Mile Rd		Northville	MI	48167	Oakland
Northville Regnl Mental	90	VENDING	41001 Seven Mile Rd		Northville	MI	48167	Oakland

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Site Name	ID	Site Type	Address 1	Address 2	City	State	Zip Code	County
Center								
FIA Novi, Delinquency Training	323	VENDING	24245 KARIM BLVD.		NOVI	MI	48111	Oakland
RA Novi	91	HIGHWAY VENDING	45935 GR. RIVER EXP		Novi	MI	48374	Oakland
RA Nunica	208	HIGHWAY VENDING	12501 I-96		NUNICA	MI	49448	Ottawa
CIS	713	VENDING	2501 WOODLAKE CIRCLE		OKEMOS	MI	48823	Ingham
Delta Dental Corporation	629	Cafe Combined	1400 Okemos Rd.		Okemos	MI	48864	Ingham
Dept Consumer Industry Services	145	VENDING	2501 Woodlake Circle		Okemos	MI	48864	Ingham
RA Okemos	92	HIGHWAY VENDING	Mile Marker 111	I-96 west bound	Okemos	MI	48864	Ingham
RA Oshtemo	583	HIGHWAY VENDING	I-94 Eastbound	@ US-131	Oshtemo	MI	49008	Kalamazoo
US Post Office Oshtemo	63	VENDING	3885 S. 9TH ST		OSHTEMO	MI	49003	Kalamazoo
Worker's Comp Appeal Court	749	VENDING	940 N Tenth St.		Oshtemo	MI	49003	Kalamazoo
RA Sandstone Parma	219	HIGHWAY VENDING	5501 I-94	Eastbd I-94 @ mm 135	Parma	MI	49492	Jackson
Plymouth State Home	492	SNACKBAR	Sheldon Rd		Plymouth	MI	48166	Wayne
Plymouth Iron and Metal	818	STORAGE	40251 Schoolcraft		Plymouth Twnshp	MI	48170	
Baldwin RD DHS	792	VENDING	1865 Baldwin RD		Pontiac	MI	48630	Oakland
Clinton Valley Center	12	SEMI DRY STAND	140 Elizabeth Lake		Pontiac	MI	48053	Oakland
Pontiac Metroplex	1424	Cafe Combined			Pontiac	MI		Oakland

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Site Name	ID	Site Type	Address 1	Address 2	City	State	Zip Code	County
US Post Office Pontiac	96	VENDING	735 W. Huron		Pontiac	MI	48341	Oakland
Blue Water Bridge	771	VENDING	1410 Elmwood		Port Huron	MI	48060	Sanilac
FIA St Clair Co	306	SNACKBAR	3111 Electric		Port Huron	MI	48060	St. Clair
Port Huron Independant Living Cente	672	VENDING	312 Water Street		Port Huron	MI	48060	St. Clair
Port Huron Welcome Center	667	HIGHWAY VENDING	Water Street		Port Huron	MI	48	St. Clair
Social Sec.-Port huron	773	VENDING	unknown		Port Huron	MI	4061	Sanilac
USPO Port Huron	772	VENDING	1300 Military St.		Port Huron	MI	48061	Sanilac
RA Portland	563	HIGHWAY VENDING	Westbound I-96		Portland	MI	48875	Ionia
RA Potterville	562	HIGHWAY VENDING	Eastbound I-69	@ Mile 12	Potterville	MI	48875	Eaton
FIA Redford	702	VENDING	m		Redford	Mi	48239	Wayne
WOLVERINE AMERICAN	715	STORAGE	26400 CAPITOL AVE		REDFORD	MI	48239	Ingham
RA Richmond I-94	634	HIGHWAY VENDING	10240 I-94 West	west of Port Huron	Richmond	MI	48062	St. Clair
Leader Dog for the Blind	159	VENDING	1039 S Rochester		Rochester	MI	48307	Oakland
Detroit Metro Airport	719	VENDING	11100 Metro Airport		Romulus	MI	48174	Wayne
FIA Romulus	236	VENDING	38211 VAN BORN		Romulus	MI	48223	Wayne
US Post Office Air Mail Facility	125	VENDING	Metro Airport Bldg.		Romulus	MI	48242	Wayne
US Post Office Priority Mail Annex	135	VENDING	30003 Van Born		Romulus	MI	48174	Wayne
R.A. 9 Mile Hill	646	HIGHWAY VENDING	S'bd I-75 @ mm 236	S of Roscommon #434	Roscommon	MI	49732	Roscommon
RA Higgins Lake	612	HIGHWAY	8784 W. Birch Rd	US27 S'bd	Roscommon	MI	48653	Roscommon

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Site Name	ID	Site Type	Address 1	Address 2	City	State	Zip Code	County
		VENDING		@ mm 18				
RA Rothbury	207	HIGHWAY VENDING	N B US 31		Rothbury	MI	49452	Oceana
Alvan Trucking Co	214	VENDING	2710 NODULAR DR.		SAGINAW	MI	48605	Saginaw
Mobile Medical Response Co	215	VENDING	834 S Washington		Saginaw	MI	48605	Saginaw
Resource Recovery Co	213	VENDING	911 Veterans Mem Hwy		Saginaw	MI	48605	Saginaw
Saginaw County Courthouse	290	SNACKBAR	111 S. Michigan		Saginaw	MI	48602	Saginaw
Saginaw Federal Bldg	309	SNACKBAR	100 S Warren		Saginaw	MI	48607	Saginaw
Saginaw Federal Bldg	180	VENDING	100 S Warren		Saginaw	MI	48606	Saginaw
Saginaw State Office Bldg	101	SNACKBAR	411 E Genesee		Saginaw	MI	48605	Saginaw
Saginaw Vending Route	102	VENDING	varies		Saginaw	MI	48900	Saginaw
UIA Saginaw	1427	VENDING	999 S Washington		Saginaw	MI	48609	Saginaw
US Post Office Saginaw	311	SNACKBAR	1233 S. Washington		Saginaw	MI	48605	Saginaw
US Post Office Saginaw Bulk Mail	212	VENDING	WHEELER-RING ST..		SAGINAW	MI	48605	Saginaw
US Post Office Saginaw Counter	310	SNACKBAR	1233 S. Washington		Saginaw	MI	48605	Saginaw
US Post Office Saginaw Vending	100	VENDING	1233 S. Washington		Saginaw	MI	48605	Saginaw
Center for Forensic Psychiatry	747	SNACKBAR	8303 Platt Rd		Saline	MI	48909	Washtenaw
Sault Ste Marie TIC	330	HIGHWAY VENDING	unknown		Sault Ste Marie	MI	49900	Chippewa
US Post Office Utica	194	VENDING	7755 22-Mile Road		Shelby Township MI		48317	Macomb

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Site Name	ID	Site Type	Address 1	Address 2	City	State	Zip Code	County
Greyhound Terminal Southfield	613	VENDING	Lahser Road		Southfield	MI	48073	Oakland
Greyhound Terminal Southfield	614	VENDING	26991 Lahser Rd		Southfield	MI	48034	Oakland
US Post Office Southfield	104	VENDING	22200 West 11Mile Rd		Southfield	MI	480349996	Oakland
US Post Office Southfield/Greyhound	607	VENDING	22200 West 11 Mile R		Southfield	MI	48034	Oakland
St Ignace TIC	329	HIGHWAY VENDING	unknown		St Ignace	MI	49900	mackinac
US Post Office Sterling Hts Vending	107	VENDING	7007 16 Mile Rd		STERLING HEIGHT	MI	48607	Macomb
US Post Office Sterling Hts	192	VENDING	7007 16 Mile Rd		Sterling Hgts	MI	48607	Macomb
Sterling Hts City Hall	108	SEMI DRY STAND	40555 Utica PO 8009		Sterling Hts	MI	483118009	Oakland
U.S. Bio	1419	VENDING	7795 Saddlebag Lake		Sunfield	MI	48890	
RA Swartz Creek	324	HIGHWAY VENDING	9449 I 69		Swartz Creek	MI	48473	Genesee
Swartz Creek Rest Area	611	HIGHWAY VENDING	Eastbound I-69		Swartz Creek	MI	48473	Genesee
FIA Juvenile Court	245	VENDING	25350 ECORSE		Taylor	MI	48223	Wayne
FIA Taylor	247	VENDING	22050 PENNSYLVANIA		TAYLOR	MI	48180	Wayne
US Post Office Goddard Road	242	VENDING	24837 GODDARD		Taylor	MI	48180	Wayne
RA Teconsha	572	HIGHWAY VENDING	5770 N. I-69	Northbound	Teconsha	MI	49092	Calhoun

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Site Name	ID	Site Type	Address 1	Address 2	City	State	Zip Code	County
Social Security Disability	648	VENDING	315 E. Front St.		Traverse City	MI	49685	Grand Traverse
Traverse City State Hospital	496	SNACKBAR	Cherry Street		Traverse City	MI	49666	Grand Traverse
Traverse State Office Bldg	737	VENDING	701 S. Elmwood		Traverse City	mi	49684	Grand Traverse
US Post Office Traverse City	574	VENDING	7700 Garfield	@ Hammond	Traverse City	MI	49684	Grand Traverse
Distribution DE	698	VENDING	1201 Stephenson		Troy	MI	48076	Oakland
Four Slides	770	VENDING	1701 Lincoln		Troy	MI	48823	Macomb
MEPS	197	VENDING	1172 KIRTS		TROY	MI	48684	Oakland
US Post Office DDC-II	316	VENDING	164 Indusco Circle		Troy	MI	48083	Oakland
US Post Office Minnesota	190	VENDING	600 MINNESOTA		TROY	MI	48083	Oakland
US Post Office Royal Oak Vending	99	VENDING	2351 Bellingham		Troy	MI	48084	Oakland
US Post Office Troy Automation	195	VENDING	1600 BIG BEAVER		TROY	MI	48083	Oakland
USPS Troy	784	VENDING	2844 Livernois		Troy	MI	48084	Oakland
Allegan County Courthouse	301	SNACKBAR	Unknown	Unknown	Unknown	MI	49999	Allegan
Allegan County Medical Care Fac.	303	VENDING	Unknown	Unknown	Unknown	MI	49999	Allegan
Allegan County Services Bldg.	302	SNACKBAR	Unknown	Unknown	Unknown	MI	49999	Allegan
RA Vanderbilt	579	HIGHWAY VENDING	Southbound I-75		Vanderbilt	MI	49700	Otsego
US Post Office W Bloomfield	210	VENDING	6725 DAILY		W. BLOOMFIELD	MI	49000	Oakland
RA Walker	619	HIGHWAY	I-96 eastbound	Mile marker	Walker	MI	49	Muskegon

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Site Name	ID	Site Type	Address 1	Address 2	City	State	Zip Code	County
Detroit Arsenal #200	114	VENDING SNACKBAR	220A Mound Road	23 ALSO 201,203, 205,252	Warren	MI	48397	Macomb
Detroit Arsenal #229	115	SNACKBAR	6501 E. Eleven Mile	Bldg. 229	Warren	MI	483975000	Macomb
Detroit Arsenal #230	116	SNACKBAR	6501 E. Eleven Mile	Bldg. 230	Warren	MI	483975000	Macomb
Detroit Arsenal #231	117	SNACKBAR	6501 E 11 Mile Rd.	Bldg. 231	Warren	MI	483975000	Macomb
General Dynamics #1	285	SNACKBAR	28251 Van Dyke Ave		Warren	MI	48090	Macomb
General Dynamics #4	31	VENDING	28251 Van Dyke Bldg4		Warren	MI	48090	Macomb
General Dynamics #4	292	VENDING	28251 Van Dyke Ave.	Bldg 4	Warren	MI	48090	Macomb
US Auto Tank Command Cafeteria	305	CAFETERIA	6501 E. 11 Mile Rd.		Warren	MI	483975000	Macomb
US Post Office Waterford	209	VENDING	5690 DIXIE Hwy.		WATERFORD TWSP.	MI	48329	Oakland
RA Watervliet	122	HIGHWAY VENDING	W. B I-94J GOFF RD		WATERVLIET	MI	49090	Berrien
RA Watervliet	581	HIGHWAY VENDING	I-94 Westbound	J. Goff Road	Watervliet	MI	49090	Berrien
RA West Branch	531	HIGHWAY VENDING	3420 S. I-75	Northbound	West Branch	MI	48661	Ogemaw
RA Palmer Road	665	HIGHWAY VENDING	9951 I-275, Suite 1	I-275 N'bound	Westland	MI	48188	Wayne
Walter Reuther Psych Hosp	673	VENDING	30901 Palmer Road		Westland	MI	48185	Wayne
Whitehall Rest Area	508	HIGHWAY VENDING	Southbound US 131		Whitehall	MI	49461	Muskegon

