

Michigan Department of Energy, Labor and Economic Growth
OFFICE OF ADULT LEARNING
201 N. Washington Square
Lansing, Michigan 48913

Authority: P.L. 105-220, Workforce Investment Act of 1998, Title II, Adult Education and Family Literacy Act

Completion: Voluntary. (Consideration for funding will not be possible if form is not filed.)

Direct questions regarding this form to the Office of Adult Learning at (517) 373-8800.

**GRANT APPLICATION FOR:
2009-2010 ADULT LEARNING: WIA CORE PROGRAMS**

APPLICANT	Applicant Name	District Code
	Address	
	City	Zip Code
	Telephone	Fax

CONTACT PERSON	Contact Name	
	Address	
	City	Zip Code
	Telephone	Fax
	Email Address	

**ADULT LEARNING: WIA CORE PROGRAMS
ADDITIONAL CONTACT INFORMATION
2009 – 2010**

Name of District: _____ **District Code:** _____

Contacts and Participation

ADULT EDUCATION DIRECTOR

Name	
E-mail Address	
Address	Fax
City, State, Zip	Telephone

FINANCIAL CONTACT

Name	
E-mail Address	
Address	Fax
City, State, Zip	Telephone

WDB Region _____

**ADULT LEARNING: WIA CORE PROGRAMS
ADULT LEARNING PROGRAM OFFERINGS
2009 – 2010**

Name of District: _____ **District Code:** _____

Site Name Where Applicable Classes Are Held:

Site Address

Site Telephone Number

Ext

Programs Offered at this Site (check all that apply):

- ABE
- HSC
- GED
- ESL
- EL Civics
- Workplace Literacy

**ADULT LEARNING: WIA CORE PROGRAMS
PROJECT NARRATIVE – FEDERAL GENERAL INSTRUCTION/INSTITUTIONAL
2009 – 2010**

Name of District: _____ **District Code:** _____

A. Adult Education and Literacy Needs and Priorities

**ADULT LEARNING: WIA CORE PROGRAMS
PROJECT NARRATIVE – FEDERAL GENERAL INSTRUCTION/INSTITUTIONAL
2009 – 2010**

Name of District: _____ **District Code:** _____

B. Program Design

1. Curriculum and Instruction

**ADULT LEARNING: WIA CORE PROGRAMS
PROJECT NARRATIVE – FEDERAL GENERAL INSTRUCTION/INSTITUTIONAL
2009 – 2010**

Name of District: _____ **District Code:** _____

2. Program Intensity and Duration

**ADULT LEARNING: WIA CORE PROGRAMS
PROJECT NARRATIVE – FEDERAL GENERAL INSTRUCTION/INSTITUTIONAL
2009 – 2010**

Name of District: _____ **District Code:** _____

3. Alignment with State Performance Objectives

**ADULT LEARNING: WIA CORE PROGRAMS
PROJECT NARRATIVE – FEDERAL GENERAL INSTRUCTION/INSTITUTIONAL
2009 – 2010**

Name of District: _____ **District Code:** _____

4. Technology

**ADULT LEARNING: WIA CORE PROGRAMS
PROJECT NARRATIVE – FEDERAL GENERAL INSTRUCTION/INSTITUTIONAL
2009 – 2010**

Name of District: _____ **District Code:** _____

5. Tuition/Fees

**ADULT LEARNING: WIA CORE PROGRAMS
PROJECT NARRATIVE – FEDERAL GENERAL INSTRUCTION/INSTITUTIONAL
2009 – 2010**

Name of District: _____ **District Code:** _____

6. Recruitment and Retention

**ADULT LEARNING: WIA CORE PROGRAMS
PROJECT NARRATIVE – FEDERAL GENERAL INSTRUCTION/INSTITUTIONAL
2009 – 2010**

Name of District: _____ **District Code:** _____

C. Staff Development

**ADULT LEARNING: WIA CORE PROGRAMS
PROJECT NARRATIVE – FEDERAL GENERAL INSTRUCTION/INSTITUTIONAL
2009 – 2010**

Name of District: _____ **District Code:** _____

D. Coordination of Efforts

**ADULT LEARNING: WIA CORE PROGRAMS
PROJECT NARRATIVE – FEDERAL GENERAL INSTRUCTION/INSTITUTIONAL
2009 – 2010**

Name of District: _____ **District Code:** _____

E. Performance and Evaluation

1. Adult Learning Plans

**ADULT LEARNING: WIA CORE PROGRAMS
PROJECT NARRATIVE – FEDERAL GENERAL INSTRUCTION/INSTITUTIONAL
2009 – 2010**

Name of District: _____ **District Code:** _____

2. Assessment

**ADULT LEARNING: WIA CORE PROGRAMS
PROJECT NARRATIVE – FEDERAL GENERAL INSTRUCTION/INSTITUTIONAL
2009 – 2010**

Name of District: _____ **District Code:** _____

3. MAERS

**ADULT LEARNING: WIA CORE PROGRAMS
PROJECT NARRATIVE – FEDERAL GENERAL INSTRUCTION/INSTITUTIONAL
2009 – 2010**

Name of District: _____ **District Code:** _____

4. Follow-Up

Estimated # of Participants to be Served:

