

Portal Training



The Home Depot Portal



Registration Process

Begin the registration process by going to the Registration page:

<https://shop.catalogconnect.com/homedepot/shop/newuser.asp?regcode=Michigan>

The Registration code should be pre-populated, but if it's not, please be sure to enter **Michigan** as your code.

Fill in the required fields and your Billing and Shipping info for easy checkout.

WHEN YOU'RE A PRO, TIME IS MONEY. THE HOME DEPOT IS DEDICATED TO SAVING YOU BOTH.

More saving. More doing.

Need help with your account? Please contact our Pro Solution Center 1-800-292-4208 prosupport@homedepot.com

BACK

Registration Code: Michigan X

• Company/Division:

• First Name:

• Last Name:

• Phone:

Fax:

• Login ID:

• Email Address:

SHIPPING ADDRESS (Additional addresses can be added once registered)

Address Name:

Attn:

Room/Location:

Address 1:

Address 2:

Address 3:

City:

State:

Zip:

BILLING ADDRESS (Additional addresses can be added once registered)

Same as Shipping Address

Address Name:

Address 1:

Address 2:

Address 3:

City:

State:

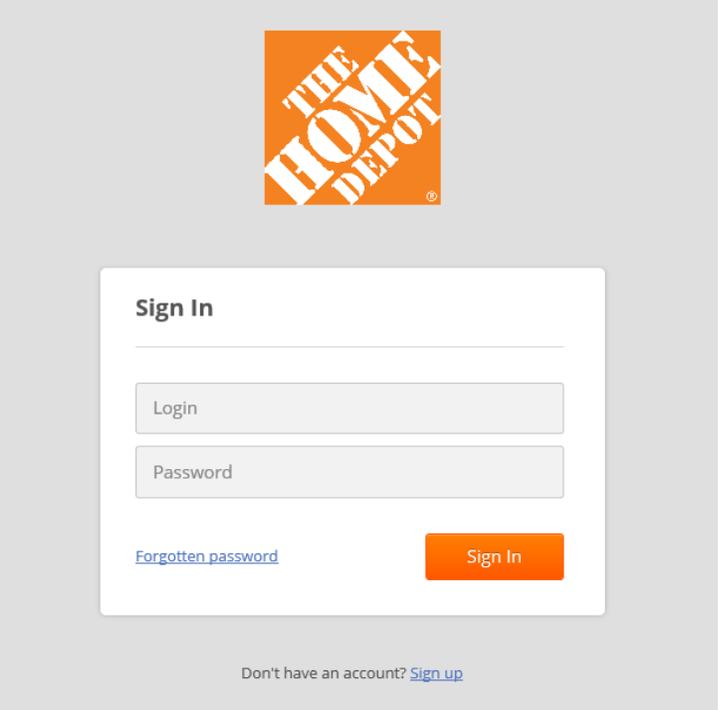
Zip:

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Login Process

Once you've registered, you can return to this URL to login each time you'd like to shop.



The screenshot shows the Home Depot login interface. At the top center is the Home Depot logo. Below it is a white box titled "Sign In". Inside this box, there are two input fields: "Login" and "Password". Below the "Login" field is a blue link for "Forgotten password". To the right of the "Password" field is an orange "Sign In" button. At the bottom of the white box, there is a link that says "Don't have an account? [Sign up](#)".

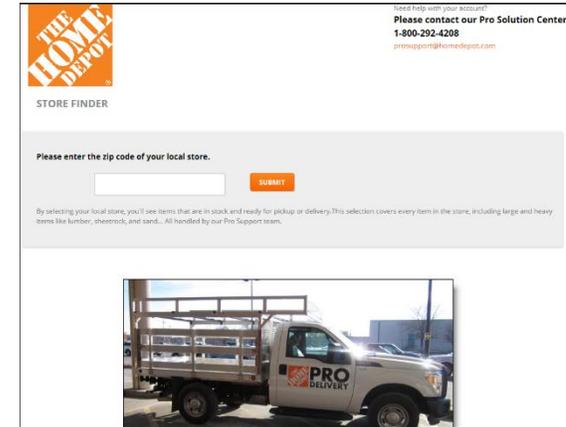
<https://shop.catalogconnect.com/homedepot/>



Select your local Store

The first step is to select your local store. Enter your zip code and view a list of the closest stores.

Select from the list of available stores – indicating whether you'd like to pickup from store or delivery by Pro team.