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Site Name	ID	Site Type	Address 1	Address 2	City	State	Zip Code	County
RA Woodbury	326	HIGHWAY VENDING	Woodbury Exit	West Bound	Woodbury	MI	48872	Shiawassee
US Post Office Wyoming	202	VENDING	2929 MICHAEL		WYOMING	MI	49500	Kent
Center for Forensic Psychiatry	782	VENDING	11615 Bemis road		Ypsilanti	MI	48197	Washtenaw
Cleary College	493	SNACKBAR	Washtenaw St.		Ypsilanti	MI	48197	Washtenaw
Huron Valley Center	46	Cafe Combined	3511 Bemis Rd		Ypsilanti	MI	48197	Washtenaw
Huron Valley-Willis Street Facility	47	SNACKBAR	3501 Willis		Ypsilanti	MI	48197	Wayne
Ypsilanti State Hospital	265	SNACKBAR	3501 Willis Road		Ypsilanti	MI	48197	Wayne
Ypsilanti State Hospital Cafeteria	289	CAFETERIA	3579 Willis Rd.		Ypsilanti	MI	48197	Washtenaw
RA Zeeland	513	VENDING	5830 I-196		Zeeland	MI	49464	Ottawa

STATE OF MICHIGAN
DEPARTMENT OF MANAGEMENT AND BUDGET
PURCHASING OPERATIONS
P.O. BOX 30026, LANSING, MI 48909
OR
530 W. ALLEGAN, LANSING, MI 48933

June 13, 2008

NOTICE
OF
CONTRACT NO. 071B8200187
between
THE STATE OF MICHIGAN
and

NAME & ADDRESS OF CONTRACTOR Stevens Van Lines 3000 Sanders Road Lansing, MI 48917 Email: Lonek@stevensworldwide.com	TELEPHONE Bob Lonek (517) 322-2573
	CONTRACTOR NUMBER/MAIL CODE
	BUYER/CA (517)241-1650 Terry Harris
Contract Compliance Inspector: Terry Harris Moving of office Equipment and Supplies – Department of Management and Budget - Statewide	
CONTRACT PERIOD: From: June 1, 2008 To: June 1, 2011	
TERMS 3% 21 Days - Net 30 Days	SHIPMENT N/A
F.O.B. N/A	SHIPPED FROM N/A
MINIMUM DELIVERY REQUIREMENTS N/A	
MISCELLANEOUS INFORMATION:	

The terms and conditions of this Contract are those of ITB #07117200142, this Contract Agreement and the vendor's quote dated April 9, 2007. In the event of any conflicts between the specifications, and terms and conditions, indicated by the State and those indicated by the vendor, those of the State take precedence.

Estimated Contract Value: **\$900,000.00**

STATE OF MICHIGAN
DEPARTMENT OF MANAGEMENT AND BUDGET
PURCHASING OPERATIONS
P.O. BOX 30026, LANSING, MI 48909
OR
530 W. ALLEGAN, LANSING, MI 48933

CONTRACT NO. 071B8200187
between
THE STATE OF MICHIGAN
and

NAME & ADDRESS OF CONTRACTOR Stevens Van Lines 3000 Sanders Road Lansing, MI 48917 Email: Lonek@stevensworldwide.com		TELEPHONE Bob Lonek (517) 322-2573
		CONTRACTOR NUMBER/MAIL CODE
		BUYER/CA (517)241-1650 Terry Harris
Contract Compliance Inspector: Terry Harris		
Moving of office Equipment and Supplies – Department of Management and Budget - Statewide		
CONTRACT PERIOD: From: June 1, 2008 To: June 1, 2011		
TERMS 3% 21 Days - Net 30 Days	SHIPMENT N/A	
F.O.B. N/A	SHIPPED FROM N/A	
MINIMUM DELIVERY REQUIREMENTS N/A		
MISCELLANEOUS INFORMATION: The terms and conditions of this Contract are those of ITB #071I7200142, this Contract Agreement and the vendor's quote dated April 9, 2007. In the event of any conflicts between the specifications, and terms and conditions, indicated by the State and those indicated by the vendor, those of the State take precedence.		
Estimated Contract Value: \$900,000.00		

THIS IS NOT AN ORDER: This Contract Agreement is awarded on the basis of our inquiry bearing the ITB No. 071I7200142. Orders for delivery will be issued directly by the Department of Management and Budget through the issuance of a Purchase Order Form.

All terms and conditions of the invitation to bid are made a part hereof.

FOR THE CONTRACTOR:

Stevens Van Lines
Firm Name

Authorized Agent Signature

Authorized Agent (Print or Type)

Date

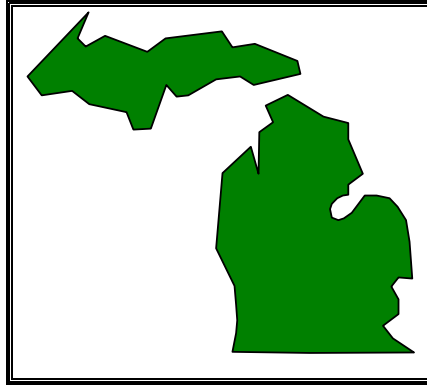
FOR THE STATE:

Signature
Jeffrey A. White, Buyer Manager

Name/Title
Commodities Division, Purchasing Operations

Division

Date



STATE OF MICHIGAN
Department of Management and Budget
Purchasing Operations

Contract No. [071B8200187](#)
[Moving of Office Equipment and Supplies – \(Stevens Van Lines\)](#)
[Various State Agencies Lower Peninsula of Michigan](#)

Buyer Name: [Terry Harris](#)
Telephone Number: [517-241-1650](#)
E-Mail Address: harrist@michigan.gov



Moving of Office Equipment and Supplies

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Article1 – Statement of Work (SOW)

1.0 Introduction

1.001 DEFINING DOCUMENT

This is a formal Contract agreement for Moving of Office Equipment and Supplies, this is a statewide provision for the State of Michigan ("STATE"), and MiDeal Program Members (Authorized Local Units of Government).

1.002 PROJECT TITLE AND DESCRIPTION

The purpose is to establish a Contract for [Moving of Office Equipment and Supplies](#).

1.003 PROJECT CONTROL

Project Control

- a. Stevens Van Lines will carry out this project under the direction and control of the Department of Management and Budget, Purchasing Operations.

1.004 COMMENCEMENT OF WORK

Contractor shall show acceptance of this agreement by signing two copies of this contract and returning them to the contract administrator. Contractor shall not proceed with performance of the work to be done under this agreement, including the purchase of necessary materials, until both parties have signed this agreement to show acceptance of its terms, and then only in response to specific Contract release/purchase orders issued by the State MiDeal Members.

1.1 Service Quality

1.101 SPECIFICATIONS

It will be the mover's responsibility to secure the return of all cartons used in the move. Delivery and pickup of empty cartons will be at no charge to the State, if the Contractor does the actual move. If the Contractor does not do the actual move, there will be a charge for pickup and delivery of cartons. The State will be liable for cartons destroyed in moves done by the State. The State shall not be responsible for cartons destroyed by the Contractor.

The Contractor shall furnish the necessary trucks, experienced men and equipment to efficiently handle the move without delay and each move will have a supervisor assigned to assure maximum use of manpower. Personnel shall be experienced and 18 years old or older. Time will be computed from the time the crew arrives at the location until the move is completed.

Only the number and size of trucks required to efficiently handle the move shall be used. The substitution of small trucks for large vans where large vans are required or the substitution of large vans where small trucks would be adequate will not be accepted.

In submitting invoices, the Contractor shall list the number of vehicles used, number of employees engaged in the move and number of hours worked. In case of emergency, storage charges will be negotiated at that time. Phone/Computer/Printer/Fax/Copier – disconnect, relocate & reconnect at no charge to the State.

The charge for reusable plastic bins and dollies (each unit) destroyed or not returned shall not exceed \$25.00!!

Delivery of supplies (boxes, labels, etc.) shall be billed at the "mover" straight-time wage.

One (1) supervisor will be allowed payment for each ten (10) straight movers.

One (1) driver will be allowed payment per truck. Others riding in truck will be paid straight move wages.



Charges will not be assessed until mover arrives at move site if the site is within an eight (8) mile radius of the Contractor's address.

All dollies, containers and padding are to be furnished and delivered free of charge by the mover, if the Contractor performs the actual move. There will be a charge if the Contractor does not do the actual move. Except for tyga type container (Reusable Plastic Bins) are a charge if performed by the mover or agency.

The State will only pay for trucks being used in the actual move process.

The Contractor will be responsible for transporting employees to each move site.

The Contractor will be responsible for making arrangement with cities to block meter, street lane blockage or any other city ordinance that may apply.

Planning, as part of the move will include: planning/packing/moving/unpacking.

Information to be provided by State Agencies:

Access: Dock/Elevators/Stairs/Doors/Hallways: locations, height, access, size, and availability

Number of Offices/People to be moved (approximate number of boxes per person – pre-packed)

Number of computers, files, file cabinets, tables, tables, chairs, books, white boards, artwork

1.102 RESEARCH AND DEVELOPMENT

Stevens Van Lines computerized systems have been specifically designed for the relocation industry. Stevens Van Lines will invest in new products and technology as it becomes available to better serve the State. Stevens Van Lines introduced the concept and benefits of the TYGA type container system to the State of Michigan during they last tenure as the Moving Contractor.

1.103 QUALITY ASSURANCE PROGRAM

Stevens Van Lines follows United Van Lines ISO 9001-2000 policy for quality service and performance. Stevens Van Lines has Quality Labor Trainers.

1.104 WARRANTY FOR PRODUCTS OR SERVICES

Should the occasion arise for any claims, notice should be phoned into Stevens Van Lines office and it will be repaired, replacement or cash out.

1.2 Service Capabilities

1.201 CUSTOMER SERVICE/ORDERING

Stevens Van Lines managers will meet and discuss any projects, upcoming moves and any concerns to compare notes and ideals to insure a quality relocation and customer satisfaction in the State's planned activity.

Bob Lonek - Manager
(517) 322-2573
Fax (517) 322-0422

1.202 TRAINING

This training involves on site training from modules, the American Moving and Storage Association, and other sources, are used to adhere to our customer service focus program for customer satisfaction.



1.203 REPORTING

Stevens Van Lines is able to generating any reports based on paid moves, unpaid moves, moves in progress, delivery reports, and other reports as requested. We will need these reports upon request.

1.204 SPECIAL PROGRAMS

Stevens Van Lines has office packing demonstrations, work station design and rebuild, move coordination with construction personnel, MIS, telephone, new furniture installers, and department heads, and ability to handle multiple cities concurrently with Stevens Van Lines personnel..

1.205 SECURITY

The Contractor may be required to make frequent deliveries to State of Michigan facilities. The Contractor will be required to take measures to ensure the security and safety of these buildings. This shall include, but is not limited to, performance of security background checks on all personnel assigned to State of Michigan facilities (i.e. delivery people) and how they are performed, what the security check consists of, the name of the company that performs the security checks, use of uniforms and ID badges, etc. If security background checks are performed on staff, the contractor indicated the name of the company that performs the check as well as provide a document stating that each employee has satisfactorily completed a security check and is suitable for assignment to State facilities. Upon request by the State, the contractor shall provide the results of all security background checks.

The State will decide whether to issue State ID badges to the Contractor delivery personnel or accept the ID badge issued to delivery personnel by the Contractor.

The State will decide to also perform a security background check. If so, contractor will be required to provide to the State a list of all delivery people that will service State facilities, including name and date of birth (social security number of driver license number would also be helpful).

The Contractor and its subcontractors will comply with the security access requirements of individual State facilities (ex. The Department of Corrections requires LEIN check be performed on anyone entering a prison facility).

1.3 Delivery Capabilities

1.301 TIME FRAMES

Normal delivery is scheduled in advance within 48 hours.

1.302 MINIMUM ORDER - RESERVED

1.303 PACKAGING

Needs are discussed with the various State agencies at pre-approve move meetings, their needs for packaging and services will be provided accordingly.

1.304 PALLETIZING

Shipments shall be palletized whenever possible and shall conform to the following:

- Manufacturers standard 4-way shipping pallets are acceptable.
- Maximum height: 5'6"; including pallet.
- Maximum weight: 3500 pounds; including pallet.
- Pallets are to be securely banded or shrink-wrapped.
- The cost of palletizing must be included in the unit price.

