

**THE MICHIGAN COMMUNITY SERVICE COMMISSION IS SEEKING  
A MENTOR MICHIGAN AMERICORPS\*VISTA SPECIAL INITIATIVES MEMBER**

The Michigan Community Service Commission (MCSC), one of the nation's leading commissions on service and volunteerism, is seeking an energetic, organized, and committed individual to serve as the Mentor Michigan AmeriCorps\*VISTA, Special Initiatives member. ***The deadline to apply for this position is August 27, 2010***

**Mentor Michigan:**

Mentor Michigan is working to ensure that all youth have ongoing stable relationships with caring adults. Together with mentoring programs throughout the state, Mentor Michigan supports, strengthens, and sustains mentoring. The Mentor Michigan AmeriCorps\*VISTA, Special Initiatives member will work closely with other MCSC staff members and reports directly to the Mentor Michigan Director. For more information about Mentor Michigan, please visit [www.mentormichigan.org](http://www.mentormichigan.org).

**Qualifications:**

Candidates should possess the following qualifications:

- Willing to make a full-year commitment
- College Experience
- Knowledge of mentoring
- Excellent oral and written communication skills
- Knowledge of Microsoft computer applications and complimentary computer skills
- Organized with excellent time-management skills
- Self directed, able to work independently
- Ability to work and communicate in a team environment
- Commitment to the mission of the project and its impact on communities
- Knowledge and interest in working with diverse groups of people
- Proven leadership ability, public speaking and event planning
- Access to reliable transportation

**Responsibilities:**

The Mentor Michigan AmeriCorps\*VISTA, Special Initiatives position will enhance the ability of Mentor Michigan to serve mentoring programs throughout the state. This member will focus on four of Mentor Michigan's special initiatives: children in foster care and those aging out of foster care, children of incarcerated parents, mentoring programs in underserved communities, and the Men in Mentoring campaign. Member Activities will include:

*Support and encourage programs in their efforts to target underserved populations/communities*

- Support mentoring programs efforts surrounding children in foster care and youth aging out of foster care.
  - Identify programs that are targeting children in foster care or youth aging out of foster care.
  - Identify and document the specific challenges that mentoring programs face when serving this youth population (through ongoing needs assessments).
  - Compile resources for mentoring programs serving this population to address challenges.
  - Assist the Mentor Michigan Director with training topics, speakers, etc. based on needs of mentoring programs focused on foster care.

- Support the partnership with the Department of Human Services and assist in their initiative to expand the number of mentoring programs serving this population.
- Support mentoring programs efforts surrounding children of incarcerated parents.
  - Identify programs that are targeting children of incarcerated parents.
  - Identify and document the specific challenges that mentoring programs face when serving this youth population (through ongoing needs assessments).
  - Compile resources for mentoring programs serving this population to address challenges.
  - Assist the Mentor Michigan Director with training topics, speakers, etc. based on needs of mentoring programs focused on children of incarcerated parents.
  - Assist in the development of training module for mentors focused on working with children of incarcerated parents.

*Prioritize and provide additional support to underserved communities*

- Based on the needs and current number of youth served in mentoring relationships, Detroit has been identified as a priority community. The member will prioritize and provide additional support to programs serving the Detroit area.
  - Provide resources to mentoring programs in the Detroit area to increase their ability to meet the Quality Program Standards and increase the number of children served in the area.
  - Through ongoing needs assessments, identify challenges and training and technical assistance needs of programs in the Detroit area.
  - Support and promote collaboration among programs serving the Detroit area and support the ongoing growth and development of the Metro Detroit Mentor Collaboration (MDMC).

*Support Mentor Michigan's Men in Mentoring campaign*

- Promote and expand the Men in Mentoring Toolkit
- Identify, document and promote examples of successful strategies and practices regarding men in mentoring, especially male recruitment and retention
- Assist mentoring programs in their efforts around male mentor recruitment.

*Other duties as assigned*

**Benefits:**

- Annual living allowance of \$10,296
- Education Award of \$5,350 or End-of-Service stipend of \$1,500 upon completion of full term of service
- Student Loan forbearance (if Education Award is elected)
- Training and professional development
- Health coverage
- Childcare assistance subsidies (if eligible)

*For more information on AmeriCorps\*VISTA, please visit [www.americorps.gov](http://www.americorps.gov).*

Interested applicants must complete an online application at [www.americorps.gov](http://www.americorps.gov) and send a letter of introduction and resume to:

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Michigan Community Service Commission  
1048 Pierpont, Suite 4  
Lansing, Michigan 48913  
Phone: (517) 373-4200  
Fax: (517) 373-4977  
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**Background on the MCSC**

The Michigan Community Service Commission builds a culture of service by providing vision and resources to strengthen communities through volunteerism. In 2010-11, the MCSC is granting more than \$7.3 million in federal funds to local communities for volunteer programs and activities. The MCSC is funding 25 AmeriCorps programs and 25 Learn and Serve programs. The Governor's Service Awards and Mentor Michigan are also premier programs of the MCSC. The MCSC is firmly committed to providing access, equal opportunities, and reasonable accommodations in its programs, activities, and materials. Please call (517) 335-4295 to request accommodations or to obtain materials in an alternate format.