

Michigan Adult Education and Training Conference

Reaching Out—Changing Lives

**Grand Traverse Resort
Acme, Michigan
May 7-9, 2008**



Conference Overview

Tuesday, May 6

3:00 p.m. – 6:00 p.m.

Registration/Information (Tower and Prefunction Area)

5:00 p.m. – 6:00 p.m.

GED Examiners Reception (Mackinac A)

Wednesday, May 7

7:30 a.m. – 6:00 p.m.

Registration/Information (Tower and Prefunction Area)

7:30 a.m. – 8:30 a.m.

Breakfast (Michigan Ballroom Prefunction Area)

8:30 a.m. – 4:00 p.m.

Intensive Sessions (full day)_____

10:15 a.m. – 10:30 a.m.

Morning Break (Michigan Ballroom Prefunction Area)

12:00 p.m. – 1:00 p.m.

Lunch (Michigan Ballroom Prefunction Area)

1:00 p.m. – 4:00 p.m.

Intensive Sessions (half day)_____

2:15 p.m. – 2:30 p.m.

Afternoon Break (Michigan Ballroom Prefunction Area)

4:30 p.m. – 6:30 p.m.

Opening of the Conference and Awards (Michigan Ballroom)

Welcome: Andrew S. Levin, Deputy Director,
Department of Labor & Economic Growth

Awards: Dianne Duthie, Director, Office of Adult Education,
Department of Labor & Economic Growth

Department of Labor & Economic Growth

Grand Opening of Exhibits and “A Taste of Traverse City” (Tower Ballroom)

6:30 p.m. – 7:30 p.m.

Thursday, May 8

7:30 a.m. – 6:00 p.m.

Registration/Information (Tower and Prefunction Area)

7:30 a.m. – 8:30 a.m.

Breakfast with the Exhibitors (Tower A/B/C Ballroom and Prefunction Area)

7:30 a.m. – 5:00 p.m.

Exhibits Open (Tower A/B/C Ballroom)

8:30 a.m. – 9:45 a.m.

Concurrent Sessions (A)_____

9:45 a.m. – 10:15 a.m.

Break with the Exhibitors (Tower A/B/C Ballroom and Prefunction Area)

10:15 a.m. – 11:30 a.m.

Concurrent Sessions (B)_____

11:30 a.m. – 12:00 p.m.

Visit with the Exhibitors (Tower Ballroom)

12:00 p.m. – 12:45 p.m.

Luncheon (Michigan Ballroom)

12:45 p.m. – 1:45 p.m.

Keynote Address: Keith W. Cooley, Director, Department of Labor & Economic Growth
(Michigan Ballroom)

2:00 p.m. – 3:15 p.m.

Concurrent Sessions (C)_____

3:15 p.m. – 3:30 p.m.

Break with the Exhibitors (Tower Ballroom)

3:30 p.m. – 4:45 p.m.

Concurrent Sessions (D)_____

Friday, May 9

7:30 a.m. – 9:00 a.m.

Registration (Tower and Prefunction Area)

7:30 a.m. – 8:30 a.m.

Breakfast (Michigan Ballroom Prefunction Area)

8:30 a.m. – 12:00 p.m.

State Director’s Meeting (Michigan Ballroom)

8:30 a.m. – 9:45 a.m.

Concurrent Sessions (E)_____

9:45 a.m. – 10:00 a.m.

Break

10:00 a.m. – 11:15 a.m.

Concurrent Sessions (F)_____

11:30 a.m. – 12:00 p.m.

Close of the Conference and Box Lunch (Tower Prefunction Area)

2008 Michigan Adult Education and Training Conference

Table of Contents

Welcome Letter, Gov. Jennifer M. Granholm	3
Certificate of Proclamation, Adult Education Week in Michigan	4
Welcome Letters	5-6
General Information	7
Sponsorships and Contributors	8
Opening and Keynote Speakers	9-10
2008 Distinguished Service Award Winners	11-12
Acknowledgements	13
Wednesday Intensive Sessions Grid	14
Wednesday, Intensive Sessions, Grand Opening, Awards, Grand Opening of the Exhibits	15-16
Thursday Concurrent Sessions Grid	17
Thursday, Concurrent Sessions, Luncheon	18-24
Friday, Concurrent Sessions Grid	25
Friday, Concurrent Sessions, State Update, Close of Conference . .	26-28
Exhibitors	29-30
Office of Adult Education Directory	31
Grand Traverse Resort Maps	32

This book is accurate as of press time. Please check the message board and/or addenda for program updates and announcements.

