

Michigan Department of Energy, Labor and Economic Growth
OFFICE OF ADULT LEARNING
201 N. Washington Square
Lansing, Michigan 48913

Authority: P.L. 105-220, Workforce Investment Act of 1998, Title II, Adult Education and Family Literacy Act

Completion: Voluntary. (Consideration for funding will not be possible if form is not filed.)

Direct questions regarding this form to the Office of Adult Learning at (517) 373-8800.

**GRANT APPLICATION FOR:
2009-2010 ADULT LEARNING: WIA SPECIAL PROJECTS**

APPLICANT	Applicant Name	District Code
	Address	
	City	Zip Code
	Telephone	Fax

CONTACT PERSON	Contact Name	
	Address	
	City	Zip Code
	Telephone	Fax
	Email Address	

**ADULT LEARNING: WIA SPECIAL PROJECTS
ADDITIONAL CONTACT INFORMATION
2009 – 2010**

Contacts and Participation

ADULT EDUCATION DIRECTOR

Name	
E-mail Address	
Address	Fax
City, State, Zip	Telephone

FINANCIAL CONTACT

Name	
E-mail Address	
Address	Fax
City, State, Zip	Telephone

WDB Region _____

**ADULT LEARNING: WIA SPECIAL PROJECTS
AUTHORIZED ACTIVITIES AND NARRATIVE
2009 – 2010**

Authorized Activities

Please select activities proposed.

- Section A. Conduct Training/Professional Development (must complete ALL narrative items, and the Agendas page)
- Section B. Attend Training/Professional Development (must complete the following narrative items: 1, 2, 3, 4, 5, 8, 9)
- Section C. Curriculum/Software Development (must complete ALL narrative items)
- Section D. Other Activity As Authorized by DLEG (must complete ALL narrative items)

Project Title

Project Dates

Estimated # to be trained

Narrative

1. Mission of Organization

**ADULT LEARNING: WIA SPECIAL PROJECTS
AUTHORIZED ACTIVITIES AND NARRATIVE (Cont)
2009 – 2010**

2. Description of Need

3. Goals/Objectives

**ADULT LEARNING: WIA SPECIAL PROJECTS
AUTHORIZED ACTIVITIES AND NARRATIVE (Cont)
2009 – 2010**

4. Description of Proposed Activity

5. Alignment with State Performance Objectives

**ADULT LEARNING: WIA SPECIAL PROJECTS
AUTHORIZED ACTIVITIES AND NARRATIVE (Cont)
2009 – 2010**

6. Partnerships/Cooperative Arrangements

7. Plan for Outreach/Marketing of Program/Product

**ADULT LEARNING: WIA SPECIAL PROJECTS
AUTHORIZED ACTIVITIES AND NARRATIVE (Cont)
2009 – 2010**

8. Plan for Evaluation of Effectiveness

9. Plan for Follow-Up and Dissemination of Information, Curriculum and/or Software for Improving Performance

MICHIGAN DEPARTMENT OF ENERGY, LABOR, AND ECONOMIC GROWTH
 ADULT LEARNING: WIA SPECIAL PROJECTS
 WIA LEADERSHIP
 BUDGET SUMMARY

BUDGET SUMMARY – REGULAR							
Legal Name of Applicant							
District Code	Grant Number	Project Number	CFDA Number	Project Type	Starting Date	Ending Date	Fiscal Year

FUNCTION CODE	FUNCTION TITLE	SALARIES 1000	BENEFITS 2000	PURCHASED SERVICES 3000, 4000	SUPPLIES & MATERIALS 5000	CAPITAL OUTLAY 6000	OTHER EXPENSES 7000, 8000	TOTAL
220	Support Services – Instructional Staff							
250	Business Services							
260	Operation and Maintenance of Plant							
280	Support Services – Central							
410	Payments to Other Public Schools within the SOM							
440	Payments to Other Governmental and Not-for-Profits							
	TOTAL							
	Administrative Cost Percent:							

 BUSINESS OFFICE REPRESENTATIVE

 PHONE

 EMAIL

 PROJECT CONTACT PERSON

 PHONE

 EMAIL

MICHIGAN DEPARTMENT OF ENERGY, LABOR, AND ECONOMIC GROWTH
 ADULT LEARNING: WIA SPECIAL PROJECTS
 FEDERAL EL CIVICS
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MICHIGAN DEPARTMENT OF ENERGY, LABOR, AND ECONOMIC GROWTH
 ADULT LEARNING: WIA SPECIAL PROJECTS
 COMBINED BUDGET SUMMARY

COMBINED BUDGET SUMMARY								
Legal Name of Applicant								

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250	Business Services							
260	Operation and Maintenance of Plant							
280	Support Services – Central							
410	Payments to Other Public Schools							
440	Payment to Other Government Entities							
	TOTAL							
	Federal EL Civics							
	WIA Leadership							
	TOTAL							