

**MICHIGAN DEPARTMENT OF AGRICULTURE (MDA)**  
**PESTICIDE & PLANT PEST MANAGEMENT DIVISION**  
 (517) 373-0946  
 www.michigan.gov/mda-feed

## Statement of Commercial Feeds Manufactured or Distributed in Michigan & Inspection Fee Report

Licensee Name/Address:

**Reporting  
 Period:  
 Report/Fees  
 Due:**

License No.

Phone Number

E-Mail

County (Michigan firms only)

Make Address Corrections Here:


COMPLETE THE SUMMARY BELOW USING CORRESPONDING TOTALS FROM WORKSHEETS ON THE FOLLOWING PAGES.

COMMERCIAL FEEDS	Tons	Total Tons	Fee per ton	Inspection Fee (\$)
Net Complete Feeds	[1]			
Net Concentrates, Supplements and Treats	[2]			
Net Pre-mixes	[3]			
<b>Total Commercial Feeds</b> <small>Sum of lines [1], [2], &amp; [3]</small>		[4]		
<b>Net Feed Ingredients Distributed</b>		[5]		
<b>TOTAL TONS</b> <small>Sum of lines [4] and [5]</small>			<b>X \$0.13 =</b>	
<b>LATE FEE due after August 14th</b> 10% or \$10, whichever is greater. <i>(Late filing fees are assessed even if no fees would otherwise be owed)</i>				
<b>TOTAL FEES DUE (U.S. DOLLARS)**</b>				

\*\*If no late fee is due and calculated fees are less than \$1.00, enter \$0.00.

**If TOTAL TONS = 0, explain below why no feed was sold in Michigan during this reporting period.**

**Each licensee is required to file this report with the MDA even if no inspection fees are owed. Any report and/or payment not received within 15 days of the due date is subject to the late fees indicated below.**

I hereby certify that the statements given above are true and correct to the best of my knowledge.

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Signature Print Name and Title Date

# MIXED FEED - WORKSHEET

Complete this worksheet if you manufacture and/or distribute, in Michigan, mixed feeds (including customer-formula feeds), consisting of more than one ingredient. If you manufacture or distribute only ingredients used in commercial feeds, you must complete the "Feed Ingredients" worksheet and can skip this page. If your products consist of BOTH mixed feeds and feed ingredients - complete BOTH worksheets.

<b>MANUFACTURED/DISTRIBUTED FEEDS</b> (INCLUDING CUSTOMER FORMULA FEEDS) Tons to the nearest hundredth				
CODE	TYPE OF FEED	COMPLETE FEEDS (Ready-to Use)	CONCENTRATES, SUPPLEMENTS or TREATS	PRE-MIXES
01	Chicken (Starter-Grower)			
02	Chicken (Broiler)			
03	Chicken (Layer-Breeder)			
04	Turkey			
05	Beef			
06	Dairy			
07	Calf Feeds			
08	Calf Milk Replacers			
09	Swine			
10	Sheep			
11	Mineral Feeds			
12	Horse			
13	Rabbit			
14	Dog			
15	Cat			
16	Liquid Feeds			
17	Silage Additives			
18	Others			
	<b>SUB-TOTAL 1</b>			
	<b>SUBTRACT</b> ingredients provided by the final purchaser when used in their own customer-formula feeds.	(-)	(-)	(-)
	<b>SUB-TOTAL 2</b>			
	<b>SUBTRACT</b> ingredients reported to MDA by supplier. Enter the name(s) and address(es) of the supplier(s) below.	(-)	(-)	(-)
	<b>NET TOTAL</b>	[1]	[2]	[3]

**Ingredient Supplier List:** (Attach additional sheets if necessary.)

Failure to provide accurate supplier information will disallow the claimed exemptions.

Supplier Name	Address(Street/City/State/Zip)	Quantity Supplied

## FEED INGREDIENTS - WORKSHEET

Complete this worksheet if you manufacture and/or distribute commercial feed ingredients in Michigan. If you manufacture or distribute only commercial feeds that combine more than one ingredient, you must complete the "Mixed Feeds" worksheet and can skip this page. If your products consist of BOTH mixed feeds and feed ingredients - complete BOTH worksheets.

