



JOBS....

Job Opportunity Bulletin for

Saginaw

TECHNICAL SERVICES SUPERVISOR

\$44,151 to \$48,182

Open to both AFSCME Union Employees and the General Public

THE POSITION

Responsible for supervision and operation of the Technical Services section of the Saginaw Police Department's Administrative Division, specifically with regard to property and evidence, TAC/LEIN operations, gun registration, records and records retention. Also acts as liaison with local law enforcement agencies utilizing Saginaw Police Department technology, providing services to those agencies and ensuring data compliance with all applicable laws. (Pay Grade increases two levels after two years in position.)

REQUIREMENTS

- High School graduate or GED equivalent. Associates degree in Information Systems or a related field is highly desirable.
- Must obtain TAC/LEIN certification within 90 days of placement into this position.
- Must be willing to obtain certification with International Association of Property and Evidence (IAPE) within 2 years of placement into this position.
- Must obtain and maintain FBI certification for Image Scan software within 90 days of placement.
- Prior experience as a supervisor or lead worker.
- Prior experience with wireless networks is highly desirable.
- Must have considerable computer experience including word processing software.
- Ability to learn and utilize Mobile Data Terminal (MDT) hardware and software.
- Ability to learn and utilize various technical software such as Crystal Reports, CrimeView, ARMS, TAC/LEIN, Central Dispatch (911) and Shotspotter.
- Knowledge of Geographic Information Systems and crime mapping is desirable.
- Strong organizational skills and demonstrated attention to detail.
- Must be of high moral character and able to pass an extensive background investigation.
- Ability to handle confidential and sensitive material and information maturely and responsibly.
- Must possess strong interpersonal communication skills and willingness to interact with citizens, criminals, their family members, and law enforcement personnel.
- Able to work in an environment where noise, foul odors, dust and smoke from firearms may be present. May handle property containing blood and other bodily fluids.

EXAMINATION

Applications will be screened and those best qualified will be invited to participate in an Oral Interview.

APPLICATION PROCEDURE

Submit a completed City of Saginaw Employment Application to the Office of Employee Services, Room 202, City Hall, 1315 S. Washington Ave., Saginaw, MI, 48601 by **5 p.m. Friday, July 23, 2010.**

BENEFITS: Subject to change in accordance with collective bargaining agreements:

●Retirement benefits ●Health Insurance ●Vision Care ●Dental Insurance ●Life Insurance equal to annual compensation rounded to next higher \$1,000; maximum of \$50,000 ●12 Paid Holidays per year ●PTO (Paid Time Off) 22-33 days per year based on seniority ● Long & Short Term Disability Benefits ●Deferred Compensation Program ●Social Security ●Employee Credit Union ●Employee Assistance Program for full-time employees and their families

The City of Saginaw employs only United States citizens and individuals authorized to work in the United States, pursuant to the Immigration Reform and Control Act of 1986.

The City of Saginaw does not discriminate on the basis of handicapped status in admission or access to or treatment or employment in its program and activities.

AN EQUAL OPPORTUNITY EMPLOYER