Session seating is filled on a first-come, first-served basis. Please select one or two alternate sessions in each time slot in the event that your first-choice session is full. For the safety of all attendees, we must observe maximum occupancy regulations.



STATE OF MICHIGAN
OFFICE OF THE GOVERNOR
LANSING

JENNIFER M. GRANHOLM
GOVERNOR

JOHN D. CHERRY, JR.
LT. GOVERNOR

May 7, 2008

Dear Conference Participants:

Welcome to the 2008 Michigan Adult Education and Training Conference. All of you come to this conference with a wide variety of skills and experiences. Some of you are teachers, tutors, researchers, or support staff. Some of you are program administrators and coordinators. The wide range of skills that you collectively bring to this conference points to the fact that a wide range of skills are needed to sustain an effective adult education system in Michigan. All of you are stakeholders in moving Michigan forward.

As Michigan faces an unprecedented economic transformation, we must take bold action to invest in all our people, including the adult learner. The decisions we are making now and the work you are doing now will shape Michigan's future for decades to come. Michigan must advance every day to compete in a rapidly changing world. So too, must our workers advance in education and training so they and their children can build great lives here in Michigan, succeed in employment, and win in the new world economy.

Education is our single most effective strategy for stoking Michigan's economic growth and developing a skilled workforce that is equipped with a wider range of skills than ever before. We must create a culture of learning and open wide the doors of opportunity to adults who are struggling in this new economy.

I am especially pleased to proclaim the week of May 12, 2008 as Adult Education Week in Michigan. This week-long observance provides many opportunities to promote and showcase the important work of all who are involved in adult education and why it is so important in preparing all our citizens, Michigan's future workforce.

Congratulations to the 2008 Distinguished Service Award winners. Your exemplary contributions as individuals, teams, or programs have impacted the lives of adult learners in immeasurable ways. We take pride in your achievements. We aspire to your successes and to what you have accomplished through true commitment and collaboration.

Thank you, participants, for your tireless efforts to improve adult education in Michigan. The work you are doing day in and day out, "reaching out—changing lives," will continue to pay huge dividends.

Enjoy the conference.

Sincerely,

Jennifer M. Granholm
Governor



STATE OF MICHIGAN



Executive
Office

Jennifer M. Granholm
Governor

CERTIFICATE OF PROCLAMATION

On behalf of the citizens of Michigan, I, Governor Jennifer M. Granholm,
do hereby proclaim the week of May 12, 2008, as

Adult Education Week

Whereas, Profound economic and technological changes in our society have placed new responsibilities on our adult education system; and,

Whereas, Adult education is an investment in the present and the future, providing preventative strategies to reduce unemployment, low literacy levels, incarceration, and welfare costs; and,

Whereas, Adult education offers a variety of delivery systems that encompass local school districts, community-based organizations, and community colleges and adds value to the adult learner and the adult education program; and,

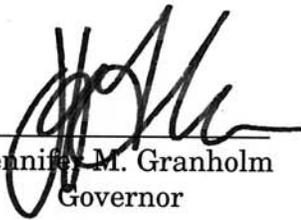
Whereas, Adult education is an economic issue as well as an educational issue; and,

Whereas, Adult education can strengthen families and help children enter school ready to learn, especially through family literacy programs; and,

Whereas, Adult education offers adult learners lifelong opportunities to improve basic skills such as reading, writing and mathematics, thus improving the quality of their lives and that of their families; and to learn new skills, which provide them with career choices along with economic independence; and now therefore be it,

Resolved, That I, Jennifer M. Granholm, Governor of the State of Michigan, do hereby proclaim the week of May 12, 2008, as Adult Education Week in Michigan.




Jennifer M. Granholm
Governor

Welcome



Dear Conference Participants:

Welcome to the **2008 Michigan Adult Education and Training Conference**. The agenda for this year's conference is full of opportunities to learn more about what is most important in the field of adult education. Never before has the role of the adult educator been more critical to the preparation of Michigan's workforce.