**1.305 DELIVERY TERM**

Prices are "F.O.B. Delivered" with transportation charges prepaid on all orders. Other F.O.B. terms will not be accepted and shall disqualify a bidder from further consideration. This supersedes instruction within the DMB-285 form.

1.306 FOR ACCEPTANCE OF DELIVERABLES/PARE EXPLANATION - RESERVED**1.4 Project Price****1.401 PROPOSAL PRICING**

Pricing for the items included on the back of Contract (see attached Item listing).

1.402 QUICK PAYMENT TERMS

Stevens Van Lines offers a 3% discount for payment within 21 days.

1.403 PRICE TERM

Prices are the maximum for a period of 365 days from the date the Contract becomes effective.

Prices are subject to change at the end of each 365-day period. Such changes shall be based on changes in actual costs incurred. Documentation of such changes must be provided with the request for price change in order to substantiate any requested change. Purchasing Operations reserves the right to consider various pertinent information sources to evaluate price increase requests (such as the CPI and PPI, US City Average, as published by the US Department of Labor, Bureau of Labor Statistics). Purchasing Operations also reserves the right to consider other information related to special economic and/or industry circumstances, when evaluating a price change request. Changes may be either increases or decreases, and may be requested by either party. Approved changes shall be firm for the remainder of the contract period unless further revised at the end of the next 365-day period.

Requests for price changes shall be RECEIVED IN WRITING AT LEAST TEN DAYS PRIOR TO THEIR EFFECTIVE DATE, and are subject to written acceptance before becoming effective. In the event new prices are not acceptable, the CONTRACT may be cancelled. The continued payment of any charges due after September 30th of any fiscal year will be subject to the availability of an appropriation for this purpose.

1.5 Quantity term

(X) Requirements – Vendor agrees to supply all that the state requires



ARTICLE 1B – EVALUATION INFORMATION

1B.100 VENDOR INFORMATION

1B.101 Vendor Name and Address

Stevens Van Lines

1B.102 Location Address

3000 Sanders Road
Lansing, MI 48917

1B.103 Organization and Year

Since 1905

1B.104 Contactor Contact

Bob Lonek., (517) 322-2573, fax (517) 322-0422,
E-mail,Lonek@stevensworldwide.com

1B.200 QUALIFICATIONS

1B.201 Prior Experience

State contract since August 2002

1B.202 Staffing

Bob Lonek, General Manager

Greg Mroz, Operations Manager

Denise Uribe, Assistant Operations Manager

Cindy Stanke, Office Manager/Billing

Jonathan Johnson, Move Supervisor

1B.300 DISCLOSURES

1B.301 Disclosure of Litigation

(a) Disclosure. Contractor must disclose any material criminal litigation, investigations or proceedings involving the Contractor (and each Subcontractor) or any of its officers or directors or any litigation, investigations or proceedings under the Sarbanes-Oxley Act. In addition, each Contractor (and each Subcontractor) must disclose to the State any material civil litigation, arbitration or proceeding to which Contractor (or, to the extent Vendor is aware, any Subcontractor hereunder) is a party, and which involves: (i) disputes that might reasonably be expected to adversely affect the viability or financial stability of Vendor or any Subcontractor hereunder; or (ii) a claim or written allegation of fraud against Vendor or, to the extent Vendor is aware, any Subcontractor hereunder by a governmental or public entity arising out of their business dealings with governmental or public entities. Any such litigation, investigation, arbitration or other proceeding (collectively, "Proceeding") must be disclosed in a written statement in Vendor's bid response. Details of settlements which are prevented from disclosure by the terms of the settlement may be annotated as such. Information provided to the State from Vendor's publicly filed documents referencing its material litigation will be deemed to satisfy the requirements of this Section.

**1B.302 MIDEAL - Extended Purchasing****NON-STATE AGENCY STATEMENT**

Act Number 431 of the Public Acts of 1984 permits the State of Michigan, Department of Management and Budget, to provide purchasing services to . As a result of the enactment of this legislation, the MIDEAL Program has been developed. This program extends the use of state contracts to program members. The governmental agency must enter into an agreement with the State of Michigan to become authorized to participate, thus ensuring that local units of government secure a greater return for the expenditure of public funds. It is the policy of the Office of Acquisition Services, Department of Management and Budget Purchasing Operations, that the final approval to utilize any such contract in this manner must come from the contract vendor.

In such cases, contract vendors supply merchandise at the established State of Michigan contract prices and terms. Inasmuch as these are non-state agencies, all purchase orders will be submitted by, invoices will be billed to, and payment will be remitted by the authorized MIDEAL member on a direct and individual basis in accordance with contract terms.

It is the responsibility of the contractor to ensure the non-state agency is an authorized MIDEAL member prior to extending the state contract price. Orders received from non-approved local units of government shall not be considered unless prior approval is granted by DMB Office of Purchasing Operations.

BIDDER MUST CHECK ONE BOX BELOW

- ☒ Commodities and/or services on this Invitation to Bid will be supplied to State of Michigan departments and agencies, and authorized MIDEAL Program members in accordance with the terms and prices quoted. A complete listing of eligible participants in the MIDEAL Program is available on the State website www.michigan.gov/doingbusiness.
- ☐ Commodities and/or services on the Invitation to Bid will not be supplied to State of Michigan authorized MIDEAL members. We will supply to State of Michigan departments and agencies only.

Vendor Name

Authorized Agent Name (print or type)

Authorized Agent Signature



Article 2 – General Terms and Conditions

2.0 Introduction

2.001 GENERAL PURPOSE

This Contract is for moving of office equipment and supplies for an eight (8) mile radius around the Lansing area and the Detroit metro area around any other large city in Lower Michigan. It will also cover all other offices moves for the remainder of Lower Michigan, but those moves will be charged per the Michigan Mover's and Warehouseman's Tariff 4000 which is in effect at the time of the move. The Contractor is a participant of the Michigan Mover's and Warehouseman's Tariff 4000. Exact quantities to be purchased are unknown, however the Contractor will be required to furnish all such materials and services as may be ordered during this CONTRACT period. Quantities specified if any, are estimates based on prior purchases, and the State is not obligated to purchase in these or any other quantities. Orders for delivery will be issued directly to the Contractor by various State Agencies on the Purchase Order Contract Release Form.

MiDeal Program Members (Authorized Local Units of Government) may also issue orders (see attached Non-State Agency Statement, Article 1B.302).

2.002 ISSUING OFFICE AND CONTRACT ADMINISTRATOR

This Contract is issued by Purchasing Operations, State of Michigan, Department of Management and Budget, hereinafter known as Purchasing Operations, for all State agencies. Where actions are a combination of those of Purchasing Operations and the State agencies, the authority will be known as the State.

Purchasing Operations is the sole point of contact in the State with regard to all procurement and contractual matters relating to the commodities and/or services described herein. Purchasing Operations is the only office authorized to negotiate, change, modify, amend, alter, clarify, etc., the specifications, terms, and conditions of the Contract. Purchasing Operations will remain the SOLE POINT OF CONTACT throughout the procurement process.

Contractor proceeds at its own risk if it takes negotiation, changes, modification, alterations, amendments, clarification, etc., of the specifications, terms, or conditions of the contract from any individual or office other than Purchasing Operations and the listed contract administrator

All communications covering this procurement must be addressed to contract administrator indicated below:

Department of Management and Budget
Purchasing Operations
Attn: Terry Harris
2nd Floor, Mason Building
P.O. Box 30026
Lansing, Michigan 48909
(517) 241-1650
HarrisT@michigan.gov

2.003 NOTICE

Any notice given to a party under any resulting Contracts must be written and shall be deemed effective, if addressed to such party as addressed below upon (i) delivery, if hand delivered; (ii) receipt of a confirmed transmission by facsimile if a copy of the notice is sent by another means specified in this section; (iii) the third (3rd) Business Day after being sent by U.S. mail, postage pre-paid, return receipt requested; or (iv) the next Business Day after being sent by a nationally recognized overnight express courier with a reliable tracking system.



2.004 CONTRACT TERM

The term of any resulting Contract will be for a three (3) years period and will commence with the issuance of a Contract. This will be approximately [June 1, 2008](#) through [June 1, 2011](#).

Option. The State reserves the right to exercise 2 one-year options, at the sole option of the State. Contractor performance, quality of products, price, cost savings, and the contractor's ability to deliver on time are some of the criteria that will be used as a basis for any decision by Purchasing Operations to exercise an option year.

Extension. At the sole option of the State, the contract may also be extended. Contractor performance, quality of products, price, cost savings, and the contractor's ability to deliver on time are some of the criteria that will be used as a basis for any decision by Purchasing Operations to exercise an option year.

Written notice will be provided to the Contractor within 30 days, provided that the State gives the Contractor a preliminary written notice of its intent to extend at least 30 days before the contract expires. The preliminary notice does not commit the Government to an extension. If the Government exercises this option, the extended contract shall be considered to include this option clause.

2.005 GOVERNING LAW

Any resulting Contract shall in all respects be governed by, and construed in accordance with, the laws of the State of Michigan. By signing this agreement, vendor consents to personal jurisdiction in the state of Michigan. Any dispute arising herein shall be resolved in the State of Michigan.

2.006 APPLICABLE STATUTES

The following statutes, rules, and laws are applicable to the performance of this contract; some statutes are reflected in the clauses of this contract. This list is NOT exhaustive.

MI Uniform Commercial Code (MIUCC) MCL 440. (All sections unless otherwise altered by agreement)

MI OSHA MCL §§ 408.1001 – 408.1094

Freedom of Information Act (FIOA) MCL §§ 15.231, et seq.

Natural Resources and Environmental Protection Act MCL §§ 324.101, et seq.

MI Consumer Protection Act MCL §§ 445.901 – 445.922

Laws relating to wages, payments of wages, and fringe benefits on state projects MCL §§ 408.551 – 408.558, 408.471 – 408.490, 1965 PA 390.

Department of Civil Service Rules and regulations

Elliot Larsen Civil Rights Act MCL §§ 37.2201, et seq.

Persons with disabilities Civil Rights Act MCL §§ 37.1101, et seq.

MCL §§ 423.321, et seq.

MCL § 18.1264 (law regarding debarment)

Davis-Bacon Act (DBA) 40 USCU §§ 276(a), et seq.

Contract Work Hours and Safety Standards Act (CWHSA) 40 USCS § 327, et seq.

Business Opportunity Act for Persons with Disabilities MCL §§ 450.791 – 450.795

Rules and regulations of the Environmental Protection Agency

Internal Revenue Code

Rules and regulations of the Equal Employment Opportunity Commission (EEOC)

The Civil Rights Act of 1964, USCS Chapter 42

Title VII, 42 USCS §§ 2000e et seq.

The Americans with Disabilities Act (ADA), 42 USCS §§ 12101 et seq.

The Age Discrimination in Employment Act of 1967 (ADEA), 29 USCS §§ 621, 623 et seq.

The Old Workers Benefit and Protection Act of 1990 (OWBPA), 29 USCS §§ 626, et seq.

The Family Medical Leave Act of 1993 (FMLA), 29 USC §§ 651 et seq.

The Fair Labor Standards Act (FLSA), 29 USC §§ 201 et seq.

Pollution Prevention Act of 1990 (PPA) 42 U.S.C. §13106

Sherman Act, 15 U.S.C.S. § 1 et seq.

Robinson-Patman Act, 15 U.S.C.S. § 13 et. seq.

Clayton Act, 15 U.S.C.S. § 14 et seq.

**2.007 RELATIONSHIP OF THE PARTIES**

The relationship between the State and the Contractor is that of client and independent Contractor. No agent, employee, or servant of the Contractor or any of its subcontractors shall be or shall be deemed to be an employee, agent, or servant of the State for any reason.

Stevens Van Lines will be solely and entirely responsible for its acts and the acts of its agents, employees, servants and subcontractors during the performance of this Contract.

2.008 HEADINGS

Captions and headings used in the ITB and any resulting Contract are for information and organization purposes. Captions and headings, including inaccurate references, do not, in any way, define or limit the requirements or terms and conditions of this ITB or any resulting Contract.

2.009 MERGER

Any resulting Contract will constitute the complete, final, and exclusive agreement between the parties. All other prior writings and negotiations are ineffective.

2.010 SEVERABILITY

Each provision of any resulting Contract shall be deemed to be severable from all other provisions of this Contract and, if one or more of the provisions of this Contract shall be declared invalid, the remaining provisions of this Contract shall remain in full force and effect.

2.011 SURVIVORSHIP

Any provisions of any resulting Contract that impose continuing obligations on the parties including, but not limited to the Contractor's indemnity and other obligations shall survive the expiration or cancellation of this Contract for any reason.

