



**State of Michigan
Department of Technology, Management & Budget
Lansing, Michigan**

**Proposal for
Indefinite-Service, Indefinite-Delivery
Not-to-Exceed Fee, Billable Rate**

DEPARTMENT OF TECHNOLOGY, MANAGEMENT & BUDGET

2013 Indefinite-Scope, Indefinite-Delivery - Request for Proposal
General Professional Design Services
(Architecture, Engineering, Landscape Architecture)
Various Locations, Michigan

Submitted to:

**Melissa Sambiago
Irene Jackson Henry, RA, NCARB
Department of Technology, Management & Budget
Facilities & Business Services Administration, Design and Construction Division
P.O. Box 30026
Lansing, Michigan 48909**

Submitted by:



**Byce & Associates, Inc.
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Kalamazoo, MI 49007
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16 May 2013

May 16, 2013

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Melissa Sambiagio
Irene Jackson Henry, RA, NCARB
Department of Technology, Management and Budget
Facilities and Business Services Administration
Design and Construction Division
530 W. Allegan Street
Second Floor, Stevens T. Mason Building
Lansing, MI 48933

RE: Proposal for
Department of Technology, Management & Budget
2013 ISID General Professional Design Services
B/A Project No: 13100173

Dear Ms. Sambiagio & Ms. Jackson Henry,

Byce & Associates, Inc. is pleased to submit this proposal for the 2013 ISID General Professional Design Services.

As you will see from our relevant project experience and staff qualifications, Byce & Associates, Inc. is highly qualified to provide professional services for the State of Michigan. We trust you will find our proposal complete and representative of the project scope.

Byce & Associates, Inc's in-house team of professionals will provide architectural, structural, mechanical, and electrical engineering, documentation and project leadership for successful completion of this project.

Thank you for the opportunity to submit this proposal.

Very truly yours,

BYCE & ASSOCIATES, INC.


James Escamilla, PE
President / CEO

Attachments: 4 Hard & 2 Electronic Copies/Part I Technical and Part II Cost Proposal

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Proposal for:

*State of Michigan
Department of Technology, Management & Budget
2013 ISID General Professional Design Services
Various Locations, Michigan*

PART I TECHNICAL PROPOSAL

Byce & Associates, Inc.

SECTION I-1 UNDERSTANDING OF PROJECT AND TASKS

Byce & Associates, Inc. understands that the State of Michigan, Department Technology, Management and Budget, has identified the need for professional services assistance in the form of an Indefinite-Service, Indefinite-Delivery (ISID) Professionals Services contract to provide a streamlined, effective method of contracting professional design and engineering service for projects of limited scope. The services may be of limited, specific scope including guidance with routine maintenance or emergency or urgent services as may be needed and directed. The projects may include building maintenance projects, facility improvements and upgrades as well as renovations and small additions likely under \$500,000 in construction value. The professional services will include full service architecture, engineering and landscape architecture. The professional design services are intended to assist the Department with a variety of services as appropriate to the specific project will include service phases that may range from 100 through 700 for a variety of projects, and project types and shall be limited to a three year term.

We further understand that the professional service provider must have experience and expertise in the specific project type and should be equipped and poised to respond quickly and effectively as required by the project parameters, conditions, scope and complexity.

Byce & associates, Inc. is by are very nature and composition inherently suited to provide the necessary services. We are an old school, generalist architectural and engineering consulting firm with all of the architectural and engineering disciplines under one roof in one location. In a world of market sector or building type specialists we specialize in being generalists with a broadly based, experienced deep bench of professional engineers and architects. Byce & Associates, Inc. has a thorough and complete understanding of a wide variety of project types and we are uniquely prepared to execute the required services on behalf of the Division. Our general knowledge and expertise in a wide variety of project types both large and small, along with our array of design and engineering disciplines makes us especially suited to provide these services.

We believe that our firm possesses the attributes, skill, experience and composition to perform these services. Whether the services required include from project scoping, assessments and conceptual planning to contract administration and facility commissioning in wide variety of project types from civic, commercial and justice to industrial, laboratories and maintenance facilities we have the experience personnel in-house. We possess the requisite design and engineering disciplines, with broad based experience with a variety of project types and we are structured such that we can respond quickly and effectively. We understand that the exact type and extent of our services will be dependent upon the needs and requirements of the particular or specific project scope, conditions and circumstances. We are confident that we can faithfully and diligently execute these services for the State of Michigan, Department Technology, Management and Budget and would be honored to assist in this endeavor on behalf of the citizens of Michigan

SECTION I-2 KEY PERSONNEL/RESUMES

James Escamilla, PE, CPD, President/CEO, a registered professional engineer will serve as **Principal-in-Charge**. He will provide the team direction, and assume overall project responsibility. Mr. Escamilla is a **Mechanical Engineer** and will administer the contract and ensure that personnel and resources are dedicated to the project in order to maintain the schedule and budget.

Michael Flynn, AIA, NCARB, CSI a registered, licensed professional architect will serve as **Project Manager / Architect**. Over the past 20 years of professional experience, as both an architect and as a construction manager, Michael has gained the insights and developed the skills necessary to effectively shepherd complex projects from inception to completion adding value for the client while meeting the demands of schedule, scope and budget in projects as diverse as higher education, healthcare, corporate, manufacturing and hospitality.

Fred Grunert, AIA, NCARB a registered and licensed professional architect will serve as **Architect**. Mr. Grunert has over 9 years of project experience as a project architect. Fred has worked independently and in conjunction with other firms designing, coordinating and managing a wide variety of commercial and private projects while developing strength in Project Management and Construction Administration.

Adam Doublestein, PE, CPMP, LEED®AP BD+C a registered professional engineer will serve as **Mechanical Engineer**. Mr. Doublestein has twelve years of experience in design and project management. Mr. Doublestein's engineering expertise includes chilled water plants, boiler configuration, variable air volume systems, make-up air units, dust collection systems, temperature controls, steam and hot water heating, high-tech air conditioning and ventilation, air and water balance, and energy management systems.

Adam Poznanski, PE, BEMP will serve as **Mechanical Engineer**. Mr. Poznanski will be assisting with the mechanical portion of this project. His responsibilities include assisting the project manager in all aspects of HVAC design and assisting with new heating system options, estimated costs and benefits. Mr. Poznanski has experience working with State projects, educational, industrial, commercial and healthcare facility design and protocol.

Bryan Webster, PE, LEED®AP a registered professional engineer will serve as **Structural Engineer**. Mr. Webster is a **Civil/Structural Engineer** and will provide the design and specific details for this project. Mr. Webster's background comprises of a number of projects with the State of Michigan Department of Corrections, along with a wide variety of engineering and construction experience.

Danielle Holmgren will serve as **Civil Engineer**. Ms. Holmgren is a **Civil Engineer** and will provide the civil design and specific details for this project. Ms. Holmgren's background comprises of a number of projects working with many Federal, State and Local Governments, along with a wide variety of engineering and construction experience.

Steven Woods, EIT, LEED®AP will serve as **Structural Engineer** on this project. Mr. Woods has a degree in both Architectural and Structural design making him a valuable asset on any project. As a recent graduate he has gained a lot of experience in both areas with Byce & Associates, Inc while working on all types of projects, industrial, commercial and correctional.

Brian Harte, PE a registered professional engineer will serve as **Electrical Engineer**. He has over twenty five years' experience in the design of electrical systems, energy management, specializing in medium voltage distribution, lighting design, and telecommunications cabling design. Mr. Harte has a great deal of experience in the design of fire alarm systems, public address systems, card access control, intrusion detection and closed caption television systems.

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Various Locations, Michigan

Keith Martinez, will serve as **Electrical Engineer**. He has over two years' experience in the development of power distribution plans which encompass all electrical devices in a project including lighting, motor control centers, large ventilation equipment, and pumps. Mr. Martinez also brings extensive experience in creating photometric studies to help in determining a final lighting layout and follow that up with the review of contractor submittals to certify adherence to the design intent.

James Escamilla P.E., NCEES President/CEO

Principal In Charge/ Quality Control

With over 30 years of experience, Mr. Escamilla has allowed himself to become instrumental in multiple high-tech new construction and remodeling projects for educational, pharmaceutical, manufacturing, correctional and healthcare clients. James has been recognized by his peers for his expertise in engineering design and project management, and was voted Engineer of the Year in 1991 by the Michigan Society of Engineers. In 1989 he was awarded ASHRAE's Professional Award of Excellence. James serves as President and Chief Executive Officer of the firm responsible for overall management, strategic planning and profitability of the business.