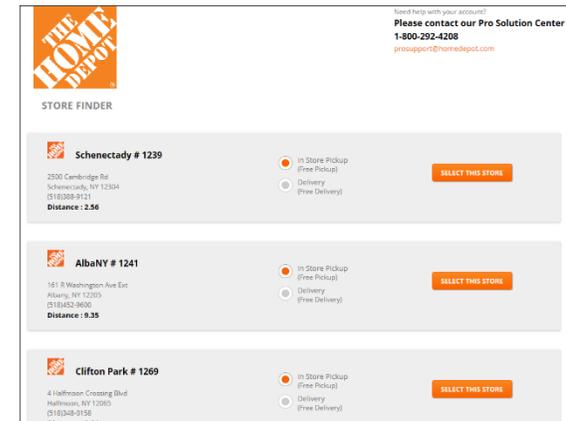
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THE HOME DEPOT

STORE FINDER

Please enter the zip code of your local store.

By selecting your local store, you'll see items that are in stock and ready for pickup or delivery. This selection covers every item in the store, including large and heavy items like lumber, sheetrock, and sand... All handled by our Pro Support team.



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THE HOME DEPOT

STORE FINDER

 Schenectady # 1239 2500 Cambridge Rd Schenectady, NY 12304 (518)292-9121 Distance : 2.56	<input checked="" type="radio"/> In Store Pickup (Free Pickup) <input type="radio"/> Delivery (Free Delivery)	<input type="button" value="SELECT THIS STORE"/>
 Albany # 1241 161 B Washington Ave Ext Albany, NY 12205 (518)452-1600 Distance : 9.35	<input checked="" type="radio"/> In Store Pickup (Free Pickup) <input type="radio"/> Delivery (Free Delivery)	<input type="button" value="SELECT THIS STORE"/>
 Clifton Park # 1269 4 Halfmoon Crossing Blvd Halfmoon, NY 12065 (518)348-0156 Distance : 8.84	<input checked="" type="radio"/> In Store Pickup (Free Pickup) <input type="radio"/> Delivery (Free Delivery)	<input type="button" value="SELECT THIS STORE"/>



Portal Landing page and Categories

Once you've selected your store, you'll be ready to shop The Home Depot Portal!

Categories/Departments

The landing page will display all of the top categories and the second level categories. Click on each to drill down to the products you need. A list of the top categories is always on the left or accessible via the "Shop By Department" link.

WHEN YOU'RE A PRO, TIME IS MONEY. THE HOME DEPOT IS DEDICATED TO SAVING YOU BOTH.

THE HOME DEPOT MICHIGAN State Contract # 071B2200178. QUICK ORDER | SHOPPING LISTS | ORDER HISTORY | MY INFO

More saving. More doing. Discounts will be applied to eligible items in your cart upon Checkout. HOME | QUOTES | CONTACT US

Shop by Department Search All What can we help you find? Log Off

SHOP BY DEPARTMENT

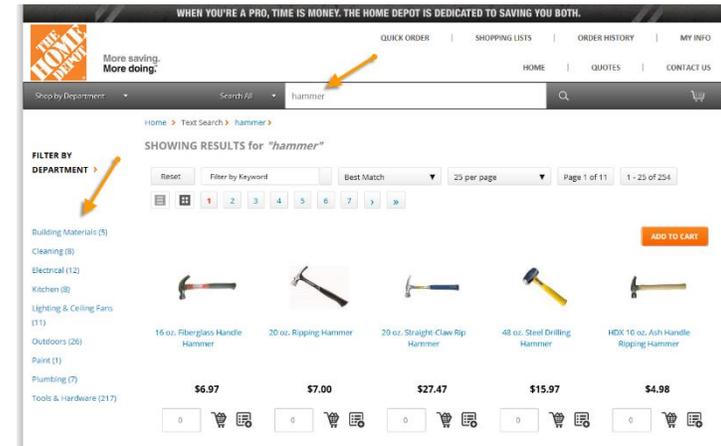
- Appliances**
 - Appliance Parts, Filters & Accessories
 - Cooking
 - Dishwashers
 - Freezers & Ice Makers
 - Garbage Disposals
- Bath**
 - Bathroom Accessories & Hardware
 - Bathroom Faucets
 - Bathroom Mirrors
 - Bathroom Safety & Accessibility
 - Bathroom Sinks
- Building Materials**
 - Boat Docks & Hardware
 - Builders Hardware
 - Ceilings
 - Concrete, Cement & Masonry
 - Drywall
- Cleaning**
 - Air Care
 - Cleaning Tools & Supplies
 - Floorcare
 - Household Cleaners
 - Laundry
 - Bedding
 - Blinds & Window Treatments
- Doors & Windows**
 - Awnings
 - Door & Window Flashing
 - Doors
 - Exterior Shutters
 - Garage Doors, Openers & Accessories
- Electrical**
 - Alternative Energy Solutions
 - Dimmers, Switches & Outlets
 - Door Bells & Intercoms
 - Electrical Boxes, Conduit & Fittings
- Flooring**
 - Area Rugs & Mats
 - Carpet & Carpet Tile
 - Exercise & Gym Flooring
 - Garage Flooring
- Heating, Venting & Cooling**
 - Air Conditioners & Coolers
 - Air Filters
 - Air Quality
 - Fireplaces & Hearths
- Kitchen**
 - Cabinets & Cabinet Hardware
 - Carts, Islands & Utility Tables
 - Cooking & Food Preparation
 - Countertops & Backsplashes
- Lighting & Ceiling Fans**
 - Accent & Decorative Lighting
 - Bathroom Lighting
 - Ceiling Fans & Accessories
 - Ceiling Lights