2.012 NO WAIVER OF DEFAULT

The failure of a party to insist upon strict adherence to any term of any resulting Contract shall not be considered a waiver or deprive the party of the right thereafter to insist upon strict adherence to that term or any other term of this Contract.

2.013 PURCHASE ORDERS

Orders for delivery of commodities and/or services may be issued directly by the State Departments through the issuance of a Purchase Order Form referencing any resulting Contract (Blanket Purchase Order) agreement and the terms and conditions contained therein. Contractor is asked to reference the Purchase Order Number on all invoices for payment.

2.1 Vendor/Contractor Obligations**2.101 ACCOUNTING RECORDS**

Stevens Van Lines and all subcontractors shall maintain all pertinent financial and accounting records and evidence pertaining to any resulting Contract in accordance with generally accepted principles of accounting and other procedures specified by the State of Michigan. Financial and accounting records shall be made available, upon request, to the State of Michigan, its designees, or the Michigan Auditor General at any time during the Contract period and any extension thereof, and for three years from expiration date and final payment on this Contract or extension thereof.

2.102 NOTIFICATION OF OWNERSHIP

Stevens Van Lines shall make the following notifications in writing:



1. When Stevens Van Lines becomes aware that a change in its ownership or officers has occurred, or is certain to occur, that could result in changes in the valuation of its capitalized assets in the accounting records, the Contractor shall notify Purchasing Operations within 30 days.
2. Stevens Van Lines shall also notify the Purchasing Operations within 30 days whenever changes to asset valuations or any other cost changes have occurred or are certain to occur as a result of a change in ownership or officers.

Stevens Van Lines shall:

1. Maintain current, accurate, and complete inventory records of assets and their costs;
2. Provide Purchasing Operations or designated representative ready access to the records upon request;
3. Ensure that all individual and grouped assets, their capitalized values, accumulated depreciation or amortization, and remaining useful lives are identified accurately before and after each of the Contractor's ownership or officer changes; and
4. Retain and continue to maintain depreciation and amortization schedules based on the asset records maintained before each Contractor ownership or officer change.

2.103 SOFTWARE COMPLIANCE

The vendor warrants that all software for which the vendor either sells or licenses to the State of Michigan and used by the State prior to, during or after the calendar year 2000, includes or shall include, at no added cost to the State, design and performance so the State shall not experience software abnormality and/or the generation of incorrect results from the software, due to date oriented processing, in the operation of the business of the State of Michigan.

The software design, to insure year 2000 compatibility, shall include, but is not limited to: data structures (databases, data files, etc.) that provide 4-digit date century; stored data that contain date century recognition, including, but not limited to, data stored in databases and hardware device internal system dates; calculations and program logic (e.g., sort algorithms, calendar generation, event recognition, and all processing actions that use or produce date values) that accommodates same century and multi-century formulas and date values; interfaces that supply data to and receive data from other systems or organizations that prevent non-compliant dates and data from entering any State system; user interfaces (i.e., screens, reports, etc.) that accurately show 4 digit years; and assurance that the year 2000 shall be correctly treated as a leap year within all calculation and calendar logic.

2.104 RESERVED

2.105 PERFORMANCE AND RELIABILITY EVALUATION (PARE) - RESERVED

2.106 PREVAILING WAGE

The rates of wages and fringe benefits to be paid each class of individuals employed by the Contractor, its subcontractors, their subcontractors, and all persons involved with the performance of this contract in privity of contract with the Contractor shall not be less than the wage rates and fringe benefits established by the Michigan Department of Consumer and Industry Service, Bureau of Safety and Regulation, Wage/Hour Division schedule of occupational classification and wage rates and fringe benefits for the local where the work is to be performed. The term Contractor shall include all general contractors, prime contractors, project managers, trade contractors, and all of their contractors or subcontractors and persons in privity of contract with them.

The Contractor, its subcontractors, their subcontractors, and all persons involved with the performance of this contract in privity of contract with the Contractor shall keep posted on the work site, in a conspicuous place, a copy of all wage rates and fringe benefits as prescribed in the contract. You must also post, in a conspicuous place, the address and telephone number of the Michigan Department of Consumer and Industry Services, the office responsible for enforcement of the wage rates and fringe benefits.



You shall keep an accurate record showing the name and occupation of the actual wage and benefits paid to each individual employed in connection with this contract. This record shall be available to the State upon request for reasonable inspection.

If any trade is omitted from the list of wage rates and fringe benefits to be paid to each class of individuals by the Contractor, it is understood that the trades omitted shall also be paid not less than the wage rate and fringe benefits prevailing in the local where the work is to be performed.

2.107 PAYROLL AND BASIC RECORDS

Payrolls and basic records relating to the performance of this contract shall be maintained by the Contractor during the course of the work and preserved for a period of 3 years thereafter for all laborers and mechanics working at the site of the work. Such records shall contain the name, address, and social security number of each such worker, his or her correct classification, hourly rates of wages paid (including rates of contributions or costs anticipated for bona fide fringe benefits or cash equivalents thereof of the types described in section 1(b)(2)(B) of the Davis-Bacon Act), daily and weekly number of hours worked, deductions made, and actual wages paid. Contractors employing apprentices or trainees under approved programs shall maintain written evidence of the registration of apprenticeship programs and certification of trainee programs, the registration of the apprentices and trainees, and the ratios and wage rates prescribed in the applicable programs.

The Contractor shall submit a copy of all payrolls to the Contract Administrator upon request. The payrolls submitted shall set out accurately and completely all of the information required to be maintained as indicated above.

The Prime Contractor is responsible for the submission of copies of payrolls by all subcontractors upon request from the Contract Administrator

The Contractor or subcontractor shall permit the Contract Administrator or representatives of the Contract Administrator or the State of Michigan to interview employees during working hours on the job.

If the Contractor or subcontractor fails to submit required records or to make them available, the Contract Administrator may, after written notice to the Contractor, take such action as may be necessary to cause the suspension of any further payment. Furthermore, failure to submit the required records upon request or to make such records available may be grounds for debarment.

2.108 COMPETITION IN SUB-CONTRACTING

Stevens Van Lines shall select subcontractors (including suppliers) on a competitive basis to the maximum practical extent consistent with the objectives and requirements of this contract.

2.109 CALL CENTER DISCLOSURE

Vendor and/or all subcontractors involved in the performance of any resulting contract providing call or contact center services to the State of Michigan must disclose the location of its call or contact center services to inbound callers. Failure to disclose this information shall be a material breach of this agreement.

2.2 Contract Performance

2.201 TIME IS OF THE ESSENCE

Stevens Van Lines is on notice that time is of the essence in the performance of this contract. Late performance will be considered a material breach of this contract, giving the State a right to invoke all remedies available to it under this contract.

2.202 CONTRACT PAYMENT SCHEDULE - RESERVED

**2.203 POSSIBLE PROGRESS PAYMENTS**

The Government may make progress payments to the Contractor when requested as work progresses, but not more frequently than monthly, in amounts approved by the Contract Administrator, after negotiation. Contractor must show verification of measurable progress at the time of requesting progress payments.

2.204 POSSIBLE PERFORMANCE-BASED PAYMENTS (Actual performance rendered) - RESERVED**2.205 ELECTRONIC PAYMENT AVAILABILITY**

Electronic transfer of funds (EFT) is available to State contractors. Vendor is required register with the State of Michigan Office of Financial Management so the State can make payments related to this Contract electronically at www.cpexpress.state.mi.us. Any resulting contract will not be executed by the State unless the contractor is EFT registered with the State of Michigan.

2.206 PERFORMANCE OF WORK BY CONTRACTOR - RESERVED**2.3 Contract Rights and Obligations****2.301 INCURRING COSTS**

The State of Michigan is not liable for any cost incurred by Stevens Van Lines prior to signing of any resulting Contract. The State fiscal year is October 1st through September 30th. The Contractor(s) should realize that payments in any given fiscal year are contingent upon enactment of legislative appropriations. Total liability of the State is limited to terms and conditions of this Contract and any resulting Contract.

2.302 CONTRACTOR RESPONSIBILITIES

Stevens Van Lines will be required to assume responsibility for all contractual activities, whether or not that Contractor performs them. Further, the State will consider Stevens Van Lines to be the sole point of contact with regard to contractual matters, including payment of any and all charges resulting from the anticipated Contract. If any part of the work is to be subcontracted, the proposal must include a list of subcontractors, including firm name and address, contact person and a complete description of work to be subcontracted. The State reserves the right to approve subcontractors and to require Stevens Van Lines to replace subcontractors found to be unacceptable. Stevens Van Lines is totally responsible for adherence by the subcontractor to all provisions of this Contract. Any change in subcontractors must be approved by the State, in writing, prior to such change.

2.303 ASSIGNMENT AND DELEGATION

Stevens Van Lines shall not have the right to assign any resulting Contract, to assign its rights under this contract, or delegate any of its duties or obligations under the Contract to any other party (whether by operation of law or otherwise), without the prior written consent of the State. Any purported assignment in violation of this Section shall be null and void. Further, the Contractor may not assign the right to receive money due under the Contract without the prior written consent of the Director of Purchasing Operations.

Stevens Van Lines shall not delegate any duties or obligations under any resulting Contract to a subcontractor other than a subcontractor named and approved in the bid unless the Director of Purchasing Operations has given written consent to the delegation.

Bidder must obtain the approval of the Director of Purchasing Operations before using a place of performance that is different from the address that bidder provided in the bid.

2.304 TAXES

Sales Tax: For purchases made directly by the State of Michigan, the State is exempt from State and Local Sales Tax. Prices shall not include such taxes. Exemption Certificates for State Sales Tax will be furnished upon request.

Federal Excise Tax: The State of Michigan may be exempt for Federal Excise Tax, or such taxes may be reimbursable, if articles purchased under this Contract are used for the State's exclusive use. Certificates



exclusive use for the purposes of substantiating a tax-free, or tax-reimbursable sale will be sent to the Contractor upon request. If a sale is tax exempt or tax reimbursable under the Internal Revenue Code, prices shall not include the Federal Excise Tax.

The State's Tax Exempt Certification is available for vendor viewing upon request to the Contract Administrator.

2.305 INDEMNIFICATION

General Indemnification

To the fullest extent permitted by law, the Contractor shall indemnify, defend and hold harmless the State, its departments, divisions, agencies, sections, commissions, officers, employees and agents, from and against all losses, liabilities, penalties, fines, damages and claims (including taxes), and all related costs and expenses (including reasonable attorneys' fees and disbursements and costs of investigation, litigation, settlement, judgments, interest and penalties), arising from or in connection with any of the following:

1. Any claim, demand, action, citation or legal proceeding against the State, its employees and agents arising out of or resulting from (1) the product provided or (2) performance of the work, duties, responsibilities, actions or omissions of the Contractor or any of its subcontractors under this Contract.
2. Any claim, demand, action, citation or legal proceeding against the State, its employees and agents arising out of or resulting from a breach by the Contractor of any representation or warranty made by the Contractor in the Contract;
3. Any claim, demand, action, citation or legal proceeding against the State, its employees and agents arising out of or related to occurrences that the Contractor is required to insure against as provided for in this Contract;
4. Any claim, demand, action, citation or legal proceeding against the State, its employees and agents arising out of or resulting from the death or bodily injury of any person, or the damage, loss or destruction of any real or tangible personal property, in connection with the performance of services by the Contractor, by any of its subcontractors, by anyone directly or indirectly employed by any of them, or by anyone for whose acts any of them may be liable; provided, however, that this indemnification obligation shall not apply to the extent, if any, that such death, bodily injury or property damage is caused solely by the negligence or reckless or intentional wrongful conduct of the State;
5. Any claim, demand, action, citation or legal proceeding against the State, its employees and agents which results from an act or omission of the Contractor or any of its subcontractors in its or their capacity as an employer of a person.

Patent/Copyright Infringement Indemnification

To the fullest extent permitted by law, the Contractor shall indemnify, defend and hold harmless the State, its employees and agents from and against all losses, liabilities, damages (including taxes), and all related costs and expenses (including reasonable attorneys' fees and disbursements and costs of investigation, litigation, settlement, judgments, interest and penalties) incurred in connection with any action or proceeding threatened or brought against the State to the extent that such action or proceeding is based on a claim that any piece of equipment, software, commodity or service supplied by the Contractor or its subcontractors, or the operation of such equipment, software, commodity or service, or the use or reproduction of any documentation provided with such equipment, software, commodity or service infringes any United States or foreign patent, copyright, trade secret or other proprietary right of any person or entity, which right is enforceable under the laws of the United States. In addition, should the equipment, software, commodity, or service, or the operation thereof, become or in the Contractor's opinion be likely to become the subject of a claim of infringement, the Contractor shall at the Contractor's sole expense (i) procure for the State the right to continue using the equipment, software, commodity or service or, if such option is not reasonably available to the



Contractor, (ii) replace or modify the same with equipment, software, commodity or service of equivalent function and performance so that it becomes non-infringing, or, if such option is not reasonably available to Contractor, (iii) accept its return by the State with appropriate credits to the State against the Contractor's charges and reimburse the State for any losses or costs incurred as a consequence of the State ceasing its use and returning it.