Project Experience

Michigan State University Facilities Energy Audit	State of Michigan Secondary Complex Building Automation System HVAC Upgrade
Hastings Manufacturing Facility Assessment and Energy Conservation Measures	State of Michigan Secondary Complex Building Forensics Lab Renovation
Reitz Park Village Energy Efficiency Study	State of Michigan Secondary Complex Secretary of State Office Building HVAC Controls Upgrade
Western Michigan University Western View Commissioning Phases 1 & 2	State of Michigan Bay Pines CCTV Upgrades
Western Michigan University Legacy Collections Center Commissioning	State of Michigan MDOT Construction and Technology Bituminous Laboratory
State of Michigan Michigan Career & Technical Institute New Dust Collector & HVAC Upgrades	State of Michigan Department of Corrections New Huron Valley Food Service Building
State of Michigan Capitol Complex Controls Integration	State of Michigan G. Robert Cotton Correctional Facility Security Gates
State of Michigan Kalamazoo Psychiatric Hospital IP Surveillance System	State of Michigan Energy Center AHU Install
State of Michigan Michigan Commission of the Blind Renovations and Additions	State of Michigan Records Building Air Handling Unit
State of Michigan Secondary Complex Building General Service Building HVAC Replacement	Kalamazoo County Jail Renovations and Additions Muskegon County Jail Feasibility Study

Education

Bachelors of Science in Mechanical Engineering
Michigan Technological University, 1981

Registration

Registered Engineer - Michigan, Indiana, Ohio
Certified in Plumbing Design
National Council of Examiners for Engineering and Survey

Professional Affiliations

Michigan Minority Business Development Council (MBE)
Michigan Society of Professional Engineers (MSPE)
State Director, 2000-2001
Past Vice President in Charge of Membership
Past President, Southwest Chapter
American Consulting Engineers Council (ACEC)
Michigan - Current National Director
State Director, 2006-2007
American Society of Plumbing Engineers (ASPE)
Edison Mainstreet Association - Board
Edison Business Association - President
Council of American Mechanical Electrical Engineers
(CAMEE) - Immediate Past President
Downtown Development Authority (DDA) Vice Chair
Economic Development Corporation (EDC) - Board
Western Michigan University
Lee Honors College - Board
Community Promise Federal Credit Union
Loan Committee
Brownfield Redevelopment Authority - Member
Sustainable Community Initiative (SCI)
MRC Industries
Board of Directors 2001-2003
S.W. Michigan Sustainable Business Forum (SWMSBF)
Downtown Kalamazoo Inc. Board (DKI)
American Society of Heating, Refrigeration and Air
Conditioning Engineers (ASHRAE)
Past Director of Regions Council
National Board of Directors position
Past National Member Council Committee
Past National Chairman of Membership
Promotion
Past Chairman West Michigan Chapter
American Institute of Architects (AIA)
Professional affiliate member
Kalamazoo Rotarian



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Michael S. Flynn, NCARB, AIA

Project Manager/Architect

Mr. Flynn has over 25 years experience as an architect and as a construction manager. He serves as the Director of Business Development, Senior Project Manager and Architect at Byce & Associates, Inc. Mr. Flynn has gained the insights and developed the skills necessary to effectively shepherd complex projects from inception to completion adding value for the client while meeting the demands of schedule, scope and budget in projects as diverse as higher education, healthcare, corporate, manufacturing and hospitality. As Director of Business Development, Mr. Flynn identifies and directs the marketing efforts for Byce & Associates, Inc. He identifies new markets, new clients and provides a positive public relationship for the firm.



Project Experience

Kalamazoo County Land Bank
Prairie Gardens Senior Housing

Bell's Brewery
Galesburg Distribution Center

Kalamazoo County Land Bank
Sustainable Greenhouse
Community Center

Eaton Corporation
Building Laboratory Renovations

Downtown Tomorrow Inc.
Washington Building Renovation

Eaton Corporation
Facility Assessment

Kalamazoo Neighborhood Housing
Services Edison Place Apartment
Building Assessment

JBS USA Plainwell
Dissolved Air Floatation

Kalamazoo Neighborhood Housing
Services Eastside Gateway
Development

Fabri-Kal Corporation
Warehouse Expansion

Kalamazoo Nature Center
New Summer Camp Facilities

J. Rettenmaier
Warehouse Expansion

Kalamazoo Creamery
Land Repurposing &
Redevelopment

Geislinger Corporation
Facility Expansion

Community Promise Credit Union
Tenant Improvements

Midlink Business Park
Emergency Egress Review

State of Michigan
Secondary Complex Building
Automation System HVAC Upgrade

Midlink Business Park
East Demising Wall

State of Michigan
MDOT Construction and
Technology Bituminous Laboratory

Midlink Business Park
Tenant Improvements

State of Michigan
G. Robert Cotton Correctional
Replace Security Gates

Dimplex Thermal Solutions
Facility Expansion

Agracel, Inc.
Building Renovation

Kalamazoo Alzheimer's Facility
Renovation and Conversion

Education

Masters of Architecture
McGill University, Montreal, 1990
Bachelors of Science in Architectural Studies
University of Wisconsin, 1984
Architectural and Construction Technologies,
Ferris State University
Berea College, Liberal Arts

Registration

Registered Architect - Michigan, Wisconsin
NCARB Certified Architect

Professional Affiliations

National Council of Architects Registration Board
American Institute of Architects
Construction Specification Institute (CSI)
U.S. Green Building Council (USGBC)
Wisconsin Association of Healthcare Engineers
Habitat for Humanity, (past board member)
Zoning Board of Appeals (past board member)
Historic District Commission (Past Board Member)

*Services performed while with other firms



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Fred J. Grunert, NCARB, AIA

Architect

Mr. Grunert has over 10 years experience and serves as a Project Architect for Byce & Associates, Inc. Fred has experience designing, coordinating and managing various commercial and private projects. He excels in Project Management and Construction Administration. Mr. Grunert performs programming, schematic, and final design of projects from inception through construction. He prepares studies and cost estimates for new building projects, and existing building renovations. His experience includes commercial, educational, residential, correctional and institutional developments.



Project Experience

Kalamazoo County Jail
Renovations and Additions

Agracel, Inc.
Building Renovation

Allegan County Jail & Sheriff's
Office Conversion

J. Rettenmaier Corporation
Office & Food Lab Expansion

State of Michigan
Michigan Library & Historical
Center Restroom Upgrades

Bell's Brewery
Galesburg Distribution Center

State of Michigan
Michigan Career & Technical
Institute New Dust Collector &
HVAC Upgrades

Imperial Beverage
Emerald Drive Building Relocation

State of Michigan
Energy Center AHU Install

Geislinger Corporation
Office Addition

State of Michigan
Records Building Air Handling Unit
Replacement Design

Community Promise
Tenant Improvements

State of Michigan
G. Robert Cotton Correctional
Facility Security Gates

Fort Custer Training Center
Maintenance Facility

Kalamazoo County Land Bank
Prairie Gardens Senior Housing

Stewart & Clarke Furniture
Façade Improvements
YWCA Laundry Upgrade
Kitchen Fan & Laundry Upgrade

Portage Public Schools
Technology & Training Center
Public Media Network Tenant
Build-Out

Midlink Business Park
Emergency Egress Review

Kalamazoo County Land Bank
Sustainable Greenhouse
Community Center

Kalsec Inc.
Conference Room Renovation

Agracel, Inc.
Facility Assessment

Knappen Milling Company
Locker Room Addition

Knappen Milling Company
Filter Replacement for Flour
Storage Building

Education

Bachelor of Architecture
Bachelor of Science (Environmental Design)
Ball State University, College of Architecture and Planning,
Muncie, Indiana - 2002

Registration

Registered Architect - Michigan, Florida
NCARB Certified Architect

Professional Affiliations

U.S. Green Building Council (USGBC)
S.W. Michigan Sustainable Business Forum (SWMSBF)



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Adam Doublestein, P.E., CPMP, LEED AP BD+C

Vice-President / Mechanical Engineer

Mr. Doublestein is responsible for the management of corporate engineering for Byce & Associates, Inc. He develops and maintains procedures for project management, design standards, specifications, and quality control procedures. His 13 years experience in engineering mechanical systems includes Building Commissioning, LEED Administration, and Project Administration. Mr. Doublestein manages projects through all phases; including feasibility studies, budgeting, construction documents, bidding, and construction administration. His mechanical expertise consists of geothermal systems, boiler/chiller plants, energy recovery, demand ventilation, and building automation systems within educational, industrial, commercial and healthcare facility environments. Mr. Doublestein is committed to advancing technology and sustainability through involvement with several professional organizations.

