

MICHIGAN DEPARTMENT OF AGRICULTURE & RURAL DEVELOPMENT (MDARD)
PESTICIDE & PLANT PEST MANAGEMENT DIVISION
 (800) 292-3939
 www.michigan.gov/mda-feed

**Statement of Commercial Feeds Manufactured or Distributed in Michigan
 & Inspection Fee Report**

Licensee Name/Address:

Reporting
 Period:
 Circle One

January 1 - June 30

July 1 - December 31

License No.

Phone Number

E-Mail

Make Address Corrections Here:

COMPLETE THE SUMMARY BELOW USING CORRESPONDING TOTALS FROM WORKSHEETS ON THE FOLLOWING PAGES.

| COMMERCIAL FEEDS | Tons | Total Tons | Fee per ton | Inspection Fee (\$) |
|--|------|------------|-------------|---------------------|
| Net Complete Feeds | [1] | | | |
| Net Pre-Mixes, Concentrates, Supplements and Treats | [2] | | | |
| Total Manufactured Feeds <small>Sum of lines [1] & [2]</small> | | [3] | | |
| Total Feed Ingredients Distributed | | [4] | | |
| TOTAL TONS <small>Sum of lines [3] and [4]</small> | | | X \$0.13 = | |
| IF APPLICABLE, LATE FEE \$10.00 or 10% of the total, whichever is greater. A LATE FEE is assessed for any report not filed by the deadline. To avoid late filing fees, this form must be received by August 14 when reporting for the period of January 1 to June 30 and by February 14 when reporting for the period of July 1 to December 31. | | | | |
| TOTAL FEES DUE (U.S. DOLLARS)** | | | | |

**If no late fee is due and calculated fees are less than \$1.00, enter \$0.00.

If TOTAL TONS = 0, explain below why no feed was sold in Michigan during this reporting period.

Each licensee is required to file this report with the MDARD even if no inspection fees are owed. Any report and/or payment not received within 15 days of the due date is subject to the late fees indicated below.

I hereby certify that the statements given above are true and correct to the best of my knowledge.

Signature

Print Name and Title

Date

MANUFACTURED COMMERCIAL FEED - WORKSHEET

Complete this worksheet if you manufacture and/or distribute, in Michigan, mixed feeds (including customer-formula feeds*), consisting of more than one ingredient. If you manufacture or distribute only ingredients used in commercial feeds, you must complete the "Feed Ingredients" worksheet and can skip this page. If your products consist of BOTH mixed feeds and feed ingredients - complete BOTH worksheets.**

| MANUFACTURED/DISTRIBUTED FEEDS (INCLUDING CUSTOMER FORMULA FEEDS) Tons to the nearest hundredth | | | |
|---|-------------------------------|----------------------------------|---|
| CODE | TYPE OF FEED | COMPLETE FEEDS (Ready-to Use) | PRE-MIXES, CONCENTRATES, SUPPLEMENTS or TREATS |
| 1 | Chicken | | |
| 2 | Turkey | | |
| 3 | Poultry (Other) | | |
| 4 | Beef | | |
| 5 | Dairy | | |
| 6 | Calf Milk Replacers | | |
| 7 | Sheep | | |
| 8 | Ruminants (Other) | | |
| 9 | Equine | | |
| 10 | Swine | | |
| 11 | Pet | | |
| 12 | Fish | | |
| 13 | Miscellaneous (Identify Type) | | |
| | SUB-TOTAL 1 | | |
| SUBTRACT ingredients provided by the final purchaser when used in their own customer-formula feeds*. | | (-) | (-) |
| | SUB-TOTAL 2 | | |
| SUBTRACT ingredients reported to MDARD by licensed dist/manf. Enter the Michigan license number(s), name(s), address(es), and quantity of the supplier(s) below.** | | (-) | (-) |
| | NET TOTAL | [1] | [2] |

Licensed Manufacturer/Distributor List: (Attach additional sheets if necessary.)

These are licensees paying and reporting on your firm's behalf. Failure to provide accurate information will disallow the claimed exemptions.

| MI Lic No. | Manufacturer/Distributor Name | Address (Street/City/State/Zip) | Quantity Supplied |
|------------|-------------------------------|---------------------------------|-------------------|
| | | | |
| | | | |
| | | | |
| | | | |

* **customer formula feeds** - are feeds manufactured according to specific instructions of the final purchaser. The label/invoice contains the pounds of each ingredient used in the formula. Feeds with a guaranteed analysis and list of ingredients on the label/invoice are **NOT** customer formula feeds.

** It is your responsibility to report the tonnage and pay the inspection fee for feed your firm distributes to unlicensed firms in Michigan. Go to www.michigan.gov/mda-feed for a list of Michigan Commercial Feed Licensees.

FEED INGREDIENTS - WORKSHEET

Complete this worksheet if you manufacture and/or distribute commercial feed ingredients in Michigan. If you manufacture or distribute only commercial feeds that combine more than one ingredient, you must complete the "Manufactured Feeds" worksheet and can skip this page. If your products consist of BOTH mixed feeds and feed ingredients - complete BOTH worksheets.