Code Indemnification

To the extent permitted by law, the Contractor shall indemnify, defend and hold harmless the State from any claim, loss, or expense arising from Contractor's breach of the No Surreptitious Code Warranty.

Indemnification Obligation Not Limited

In any and all claims against the State of Michigan, or any of its agents or employees, by any employee of the Contractor or any of its subcontractors, the indemnification obligation under the Contract shall not be limited in any way by the amount or type of damages, compensation or benefits payable by or for the Contractor or any of its subcontractors under worker's disability compensation acts, disability benefits acts, or other employee benefits acts. This indemnification clause is intended to be comprehensive. Any overlap in sub clauses, or the fact that greater specificity is provided as to some categories of risk, is not intended to limit the scope of indemnification under any other sub clause.

Continuation of Indemnification Obligation

The duty to indemnify will continue in full force and affect notwithstanding the expiration or early termination of the Contract with respect to any claims based on facts or conditions, which occurred prior to termination.

Indemnification Procedures

The procedures set forth below shall apply to all indemnity obligations under this Contract.

- (a) After receipt by the State of notice of the action or proceeding involving a claim in respect of which it will seek indemnification, the State shall promptly notify Contractor of such claim in writing and take or assist Contractor in taking, as the case may be, any reasonable action to avoid the imposition of a default judgment against Contractor. No failure to so notify Contractor shall relieve Contractor of its indemnification obligations except to the extent that Contractor can demonstrate damages attributable to such failure. Within ten (10) days following receipt of written notice from the State relating to any claim, Contractor shall notify the State in writing whether Contractor agrees to assume control of the defense and settlement of that claim (a "Notice of Election"). After notifying Contractor of a claim and prior to the State receiving Contractor's Notice of Election, the State shall be entitled to defend against the claim, at Contractor's expense, and Contractor will be responsible for any reasonable costs incurred by the State in defending against the claim during such period.
- (b) If Contractor delivers a Notice of Election relating to any claim: (i) the State shall be entitled to participate in the defense of such claim and to employ counsel at its own expense to assist in the handling of such claim and to monitor and advise the State about the status and progress of the Defense; (ii) Contractor shall, at the request of the State, demonstrate to the reasonable satisfaction of the State, Contractor's financial ability to carry out its defense and indemnity obligations under this Contract; (iii) Contractor shall periodically advise the State about the status and progress of the defense and shall obtain the prior written approval of the State before entering into any settlement of such claim or ceasing to defend against such claim and (iv) to the extent that any principles of Michigan governmental or public law may be involved or challenged, the State shall have the right, at its own expense, to control the defense of that portion of such claim involving the principles of Michigan governmental or public law. Notwithstanding the foregoing, the State may retain control of the defense and settlement of a claim by written notice to Contractor given within ten (10) days after the State's receipt of Contractor's information requested by the State pursuant to clause (ii) of this paragraph if the



State determines that Contractor has failed to demonstrate to the reasonable satisfaction of the State Contractor's financial ability to carry out its defense and indemnity obligations under this Section. Any litigation activity on behalf of the State of Michigan, or any of its subdivisions pursuant to this Section, must be coordinated with the Department of Attorney General. In the event the insurer's attorney represents the State pursuant to this Section, the insurer's attorney may be required to be designated as a Special Assistant Attorney General by the Attorney General of the State of Michigan.

- (c) If Contractor does not deliver a Notice of Election relating to any claim of which it is notified by the State as provided above, the State shall have the right to defend the claim in such manner as it may deem appropriate, at the cost and expense of Contractor. If it is determined that the claim was one against which Contractor was required to indemnify the State, upon request of the State, Contractor shall promptly reimburse the State for all such reasonable costs and expenses.

2.306 LIMITATION OF LIABILITY

Except as set forth herein, neither the Contractor nor the State shall be liable to the other party for indirect or consequential damages, even if such party has been advised of the possibility of such damages. Such limitation as to indirect or consequential damages shall not apply to claims for infringement of United States patent, copyright, trademarks or trade secrets; to claims for personal injury or damage to property caused by the gross negligence or willful misconduct of the Contractor; to claims covered by other specific provisions of this Contract calling for liquidated damages; to Contractor's indemnification obligations (2.305); or to court costs or attorney's fees awarded by a court in addition to damages after litigation based on this Contract.

The Contractor's liability for damages to the State shall be limited to two times the value of the Contract or \$200,000 which ever is higher. The foregoing limitation of liability shall not apply to claims for infringement of United States patent, copyright, trademarks or trade secrets; to claims for personal injury or damage to property caused by the gross negligence or willful misconduct of the Contractor; to claims covered by other specific provisions of this Contract calling for liquidated damages; to Contractor's indemnification obligations (2.305); or to court costs or attorney's fees awarded by a court in addition to damages after litigation based on this Contract.

The State's liability for damages to the Contractor shall be limited to the value of the Contract.

2.307 CONTRACT DISTRIBUTION

Purchasing Operations shall retain the sole right of Contract distribution to all State agencies and local units of government unless other arrangements are authorized by Purchasing Operations.

2.308 FORM, FUNCTION, AND UTILITY

If this Contract is for use of more than one State agency and if the good or service provided under this Contract do not meet the form, function, and utility required by a State agency, that agency may, subject to State purchasing policies, procure the good or service from another source.

2.309 ASSIGNMENT OF ANTITRUST CAUSE OF ACTION

For and in consideration of the opportunity to submit a quotation and other good and valuable consideration, Stevens Van Lines hereby assigns, sells and transfers to the State of Michigan all rights, title and interest in and to all causes of action it may have under the antitrust laws of the United States or this State for price fixing, which causes of action have accrued prior to the date of payment and which relate solely to the particular goods, commodities, or services purchased or procured by this State pursuant to this transaction.

2.310 PURCHASING FROM OTHER STATE AGENCIES

The Department of Management and Budget (DMB), in an effort to assist agencies in obtaining high quality moving services, requesting for specific types of moving services must first be submitted to DMB, Logistics Division, Transportation Services.



Moving Services Included

Office Moves – where the location of origin of the move is within a 50-mile radius of Lansing

Internal Building Moves – where the location of origin of the move is within a 50-mile radius of Lansing

DMB Transportation Services will provide a response within 24 hours of the receipt of your request. If DMB Transportation Services is unable to perform the required services, you will be referred to use the State Contract, or alternative resources.

Moving Services Excluded

Employee's resident move

Office and Internal Building Moves – where agencies have their own staff/equipment to perform moving services

Office and Internal Building Moves – where the origin of the move is outside a 50-mile radius of Lansing

Process

When there is a need for an office move, and the characteristics of the move are within the services included in this letter, the following steps shall be used:

- 1) Complete form 947 "Request for Moving or Freight Services" transmit the form to Transportation Services using one of the following methods:

E-mail the form to Moving-Services-Logistics@michigan.gov

Mail the form to Transportation Services, 7461 Crouner Drive, Lansing, MI 48909

The form is available online at http://michigan.gov/dmb/0,1607,7-150-9141_13121-30974--00.html

- 2) DMB Transportation Services will respond within 24 hour of the receipt of the request for services.

- 3) If DMB Transportation Services cannot perform the required services, will notify you of that in our response. You can then secure services from the State contracted mover or use alternate services.

If you have any question or need further assistance about this letter, please contact Transportation Services at (517) 322-6980 or (517) 322-6788.

2.311 TRANSITION ASSISTANCE

If this Contract is not renewed at the end of this term, or is canceled prior to its expiration, for any reason, the Contractor must provide for up to **30 days** after the expiration or cancellation of this Contract, all reasonable transition assistance requested by the State, to allow for the expired or canceled portion of the Services to continue without interruption or adverse effect, and to facilitate the orderly transfer of such services to the State or its designees. Such transition assistance will be deemed by the parties to be governed by the terms and conditions of this Contract, (notwithstanding this expiration or cancellation) except for those Contract terms or conditions that do not reasonably apply to such transition assistance. The State shall pay the Contractor for any resources utilized in performing such transition assistance at the most current rates provided by this Contract for Contract performance.

2.312 RESERVED

**2.313 RESERVED****2.314 WEBSITE INCORPORATION**

State expressly states that it will not be bound by any content on Stevens Van Lines website, even if the Contractor's documentation specifically referenced that content and attempts to incorporate it into any other communication, unless the State has actual knowledge of such content and has expressly agreed to be bound by it in a writing that has been manually signed by an authorized representation of the State.

2.4 Contract Review and Evaluation**2.401 CONTRACT COMPLIANCE INSPECTOR**

Upon receipt at Purchasing Operations of the properly executed Contract Agreement(s), the person named below will be allowed to oversee this Contract performance on a day-to-day basis during the term of this Contract. However, overseeing this Contract implies **no authority to negotiate, change, modify, clarify, amend, or otherwise alter the terms, conditions, and specifications of such Contract(s). That authority is retained by Purchasing Operations.** The Contract Compliance Inspector for this project is:

Terry Harris
Department of Management and Budget
Purchasing Operations
530 W. Allegan Lansing, MI 48909
Harrist@michigan.gov (517) 241-1650

2.402 PERFORMANCE REVIEWS

Purchasing Operations may review with Stevens Van Lines their performance under this Contract. Performance reviews shall be conducted quarterly, semi-annually or annually depending on Stevens Van Lines past performance with the State. Performance reviews shall include, but not limited to, quality of products/services being delivered and provided, timeliness of delivery, percentage of completion of orders, the amount of back orders, status of such orders, accuracy of billings, customer service, completion and submission of required paperwork, the number of substitutions and the reasons for substitutions, and other requirements of this Contract.

Upon a finding of poor performance, which has been documented by Purchasing Operations, Stevens Van Lines shall be given an opportunity to respond and take corrective action. If corrective action is not taken in a reasonable amount of time as determined by Purchasing Operations, this Contract may be canceled for default. Delivery by Stevens Van Lines of unsafe and/or adulterated or off-condition products to any State agency is considered a material breach of Contract subject to the cancellation provisions contained herein.

2.403 AUDIT OF CONTRACT COMPLIANCE/ RECORDS AND INSPECTIONS

Stevens Van Lines agrees that the State may, upon 24-hour notice, perform an audit at Contractor's location(s) to determine if the Contractor is complying with the requirements of the Contract. The Contractor agrees to cooperate with the State during the audit and produce all records and documentation that verifies compliance with this Contract requirements.

- (a) Inspection of Work Performed. The State's authorized representatives shall at all reasonable times and with ten (10) days prior written request, have the right to enter Contractor's premises, or any other places, where the Services are being performed, and shall have access, upon reasonable request, to interim drafts of Deliverables or work-in-progress. Upon ten (10) Days prior written notice and during business hours, the State's representatives shall be allowed to inspect, monitor, or otherwise evaluate the work being performed and to the extent that such access will not interfere or jeopardize the safety or operation of the systems or facilities. Contractor must provide all reasonable facilities and assistance for the State's representatives, so long as no security, labor relations policies and propriety information policies are violated.
- (b) Examination of Records. No more than once per year, Contractor agrees that the State, including its duly authorized representatives, until the expiration of seven (7) years following the creation of the



- material (collectively, the "Audit Period"), shall, upon twenty (20) days prior written notice, have access to and the right to examine and copy any of Contractor's books, records, documents and papers pertinent to establishing Contractor's compliance with the terms and conditions of the Contract and with applicable laws and rules, including the State's procurement rules, regulations and procedures, and actual performance of the Contract for the purpose of conducting an audit, examination, excerpt and/or transcription but the State shall not have access to any information deemed confidential to Contractor to the extent such access would require such confidential information to become publicly available. This provision also applies to the books, records, accounts, documents and papers, in print or electronic form, of any parent, affiliated or subsidiary organization of Contractor, or any Subcontractor of Contractor performing services in connection with the Contract.
- (c) **Retention of Records.** Contractor shall maintain at least until the end of the Audit Period all pertinent financial and accounting records (including time sheets and payroll records, and information pertaining to the Contract and to the Services, equipment, and commodities provided under the Contract) pertaining to the Contract in accordance with generally accepted accounting principles and other procedures specified in this Section. Financial and accounting records shall be made available, upon request, to the State at any time during the Audit Period. If an audit, litigation, or other action involving Contractor's records is initiated before the end of the Audit Period, the records must be retained until all issues arising out of the audit, litigation, or other action are resolved or until the end of the Audit Period, whichever is later.
- (d) **Audit Resolution.** If necessary, the Contractor and the State shall meet to review each audit report promptly after issuance. The Contractor will respond to each audit report in writing within thirty (30) days from receipt of such report, unless a shorter response time is specified in such report. The Contractor and the State shall develop and agree upon an action plan to promptly address and resolve any deficiencies, concerns, and/or recommendations in such audit report.
1. **Errors.** If the audit demonstrates any errors in the statements provided to the State, then the amount in error shall be reflected as a credit or debit on the next invoice and in subsequent invoices until the amount is paid or refunded in full. However, a credit or debit may not be carried for more than four (4) quarterly statements. If a balance remains after four (4) quarterly statements, then the remaining amount will be due as a payment or refund within forty-five (45) days of the last quarterly statement that the balance appeared on or termination of the contract, whichever is earlier.
 2. In addition to other available remedies, the difference between the payment received and the correct payment amount is greater than ten (10%), then the Contractor shall pay all of the reasonable costs of the audit.