Project Experience

Michigan State University
Facilities Energy Audit

Hastings Manufacturing
Facility Assessment and Energy
Conservation Measures

Reitz Park Village
Energy Efficiency Study

Kalamazoo County Jail
Renovations and Additions

Kalamazoo County Jail
Commissioning

Western Michigan University
Western View Phase I & II
Commissioning

Western Michigan University
Legacy Collections Center
Commissioning

Bronson Methodist Hospital
Skilled Nursing Facility
Commissioning

Hillsdale County
Courthouse HVAC Upgrades

Portage Police Department
HVAC Design Upgrades

State of Michigan
Michigan Career & Technical
Institute New Dust Collector &
HVAC Upgrades

State of Michigan
Capitol Complex
Controls Integration

State of Michigan
Kalamazoo Psychiatric Hospital
IP Surveillance System

State of Michigan
Michigan Commission of the Blind
Renovations and Additions

State of Michigan
Secondary Complex Building
General Service Building
HVAC Replacement

State of Michigan
Secondary Complex Building
Automation System HVAC Upgrade

State of Michigan
Secondary Complex Building
Forensics Lab Renovation

State of Michigan
Secondary Complex
Secretary of State Office Building
HVAC Controls Upgrade



Education

Bachelor of Science in Architectural Engineering
Milwaukee School of Engineering, 1999

Registration

Professional Engineer - Michigan
Commissioning Process Management Professional
LEED Accredited Professional - Building Design &
Construction

Professional Affiliations

American Society of Heating, Refrigerating and Air
Conditioning Engineers (ASHRAE)

- West Michigan Board Member
- Treasurer
- President-Elect
- Technology Chairman

U.S. Green Building Council (USGBC)
S.W. Michigan Sustainable Business Forum (SWMSBF)
International Ground Source Heat Pump Association
(IGSHPA)

- Geothermal Certification

Association of Energy Engineers (AEE)



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Adam Poznanski, P.E., BEMP

Mechanical Engineer

Mr. Poznanski serves as Mechanical Engineer at Byce & Associates, Inc. Adam's responsibilities include assisting project managers in all aspects of HVAC design and assisting with new heating system options, estimated costs and benefits. He regularly uses CAD and other industry software in these designs. Mr. Poznanski prepares and modifies reports, specifications, plans and construction drawings. He has experience working with educational, industrial, commercial and healthcare facility design and protocol.

Project Experience

Kalamazoo County Jail
Renovations and Additions

5/3rd - Multiple Locations
New HVAC Design

Allegan County Jail & Sheriff's
Office Building Conversion

Trillium
Renovations to Existing Building
Geislinger Manufacturing
Addition to Manufacturing Facility

State of Michigan
Michigan Career & Technical
Institute New Dust Collector &
HVAC Upgrades

Covance Research Facility
Upgrades to an Existing Building

State of Michigan
Michigan Commission of the Blind
Renovations and Additions

Bell's Brewery, Inc.
New Micro Brewing Facility

State of Michigan
Department of Corrections New
Huron Valley Food Service Building

National Guard Renovations to
Building # 5 at Stout Field
Kalamazoo Alzheimer's Facility
Renovation and Conversion

State of Michigan
Secondary Complex Building
Automation System HVAC Upgrade

Alpine Haus Senior Apartments
Building Renovation & Addition

State of Michigan
Energy Center AHU Install

Fort Custer Training Center
Maintenance Facility

Kalamazoo County Land Bank
Prairie Gardens Senior Housing

Fennville Schools
New Design & Renovation

Portage Public Schools
Technology & Training Center
Public Media Network Tenant
Build-Out

Il Stanley Corporation
Renovations / Additions

The Connable Office
HVAC Upgrades

Kalsec, Inc.
New Quality Control Laboratory

Radisson Plaza Hotel
Multiple Upgrades to the Hotel

Congregation of Moses
HVAC Upgrades

Gerald R. Ford Job Corp.
Renovations to Existing Facility

MPI Research Necropsy Lab
Chilled Water Upgrades



Education

Bachelor of Science in Mechanical Engineering
Western Michigan University, 2005

Registration

Professional Engineer - Michigan
Building Energy Modeling Professional

Professional Affiliations

American Society of Heating, Refrigerating and Air
Conditioning Engineers (ASHRAE)
U.S. Green Building Council (USGBC)
S.W. Michigan Sustainable Business Forum (SWMSBF)



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Glenn Glidden, PE

Mechanical Engineer

Mr. Glidden serves as a Mechanical Engineer, assisting in the planning and designing of mechanical engineering projects. He is responsible for project schedules and timely completion of projects ranging from small, less complex to full scale. Mr. Glidden prepares and/or modifies reports, specifications, plans, construction schedules and designs for project. He has experience working with both the private and public sector in commercial, educational, governmental and institutional developments.

Project Experience

Lake Pointe Senior Housing
New Development

Western Michigan University
Switchroom Air Conditioning

Central Michigan University
Barstow Art Studio Remodel

Western Michigan University
Western View Phase I
Commissioning

Portage Police Department
New HVAC Design

Eaton Corporation
Technical Building Lab Renovations

Rickman House
Historic Renovation

Kalamazoo Alzheimer's Facility
Renovation and Conversion

City of Grandville WWTP
Clean Water Plant Improvements

Portage Public Schools
Technology and Training Center
Additions and Renovations

Benton Harbor Public Library
Renovation and Addition

Bell's Brewery, Inc.
New Micro Brewing Facility

Knappen Milling Company
Truck & Temper Bin Installation

Alpine Haus Senior Apartments
Building Renovation & Addition

Kalamazoo County Jail
Renovations and Additions

Fort Custer Training Center
Maintenance Facility

Kalamazoo County Data Center
HVAC Renovations

State of Michigan
MDOT Construction and
Technology Bituminous Laboratory

Renovation of
Existing Building for the Allegan
County Jail & Sheriff's Office

Bell's Brewery
Galesburg Distribution Center

State of Michigan
Secondary Complex Building
Automation System HVAC Upgrade

Area Agency on Aging "Pace 4 You"
Office Renovation and Addition

State of Michigan
Secondary Complex Building
Forensics Lab

Kiesel Residence
New Residential Residence

State of Michigan
Secondary Complex
Retro Commissioning

Kaiser Aluminum
Process Cooling



Education

Bachelor of Science in Mechanical Engineering
Western Michigan University, 2008

Registration

Professional Engineer – Michigan

Professional Affiliations

American Society of Heating, Refrigerating and Air
U.S. Green Building Council (USGBC)
S.W. Michigan Sustainable Business Forum (SWMSBF)



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Bryan Webster, P.E., NCEES, LEED AP

Architectural, Civil, Structural Department Manager / Civil/Structural Engineer

Mr. Webster is responsible for the management of the Architectural, Civil and Structural Departments for Byce & Associates, Inc. His 18 years of experience comprises of a wide variety of civil/structural engineering and construction experience. As the Architectural, Civil, and Structural Department Manager, Bryan coordinates and communicates with everyone involved in projects requiring those disciplines. He is involved in every step of the project from start to finish. Mr. Webster's work history includes industrial, commercial, educational and institutional facilities, civil/site design, county road design and surveying.



Project Experience

Luella Collins Community Center New Tribal Center	Leco Corporation Structural Feasibility Study
Kalamazoo Nature Center Camp Facilities Upgrade	Kellogg Bird Sanctuary Bridge Replacement
Prairie Gardens New Senior Housing Community Development	Peregrine Plaza Structural Engineering
Kalamazoo County Jail Renovations and Additions	Kiesel Residence New Residential Residence
Allegan County Jail & Sheriff's Office Building Conversion	Washtenaw County Parks Independence Lake Spray and Water Play Zone
Fort Custer Training Center Maintenance Center	Agracel, Incorporated Facility Assessment
State of Michigan MDOT Construction and Technology Bituminous Laboratory	Agracel, Incorporated Building Renovation
State of Michigan Michigan Commission of the Blind Renovations and Additions	Battle Creek YMCA Wall Cracks Study
State of Michigan Department of Corrections New Huron Valley Food Service Building	Covance Battle Creek Nutritional Chemistry Building
State of Michigan Energy Center AHU Install	South Haven Northside Marina New Building Facility
Benton Harbor Public Library Renovation and Addition	Allegan County Area Technical & Educational Center Machine Shop Lab Renovation
InterCARE Community Health Network New Facility	Geislinger Corporation Office Addition
Kalamazoo Alzheimer's Facility Renovation and Conversion	JBS Packerland Structural Wall Assessment

Education

Bachelors of Science in Civil Engineering
Michigan State University, 1994

Registration

Professional Engineer – Michigan, Arkansas
Registered Code Official and Inspector – State of Michigan
Certified Storm Water Operator
LEED Accredited Professional
National Council of Examiners for Engineering and Survey

Professional Affiliations

National Ready Mixed Concrete Association (NRMCA)
Inspecting Engineer #808577
Michigan Society of Professional Engineers (MSPE)
Past President, Western Michigan Chapter
American Society of Civil Engineers (ASCE)
Past Director of Lansing Branch
Structural Engineers Association of Michigan (SEAMI)
American Concrete Institute (ACI)
U.S. Green Building Council – Member
S.W. Michigan Sustainable Business Forum - Member



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Steven Woods, SEI, LEED AP

Structural Engineer / Architectural Designer

Mr. Wood's educational complement of a Masters of Architecture with a concentration in Structures makes him a valuable addition to the Byce & Associates, Inc. team. He has over 6 years experience in the analysis, design and graphic implementation of drawings, plans, 3-D renderings and models. Mr. Woods has a vast experience in governmental, institutional, educational and commercial developments.