General Instruction _____

Institutional (Jail) _____

**ADULT LEARNING: WIA CORE PROGRAMS
PROJECT NARRATIVE – FEDERAL EL-CIVICS
2009 – 2010**

Name of District: _____ **District Code:** _____

A. EL-Civics Education Needs and Priorities

**ADULT LEARNING: WIA CORE PROGRAMS
PROJECT NARRATIVE – FEDERAL EL-CIVICS
2009 – 2010**

Name of District: _____ **District Code:** _____

B. Program Design

1. Curriculum and Instruction

**ADULT LEARNING: WIA CORE PROGRAMS
PROJECT NARRATIVE – FEDERAL EL-CIVICS
2009 – 2010**

Name of District: _____ **District Code:** _____

2. Alignment with State Performance Objectives

**ADULT LEARNING: WIA CORE PROGRAMS
PROJECT NARRATIVE – FEDERAL EL-CIVICS
2009 – 2010**

Name of District: _____ **District Code:** _____

3. Technology

**ADULT LEARNING: WIA CORE PROGRAMS
PROJECT NARRATIVE – FEDERAL EL-CIVICS
2009 – 2010**

Name of District: _____ **District Code:** _____

4. Recruitment and Retention

**ADULT LEARNING: WIA CORE PROGRAMS
PROJECT NARRATIVE – FEDERAL EL-CIVICS
2009 – 2010**

Name of District: _____ **District Code:** _____

5. On-Site Workplace ESL

**ADULT LEARNING: WIA CORE PROGRAMS
PROJECT NARRATIVE – FEDERAL EL-CIVICS
2009 – 2010**

Name of District: _____ **District Code:** _____

6. Plan for Sustained Program Funding

**ADULT LEARNING: WIA CORE PROGRAMS
PROJECT NARRATIVE – FEDERAL EL-CIVICS
2009 – 2010**

Name of District: _____ **District Code:** _____

C. Staff Development

**ADULT LEARNING: WIA CORE PROGRAMS
PROJECT NARRATIVE – FEDERAL EL-CIVICS
2009 – 2010**

Name of District: _____ **District Code:** _____

D. Coordination of Efforts

**ADULT LEARNING: WIA CORE PROGRAMS
PROJECT NARRATIVE – FEDERAL EL-CIVICS
2009 – 2010**

Name of District: _____ **District Code:** _____

E. Performance and Evaluation

1. Adult Learning Plans

**ADULT LEARNING: WIA CORE PROGRAMS
PROJECT NARRATIVE – FEDERAL EL-CIVICS
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**ADULT LEARNING: WIA CORE PROGRAMS
PROJECT NARRATIVE – FEDERAL EL-CIVICS
2009 – 2010**

Name of District: _____ **District Code:** _____

3. MAERS

**ADULT LEARNING: WIA CORE PROGRAMS
PROJECT NARRATIVE – FEDERAL EL-CIVICS
2009 – 2010**

Name of District: _____ **District Code:** _____

4. Follow-Up

Estimated # of Participants to be Served:

EL-Civics _____

MICHIGAN DEPARTMENT OF ENERGY, LABOR AND ECONOMIC GROWTH
 ADULT LEARNING: WIA CORE PROGRAMS
 COMBINED BUDGET SUMMARY

COMBINED BUDGET SUMMARY
Legal Name of Applicant

FUNCTION CODE	FUNCTION TITLE	SALARIES 1000	BENEFITS 2000	PURCHASED SERVICES 3000, 4000	SUPPLIES & MATERIALS 5000	CAPITAL OUTLAY 6000	OTHER EXPENSES 7000, 8000	TOTAL
130	Adult Continuing Education							
210	Support Services – Pupil							
220	Support Services – Instructional Staff							
230	Support Services - General Administration							
240	Support Services - School Administration							
250	Support Services – Business							
260	Operation and Maintenance of Plant							
270	Pupil Transportation Services							
280	Support Services – Central							
290	Support Services – Other							
330	Community Activities							
350	Custody and Care of Children							
410	Payments to Other Public Schools							
440	Payment to Other Government Entities							
450	Site Acquisition Services							
490	Prior Period Adjustments-material to audited financial statements							
	TOTAL							
	Federal General Instruction							
	Federal Institutional							
	Federal EL Civics							
	Anticipated State Section 107							
	Anticipated Tuition and Fees							
	Anticipated Other Local							
	TOTAL							