

# NOTIFICATION OF POSITION OPENING-INTERNAL POSTING

Job Title: POLICE CHIEF

I. Starting Date: September 2015

II. Compensation: Hourly rate.

III. Location of Employment: VILLAGE OF BYRON  
146 South Saginaw  
Byron, MI 48418

IV. Minimum Education and Experience Requirements:

- A. **Associate's Degree in Criminal Justice required**-A college degree from an accredited institution is evidence of complying with the minimum standard. Additional post-bachelors training in criminal investigation or management is desired. Bachelor's degree in related field is a plus.
- B. **Felony Convictions** -No prior felony convictions. Includes expunged convictions.
- C. **Good Moral Character** Possess good moral character as determined by a favorable comprehensive background investigation covering school and employment records, home environment, and personal traits and integrity. Includes arrest and expunged convictions, all previous law violations and personal protection orders.
- D. **Driver's License**- Possess a valid operators or chauffeur's license. May not be in a state of suspension or revocation.
- E. **Experience**- Must be MCOLES certifiable at time of application -PPCT defensive tactics a plus. 10 years as a police officer in good standing.

V. DUTIES AND RESPONSIBILITIES:

- A. General patrol
- B. Respond to all calls for services
- C. Assist motorist & all citizens
- D. Engage in Community Policing strategies
- E. Investigate incidents/accidents and interview victims, witnesses and suspects involved in incidents
- F. Write required reports
- G. Enforce traffic regulations
- H. Appear at all required Court hearings and trials
- I. Attend all Department and outside training as required
- J. Assist municipal, county and state police agencies when appropriate
- K. Other duties as assigned

VI. WORK SCHEDULE:

- A. Up to 20 hours per week: all shifts must be willing to work nights, weekends and holidays.

**APPLICATION PROCEDURE: Submit cover letter and resume to:**

Village of Byron  
146 Saginaw Street  
Byron, MI 48418  
[village@byronmi.org](mailto:village@byronmi.org)

**TO BE CONSIDERED:**

**RESUMES MUST BE POSTMARKED NO LATER THAN AUGUST 31, 2015**