Creating a culture of lifelong learning is at the heart of survival to today's global economy. Employers need employees who are able to communicate in writing and orally, who are mathematically literate, and who are capable of using these skills to become participating members of a workforce team. It is critical that we create an environment that allows our adult learners to achieve high levels of literacy and education, to successfully transition to postsecondary education, and to obtain gainful employment as we work together toward our goal of "No Worker Left Behind."

Our ultimate challenge today is helping students successfully transition into postsecondary education and the workplace. As you attend the various workshops during the course of this conference, consider how you might implement the information and networking opportunities to assist you in **Reaching Out – Changing Lives**. The mission is an exceptionally important one.

On behalf of the Department of Labor & Economic Growth, I welcome you to the 2008 Michigan Adult Education and Training Conference and look forward to the exciting sessions and networking opportunities that the conference will provide.

Best wishes on a successful conference!

A handwritten signature in black ink, appearing to read "Andrew S. Levin".

Andrew S. Levin
Deputy Director
Department of Labor & Economic Growth

Welcome



Dear Conference Participants:

I am pleased to welcome you to the third annual Michigan Adult Education and Training Conference. Our theme this year continues to be **Reaching Out—Changing Lives**. This theme reflects the ongoing role of adult education in Michigan and the nation.

It is critical that Michigan's current and future students understand that basic skills are only the first step towards more advanced learning and employment goals. A particular challenge for all adult educators in Michigan is moving more of our students from adult basic education and adult high school into postsecondary workforce education. Not only do our students need to "reach out" in aiming higher toward their educational and workplace goals, but our adult education programs must strive to provide programs that positively "change lives."

Increasingly, adult educators must motivate adult students to think seriously about how to best transition to a higher educational objective. For some students, this may mean obtaining their GED; for others the next step may be obtaining a technical certification or acquiring a degree. Regardless of the goal, the end result will be a positive for our students, our business community, and our state's economy.

The Michigan Adult Education and Training Conference was conceived to provide a professional development opportunity for those individuals involved in the important tasks of adult education and training, adult and family literacy, corrections education, and training for the workplace and displaced workers. This year's Conference Planning Committee has put together three days of informative and creative intensive and concurrent sessions, keynote speakers, and opportunities for networking with your colleagues.

As you plan your conference day, you can select from a variety of breakout sessions. Some of this year's featured topics include: new initiatives, such as "No Worker Left Behind," pilot programs in our state, instructional strategies and techniques, assessment updates and trends, volunteer literacy, technology in the adult education learning environment, enhancing leadership skills, supporting adult students with learning disabilities, and building workforce and transition skills.

We are honored to have as our keynote and opening speakers Keith W. Cooley, Director, and Andrew S. Levin, Deputy Director, Department of Labor & Economic Growth. Both Director Cooley and Deputy Director Levin will share with us future goals for the department as well as exciting new programs that are being implemented.

I know that your days at the conference will be filled with ideas that will be easily incorporated into your programs, classrooms, and tutoring sessions. This conference demonstrates our continued commitment to the adult education community to assist you in providing the best educational experience for our students. Enjoy your time at the conference as together we learn, share, network, and celebrate our accomplishments.

Sincerely,

Dianne M. Duthie, Director
Office of Adult Education, DLEG

Michigan Adult Education and Training Conference 2008

General Information

Conference Information

For information regarding the conference, please visit the conference registration desk. Conference staff will be happy to provide information, answer questions, and give directions. The lost and found area is also at the conference registration area.

Registration

Tuesday, May 6, 3:00 p.m. – 6:00 p.m.

Wednesday, May 7, 7:30 a.m. – 6:00 p.m.

Thursday, May 8, 7:30 a.m. – 6:00 p.m.

Friday, May 9, 7:30 a.m. – 9:00 a.m.

Special Needs

If you require assistance to fully participate in an event, please stop by the conference registration desk.

Electronic Devices

As a courtesy to all conference attendees, the Conference Planning Committee requests that all electronic devices (pagers, cell phones, etc.) be turned off during the sessions. If it is necessary to use your cell phone, we request that you step outside the meeting room where you will not disturb other attendees.