2.5 Quality and Warranties

2.501 PROHIBITED PRODUCTS

The State will not accept salvage, distressed, outdated or discontinued merchandise. Shipping of such merchandise to any State agency, as a result of an order placed against this Contract, shall be considered default by the Contractor of the terms and conditions of the Contract and may result in cancellation of the Contract by the State. The brand and product number offered for all items shall remain consistent for the term of this Contract, unless Purchasing Operations has approved a change.

2.502 QUALITY ASSURANCE

The State reserves the right to periodically test products, which have been received to verify compliance with specifications. If laboratory analysis shows that the product does not meet specifications or fails to perform satisfactorily at any time, Stevens Van Lines shall be responsible for:

1. All costs of testing and laboratory analysis.
2. Disposal and/or replacement of all products which fail to meet specifications.
3. All costs of repair and/or replacement of equipment deemed to have been damaged by substandard products as determined by the State.

**2.503 INSPECTION**

All goods are subject to inspection and testing. In the event goods are defective in material or workmanship, or otherwise fail to meet the requirements of this Contract, the State shall have the right to reject the goods or retain the goods and correct the defects. Stevens Van Lines shall pay the State for expenses incurred in correcting defects. Rejected goods will be held for 45 days after delivery. The Contractor must arrange for the return of said goods, including paying for handling, packing, and transportation costs. The State has the authority to dispose of the goods without further liability to the State in the event the Contractor fails to make arrangements within the specified time period.

2.504 GENERAL WARRANTIES (goods)

Warranty of Merchantability – Goods provided by vendor under this agreement shall be merchantable. All goods provided under this contract shall be of good quality within the description given by the State, shall be fit for their ordinary purpose, shall be adequately contained and packaged within the description given by the State, shall conform to the agreed upon specifications, and shall conform to the affirmations of fact made by the vendor or on the container or label.

Warranty of fitness for a particular purpose – When vendor has reason to know or knows any particular purpose for which the goods are required, and the State is relying on the vendor's skill or judgment to select or furnish suitable goods, there is a warranty that the goods are fit for such purpose.

Warranty of title – Vendor shall, in providing goods to the State, convey good title in those goods, whose transfer is right and lawful. All goods provided by vendor shall be delivered free from any security interest, lien, or encumbrance of which the State, at the time of contracting, has no knowledge. Goods provided by vendor, under this agreement, shall be delivered free of any rightful claim of any third person by of infringement or the like.

2.505 CONTRACTOR WARRANTIES

This Contract will contain customary representations and warranties by Stevens Van Lines, including, without limitation, the following:

1. Stevens Van Lines will perform all services in accordance with high professional standards in the industry;
2. Stevens Van Lines will use adequate numbers of qualified individuals with suitable training, education, experience and skill to perform the services;
3. Stevens Van Lines will use its best efforts to use efficiently any resources or services necessary to provide the services that are separately chargeable to the State;
4. Stevens Van Lines will use its best efforts to perform the services in the most cost effective manner consistent with the required level of quality and performance;
5. Stevens Van Lines will perform the services in a manner that does not infringe the proprietary rights of any third party;
6. Stevens Van Lines will perform the services in a manner that complies with all applicable laws and regulations;
7. Stevens Van Lines has duly authorized the execution, delivery and performance of this Contract;
8. Stevens Van Lines is capable in all respects of fulfilling and shall fulfill all of its obligations under this contract.
9. The contract appendices, attachments, and exhibits identify all equipment and software services necessary for the deliverable(s) to perform and operate in compliance with the contract's requirements.



10. The contract signatory has the power and authority, including any necessary corporate authorizations, necessary to enter this contract, on behalf of Contractor.
11. The Contractor is qualified and registered to transact business in all locations where required.
12. Neither the Contractor nor any Affiliates, nor any employee of either, has, shall have, or shall acquire, any contractual, financial, business, or other interest, direct or indirect, that would conflict in any manner or degree with Contractor's performance of its duties and responsibilities to the State under this Contract or otherwise create an appearance of impropriety with respect to the award or performance of this Agreement. Contractor shall notify the State within two (2) days of any such interest that may be incompatible with the interests of the State.
13. All financial statements, reports, and other information furnished by Contractor to the State as part of its response to the ITB or otherwise in connection with the award of this Contract fairly and accurately represent the business, properties, financial condition, and results of operations of Contractor as of the respective dates, or for the respective periods, covered by such financial statements, reports, other information. Since the respective dates or periods covered by such financial statements, reports, or other information, there have been no material adverse changes in the business, properties, financial condition, or results of operations of Contractor. All written information furnished to the State by or behalf of Contractor in connection with this Contract, including its bid, is true, accurate, and complete, and contains no untrue statement of material fact or omits any material fact necessary to make such information not misleading.

2.506 STAFF

The State reserves the right to approve Stevens Van Lines assignment of Key Personnel to this project and to recommend reassignment of personnel deemed unsatisfactory by the State.

Stevens Van Lines shall not remove or reassign, without the State's prior written approval any of the Key Personnel until such time as the Key Personnel have completed all of their planned and assigned responsibilities in connection with performance of the Contractor's obligations under this Contract. Stevens Van Lines agrees that the continuity of Key Personnel is critical and agrees to the continuity of Key Personnel. Removal of Key Personnel without the written consent of the State may be considered by the State to be a material breach of this Contract.

The prohibition against removal or reassignment shall not apply where Key Personnel must be replaced for reasons beyond the reasonable control of the Contractor including but not limited to illness, disability, resignation or termination of the Key Personnel's employment.

2.507 RESERVED

2.508 EQUIPMENT WARRANTY

To the extent Contractor is responsible under this Contract for maintaining equipment/system(s), Contractor represents and warrants that it will maintain such equipment/system(s) in good operating condition and will undertake all repairs and preventive maintenance in accordance with the applicable manufacturer's recommendations for the period specified in this Contract.

The Contractor represents and warrants that the equipment/system(s) shall be in good operating condition and shall operate and perform to the requirements and other standards of performance contained in this Contract, when installed, at the time of Final Acceptance by the State, and for a period of one (1) year commencing upon the first day following Final Acceptance.

Within 10 business days of notification from the State, the Contractor shall adjust, repair or replace all equipment that is defective or not performing in compliance with the Contract. The Contractor shall assume all costs for replacing parts or units and their installation including transportation and delivery fees, if any.



The Contractor shall provide a toll-free telephone number to allow the State to report equipment failures and problems to be remedied by the Contractor.

The Contractor agrees that all warranty service it provides under this Contract shall be performed by original equipment manufacturer (OEM) trained, certified and authorized technicians.

The Contractor shall act as the sole point of contact for warranty service. The Contractor warrants that it shall pass through to the State any and all warranties obtained or available from the original equipment manufacturer, including any replacement, upgraded, or additional equipment warranties.

2.509 RESERVED

2.6 Breach of Contract

2.601 BREACH DEFINED

Failure to comply with articles, sections, or subsections of this agreement, or making any false statement in this agreement will be considered a material breach of this agreement giving the state authority to invoke any and all remedies available to it under this agreement.

In addition to any remedies available in law and by the terms of this contract, if the Contractor breaches Sections 2.508, 2.509, or 2.510, such a breach may be considered as a default in the performance of a material obligation of this contract.

2.602 NOTICE AND THE RIGHT TO CURE

In the event of a curable breach by the Contractor, the State shall provide the Contractor written notice of the breach and a time period to cure said breach described in the notice. This section requiring notice and an opportunity to cure shall not be applicable in the event of successive or repeated breaches of the same nature or if the State determines in its sole discretion that the breach poses a serious and imminent threat to the health or safety of any person or the imminent loss, damage or destruction of any real or tangible personal property.

2.603 EXCUSABLE FAILURE

1. Neither party shall be liable for any default or delay in the performance of its obligations under the Contract if and to the extent such default or delay is caused, directly or indirectly, by: fire, flood, earthquake, elements of nature or acts of God; riots, civil disorders, rebellions or revolutions in any country; the failure of the other party to perform its material responsibilities under the Contract (either itself or through another contractor); injunctions (provided the injunction was not issued as a result of any fault or negligence of the party seeking to have its default or delay excused); or any other cause beyond the reasonable control of such party; provided the non-performing party and its subcontractors are without fault in causing such default or delay, and such default or delay could not have been prevented by reasonable precautions and cannot reasonably be circumvented by the non-performing party through the use of alternate sources, workaround plans or other means, including disaster recovery plans. In such event, the non-performing party will be excused from any further performance or observance of the obligation(s) so affected for as long as such circumstances prevail and such party continues to use its best efforts to recommence performance or observance whenever and to whatever extent possible without delay provided such party promptly notifies the other party in writing of the inception of the excusable failure occurrence, and also of its abatement or cessation.
2. If any of the above enumerated circumstances substantially prevent, hinder, or delay performance of the services necessary for the performance of the State's functions for more than 14 consecutive days, and the State determines that performance is not likely to be resumed within a period of time that is satisfactory to the State in its reasonable discretion, then at the State's option: (a) the State may procure the affected services from an alternate source, and the State shall not be liable for payments for the unperformed services under the Contract for so long as the delay in performance shall continue; (b) the State may cancel any portions of the Contract so affected and the charges payable hereunder shall be equitably adjusted to reflect those services canceled; or (c) the Contract will be canceled without liability of the State to the Contractor as of the date specified by the State in a written notice of cancellation to the Contractor. The Contractor will not have the right to any additional



payments from the State as a result of any excusable failure occurrence or to payments for services not rendered as a result of the excusable failure condition. Defaults or delays in performance by the Contractor which are caused by acts or omissions of its subcontractors will not relieve the Contractor of its obligations under the Contract except to the extent that a subcontractor is itself subject to any excusable failure condition described above and the Contractor cannot reasonably circumvent the effect of the subcontractor's default or delay in performance through the use of alternate sources, workaround plans or other means.

2.7 Remedies

2.701 CANCELLATION

The State may cancel this Contract without further liability or penalty to the State, its departments, divisions, agencies, offices, commissions, officers, agents, and employees for any of the following reasons:

1. Material Breach by the Contractor. In the event that the Contractor breaches any of its material duties or obligations under the Contract, which are either not capable of or subject to being cured, or are not cured within the time period specified in the written notice of breach provided by the State, or pose a serious and imminent threat to the health and safety of any person, or the imminent loss, damage or destruction of any real or tangible personal property, the State may, having provided written notice of cancellation to the Contractor, cancel this Contract in whole or in part, for cause, as of the date specified in the notice of cancellation.

In the event that this Contract is cancelled for cause, in addition to any legal remedies otherwise available to the State by law or equity, the Contractor shall be responsible for all costs incurred by the State in canceling the Contract, including but not limited to, State administrative costs, attorneys fees and court costs, and any additional costs the State may incur to procure the services required by this Contract from other sources. All excess re-procurement costs and damages shall not be considered by the parties to be consequential, indirect or incidental, and shall not be excluded by any other terms otherwise included in the Contract.

In the event the State chooses to partially cancel this Contract for cause charges payable under this Contract will be equitably adjusted to reflect those services that are cancelled.

In the event this Contract is cancelled for cause pursuant to this section, and it is therefore determined, for any reason, that the Contractor was not in breach of contract pursuant to the provisions of this section, that cancellation for cause shall be deemed to have been a cancellation for convenience, effective as of the same date, and the rights and obligations of the parties shall be limited to that otherwise provided in the Contract for a cancellation for convenience.