Project Experience

Lake Boulevard Condominiums New Development	Area Agency on Aging "Pace 4 You" Office Renovation and Addition
State of Michigan Department of Corrections New Huron Valley Food Service Building	J. Rettenmaier Warehouse Expansion
Benton Harbor Public Library Renovation and Addition	Cytec Industries New Stair at Candle Filter Building
Michigan Commission of the Blind Renovations and Additions	Le Valley Chevrolet Building Renovation
InterCARE Community Health Network New Facility	Wings West Locker Room Improvements
Downtown Tomorrow Inc. Washington Building Renovations	Michigan Career & Technical Institute New Dust Collector & HVAC Upgrades
Renovation of Existing Building for the Allegan County Jail & Sheriff's Office	Knappen Milling Company Truck & Temper Bin Installation
Eaton Corporation Building Laboratories Renovation	Knappen Milling Company Locker Room Addition
Bell's Brewery, Inc. New Micro Brewing Facility	Wimberely Chevrolet Expansion and Renovation
Michigan City Medical Office Building Lifeworks Business Park New Building Construction	Kalamazoo County Land Bank Prairie Gardens Senior Housing
Fort Custer Training Center Maintenance Facility	Prab Bulk Bag Frame Seismic Calculations
Kellogg Bird Sanctuary Bridge Replacement	Kaiser Aluminum Equipment Foundations
Kalamazoo Creamery Land Use Repurposing & Redevelopment	Grand Rapids Schools Hall Elementary
	Portage Public Schools Transportation Center

Education

Masters of Architecture
University of Illinois 2008
Bachelor of Science in Architecture
Ball State University 2006

Registration

Engineer in Training (EIT)
LEED Accredited Professional

Professional Affiliations

American Institute of Architects (AIA)
U.S. Green Building Council (USGBC)
S.W. Michigan Sustainable Business Forum (SWMSBF)

Danielle Holmgren

Civil Engineer

Ms. Holmgren has over 2 years experience in Civil Engineering. She brings with her a work ethic focused on integrity, accountability, and technical excellence with a commitment to superior client service. Ms. Holmgren has a vast knowledge in Sustainability & Environmental Regulations, Transportation Planning, Energy Technology & Policy, Water Resources, Planning, and Stormwater Management. Ms. Holmgren offers experience in design & drafting of unique site layout applications, public & private utility systems, site drainage & grading plans as well as the knowledge of zoning codes and permitting processes.



Project Experience

Muskegon County
Jail Feasibility Study

Kalamazoo County Jail
Renovations and Additions

Allegan County Jail & Sheriff's
Office Building Conversion

J. Rettenmaier
Production Facility

South Haven Northside Marina
New Building Facility

Benton Harbor Public Library
Renovation and Addition

Downtown Tomorrow Inc.
Washington Building Renovation

Cytec Industries
Scrubber Conversion

Bell's Brewery, Inc.
New Micro Brewing Facility

Bell's Brewery, Inc.
Galesburg Distribution Center

Fort Custer Training Center
Maintenance Facility

J. Rettenmaier
Warehouse Expansion

Area Agency on Aging "Pace 4 You"
Office Renovation and Addition

Kiesel Residence
New Residential Residence

Washtenaw County Parks
Independence Lake Spray and
Water Play Zone

Knappen Milling Company
Locker Room Addition

Kalamazoo County Land Bank
Design Build Senior Housing

Kalamazoo Nature Center
Camp Facilities Projects

Imperial Beverage
Emerald Drive Building Location

Central Michigan University
Barstow Art Studio Renovation

Old Dog Tavern
Beer Garden

Geislinger Corporation
Office Addition

Fabri-Kal Corporation
Warehouse Addition

Agracel, Inc.
Facility Assessment

Agracel, Inc.
Building Renovation

Community Promise Credit Union
Tenant Improvements

Old Dog Tavern
Beer Garden

Education

Bachelors of Science in Civil Engineering
Michigan Technological University, 2010

Professional Affiliations

U.S. Green Building Council – Member
S.W. Michigan Sustainable Business Forum – Member
American Society of Civil Engineers SW MI Branch - ASCE

Brian Harte, P.E.

Electrical Engineer

Mr. Harte is a senior electrical engineer with over 28 years of experience in the design of electrical systems, specializing in medium voltage distribution, lighting design, and telecommunications cabling design. Mr. Harte serves as Senior Electrical Engineer and Project Manger at Byce & Associates, Inc. He is involved in every part of the Electrical Engineering projects in the office from cost budgeting and maintaining of an accurate schedule to design development and construction administration. Mr. Harte has a vast experience with Federal, State and local projects across the county as well as commercial, hospitality, educational, healthcare and institutional developments.



Project Experience

Saginaw Valley State University
Electrical Energy Savings
Upgrades*

Kalamazoo County Jail
Renovations and Additions

Allegan County Jail & Sheriff's
Office Building Conversion

Kalamazoo County Nazareth
Building Fire Alarm Repairs

Flint City Hall Complex
New Fire Alarm System*

Flint Public Schools
Fire Alarm Replacement*

Bangor Public Schools
Fire Alarm Replacement*

Maxey Training School
Fire Alarm System Design*

White Sands Missile Range
Fire Alarm System Design*

Lake Pointe Senior Housing
New Development

South Haven Northside Marina
New Building Facility

City of Grandville WWTP
Clean Water Plant Improvements

Kalamazoo County Jail
Commissioning

Kalamazoo Nature Center
Camp Facility Upgrades

Geislinger Corporation
Office Addition

Allegan County Area Technical &
Educational Center
Chiller Replacement

Agracel, Inc.
Building Renovation

Michigan State Housing
Development Authority
Various Plan Reviews

Kalsec, Inc.
QC Labs Upgrades

JDB Consulting
Medical Office Building
Volinia Baptist Church
Emergency Lighting

RT London
Dust Collection Upgrades

City of Kalamazoo Douglas Avenue
Firehouse Renovation

Public Media Network
Building Renovation Assessment

Fennville Public Schools
High School Site Lighting

Fennville Public Schools
Bus Garage Roof Upgrade

Education

Bachelor of Science in Electrical Engineering
Minor in Computer Science
Michigan State University, 1984

Registration

Professional Engineer - Michigan

Professional Affiliations

Institute of Electrical Engineers (IEEE)
Illuminating Engineering Society (IES)
Engineering Society of Detroit (ESD)

* services performed while with other firms



487 PORTAGE STREET
KALAMAZOO, MI 49007

Keith Martinez

Electrical Engineer

Mr. Martinez serves as an Electrical Designer with Byce & Associates, Inc. Mr. Martinez assists in the analysis of reports, drawings, tests and field work for electrical projects. He assists in the preparation of reports, specifications, plans, and construction documents. Mr. Martinez performs drafting and technical support, as well as, job specific quality system tasks for each project. He has experience working on commercial, educational, correctional, governmental, and institutional developments.