Evaluation Forms

Please complete the concurrent session and overall conference evaluation forms. Your feedback is very important to us for planning next year's conference. Please submit your concurrent session evaluation form to the presenter. Also, please make sure that you complete and turn in your overall conference evaluation form.

Don't Miss the Exhibits

Come enjoy the Grand Opening of the Exhibits on Wednesday, May 7 at 6:30 p.m. Enjoy a great evening as you join the Exhibitors for "A Taste of Traverse City." Exhibits will be open all day on Thursday, giving you time to look at the latest and greatest materials available for your program. Please take this opportunity to discover state-of-the-art instructional materials and products. Breaks have been extended to ensure plenty of time to speak with the exhibitors.

SB-CEU Forms

Need those extra SB-CEUs for certification? Make sure that you take your SB-CEU form with you each day of the conference. In order to receive the maximum number of SB-CEUs, your forms must be validated at the beginning and end of each day. The SB-CEU tables are located at the conference registration area and by the Michigan Ballroom. The SB-CEU tables will be open during regular registration hours and for 30 minutes at the end of each day. For those staying through the entire conference, please make sure that your SB-CEU form is completed on Friday by noon.

Don't forget to pick up your SB-CEU certificate before you leave the conference.

Plan to Attend! Plan to Win!

At any of the conference functions listed below, you will have the chance to win wonderful gifts and prizes generously provided by conference contributors and exhibitors.

Chance tickets will be distributed and drawings will be held at the following events. You must be present to win!

Grand Opening of Exhibits, Tower A, B & C, Wednesday, May 7, 6:30 to 7:30 p.m.

Luncheon with Keynote Speaker, Michigan Ballroom, Thursday, May 8, Noon to 1:45 p.m.

After the State Director's Meeting, Michigan Ballroom, Friday, May 9, Noon

WIN A WEEKEND GETAWAY — Come back to Grand Traverse Resort for a getaway that includes lodging, as well as golf and cart for two on the renowned Spruce Run golf course. Just complete the conference evaluation form included in your conference bag, place the completed conference evaluation form (with your name and contact information) in the "Weekend Getaway" box at the registration desk. A drawing will be held at the end of the State Director's Meeting on Friday, May 9.

Plan to attend and you may win! Good Luck!

Sponsorships and Contributors

A special thank you to:

Scott Ebaugh of **Steck Vaughn, Inc.** for sponsoring the conference name badges.

Michigan Alliance of Administrators for Public Schools Adult Education for sponsoring the afternoon break on Thursday.

A very special thank you to all of the following businesses who graciously provided donations and products for the conference:

Benjamin Twiggs

**Henry Ford Museum
& Greenfield Village**

Better Made Chips

Karsnuts

Blueberry Store

Kilwin's Traverse City

Crystal Mountain Resort

MDA — MI Wine Council

Eden Organic

**MI Alliance of Administrators for
Public Schools Adult Education**

Frederick Meijer Gardens

Michaelene's Gourmet Granola

Friske Orchards

Murdick's Fudge

Gerald R. Ford Museum

NCG Movies

Germack Pistachio Company

Pam's Pantry

Gilbert Chocolates

Public Museum of Grand Rapids

Grand Traverse Pie Company

Sassy Seasonings

Grand Traverse Resort and Spa

Steck Vaughn, Inc.

**Harwood Heritage
Gold Maple Syrup**

**Traverse Bay Farms
& Fruit Advantage**

Opening Speaker



Andy Levin joined the Michigan Department of Labor & Economic Growth as deputy director in February of 2007. He oversees operations of Workforce Transformation, Commission for the Blind, Michigan Rehabilitation Services, Commission on Disability Concerns, Labor Market Information & Strategic Initiatives, and Employment Relations.