2. Cancellation for Convenience by the State. The State may cancel this Contract for its convenience, in whole or part, if the State determines that such a cancellation is in the State's best interest. Reasons for such cancellation shall be left to the sole discretion of the State and may include, but not limited to (a) the State no longer needs the services or products specified in the Contract, (b) relocation of office, program changes, changes in laws, rules, or regulations make implementation of the Contract services no longer practical or feasible, and (c) unacceptable prices for additional services requested by the State. The State may cancel the Contract for its convenience, in whole or in part, by giving the Contractor written notice 30 days prior to the date of cancellation. If the State chooses to cancel this Contract in part, the charges payable under this Contract shall be equitably adjusted to reflect those services that are cancelled.
3. Non-Appropriation. In the event that funds to enable the State to effect continued payment under this Contract are not appropriated or otherwise made available. The Contractor acknowledges that, if this Contract extends for several fiscal years, continuation of this Contract is subject to appropriation or availability of funds for this project. If funds are not appropriated or otherwise made available, the State shall have the right to cancel this Contract at the end of the last period for which funds have been appropriated or otherwise made available by giving written notice of cancellation to the Contractor. The State shall give the Contractor written notice of such non-appropriation or unavailability within 30 days after it receives notice of such non-appropriation or unavailability.



4. Criminal Conviction. In the event the Contractor, an officer of the Contractor, or an owner of a 25% or greater share of the Contractor, is convicted of a criminal offense incident to the application for or performance of a State, public or private Contract or subcontract; or convicted of a criminal offense including but not limited to any of the following: embezzlement, theft, forgery, bribery, falsification or destruction of records, receiving stolen property, attempting to influence a public employee to breach the ethical conduct standards for State of Michigan employees; convicted under State or federal antitrust statutes; or convicted of any other criminal offense which in the sole discretion of the State, reflects upon the Contractor's business integrity.
5. Approvals Rescinded. The State may terminate this Contract without further liability or penalty in the event any final administrative or judicial decision or adjudication disapproves a previously approved request for purchase of personal services pursuant to Constitution 1963, Article 11, section 5, and Civil Service Rule 7. Termination may be in whole or in part and may be immediate as of the date of the written notice to Contractor or may be effective as of the date stated in such written notice.

2.702 RIGHTS UPON CANCELLATION

Termination Assistance. Any resulting Contract (or any Statement of Work issued under it) is terminated for any reason prior to completion, Contractor agrees to provide for up to six (6) months after the termination all reasonable termination assistance requested by the State to facilitate the orderly transfer of such Services to the State or its designees in a manner designed to minimize interruption and adverse effect. Such termination assistance will be deemed by the parties to be governed by the terms and conditions of this Contract (notwithstanding its termination) other than any terms or conditions that do not reasonably apply to such termination assistance. Such termination assistance shall be at no additional charge to the State if the termination is for Contractor's Default pursuant to Section 2.602; otherwise the State shall compensate Contractor for such termination assistance on a time and materials basis in accordance with the Amendment Labor Rates identified within this Contract agreement.

2.703 LIQUIDATED DAMAGES - RESERVED

2.704 STOP WORK

1. The State may, at any time, by written stop work order to the Contractor, require that the Contractor stop all or any part, of the work called for by this Contract for a period of up to 90 days after the stop work order is delivered to the Contractor, and for any further period to which the parties may agree. The stop work order shall be specifically identified as such and shall indicate that it is issued under this section. Upon receipt of the stop work order, the Contractor shall immediately comply with its terms and take all reasonable steps to minimize the incurrence of costs allocable to the work covered by the stop work order during the period of work stoppage. Within the period of the stop work order, the State shall either:
 - a) Cancel the stop work order; or
 - b) Cancel the work covered by the stop work order as provided in the cancellation section of this Contract.
2. If a stop work order issued under this section is canceled or the period of the stop work order or any extension thereof expires, the Contractor shall resume work. The State shall make an equitable adjustment in the delivery schedule, the contract price, or both, and the Contract shall be modified, in writing, accordingly, if:
 - a) The stop work order results in an increase in the time required for, or in the Contractor's costs properly allocable to the performance of any part of this Contract; and
 - b) The Contractor asserts its right to an equitable adjustment within 30 days after the end of the period of work stoppage; provided that if the State decides the facts justify the action, the State may receive and act upon a proposal submitted at any time before final payment under this Contract.
3. If the stop work order is not canceled and the work covered by the stop work order is canceled for reasons other than material breach, the State shall allow reasonable costs resulting from the stop work order in arriving at the cancellation settlement.



4. If a stop work order is not canceled and the work covered by the stop work order is canceled for material breach, the State shall not allow, by equitable adjustment or otherwise, reasonable costs resulting from the stop work order.

An appropriate equitable adjustment may be made in any related contract of the Contractor that provides for adjustment and is affected by any stop work order under this section. The State shall not be liable to the Contractor for loss of profits because of a stop work order issued under this section.

2.705 SUSPENSION OF WORK - RESERVED

2.8 Changes, Modifications, and Amendments

2.801 APPROVALS

Any resulting Contract may not be modified, amended, extended, or augmented except by a writing executed by the parties hereto, and any breach or default by a party shall not be waived or released other than in writing signed by the other party.

2.802 TIME EXTENTIONS

Time extensions for contract changes will depend upon the extent, if any, by which the changes cause delay in the completion of the various elements of performance as described in the statement of work. The change order granting the time extension may provide that the contract completion date will be extended only for those specific elements related to the changed work and that the remaining contract completion dates for all other portions of the work will not be altered. The change order also may provide an equitable readjustment of liquidated damages under the new completion schedule.

2.803 MODIFICATION

Purchasing Operations reserves the right to modify this contract at any time during the contract term. Such modification may include changing the locations to be serviced, additional locations to be serviced, method or manner of performance of the work, number of days service is to be performed, addition or deletion of tasks to be performed, addition or deletion of items, and/or any other modifications deemed necessary. Any changes in pricing proposed by the Contractor resulting from the proposed changes are subject to acceptance by the State. Changes may be increases or decreases. **IN THE EVENT PRICES ARE NOT ACCEPTABLE TO THE STATE, THE CONTRACT SHALL BE SUBJECT TO COMPETITIVE BIDDING BASED UPON THE NEW SPECIFICATION.**

The State reserves the right to add an item(s) that is not described on the item listing and is available from the Contract vendor. The item(s) may be included on this Contract, only if prior written approval has been granted by Purchasing Operations.

2.804 AUDIT AND RECORDS UPON MODIFICATION

DEFINITION: records includes books, documents, accounting procedures and practices, and other data, regardless of whether such items are in written form, electronic form, or in any other form

Contractor shall be required to submit cost or pricing data with the pricing of any modification of this contract to the Contract Administrator in Purchasing Operations. Data may include accounting records, payroll records, employee time sheets, and other information the state deems necessary to perform a fair evaluation of the modification proposal. Contract Administrator or authorized representative of the state shall have the right to examine and audit all of the contractor's records, including computations and projections, related to:

1. The proposal for modification;
2. The discussions conducted on the proposal, including those related to negotiation;
3. Pricing of the modification; or
4. Performance of the modification.

Contractor shall make available at its office at all reasonable times the materials described in the paragraphs above.



If this contract is completely or partially terminated, the records relating to the work terminated shall be made available for 3 years after any resulting final termination settlement.

2.805 CHANGES

- (a) The Contract Administrator may, at any time, without notice to the sureties, if any, by written order designated or indicated to be a change order, make changes in the work within the general scope of the contract, including changes:
 - (1) In the specifications (including drawings and designs);
 - (2) In the method or manner of performance of the work;
 - (3) In the Government-furnished facilities, equipment, materials, services, or site; or
 - (4) Directing acceleration in the performance of the work.
- (a) Any other written or oral order (which, as used in this paragraph (b), includes direction, instruction, interpretation, or determination) from the Contract Administrator that causes a change shall be treated as a change order under this clause; Provided, that the Contractor gives the Contract Administrator written notice stating:
 - (1) The date, circumstances, and source of the order; and
 - (2) That the Contractor regards the order as a change order.
- (b) Except as provided in this clause, no order, statement, or conduct of the Contract Administrator shall be treated as a change under this clause or entitle the Contractor to an equitable adjustment.

2.806 NEWS RELEASES

News releases (including promotional literature and commercial advertisements) pertaining to the ITB and Contract or project to which it relates shall not be made without prior written State approval, and then only in accordance with the explicit written instructions from the State. No results of the activities associated with the ITB and Contract are to be released without prior written approval of the State and then only to persons designated.

2.807 LIABILITY INSURANCE

A. Insurance

The Contractor is required to provide proof of the minimum levels of insurance coverage as indicated below.

The purpose of this coverage shall be to protect the State from claims which may arise out of or result from the Contractor's performance of services under the terms of this Contract, whether such services are performed by the Contractor, or by any subcontractor, or by anyone directly or indirectly employed by any of them, or by anyone for whose acts they may be liable.

The Contractor waives all rights against the State of Michigan, its departments, divisions, agencies, offices, commissions, officers, employees and agents for recovery of damages to the extent these damages are covered by the insurance policies the Contractor is required to maintain pursuant to this Contract.

All insurance coverage provided relative to this Contract/Purchase Order is PRIMARY and NON-CONTRIBUTING to any comparable liability insurance (including self-insurances) carried by the State.

The insurance shall be written for not less than any minimum coverage specified in this Contract or required by law, whichever is greater.

The insurers selected by Contractor shall have an A.M. Best rating of A or better, or as otherwise approved in writing by the State, or if such ratings are no longer available, with a comparable rating



from a recognized insurance rating agency. Companies that have been approved to do business in the State shall issue all policies of insurance required in this Contract.

See www.michigan.gov/cis

Where specific limits are shown, they are the minimum acceptable limits. If Contractor's policy contains higher limits, the State shall be entitled to coverage to the extent of such higher limits.

Before both parties sign the Contract or before the purchase order is issued by the State, the Contractor must furnish to the Director of Purchasing Operations, certificate(s) of insurance verifying insurance coverage ("Certificates"). The Certificate must be on the standard "accord" form or equivalent. **THE CONTRACT OR PURCHASE ORDER NO. MUST BE SHOWN ON THE CERTIFICATE OF INSURANCE TO ASSURE CORRECT FILING.** All Certificate(s) are to be prepared and submitted by the Insurance Provider. All Certificate(s) shall contain a provision indicating that coverage afforded under the policies WILL NOT BE CANCELLED, MATERIALLY CHANGED, OR NOT RENEWED without THIRTY (30) days prior written notice, except for ten (10) days for non-payment of premium, having been given to the Director of Purchasing Operations, Department of Management and Budget. The notice must include the Contract or Purchase Order number affected and be mailed to: Director, Purchasing Operations, Department of Management and Budget, P.O. Box 30026, Lansing, Michigan 48909. Failure to provide evidence of coverage, may, at the State's sole option, result in this Contract's termination.

The Contractor is required to pay for and provide the type and amount of insurance checked **below**:



1. Commercial General Liability with the following minimum coverage:

\$2,000,000	General Aggregate Limit other than Products/Completed Operations
\$2,000,000	Products/Completed Operations Aggregate Limit
\$1,000,000	Personal & Advertising Injury Limit
\$1,000,000	Each Occurrence Limit
\$500,000	Fire Damage Limit (any one fire)

The Contractor must list the State of Michigan, its departments, divisions, agencies, offices, commissions, officers, employees and agents as ADDITIONAL INSURED on the Commercial General Liability certificate. The Contractor also agrees to provide evidence that insurance policies contain a waiver of subrogation by the insurance company.



2. If a motor vehicle is used to provide services or products under this Contract, the Contractor must have vehicle liability insurance on any auto including owned, hired and non-owned vehicles used in Contractor's business for bodily injury and property damage as required by law.

The Contractor must list the State of Michigan, its departments, divisions, agencies, offices, commissions, officers, employees and agents as ADDITIONAL INSURED on the vehicle liability certificate. The Contractor also agrees to provide evidence that insurance policies contain a waiver of subrogation by the insurance company.



3. Workers' compensation coverage must be provided in accordance with applicable laws governing the employees and employers work activities in the state of the Contractor's domicile. If a self-insurer provides the applicable coverage, proof must be provided of approved self-insured authority by the jurisdiction of domicile. For employees working outside of the state of qualification, Contractor must provide appropriate certificates of insurance proving mandated coverage levels for the jurisdictions where the employees' activities occur.

Any certificates of insurance received must also provide a list of states where the coverage is applicable.



