

**MICHIGAN COMMUNITY SERVICE COMMISSION IS SEEKING
A NATIONAL SERVICE INCLUSION VISTA MEMBER**

The Michigan Community Service Commission (MCSC), one of the nation's leading commissions on service and volunteerism, is seeking an energetic, organized, and committed individual to serve as the National Service Inclusion VISTA member. ***The deadline to apply for this position is May 11, 2009.***

Inclusion and National Service in Michigan:

Of Michigan's nearly 10 million residents, about 1.9 million have a disability. That's one in every five residents. The MCSC is committed to encouraging all Michigan residents, regardless of ability, race, religion, gender, age, income, or education, to engage in service. Michigan's Statewide Inclusion Team was established to help empower national service programs to make service a part of the lives of individuals with disabilities. Through resource development, outreach, and assistance, the Statewide Inclusion Team works to bring Michigan's national service programs and disability communities together to improve the quality of life for all Michigan residents. For more information about the Michigan Community Service Commission, visit www.michigan.gov/mcsc.

Qualifications:

Candidates should possess the following qualifications:

- Willing to make a full-year commitment
- Knowledge of disability rights and the Americans with Disabilities Act
- Personal experience with a disability highly desirable
- Knowledge of national service
- College experience
- Excellent oral and written communication skills
- Knowledge of Microsoft computer applications and complimentary computer skills
- Organized with excellent time-management skills
- Self-directed, proven leadership skills
- Ability to work and communicate in a team environment
- Commitment to the mission of the project and its impact on communities
- Public speaking and event planning experience
- Access to reliable transportation

Responsibilities:

The Inclusion VISTA position will enhance the ability of the Michigan Community Service Commission to engage and support individuals with disabilities in national service. The VISTA will also support the MCSC's commitment to inclusion by helping equip and empower national service programs to make service a part of the lives of individuals with disabilities. The Inclusion VISTA member will work closely with other MCSC staff members and reports directly to the Training and Inclusion Coordinator. Member activities will include:

- Bring Michigan's national service programs and disability communities together to improve the quality of life for Michigan residents.
 - Disseminate national service program information through networks of people with disabilities identified by the Inclusion Team.
 - Identify opportunities to attend and present at meetings/events of organizations that serve people with disabilities.
 - Facilitate connections between national service grantees and disability organizations.
 - Provide ongoing support to Michigan's AmeriCorps grantees by coordinating inclusion training or assisting with reasonable accommodations.

- Provide additional support to the Statewide Inclusion Team.
 - Participate as an active member of the Statewide Inclusion Team, attending meetings, participating in conference calls, and other involvement as needed.
 - Focus on achieving the goals of the Inclusion Team strategic plan.
 - Maintain Inclusion Team calendar and provide ongoing communication regarding upcoming activities and events, especially those related to inclusion (i.e., disability awareness month).
- Survey Michigan's national service programs and participants to identify policy and practice issues that hinder/foster inclusion
 - Create and disseminate a survey to all Michigan's AmeriCorps grantees and members.
 - Evaluate and summarize survey results.
 - Develop strategies to address barriers to inclusion in policies and procedures.
 - Work with grantees and members, as needed, to create inclusive and accessible programs.
- Other duties as assigned

Benefits:

- Annual living allowance of \$9,696.00
- Education Award of \$4,725 or End-of-Service stipend of \$1,200 upon completion of full term of service
- Student Loan forbearance (if Education Award is elected)
- Training and professional development
- Health coverage
- Childcare assistance subsidies (if eligible)

For more information on AmeriCorps*VISTA, please visit www.americorps.gov.

Interested applicants should send a letter of introduction and resume to:

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Background on the MCSC

The MCSC builds a culture of service by providing vision and resources to strengthen communities through volunteerism. The MCSC funds and supports programs that encourage all Michigan residents to volunteer. Annually, the MCSC grants nearly \$7 million in federal and state funds to local communities for volunteer programs and activities. The MCSC primary programs include Mentor Michigan, Michigan's AmeriCorps, Learn and Serve – Michigan, and the Michigan Volunteer Investment Grants. First Gentleman Daniel G. Mulhern serves as the Chair of the MCSC. Additional information about the MCSC can be found at www.michigan.gov/mcsc.