Search and Shopping Lists

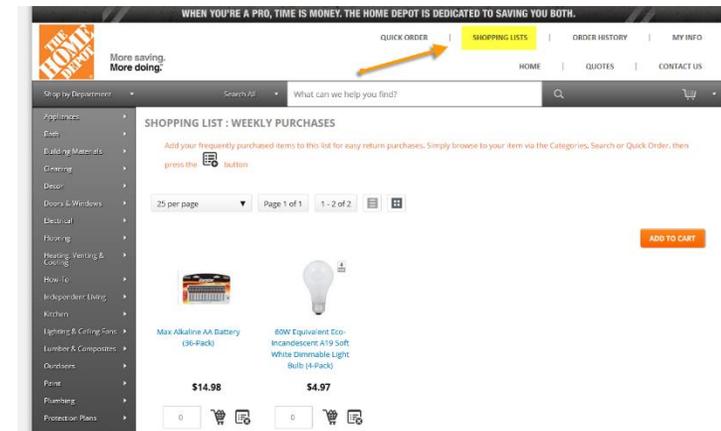
SEARCH

Find product via our robust search engine. Enter keyword or part number and view results. Results can be narrowed by selecting a Department.



Shopping Lists

Create personal shopping lists and save items that you'll purchase frequently or in the future

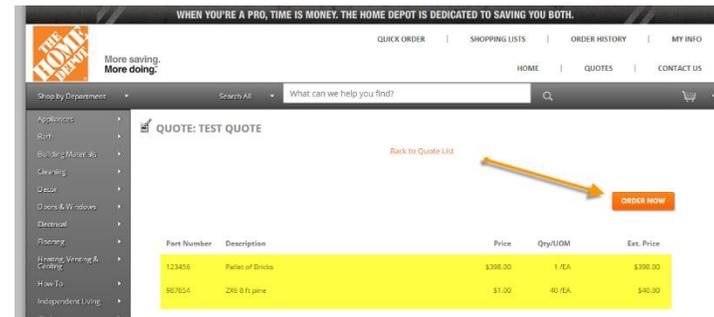
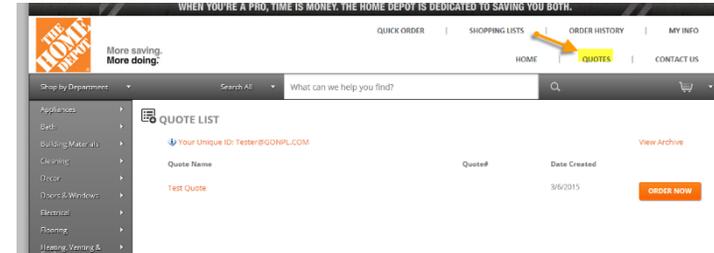


Quote retrieval

Retrieve your Quote

Once you've received notice that your Quote is ready – click the Quote link to view quotes that are ready to go.

Click the “Order Now” button to add the quote directly to your cart – or click on the quote name to view details prior to adding to your cart.