The Contractor also agrees to provide evidence that insurance policies contain a waiver of subrogation by the insurance company. This provision shall not be applicable where prohibited or limited by the laws of the jurisdiction in which the work is to be performed.

- ☒ 4. Employers liability insurance with the following minimum limits:
- | | |
|-----------|--------------------------|
| \$100,000 | each accident |
| \$100,000 | each employee by disease |
| \$500,000 | aggregate disease |
- ☐ 5. Employee Fidelity, including Computer Crimes, insurance naming the State as a loss payee, providing coverage for direct loss to the State and any legal liability of the State arising out of or related to fraudulent or dishonest acts committed by the employees of Contractor or its Subcontractors, acting alone or in collusion with others, in a minimum amount of one million dollars (\$1,000,000.00) with a maximum deductible of fifty thousand dollars (\$50,000.00).
- ☐ 6. Umbrella or Excess Liability Insurance in a minimum amount of ten million dollars (\$10,000,000.00), which shall apply, at a minimum, to the insurance required in Subsection 1 (Commercial General Liability) above.
- ☐ 7. Professional Liability (Errors and Omissions) Insurance with the following minimum coverage: three million dollars (\$3,000,000.00) each occurrence and three million dollars (\$3,000,000.00) annual aggregate.
- ☐ 8. Fire and Personal Property Insurance covering against any loss or damage to the office space used by Contractor for any reason under this Contract, and the equipment, software and other contents of such office space, including without limitation, those contents used by Contractor to provide the Services to the State, up to the replacement value thereof, where such office space and its contents are under the care, custody and control of Contractor. Such policy shall cover all risks of direct physical loss or damage, including without limitation, flood and earthquake coverage and coverage for computer hardware and software. The State shall be endorsed on the policy as a loss payee as its interests appear.

B. Subcontractors

Except where the State has approved in writing a Contractor subcontract with other insurance provisions, Contractor shall require all of its Subcontractors under this Contract to purchase and maintain the insurance coverage as described in this Section for the Contractor in connection with the performance of work by those Subcontractors. Alternatively, Contractor may include any Subcontractors under Contractor's insurance on the coverage required in this Section. Subcontractor(s) shall fully comply with the insurance coverage required in this Section. Failure of Subcontractor(s) to comply with insurance requirements does not limit Contractor's liability or responsibility.

C. Certificates of Insurance and Other Requirements

Contractor shall furnish to the Office of Purchasing Operations certificate(s) of insurance verifying insurance coverage or providing satisfactory evidence of self-insurance as required in this Section (the "Certificates"). Before the Contract is signed, and not less than 20 days before the insurance expiration date every year thereafter, the Contractor shall provide evidence that the State and its agents, officers and employees are listed as additional insureds, but only to the extent of liabilities assumed by Contractor as set forth in Indemnification Section of this Contract, under each commercial general liability and commercial automobile liability policy. In the event the State approves the representation of the State by the insurer's attorney, the attorney may be required to be designated as a Special Assistant Attorney General by the Attorney General of the State of Michigan.

Contractor shall maintain all required insurance coverage throughout the term of the Contract and any extensions thereto and, in the case of claims-made Commercial General Liability policies, shall



secure tail coverage for at least three (3) years following the expiration or termination for any reason of this Contract. The minimum limits of coverage specified above are not intended, and shall not be construed, to limit any liability or indemnity of Contractor under this Contract to any indemnified party or other persons. Contractor shall be responsible for all deductibles with regard to such insurance. If Contractor fails to pay any premium for required insurance as specified in this Contract, or if any insurer cancels or significantly reduces any required insurance as specified in this Contract without the State's written consent, at the State's election (but without any obligation to do so) after the State has given Contractor at least thirty (30) days written notice, the State may pay such premium or procure similar insurance coverage from another company or companies; and at the State's election, the State may deduct the entire cost (or part thereof) from any payment due Contractor, or Contractor shall pay the entire cost (or any part thereof) upon demand by the State.



ITEM LISTING/PRICING PAGE

<u>Move Personnel</u>		Rate/Hour	# of Hours	# of Personnel	Total
Move Supervisor	Straight Time Includes Saturday	\$38.00			
	Overtime (after 8hrs)	\$55.00			
	Double-Time	\$64.00			
	Sunday/Weekend	\$64.00			
Mover	Straight Time Includes Saturday	\$26.50			
	Overtime (after 8hrs)	\$40.00			
	Double-Time	\$54.00			
	Sunday/Weekend	\$54.00			
Project Manager	Straight Time Includes Saturday	\$50.00			
	Overtime (after 8hrs)	\$75.00			
	Double Time	\$95.00			
	Sunday/Weekend	\$95.00			
Driver	Straight Time Includes Saturday	\$31.50			
	Overtime (after 8hrs)	\$47.50			
	Double Time	\$64.00			
	Sunday/Weekend	\$64.00			

How many hour of project management will be offered free of charge

9

Rate charged per hour for project management after designated hours

\$64.00

Rate charged from Contractor location to job site beyond an 8 mile radius

\$67.50Rate charged by Contractor from job site back to Contractor location beyond 8 mile radius \$67.50



Packing Charge (hourly)	Office: <u>\$26.50</u>	Laboratory: <u>\$26.50</u>
Computer/IT Equipment (hourly)		<u>\$26.50</u>
Unpacking Charge (hourly)	Office: <u>\$26.50</u>	Laboratory: <u>\$26.50</u>
Computer/IT Equipment (hourly)		<u>\$26.50</u>

Transport/Moving Vehicles

Tractor/Trailers: Rate Per Hour:		<u>\$9.75</u>
Tractor/Trailers: Storage per Day		<u>\$25.00</u>
Tractor/Trailers: Storage per Week		<u>\$125.00</u>
Tractor/Trailers: Storage per Month		<u>\$300.00</u>
Large Truck (over 28 feet): Rate per Hour	<u>\$9.75</u>	Rate per Day (Max.) <u>\$97.50</u>
Small Truck: Rate Per Hour:	<u>\$9.75</u>	Van: Rate per Day (Max.) <u>\$97.50</u>
Mileage Charge: Per Mile: _____	Hourly Rate _____	Weight of Shipment: _____ Legal Rate _____

Moving Equipment and Supplies

Masonite fiberboard – for floor protection (4' x 8') sheet:	<u>\$15.405 ea</u>
Plywood – for floor protection (sheet)	1/2" <u>\$18.05</u> 1/4" <u>\$15.00 ea</u>
Protection Material (walls/doorways/floors) Foam Insulation Sheets:	<u>\$12.05 ea</u>
Protection Material (walls/doorways/floors) Cardboard Sheets:	<u>\$2.55 ea</u>
Speed Pack – rental (39 x28 x 24) 1 dolly included	<u>\$1.15 ea</u>
Speed Pack – purchase (39 x28 x 24) 1 dolly included	<u>\$11.55 ea</u>
4-wheel dolly for use with speed pack – purchase price	<u>\$42.00 ea</u>
4-wheel dolly for use with speed pack – rental charge	<u>\$0.50 ea/day</u>
Reusable plastic bins rental charge (1 dolly included/no charge)	<u>\$0.15 ea/day</u>
Reusable plastic bins rental charge for (4 plastic bins = each)	<u>\$0.60 ea/day</u>



Rental charge for reusable plastic bins without mover assistance		<u>\$0.18 ea/day</u>
Charge for 1 pickup & 1 delivery of 50+ Reusable Plastic Bins		<u>\$50.00 ea/day</u> Lansing/Metro Area
Charge for 1 pickup & 1 delivery of -50 Reusable Plastic Bins		<u>\$75.00 ea/day</u> Lansing/Metro Area
Charge for 1 pickup & 1 delivery of 100+ Reusable Plastic Bins		<u>No Charge ea/day</u> Lansing/Metro Area
Charge for 1 pickup & 1 delivery of -100 Reusable Plastic Bins		<u>No Charge ea/day</u> Lansing/Metro Area
6.0 Cartons (24 x 18 x 24)	Rental	<u>\$0.75 ea/day</u>
6.0 Cartons (24 x 18 x 24)	Purchase	<u>\$1.70 ea/day</u>
4.5 Cartons (18 x 18 x 24)	Rental	<u>\$0.65 ea/day</u>
4.5 Cartons (18 x 18 x 24)	Purchase	<u>\$1.35 ea/day</u>
3.0 Cartons (18 x 18 x 16)	Rental	<u>\$0.50 ea/day</u>
3.0 Cartons (18 x 18 x 16)	Purchase	<u>\$1.15 ea/day</u>
Legal Tote Boxes/Cartons (24 x 16 x 13)	Rental	<u>\$0.25 ea/day</u>
Legal Tote Boxes/Cartons (24 x 16 x 13)	Purchase	<u>\$2.77 ea/day</u>
Letter Tote Boxes/Cartons (24 x 12 x 12)	Rental	<u>\$0.25 ea/day</u>
Letter Tote Boxes/Cartons (24 x 12 x 12)	Purchase	<u>\$2.33 ea/day</u>
1.5 Cartons (17 x 13 x 13)	Rental	<u>\$0.25 ea/day</u>
1.5 Cartons (17 x 13 x 13)	Purchase	<u>\$0.75 ea/day</u>
Specialty Cartons (Specify size and type if applicable)	_____	<u>ea/day</u>
Charge for Destroyed Boxes: (type, number, material made of cardboard, ect.)	_____	
	Purchase Price	Purchase Price _____ ea
Carts (CRT)		<u>\$4.00 ea/day</u>
Dollies/Carts Charge		<u>\$0.50 ea/day</u>
Library/Panel Carts		<u>\$5.00 ea/day</u>



Delivery charge for cardboard boxes and supplies other than reusable plastic bins:

One Time Drop **No CHARGE** Lansing 8 mile radius

Hourly Rate **PER CONTRACT** Lansing 8 mile radius

Pickup One Time **No CHARGE** Lansing 8 mile radius

Hourly Rate **PER CONTRACT** Lansing 8 mile radius

Pads **\$0.50 ea/day**

Dish Pack Rental **\$0.38 ea/day**

Bubble Warp, small 3/16 – 24” x 750” roll – perf 12” **\$93.44 ea**

Bubble Wrap, large ½ - 24” x 250” roll – perf 12” **\$43.80 ea**

Bubble Wrap, large ½ - 48” x 250” roll – perf 12” **\$87.60 ea**

Bubble Dispenser, small 12” x 150” – perf 12” **\$21.54 ea**

Bubble Dispenser, large 12” x 100” – perf 12” **\$19.35 ea**

Cellulose Wadding 6 ply – 36” x 72” **\$.95 ea**

Cellulose Wadding 6 ply – 48” x 72” **\$1.26 ea**

Cellulose Wadding 6 ply – 60” x 72” **\$1.52 ea**

Paper Pack – Wrapping – White Sheet **\$12.99 ea \$0.61lb**

Shrink/Stretch Wrap – 18” x 1500’ rolls **\$13.40 roll**

Corrugated Roll – 36” x 250’ single face **\$40.89 roll**

Box Tape 2” x 55 yards **\$2.00 roll**

Labels – Rolls (500 each) **\$14.00 roll**

Labels – Sheet (1000 each) **\$28.00 sheet**

**Storage/Warehousing**

Warehousing

\$.02 sq. ft. per day/week **\$.12/week**

Tractor/Trailer Storage

Per Day \$25.00**Per Week \$125.00****Per Month \$300.00****Miscellaneous**

Rental: Equipment or various boxes – needed prior to and/or after move

Per Day Rental:

With Move **\$0.25**Without Move **\$0.35****Insurance**

Insurance to be purchased at agencies discretion.

Contractor's Liability Insurance purchased by the State shall include all damage and loss.

Cargo Liability Insurance coverage **\$5.00** per \$1,000.00 of coverage

(Cargo Liability Insurance shall provide full replacement on all items.)

Contractor's additional Liability charge **\$0.10** per pound.

**INFORMATION SHEET**

Bidder Name: **STEVENS VAN LINES**

Number of experienced moving personnel you regularly employ: **25**

Number of experienced moving personnel available for any major job: **125 PLUS**

Number and type of trucks: **2 Small, 5 Medium, 13 Tractor-Trailer, plus 125 others**

Sizes of trucks: **16' to 53'**

Number of trucks with a lift: **4**

Number of dollies, containers and pads you have available to use on this Contract:

Dollies: **1,000**

Containers: **3,000**

Pads: **5,000**

Do you carry cargo insurance? **YES** If so, how much? **\$100,000.00** per shipment

Name of insurance company: **VANLINER PROTECTION**

State the Michigan Public Service Commission (MPSC) operating rights you hold and which tariffs you participate in: **MPSC L-687, L-1176 MMW 4000 and reissues thereof.**