Project Experience

Dickenson County
Medical Office Building

InterCare Community Health Care
Center Administration Building

Fennville Public Schools Fennville
High School Site Lighting Study

Kalamazoo Psychiatric Hospital
IP Surveillance

Bell's Brewery Inc.
New 800 Barrel Addition

Northview High School
Addition/Renovation*

Hark Orchids
New Building*

Western High School
Renovations*

Borgess Medical Center
Battle Creek Outpatient Facility
New Building*

Kalamazoo Christian Elementary
Addition/Renovation*

Washington Writers' Academy
New Building*

Coloma Schools
Elementary, Middle, Junior High,
High School Renovations*



Education

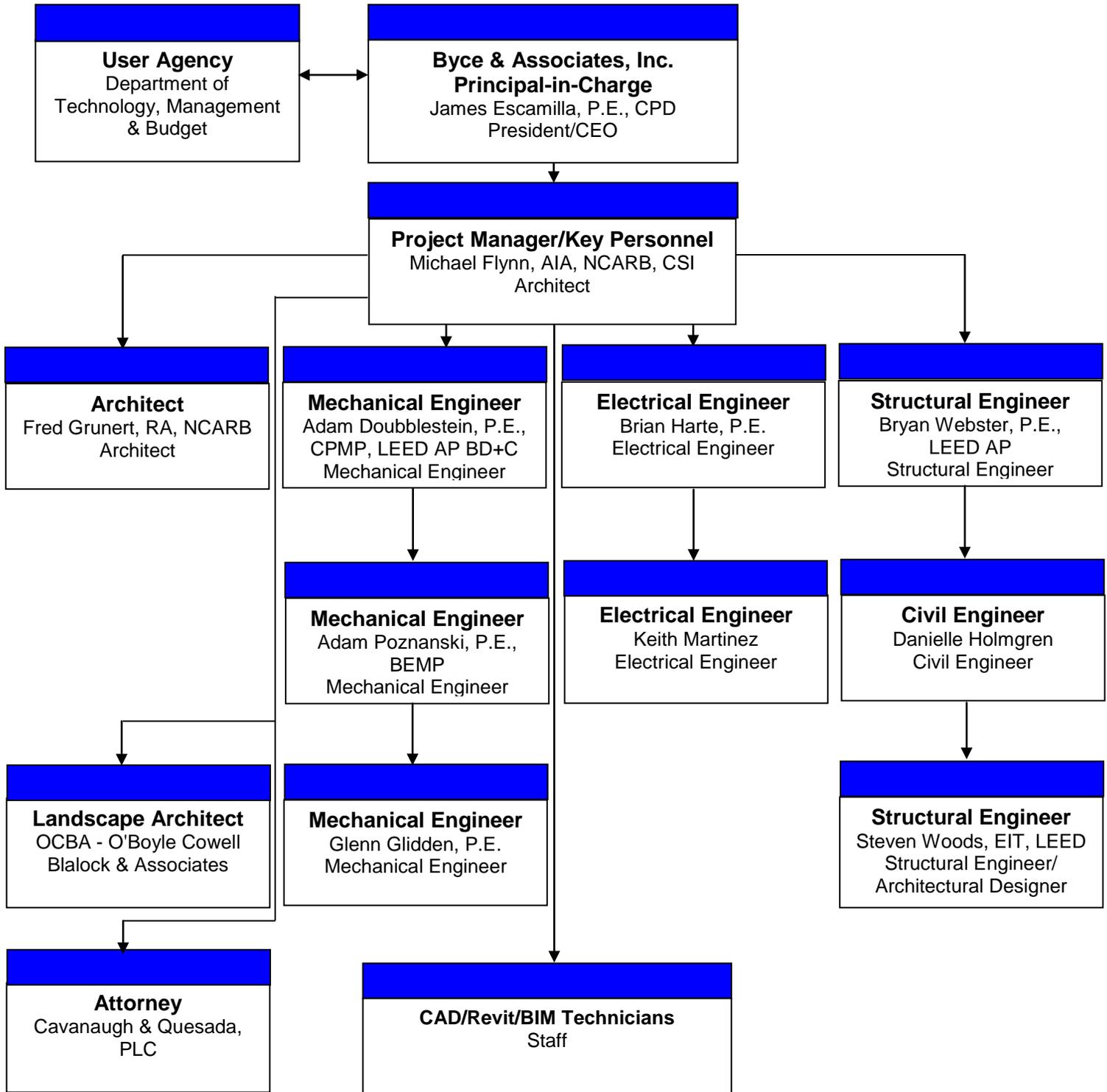
Bachelor of Science in Electrical Engineering
Minor in Mathematics
Western Michigan University, 2013

Professional Affiliations

U.S. Green Building Council (USGBC)
S.W. Michigan Sustainable Business Forum (SWMSBF)

* projects performed while with another firm.

PROJECT TEAM ORGANIZATION CHART



SECTION I-3 MANAGEMENT SUMMARY, WORK PLAN, AND SCHEDULE

Our services plan for the State of Michigan, Department Technology, Management and Budget, for the professional services assistance in this Indefinite-Service, Indefinite-Delivery Professionals Services contract is to provide the Department in timely, professional and ethical manner providing review, analysis, documentation, design, engineering, bid and construction documents specific to each project including assisting as needed and as appropriate dependant upon the project needs and circumstances.

We understand that the course and extent of our services will be dependent upon the specific needs and requirements of the particular project scope, conditions and circumstances. However in all cases we would provide these services in a professional, well executed and efficient manner. This is a project type and services delivery methodology that we are well suited to perform given our firm's long history as consulting engineers to architects, large corporations, industry, and manufacturing. The very nature of consulting engineering is to respond quickly and effectively to a variety of project parameters and requirements and providing the services that suited for each scenario.

Our specific work plan for each project will vary from project type to project type and will depend upon and be tailored to the needs parameters of the specific project. In every case though, we would provide a high value, consistent level of services tailored to each project with the goal of providing the highest return of investment while constantly driving the project forward to completion.

In each case we would assign the staff most suited for the project. In this regard we are well suited to provide these services as we have depth of experienced and licensed staff in architectural, civil, structural, mechanical, and electrical engineering. Many of our staff are "cross trained", with experience and talents that span multiple design or engineering disciplines. For instance individuals that are both architects and structural engineers, or structural and civil engineers, or mechanical and electrical. This approach and the composition of our personnel creates a responsive, agile, adept and adaptable staff that can quickly and cost effectively respond to deliver on the demands of a variety of projects and project types which are referenced later in the Questionnaire.

We would propose to have a single point of contact from Byce & Associates, Inc. for the State, with that person overseeing and managing the services provided. That management contact, when appropriate could actually conduct the design, engineering and documentation services, but when appropriate would assign and schedule the work to actually be executed by the most suitable or appropriate staff members.

This single point of management process will create a consistent and reliable point of contract and oversight of the services and deliverables. Each project will require its own specifically tailored work plan that meets the demands of each particular project. With a large staff, with a balanced ratio of licensed professionals and apprenticing architects and engineers in training we are able to respond quickly and effectively to each project as they arise.

Proposal for:

*State of Michigan
Department of Technology, Management & Budget
2013 ISID General Professional Design Services
Various Locations, Michigan*

SECTION I-4 QUESTIONNAIRE

See Attached



Questionnaire for Professional Services
Department of Technology, Management and Budget
2013 Indefinite-Scope Indefinite-Delivery – Request for Qualifications
Architecture, Engineering, and Landscape Architecture Services
Various Locations, Michigan

INSTRUCTIONS: Firms shall complete the following information in the form provided. A separate sheet may be used if additional space is needed; please key the continuation paragraphs to the questionnaire. Answer questions completely and concisely to streamline the review process.

ARTICLE 1: BUSINESS ORGANIZATION

1. Full Name: Byce & Associates, Inc.
Address: 487 Portage Street, Kalamazoo, Michigan 49007
Telephone and Fax: 269.381.6170 & 269.381.6176
Website: www.byce.com E-Mail: corporate@byce.com
Professional(s) Federal I.D. Number(s): 38-1613825

If applicable, state the branch office(s), partnering organization or other subordinate element(s) that will perform, or assist in performing, the work: N/A

2. Check the appropriate status:

Individual firm Association Partnership Corporation, or Combination – Explain: _____

If you operate as a corporation, include the state in which you are incorporated and the date of incorporation: Michigan Corporation since 1959

Include a brief history of the Professional's firm: Byce & Associates, Inc., a member of the Michigan Minority Business Council, has provided design services to clients throughout Michigan and nationwide for over 50 years. Professional services encompass initial studies and master plans, to full-scale design and project management. Project experience includes a strong emphasis in healthcare, historic renovation and restoration, correctional, industrial, educational, commercial and institutional facilities. Our staff of professionals and support personnel includes: Architectural, Mechanical, Electrical, Civil, Structural, Building Commissioning.

Our business is built on relationships with clients that we have continually provided professional engineering expertise, design excellence and comprehensive project management services.

Provide an organization chart depicting all personnel and their roles/responsibilities.

Provide an organization chart depicting key personnel and their roles for a typical assigned project. Include generic supporting staff positions.

ARTICLE 2: PROJECT TYPES AND SERVICES OFFERED

Identify the project types and professional services for which your firm is exceptionally qualified and experienced. Provide attachments illustrating a minimum of three examples, with references, of successful projects performed in the last five years for each item checked. Identification of specialties will not exclude selected firms from project types, but will assist the DCD Project Directors in matching firms with projects.

- ADA facility assessment and remodeling
- Boilers and steam systems
- Bridges – pedestrian and vehicular
- Building and structure additions
- Building envelope investigation, repair, upgrade
- Correctional facilities
- Door and window replacement
- Fire and security alarm systems
- Fish passage structures
- General architectural and/or engineering design
- HVAC equipment replacement, upgrade, selection
- HVAC controls replacement, upgrade, selection
- Interior remodeling and renovation
- Laboratory facilities
- Landscape architecture
- Land Planning
- Locks and dams
- Maintenance and facility preservation
- Marine work - boat launch facilities, docks, harbors
- Parking and paving
- Roof repair, restoration and/or replacement design
- Site surveying
- Stormwater management and drainage plans
- Structural investigation and assessment
- Toilet and/or shower room remodeling or design
- Trail design and development
- Wastewater systems
- Water supply systems
- Water diking systems, water control structures

ARTICLE 3: PROJECT LOCATION

Identify the regions where your firm can most efficiently provide services. Assignments may vary from the regions checked, depending on the specialties and services required.