EXEMPTION: An inspection fee does not need to be paid on commercial feeds intended for use as ingredients and distributed to customers licensed in Michigan provided, those persons use the ingredients in the further manufacture of commercial feeds and they pay a tonnage fee on those feeds to MDARD. To claim the exemption, you must complete the "Licensed Manufacturer/Distributor List" at the bottom of the page. If your firm's feed ingredients go directly to a farm, your firm is responsible for paying the inspection fee.

You must report both the amount manufactured in Michigan and the amount distributed in Michigan.

| AAFCO CODE | FEED INGREDIENT | FEED INGREDIENTS MANUFACTURED IN MICHIGAN Tons to the Nearest Hundredth | FEED INGREDIENTS DISTRIBUTED IN MICHIGAN Tons to the Nearest Hundredth |
|---|--|--|---|
| 22.1 | Animal Protein Products | | |
| 22.2 | Forage Products | | |
| 22.3 | Grain Products | | |
| 22.4 | Plant Protein Products | | |
| 22.5 | Processed Grain By-Products | | |
| 22.6 | Roughage Products | | |
| 22.7 | Molasses Products | | |
| 33.0 | Fats and Oils | | |
| 57.0 | Mineral Products | | |
| 66.0 | Non-Protein Nitrogen | | |
| 90.0 | Vitamins | | |
| 000.0 | Other Ingredients (Identify Ingredients) | | |
| INGREDIENTS MANUFACTURED - TOTAL | | | |
| | | INGREDIENTS DISTRIBUTED TOTAL | |
| | | SUBTRACT ingredients reported to MDARD by a licensed manufacturer/distributor. Enter licensed customer information below.* | (-) |
| | | INGREDIENTS DISTRIBUTED NET TOTAL | [4] |

Licensed Manufacturer/Distributor List: (Attach additional sheets if necessary.)

Failure to provide the customer licensee information will disallow the claimed exemptions.

| Michigan Lic. No. | Manufacturer/Distributor Name | Address (Street/City/State) | Quantity Supplied |
|-------------------|-------------------------------|-----------------------------|-------------------|
| | | | |
| | | | |
| | | | |
| | | | |

* It is your responsibility to report the tonnage and pay the inspection fee for feed your firm distributes to unlicensed firms in Michigan. Go to www.michigan.gov/mda-feed for a list of Michigan Commercial Feed Licensees.

INSTRUCTIONS

For Completing the Statement of Commercial Feeds and Inspection Fee Payment Report

Page 1 - Section 1

- Review your company information for accuracy. Make changes as necessary.
- Fill in required information.

Page 2

- Read "Complete this worksheet" at the top of the page to determine if you need to complete this page.
- Enter an amount in each applicable column for each type of feed (species or type) manufactured or distributed.
- Sub-total the amounts in each column.
- Subtract any applicable exemptions. If any exemptions are claimed, fill out the "Licensed Manufacturer/Distributor List" at the bottom of the page.
- Copy the total in boxes [1], & [2] (Net Total), to the corresponding spaces [1] and [2] in the Summary Section on page 1.

Page 3

- Read "Complete this worksheet" at the top of the page to determine if you need to complete this page.
- Enter an amount in each applicable column for each type of feed (species or type) manufactured or distributed.
Note: only those ingredients distributed in Michigan are subject to the inspections fees.
- Total the amounts in both columns.
- Subtract any applicable exemptions in the "Distributed" column. If any exemptions are claimed, fill out the "Licensed Manufacturer/Distributor List" at the bottom of the page.
- Copy the totals in box [4] (Ingredients Distributed Net Total) to the corresponding space [4] in the Summary Section on page 1.

Finish Page 1 - Section 2

- Add lines [3] and [4] to determine Total Tons and multiply by 0.13 to determine the inspection fee. If the report and fees are not received by MDARD before the deadline, add the appropriate late fee (10% or \$10.00 whichever is greater and calculate the total due.
- After completing the worksheets and the Summary Section on page 1, if "TOTAL TONS" = 0, explain in the space provided why no feed was sold in Michigan during this reporting period.
- Enter name and title, add signature and date.

RETURNING THE FORM / REMITTING PAYMENT:

> **IF A PAYMENT IS DUE, send completed form and a check or money order for the amount due payable to the "State of Michigan," to: MDARD, P.O. Box 30776, Lansing, Michigan 48909.**

Note: If you are reporting for multiple companies and sending one check to cover the fees, attach one completed form for each company for whom you are reporting tonnage.

> **IF NO PAYMENT IS DUE, send completed form to: MDARD, P.O. Box 30017, Lansing, Michigan 48909.**

Please Note!

You must complete all applicable portions (including the worksheets on page 2 and 3) of the form. Forms that are incomplete will be returned and will result in late fees if not resubmitted and received before the due date.