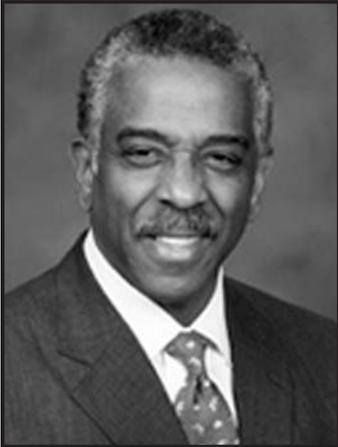
Born and raised in Berkley, Michigan, Levin attended Berkley public schools. He earned a BA with honors from Williams College, a JD with honors from Harvard Law School, and an MA in Asian Languages and Cultures from the University of Michigan's Rackham Graduate School, where he was a Mellon Fellow in the Humanities and specialized in Buddhist philosophy and Tibetan language and religious literature.

Levin is a lifelong advocate for good jobs, economic growth, healthy labor-management relations and workers' rights. In the 1980s, Levin organized health care workers for the Service Employees International Union and co-founded a nonprofit to respond to workplace implications of the federal Immigration Reform and Control Act of 1986.

From 1994 to 2006, Levin worked on a wide range of national workplace policy issues in Washington, D.C. He served as the staff attorney to the presidential Commission on the Future of Worker-Management Relations chaired by the late John Dunlop. In the Deputy Secretary's office of the U.S. Department of Labor, he worked closely with employers, unions and other groups on policies ranging from the National Labor Relations Act's Section 8(a)(2); the proposed TEAM Act; the Federal Transit Act's provisions affecting mass transit workers; and reform of the overtime pay requirements of the FLSA. At the national AFL-CIO, he created and led the innovative Union Summer program, engineered experimental multi-union organizing projects in five targeted cities across the U.S., and led the Voice@Work Campaign to transform U.S. labor laws to fit 21st Century realities.

Levin is the author of several articles in law reviews and other publications and is co-editor of the 2006 book *Justice on the Job*. Andy Levin resides in Bloomfield Township with his wife and four children.

Keynote Speaker



Keith W. Cooley is known as an innovative problem solver, and was appointed Director, Department of Labor & Economic Growth (DLEG) by Gov. Jennifer M. Granholm, effective March 5, 2007. Director Cooley's previous efforts in workforce development and quality management as CEO of Focus: HOPE, a Detroit civil and human rights organization, made him the perfect candidate to head DLEG with its 4,000 employees and \$1.3 B budget. The task in front of DLEG being to upskill Michigan's workforce for a globally competitive 21st century and increase overall system efficiency in the department's 35 agencies.

Under his leadership, from 2002 to 2006, Focus: HOPE became ISO (International Organization for Standardization) certified for quality, environment and manufacturing; received the Michigan Occupational Safety and Health Act (MIOSHA) Silver and Bronze Awards in 2005 and again in 2007; and developed robust processes to educate underrepresented urban youth.

Director Cooley began his professional career in 1968 as an experimental physicist with General Electric Corp. He joined General Motors in 1972 as a project engineer, rising to engineering director for Cadillac Motor Division in 1985 and Director, Strategic Planning, for the GM Corporate Communications Staff in 1994.

In 1997, Cooley founded Principia, Inc., a consulting company dedicated to helping organizations manage crisis and critical change. He later joined Motorola Corp. as Director, Telematics International Sales, GM account, in 2001.

His professional activities and affiliations currently include the Engineering Society of Detroit. Previously, he served on the boards of trustees for the Detroit Institute of Ophthalmology (chair, research subcommittee) and for WIRED (Workforce Innovation for Regional Economic Development) West Michigan, and on the board of directors for the University Prep Academy, and Presbyterian Village Ministries.

Director Cooley's professional recognitions include Who's Who in the World, Tau Beta Pi Eminent Engineer, and the General Motors President's Council Honors. He is also a lifetime member of the National Black MBA Association and the Tau Beta Pi Engineering Honorary Society.

Director Cooley received a Bachelor of Science degree in engineering physics and a Master of Science degree in nuclear engineering from the University of Michigan (U-M) in 1967 and 1972, respectively. As a graduate student, he founded the Minority Engineering Programs Office, College of Engineering. In addition, he was a gymnast; the first African-American to compete in that sport at the school, and was a member of U-M's 1966 Big Ten Championship team. A resident of Troy, he is married and has four children.