- Western Upper Peninsula (west of Marquette)
- Eastern Upper Peninsula (east of Marquette)
- Northern Lower Peninsula (north of Grayling)
- Saginaw Bay area (east of 127, north of I-69 and M-57, south of Grayling)
- Western Lower Peninsula (west of 127, north of Muskegon, south of Grayling)
- Central Lower Peninsula (east of Battle Creek, west of Chelsea, south of M-46 and M-57)
- Southwestern Lower Peninsula (west of Battle Creek, south of Muskegon)
- Southeastern Lower Peninsula (east of Chelsea, south of I-69)

ADA Facility Assessment and Remodeling

Michigan Commission of the Blind Training Center Renovation - Kalamazoo, Michigan

*Bruce Watkins
State of Michigan
Department of Management & Budget
Office of Facilities, Design & Construction Division
P.O. Box 30026
Lansing, MI 48909
517.242.7882*

Michigan Career and Technical Institute Facility Assessment - Plainwell, Michigan

*Chris A. Kulhanek
State of Michigan
Department of Management & Budget
Office of Facilities, Design & Construction Division
P.O. Box 30026
Lansing, MI 48909
517.373.5686*

Eaton Corporation Technical Building Renovations - Marshall, Michigan

*Anthony (Tony) Spoor
Prototype Engineering Manager
Eaton Corporation
19218 B Drive South
Marshall, Michigan 49068
(269) 781-0418*

City of Kalamazoo Edison Place Apartments Facility Assessment - Kalamazoo, Michigan

*Laura Lam
Deputy Director Community Planning & Development
City of Kalamazoo
445 W. Michigan Ave.
Kalamazoo, MI 49007
269.337.8534*

Boilers and Steam Systems

Bell's Brewery Brewhouse Expansion HVAC - Galesburg, Michigan

*John Mallett
Production Manager
Bell's Brewery, Inc.
8938 Krum Ave.
Galesburg, Michigan 49053
(269) 382-2338*

Portage Public Schools High Schools and Elementary Schools - Portage, Michigan

*Mark Reile
Project Manager
TMP Associates, Inc. - Portage
470 West Centre Avenue
Portage, Michigan 49024-5304
269.327.0077*

Kalamazoo/Battle Creek International Airport New Terminal - Kalamazoo, Michigan

*Cliff Moshoginis
Kalamazoo/Battle Creek International Airport
Airport Director
5235 Portage Rd.
Kalamazoo, MI 49002
(269) 388-3668*

Kalamazoo County Jail - Kalamazoo, Michigan

*Thomas Shull
Captain, Jail Division
Kalamazoo County Sheriff's Office
1500 Lamont
Kalamazoo, MI 49048
269.383.8821*

American Axle Manufacturing - Three Rivers, Michigan

*Mr. Pat Brosnan
Maintenance Supervisor
American Axle Manufacturing
Three Rivers Manufacturing Facility
One Manufacturing Drive
Three Rivers, MI 49093-8915
(269) 278-0211*

JBS Packerland Various Upgrades and Improvements - Plainwell, Michigan

*Mike Solze
Maintenance Superintendent
JBS Packerland Plainwell
11 11th Street
Plainwell, Michigan 49080
269-685-6886 Ext #186*

Bridges - Pedestrian and Vehicular

Kellogg Bird Sanctuary Bridge Replacement - Augusta, Michigan

*David Sherk, PE
Engineer \ Supervisor
Physical Plant and Ground Department
Kellogg Biological Station
9289 North 40th Street
Hickory Corners, Michigan 49060
269.671.5117*

Sarrett Nature Center Lookout Bridge - Benton Harbor, Michigan

*Arunas Rumsa, AIA
TERA Architects
238 W. Britain Ave.
Benton Harbor, MI 49022
269.926.2880*

Millennium Park Bridges - Walker, Michigan

*Wes Steer
O'Boyle, Cowell, Blalock, & Associates, Inc.
801 Monroe Avenue NW, Suite 01
Grand Rapids, Michigan 49503
616.301.7453*

Building and Structure Additions

Bell's Brewhouse Expansion - Galesburg, Michigan

*John Mallett
Production Manager
Bell's Brewery, Inc.
8938 Krum Ave.
Galesburg, Michigan 49053
(269) 382-2338*

Rickman House Remodel - Kalamazoo, Michigan

*Jim Kurtz
Kiefer & Kurtz Architects
1822 Alamo Avenue
Kalamazoo, Michigan 49006
269.372.8110*

Area Agency on Aging - Benton Harbor, Michigan

*Arunas Rumsa, AIA
TERA Architects
238 W. Britain Ave.
Benton Harbor, MI 49022
269.926.2880*

Lake Park Place Condominiums - Benton Harbor, Michigan

*Steve Burns
BKSK Architects
28 West 25th Street
New York, New York 10010
212.807.9600*

Geislinger Corporation Office Addition - Battle Creek, Michigan

*Bernhard Kerschbaum
Geislinger Corporation
200 Geislinger Drive
Battle Creek, MI 49037
(269) 441-7000*

Fort Custer Training Center Field Maintenance Shop - Augusta, Michigan

*Scott Devoll
LD Docsa Associates, Inc.
1605 Kings Highway
Kalamazoo, Michigan 49001
269.349.7675 x 113*

Building Envelope Investigation, Repair, Upgrade

Rickman House Remodel - Kalamazoo, Michigan

*Jim Kurtz
Kiefer & Kurtz Architects
1822 Alamo Avenue
Kalamazoo, Michigan 49006
269.372.8110*

Downtown Tomorrow Incorporated Washington Building - Kalamazoo, Michigan

*Steve Deisler
Vice-President Downtown Planning & Development
Downtown Kalamazoo Incorporated
141 East Michigan Avenue, suite 501
Kalamazoo, MI 49007
(269) 344-0795*

Geislinger Corporation Office Addition - Battle Creek, Michigan

*Bernhard Kerschbaum
Geislinger Corporation
200 Geislinger Drive
Battle Creek, MI 49037
(269) 441-7000*

Correctional Facilities

Kalamazoo County Juvenile Home - Kalamazoo, Michigan

*Sue Darling
Circuit Administrator
Kalamazoo County
201 W. Kalamazoo Ave.
Kalamazoo, MI 49007
269.383.8928*

Kalamazoo County Jail - Kalamazoo, Michigan

*Thomas Shull
Captain, Jail Division
Kalamazoo County Sheriff's Office
1500 Lamont
Kalamazoo, MI 49048
269.383.8821*

Allegan County Jail - Allegan, Michigan

*Rob Sarro
County Administrator
Allegan County
3283 122nd Avenue
Allegan, MI 49010
269.673.0220*

General Architectural and/or Engineering Design

Kalamazoo/Battle Creek International Airport Terminal - Kalamazoo, Michigan

*Cliff Moshoginis
Kalamazoo/Battle Creek International Airport
Airport Director
5235 Portage Rd.
Kalamazoo, MI 49002
(269) 388-3668*

Life EMS of Kalamazoo - Kalamazoo, Michigan

*Mark Meijer
President
Life EMS Inc.
1275 Cedar St. NE
Grand Rapids, MI 49503
616.448.0042*

Kalamazoo Nature Center Camp Facilities - Kalamazoo, Michigan

*Dr. William Rose
President / CEO
Kalamazoo Nature Center
7000 N. Westnedge Ave.
Kalamazoo, MI 49009-6309
(269) 381-1574*

Kalamazoo County Jail - Kalamazoo, Michigan

*Thomas Shull
Captain, Jail Division
Kalamazoo County Sheriff's Office
1500 Lamont
Kalamazoo, MI 49048
269.383.8821*

Allegan County Jail - Allegan, Michigan

*Rob Sarro
County Administrator
Allegan County
3283 122nd Avenue
Allegan, MI 49010
269.673.0220*

Kalamazoo County Juvenile Home - Kalamazoo, Michigan

*Sue Darling
Circuit Administrator
Kalamazoo County
201 W. Kalamazoo Ave.
Kalamazoo, MI 49007
269.383.8928*

Portage Public Schools High Schools and Elementary Schools - Portage, Michigan

*Mark Reile
Project Manager
TMP Associates, Inc. - Portage
470 West Centre Avenue
Portage, Michigan 49024-5304
269.327.0077*

Imperial Beverage Building Relocation - Kalamazoo, Michigan

*Mr. Joe Cekola
President
Imperial Beverage
4124 Manchester Road
Kalamazoo, MI 49001
269.382.4200*

Fort Custer Training Center Field Maintenance Shop - Augusta, Michigan

*Scott Devoll
LD Docsa Associates, Inc.
1605 Kings Highway
Kalamazoo, Michigan 49001
269.349.7675 x 113*

HVAC Equipment Replacement, Upgrade, Selection

State of Michigan General Services Building - Dimondale, Michigan

*Chris A. Kulhanek
State of Michigan
Department of Management & Budget
Office of Facilities, Design & Construction Division
P.O. Box 30026
Lansing, MI 48909
517.373.5686*

Michigan Commission of the Blind Training Center - Kalamazoo, Michigan

*Bruce Watkins
State of Michigan
Department of Management & Budget
Office of Facilities, Design & Construction Division
P.O. Box 30026
Lansing, MI 48909
517.242.7882*

Rickman House Remodel - Kalamazoo, Michigan

*Jim Kurtz
Kiefer & Kurtz Architects
1822 Alamo Avenue
Kalamazoo, Michigan 49006
269.372.8110*

HVAC Controls Replacement, Upgrade, Selection

State of Michigan Secondary Complex Secretary of States Office - Dimondale, Michigan

*Judson Sorensen
State of Michigan
Department of Management & Budget
Office of Facilities, Design & Construction Division
P.O. Box 30026
Lansing, MI 48909
517.335.1477*