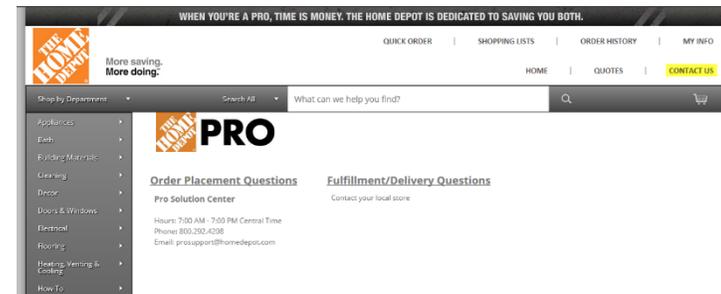
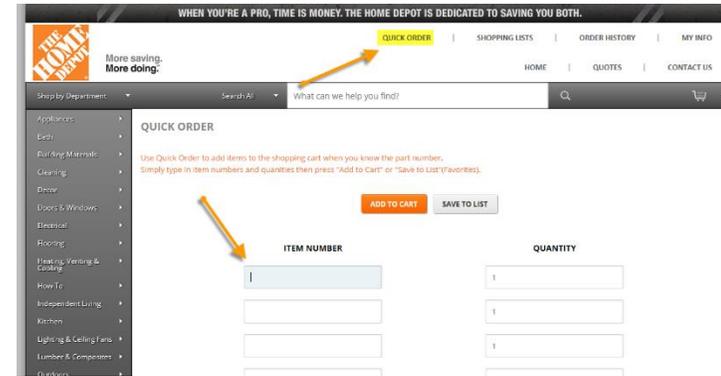
Quick Order and Contact Info

Quick Order

Utilize our Quick Order feature to directly enter item numbers, to add them straight to the cart or to your Shopping Lists

Contact

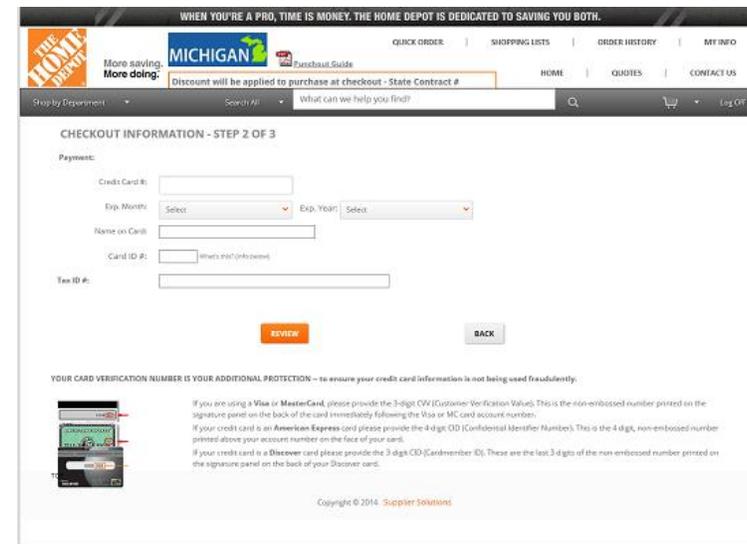
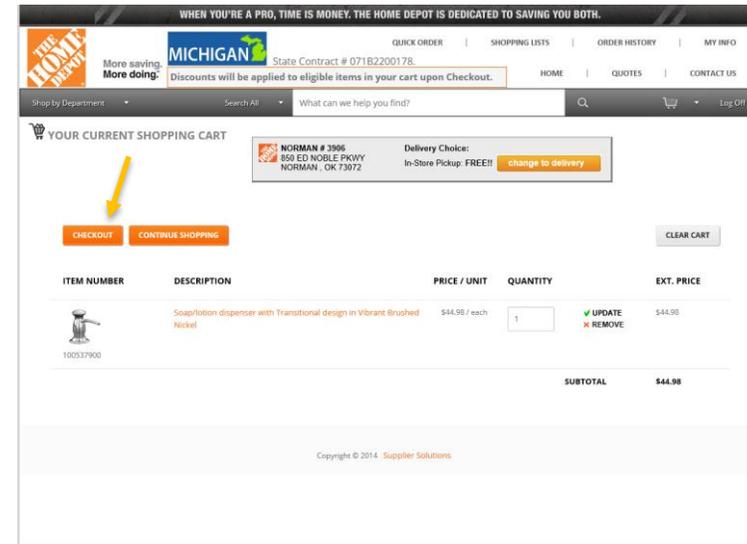
Contact Pro Support for answers to your questions. Contact information is right at your finger tips.



Discount at Checkout

Once you have the items that you need, you can proceed to checkout. Here your discount will be applied to your purchase.

The portal will be Pcard purchases only. Please enter your Pcard account information, security code on the back of the card, and your tax id number at checkout.



In-Store Pickup

After submitting your order, please wait for the confirmation email before picking up your item.

If you have selected In-Store pickup:

1. You will receive an email from Home Depot when the order is processed. You will be able to pick up your order in 2 hours, if this order confirmation is received by 2pm you can pick up same day. If received after 2pm, you can pick up next day.
2. Take a copy of the Customer Order contained in the email to the Pro Desk.
3. The email from Home Depot is addressed to the buyer, Store Manager, Assistant Store Manager, and Pro Desk announcing the order has been processed and needs to be fulfilled.