**EXEMPTION:** A tonnage fee need not be paid on commercial feeds intended for use as ingredients and distributed to customers licensed in Michigan provided, those persons use the ingredients in the further manufacture of commercial feeds and they pay a tonnage fee on those feeds to the MDA. To claim the exemption, you must complete the "Licensed Customer List" at the bottom of the page.

You must report both the amount manufactured in Michigan and the amount distributed in Michigan.

CODE	TYPE OF FEED INGREDIENT	FEED INGREDIENTS MANUFACTURED IN MICHIGAN Tons to the Nearest Hundredth	FEED INGREDIENTS DISTRIBUTED IN MICHIGAN Tons to the Nearest Hundredth
40	Animal (Protein) Products		
41	Forage Products		
43	Soybean Meal		
45	Other Plant Protein Products		
46	Processed Grain By-Products		
47	Roughage Products		
48	Urea and Other Non-Protein Nitrogen		
49	Vitamins		
50	Minerals		
51	Molasses Products		
52	Others		
<b>INGREDIENTS MANUFACTURED - TOTAL</b>			
		<b>INGREDIENTS DISTRIBUTED TOTAL</b>	
		<b>SUBTRACT exempt ingredients. Be sure to enter licensed customer information below.</b>	(-)
		<b>INGREDIENTS DISTRIBUTED NET TOTAL</b>	[5]

**Licensed Customer List:** (Attach additional sheets if necessary.)

Failure to provide the customer information will disallow the claimed exemptions.

Michigan Lic. No.	Name of Customer	Address (City/State)	Quantity Supplied

# INSTRUCTIONS

## For Completion of Statement of Commercial Feeds and Inspection Fee Payment Report

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### Page 1 - Section 1

- Review your company information for accuracy. Make changes as necessary.
- Fill in required information.

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### Page 2

- Read "Complete this worksheet" at the top of the page to determine if you need to complete this page.
- Enter an amount in each applicable column for each type of feed (species or type) manufactured or distributed.
- Sub-total the amounts in each column.
- Subtract any applicable exemptions. If any exemptions are claimed, fill out the Ingredient Supplier List section at the bottom of the page.
- Copy the total in boxes [1], [2], and [3] (Net Total), to the corresponding spaces [1], [2], and [3] in the Summary Section on page 1.

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### Page 3

- Read "Complete this worksheet" at the top of the page to determine if you need to complete this page.
- Enter an amount in each applicable column for each type of feed (species or type) manufactured or distributed.  
*Note: only those ingredients distributed in Michigan are subject to the inspections fees.*
- Total the amounts in both columns.
- Subtract any applicable exemptions in the "Distributed" column. If any exemptions are claimed, fill out the Licensed Customer List section at the bottom of the page.
- Copy the totals in box [5] (Ingredients Distributed Net Total) to the corresponding space [5] in the Summary Section on page 1.

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### Finish Page 1 - Section 2

- Add lines [4] and [5] to determine Total Tons and multiply by 0.13 to determine the inspection fee. If the report and fees are not received by MDA before August 14th, add the appropriate late fee (10% or \$10.00 whichever is greater) and calculate the total due.
- After completing the worksheets and the Summary Section on page 1, if "TOTAL TONS" = 0, explain in the space provided why no feed was sold in Michigan during this reporting period.
- Enter name and title, add signature and date.

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### RETURNING THE FORM / REMITTING PAYMENT:

**> IF A PAYMENT IS DUE, send completed form and a check or money order for the amount due payable to the "State of Michigan," to: Michigan Department of Agriculture, P.O. Box 30776, Lansing, Michigan 48909.**

Note: If you are reporting for multiple companies and sending one check to cover the fees, attach one completed form for each company for whom you are reporting tonnage.

**> IF NO PAYMENT IS DUE, send completed form to: Michigan Department of Agriculture, P.O. Box 30017, Lansing, Michigan 48909.**

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### Please Note!

You must complete all applicable portions (including the worksheets on page 2 and 3) of the form. Forms that are incomplete will be returned and will result in late fees if not resubmitted and received before the due date.