State of Michigan Secondary Complex Forensics Lab - Dimondale, Michigan

*Judson Sorensen
State of Michigan
Department of Management & Budget
Office of Facilities, Design & Construction Division
P.O. Box 30026
Lansing, MI 48909
517.335.1477*

State of Michigan Bituminous Laboratory - Dimondale, Michigan

*Judson Sorensen
State of Michigan
Department of Management & Budget
Office of Facilities, Design & Construction Division
P.O. Box 30026
Lansing, MI 48909
517.335.1477*

Portage Public Schools High Schools and Elementary Schools - Portage, Michigan

*Mark Reile
Project Manager
TMP Associates, Inc. - Portage
470 West Centre Avenue
Portage, Michigan 49024-5304
269.327.0077*

Kalamazoo/Battle Creek International Airport New Terminal - Kalamazoo, Michigan

*Cliff Moshoginis
Kalamazoo/Battle Creek International Airport
Airport Director
5235 Portage Rd.
Kalamazoo, MI 49002
(269) 388-3668*

Kalamazoo County Jail - Kalamazoo, Michigan

*Thomas Shull
Captain, Jail Division
Kalamazoo County Sheriff's Office
1500 Lamont
Kalamazoo, MI 49048
269.383.8821*

Interior Remodeling and Renovation

Life EMS of Kalamazoo, Inc. - Kalamazoo, Michigan

*Mark Meijer
President
Life EMS Inc.
1275 Cedar St. NE
Grand Rapids, MI 49503
616.448.0042*

Geislinger Corporation - Battle Creek, Michigan

*Bernhard Kerschbaum
Geislinger Corporation
200 Geislinger Drive
Battle Creek, MI 49037
(269) 441-7000*

Fort Custer Training Center Field Maintenance Shop - Augusta, Michigan

*Scott Devoll
LD Docsa Associates, Inc.
1605 Kings Highway
Kalamazoo, Michigan 49001
269.349.7675 x 113*

Laboratory Facilities

Kalsec, Incorporated New Laboratory - Kalamazoo, Michigan

*Ty Weiss
Kalsec, Incorporated
3713 West Main Street
Kalamazoo, Michigan 49006-0511
269.349.9711*

State of Michigan Secondary Complex Forensics Lab - Dimondale, Michigan

*Judson Sorensen
State of Michigan
Department of Management & Budget
Office of Facilities, Design & Construction Division
P.O. Box 30026
Lansing, MI 48909
517.335.1477*

State of Michigan Bituminous Laboratory - Dimondale, Michigan

*Judson Sorensen
State of Michigan
Department of Management & Budget
Office of Facilities, Design & Construction Division
P.O. Box 30026
Lansing, MI 48909
517.335.1477*

Maintenance and Facility Preservation

Rickman House Remodel - Kalamazoo, Michigan

*Jim Kurtz
Kiefer & Kurtz Architects
1822 Alamo Avenue
Kalamazoo, Michigan 49006
269.372.8110*

Michigan Commission of the Blind Training Center - Kalamazoo, Michigan

*Bruce Watkins
State of Michigan
Department of Management & Budget
Office of Facilities, Design & Construction Division
P.O. Box 30026
Lansing, MI 48909
517.242.7882*

Michigan Career and Technical Institute - Plainwell, Michigan

*Chris A. Kulhanek
State of Michigan
Department of Management & Budget
Office of Facilities, Design & Construction Division
P.O. Box 30026
Lansing, MI 48909
517.373.5686*

Portage Public Schools New Northern High School - Portage, Michigan

*Mark Reile
Project Manager
TMP Associates, Inc. - Portage
470 West Centre Avenue
Portage, Michigan 49024-5304
269.327.0077*

Imperial Beverage Building Relocation - Kalamazoo, Michigan

*Mr. Joe Cekola
President
Imperial Beverage
4124 Manchester Road
Kalamazoo, MI 49001
269.382.4200*

Downtown Tomorrow Incorporated Washington Building - Kalamazoo, Michigan

*Steve Deisler
Vice-President Downtown Planning & Development
Downtown Kalamazoo Incorporated
141 East Michigan Avenue, suite 501
Kalamazoo, MI 49007
(269) 344-0795*

Allegan County Jail - Allegan, Michigan
Rob Sarro
County Administrator
Allegan County
3283 122nd Avenue
Allegan, MI 49010
269.673.0220

City of Kalamazoo, Edison Place Apartments - Kalamazoo, Michigan
Laura Lam
Deputy Director Community Planning & Development
City of Kalamazoo
445 W. Michigan Ave.
Kalamazoo, MI 49007
269.337.8534

Parking and Paving

Kalamazoo County Jail - Kalamazoo, Michigan
Thomas Shull
Captain, Jail Division
Kalamazoo County Sheriff's Office
1500 Lamont
Kalamazoo, MI 49048
269.383.8821

Prairie Gardens Senior Housing Development - Kalamazoo, Michigan
Kelly Clarke
Kalamazoo County Land Bank
229 E. Michigan Ave., Suite 340
Kalamazoo, MI 49007
269.762.6191

Fort Custer Training Center Field Maintenance Shop - Augusta, Michigan
Scott Devoll
LD Docsa Associates, Inc.
1605 Kings Highway
Kalamazoo, Michigan 49001
269.349.7675 x 113

Roof Repair, Restoration and/or Replacement Design

State of Michigan General Services Building - Dimondale, Michigan
Chris A. Kulhanek
State of Michigan
Department of Management & Budget
Office of Facilities, Design & Construction Division
P.O. Box 30026
Lansing, MI 48909
517.373.5686

Hillsdale Court Annex Fire Damage Roof Replacement - Hillsdale, Michigan

*Randy Finley
Maintenance Director
Hillsdale County Courthouse
29 N. Howell St. Room 16
Hillsdale, Michigan 49242
517.437.4643*

Michigan Career and Technical Institute - Plainwell, Michigan

*Chris A. Kulhanek
State of Michigan
Department of Management & Budget
Office of Facilities, Design & Construction Division
P.O. Box 30026
Lansing, MI 48909
517.373.5686*

Stormwater Management and Drainage Plans

Independence Lake Splash Park - Whitmore Lake, Michigan

*Wes Steer
O'Boyle, Cowell, Blalock, & Associates, Inc.
801 Monroe Avenue NW, Suite 01
Grand Rapids, Michigan 49503
616.301.7453*

Prairie Gardens Senior Housing Development - Kalamazoo, Michigan

*Kelly Clarke
Kalamazoo County Land Bank
229 E. Michigan Ave., Suite 340
Kalamazoo, MI 49007
269.762.6191*

Fort Custer Training Center Field Maintenance Shop - Augusta, Michigan

*Scott Devoll
LD Docsa Associates, Inc.
1605 Kings Highway
Kalamazoo, Michigan 49001
269.349.7675 x 113*

Structural Investigation and Assessment

Rickman House/Sarkozy Bakery Fire Damage Assessment - Kalamazoo, Michigan

*Ellen Kinsinger-Rothi
Housing Resources Inc.
420 E. Alcott Street, Suite 200
Kalamazoo, Michigan 49001
269.382.0287*

Hillsdale Court Annex Building Fire Damage Repair - Hillsdale, Michigan

*Randy Finley
Maintenance Director
Hillsdale County Courthouse
29 N. Howell St. Room 16
Hillsdale, Michigan 49242
517.437.4643*

Fort Custer Training Center Field Maintenance Shop - Augusta, Michigan

*Scott Devoll
LD Docsa Associates, Inc.
1605 Kings Highway
Kalamazoo, Michigan 49001
269.349.7675 x 113*

Toilet and/or Shower Room Remodeling or Design

Portage Public Schools High Schools and Elementary Schools - Portage, Michigan

*Mark Reile
Project Manager
TMP Associates, Inc. - Portage
470 West Centre Avenue
Portage, Michigan 49024-5304
269.327.0077*

Kalamazoo County Jail - Kalamazoo, Michigan

*Thomas Shull
Captain, Jail Division
Kalamazoo County Sheriff's Office
1500 Lamont
Kalamazoo, MI 49048
269.383.8821*

Allegan County Jail - Allegan, Michigan

*Rob Sarro
County Administrator
Allegan County
3283 122nd Avenue
Allegan, MI 49010
269.673.0220*

Water Supply Systems

Independence Lake Splash Park - Whitmore Lake, Michigan

*Wes Steer
O'Boyle, Cowell, Blalock, & Associates, Inc.
801 Monroe Avenue NW, Suite 01
Grand Rapids, Michigan 49503
616.301.7453*

Prairie Gardens Senior Housing Development - Kalamazoo, Michigan

*Kelly Clarke
Kalamazoo County Land Bank
229 E. Michigan Ave., Suite 340
Kalamazoo, MI 49007
269.762.6191*

Kalamazoo County Jail - Kalamazoo, Michigan

*Thomas Shull
Captain, Jail Division
Kalamazoo County Sheriff's Office
1500 Lamont
Kalamazoo, MI 49048
269.383.8821*

ARTICLE 4: CONTRACT UNDERSTANDING: The following items should be addressed on the assumption that your firm is awarded an Indefinite-Scope, Indefinite-Delivery contract. (See attached sample contract).