2008 Distinguished Service Award Winners



The Office of Adult Education in the Bureau of Workforce Transformation is proud to announce the recipients of the 2008 Distinguished Service Awards. These prestigious awards recognize the exemplary contributions of an administrator, teacher, support staff member, literacy council tutor, advocate, partnership and best practice of adult, community or literacy education in the state of Michigan. The Distinguished Service Awards recognize those individuals who are *Reaching Out — Changing Lives*.

Administrator of the Year — Karyn Goven/Coordinator of Adult Education/Novi Community School District/Novi

Karyn Goven has a long-term commitment to adult education. She served as the Director of Adult Education for Willow Run Schools for 10 years and her passion for adult education has followed her to her present position with Novi Community School District. In addition, Karyn is currently president of the Michigan Association of Community and Adult Education, serves on the State Adult Education Advisory Group and Data Practitioners' Task Force. Karyn is

someone who gets things done! She has been an advocate and a catalyst for positive change for adult education at the local, state, and national levels. Her actions inspire and influence others. She is passionate about mentoring her peers and opening doors for them to take advantage of resources to help better serve adult learners. Karyn has earned the respect and admiration of her peers, her staff and students, and epitomizes the Administrator of the Year.

Teacher of the Year — Jane Hunyor/Adult Education Teacher/Southgate Adult and Community Education/Southgate

Jane Hunyor has worked in the Southgate Adult and Community Education (SACE) Program for her entire professional career. She tutors ESL and teaches reading and English classes at SACE. Her classes are known to have a caring and welcoming environment. Jane has established a library in her classroom by purchasing bookshelves and then soliciting book donations from everyone she knew. Thanks to Jane, students now have access to books and magazines whenever they desire. Ms. Hunyor is a valuable member of the SACE staff and a passionate educator who is dedicated to the mission of helping adults succeed. She has made a positive impact on both the staff and students by modeling dedication and integrity, which make her the perfect recipient for the 2008 Teacher of the Year.

Tutor of the Year — Mary Barrett/Literacy Tutor/Dominican Literacy Center/Detroit

Mary Barrett has been a compassionate, efficient, well-prepared and creative tutor at the Dominican Literacy Center since June of 1997. Having dedicated more than 1,000 hours of volunteer service to the program, she has brought her academic and professional insights to the adult literacy program. Mary is a person gifted with great patience, endurance, and sensitivity. She guides learners of diverse backgrounds to progress academically and emotionally in a new society. When Mary senses a need she seizes the opportunity to respond. Mary is an excellent resource because of her valuable reading background, and advocate for students who need to explore unique ways of learning to read. She gives from her heart, preferring to facilitate success with her learners in a quiet, yet talented way. Her undaunted service in meeting the needs of literacy students qualifies her for the 2008 Tutor of the Year.

Support Staff Member — Sally Hubbard/School Secretary/Kalamazoo Adult Education/ Kalamazoo

Sally Hubbard has worked for the Kalamazoo Adult Education program since 2000. In that time, Sally has demonstrated her commitment, wisdom, and talents that make her a valuable member of the Kalamazoo Adult Education program team. By taking pride in her work, Sally has a willingness to take on and learn new tasks. She is efficient, accurate, self-motivated, and responsible. Sally greets every individual with a smile and a sincere desire to provide assistance to them. Her strong work ethic allows her to finish mass quantities of work with little supervision. Sally is known in her community for actively giving help where it is needed most. Her advice is trusted and her ideas have been successfully implemented. It is for these reasons that Sally Hubbard has been selected as 2008 Support Staff Member of the Year.

Best Practice — Literacy Center of West Michigan's Adult Tutoring Program/Grand Rapids

In the past 20 years, the Literacy Center of West Michigan has grown to a staff of 14 with three distinct literacy programs. The Adult Tutoring Program is the largest of these programs, serving more than 427 students last year with one-to-one, individualized tutoring. This program serves adults with the lowest literacy levels who lack the confidence and skills to participate in adult education classes; is free of charge; offers customized instruction in a safe environment; and offers workshops to further the intensity of instruction. Collaboration with agencies for service delivery and referrals is a key to the success of the program. LCWM has launched a literacy initiative called the Family Literacy Program which partners with Michigan Family Resources to positively impact the lives of both adults and their children. The Literacy Center of West Michigan was featured on ABC World News with Charles Gibson, wrapping up the network's two-part series about illiteracy in America. LCWM's Adult Tutoring Program is an outstanding example of one of the Best Practices in Literacy Education.