- 4.1 Is it understood that your firm is required to respond to small projects (less than \$25,000) as well as large projects?
Yes No
- 4.2 Is it understood that there is no guarantee of any work under this contract?
Yes No
- 4.3 Is it understood that your firm will be required to execute the attached standard State of Michigan contract language for professional services?
Yes No
- 4.4 Is it clearly understood that professional liability insurance is required at the time of execution of the ISID contract? (See Article 5 of the attached Sample Contract.)
Yes No
- 4.5 Is it understood that your firm must comply with State of Michigan law as it applies to your services?
Yes No
- 4.6 It is understood that your firm must obtain a State of Michigan, Department of Civil Rights Certificate of Awardability (see RFP for information regarding the Certificate of Awardability)? If your firm currently has a Certificate of Awardability, provide its expiration date. _____
Yes No

ARTICLE 5: CAPACITY AND QUALITY

- 5.1 Briefly describe your firm’s methods and procedures for quality control for your deliverables and services.
Byce & Associates, Inc. has established a quality management program based on the close supervision and participation of firm Principals in the design of all projects. Each project receives a detailed review before being released for bidding purposes. The results of our quality control speak to the effectiveness of the program. As a result of this level of design quality, clients return to Byce & Associates, Inc. for repeat work.
- 5.2 Has your firm been involved in claims or suits associated with professional services errors and/or omissions?
Yes No

If yes, explain: _____
- 5.3 Will there be a key person who is assigned to a project for its duration?
Yes No
- 5.4 Please present your understanding of the relationship between your firm, the DTMB Design and Construction Division, and the State Agency for whom a project will be completed.
To look out for the best interest of the State of Michigan while producing a quality product
- 5.5 Describe your approach if a bidder proposes a substitution of a specified material during bidding.

The issue of Substitutions is typically defined in the front end of the Project manual or specifications, and is a question we typically ask whether our Client wants to entertain substitutions. We recommend that if so, the proposed substitution be conditionally based on the clause "or equal". The contractor submitting the proposed substitute must submit independent validation that the proposed substitute meets or exceeds the specific material or product.

5.6 Describe your approach if a contractor proposes a substitution of a specified material or detail with shop drawing submittals or in construction.

We may consider it, but typically we would reject the shop drawings submittal as it does not meet the specifications.

5.7 How will your firm provide consistent and continuous communication pertaining to project activities and project status to the State of Michigan during the progress of projects?

Byce & Associates, Inc. has a long history of providing highly responsive service to our clients. We respond quickly to our clients needs in many forms. We will utilize the customary communication techniques common in most business entities; telephone, facsimile, Internet (e-mail communication) written reports, and drawings. We will also utilize face to face meetings and prepare group presentations as requested or required. We will prepare and distribute all meeting minutes and notes to all parties.

- Telephone: Many issues can be resolved with a telephone conversation. Key employees at Byce & Associates, Inc. have cell phones and are available during normal working hours.
- E-Mail: Byce & Associates, Inc. provides rapid written responses by e-mail. Response to Owners' and Contractors' questions, updated documents, such as specifications and drawings can be delivered essentially immediately.
- In Person: Byce & Associates, Inc. personnel can be at any location within the State of Michigan, should the need arise.
- Commitment: Byce & Associates, Inc. is committed to providing timely responses to the needs of the State of Michigan.

Byce & Associates, Inc. recognizes in today's marketplace clients expect fast-paced design and construction schedules. We have acclimated ourselves for many client's aggressive schedules in order to meet their business objectives. Our project managers are trained and skilled communicators. All questions and requests receive a response from the Project Manager in one day. The Project Manager's key role is to develop the Team communications is a way that all parties involved are kept updated and informed.

5.8 Does your company have an FTP or similar site for quick posting and distribution of information, drawings, field inspection reports, and other communications?

Yes No

5.9 Describe your method of estimating construction costs and demonstrate the validity of that method.

1. Line item take off (CSI Masterformat based) to establish units and quantities.
2. Extension of units/quantities using historical cost data factored for local conditions.
3. Continuous cost data adjustment through consultation with local contractors, vendors, and economic forecasting resources.
4. Cross-check estimates using square foot historical cost data. i.e. R.S. Means Square Foot Cost.

5.10 Describe your approach to minimizing construction cost over-runs.

Byce & Associates, Inc. quality management program insures that each project receives a detailed review before being released for bidding purposes. Throughout the design process we perform frequent cost analysis and check costs with Contractors, vendors, etc.

5.11 What percentage of construction cost should be devoted to construction administration (office and field)?
1.5%

5.12 What portion of the assigned work will be performed with your staff and what portion will be provided by sub-consultants?
100%

5.13 On a typical project, what would be your response time, from the time receive a project assignment to starting investigation and design work? (A typical project might be one involving several disciplines and in the neighborhood of a \$25,000 fee.)
Depending on the level of urgency, but emergency response aside a typical non urgent response would be roughly 7/1 Days/Weeks

5.14 How do you assess whether a construction bidder is responsive and responsible?
First, familiarity with and thorough background research into the firm. Second, we rely on our own experience as architects, engineers and construction managers. Third, pre-bid conference level of participation, level and quality of RFI's, thoroughness of bid form. Fourth, the quality and depth of responses to post bid qualification meeting inquiries.

5.15 Describe your firm's understanding of Sustainable Design and LEED Certification.
Our engineering team has extensive experience with U.S. Green Building Council's LEED rating system, and our firm has three LEED Accredited Professionals. We have Mechanical, Electrical, Structural, and Civil Engineering disciplines along with Architectural Services all available in house to be able to work thru all aspects of the LEED certification process. We have completed several projects in the Version 2.1 and 2.2 rating system for LEED NC and we have completed projects for the LEED CI (Commercial Interiors) and LEED CS (Core and Shell). Many of our projects have or are currently going thru the LEED certification process but some choose to be designed as LEED and not certified. The rating system is designed to be used as a guide to distinguish high performance buildings and design to these standards will minimize operational costs and make facilities more comfortable to occupants whether or not certification is desired. We will work with you to determine the points which make the most sense for each project type and building usage. A team approach is necessary which includes design professionals as well as building owners, construction trades and users to tailor each LEED design to the job. Our experience has shown us that many LEED points can be met with simple practical design solutions.

5.16 Describe your experience with similar open ended contracts.
We have provided professional services in the context of ISID type contracts to both public and private entities in the past and have performed and executed the services to the highest of standards. In any and all cases we develop a very complete narrative of the project understanding and scope and the proposed work plan and tasks with milestones and completions dates allowing us to quantify our projected effort and therefore estimated fees as a standard project management and quality assurance protocol. This documentation is part internal project management tool and part scope verification step with our clients on each project or individual work order.

5.17 Describe your methodology for obtaining information about the existence and condition of an existing facility's components and systems.

Our approach is characterized as a broad based, collaborative, methodical, systematic and comprehensive facility forensics investigation and assessment process. Our multi-disciplinary team of architects and engineers comb through the available documentation from plans, specifications and shop drawings, interview maintenance staff, service contractors and building occupants and conduct a complete and thorough investigative tour of the facility documenting and assessing from roof top to site and utility infrastructure.

- 5.18 Describe your approach to securing permits/approvals for the following: campgrounds, critical dunes, coastal zone management, projects adjacent to Michigan lakes and rivers.

Our approach to permits/approvals is to meet early with the governing agency to define the parameters and expectations, then following up with review drawings and final permit drawings.

- 5.19 Describe your approach to a construction contractor's request for additional compensation for a change in the project scope.

As the Owner's contractual and fiduciary advocate and as professional architects and engineers we do our absolute best to be as comprehensively complete in our design, engineering and documentation as possible. We interview and assess the likely contractor(s) and verify and validate that they have a complete understanding of the existing conditions and project scope. We scrutinize each and every request for information for hints of misalignment of project understanding or potential change order opportunities and respond fairly and effectively. If the request is deemed legitimate we will test and validate the requested additional compensation by several testing methodologies. In addition we will look for added value and change order deducts whenever possible. In short we have a professional and ethical responsibility to be prudent fiscal stewards on your behalf.

Mr. James Escamilla
Byce & Associates
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January 17, 2014

If your company is interested in participating in the MiDEAL program, please sign below and return to this letter to the letterhead address, Attention: Melissa Sambaglio

FOR THE STATE OF MICHIGAN



Robert C. Hall, RA, NCARB, Director
Design and Construction Division
Facilities Administration

FOR THE PROFESSIONAL

Byce & Associates agrees to extend the terms, conditions, and pricing of our 2013 General ISID Architectural/Engineering Services contract, No. 00426, to MiDEAL members and will remit the one percent (.01) administrative payment fee along with the quarterly report as outlined.

Brenda Longman
Signature

3.2.14
Date

Brenda Longman Vice President
Print Name/Title