2008 Distinguished Service Award Winners

Partnership — Muskegon/Oceana Consortium Michigan Works! Adult & Community Education Partnerships/Michigan Works! Adult Education — Muskegon Heights, Michigan Works! Adult Education — Orchard View, Michigan Works! Adult Education — White Lake

The Muskegon/Oceana Consortium Michigan Works! Agency is a partnership of services, supports and opportunities that lead to improved student learning, an enhanced workforce, stronger families and healthier communities. It has six sites located within a two-county area. The partnership brings together diverse individuals, including businesses, state agencies, media, community service organizations, teachers, school superintendents, school boards, higher education, health and human service agencies, and other community leaders to expand opportunities for adults in the area. Many organizations are housed within the one-stop center, offering a seamless approach to services. Four sites are housed in their respective local school buildings. There is strong community involvement and the consortium has been successful at mobilizing state and federal funding. The Partnership operates with a high level of communication and collaboration between its partners and exemplifies the excellence required to receive the State of Michigan Office of Adult Education 2008 Partnership Award.

Lifetime Achievement Award — Tania Butkowski/Adult Education Facilitator/Warren Consolidated Adult Education/Warren

Tania Butkowski began her career in adult education in 1983 as an instructor with Warren Consolidated Schools. As the years progressed, so did Tanya's love and understanding of adult education students. When the director of the program decided to retire, Tania became her replacement. In 2003, Michigan Adult Education formed the Practitioners' Task Forces and Tania was asked to be part of the Data Task Force. She has become one of the state experts on MAERS. Not only does Tania work tirelessly to provide an excellent adult education program for her district, she is a dedicated and valued task force member, enthusiastically sharing her expertise with other practitioners. Tania is a true professional who deserves the Lifetime Achievement Award.

Lifetime Achievement Award — Jean Jones/Godwin Learning Center/Godwin Heights Public Schools/Wyoming

Jean Jones has dedicated more than 30 years to educating adult learners. She joined the South Kent Community Education Program in 1975 and later connected with Godwin Heights Public Schools to form their community education team. Jean's versatility has proved invaluable to the program. She can step into any adult ESL, alternative or GED classroom with confidence. She mentors new teachers and has been an excellent role model. Jean is a founding member of the Center's school improvement team and chairs the graduation committee. She is known for taking the extra effort to help each of her students achieve success. Jean Jones represents adult education at its best and has earned a State of Michigan 2008 Lifetime Achievement Award.

Advocate for Adult Education Award — Elaine Wood/ Deputy Director/Northwest Michigan Council of Governments/Traverse City

Elaine Wood defines the term "Advocate for Adult Education." Recognizing that adult education and workforce development were symbiotic, she inspired a collaborative vision more than 20 years ago that has partnered adult education programs with the Michigan Works! system to more effectively meet the needs of adult learners in Northwest Michigan. When the COG became one of 10 pilot programs in the country to create "One-Stop" centers, Elaine recognized the value of providing adult education services in the Northwest Michigan Works! service centers. State funding cuts to adult education have dramatically affected local programs, but the collaborative partnership originally set up by Elaine allows current adult education programs to continue to operate. Elaine's support for adult education is second to none. Her actions on the workforce board have always supported adult education initiatives. Her insistence on providing a flexible adult education program supported by numerous partners, innovative funding sources and the use of both traditional and computer technology has distinguished her as an innovator, a practical visionary and a remarkable advocate for adult education.

Advocate for Adult Education Award — State Rep. Mike Nofs/62nd District/Battle Creek

When State Rep. Mike Nofs was elected to his first term in office in 2002, he expressed his interest and enthusiasm for adult education. Two months later the adult education budget was dramatically slashed and there was a movement to move funding. Rep. Nofs put together an amendment to curtail this effort and picked up enough support to save adult education funding. From the very beginning, Mike Nofs has been a caring and supportive advocate for adult education and to this day remains so. He has spoken at several adult education graduations and sends graduates certificates of commendation every year. When a select committee was convened four years ago to look into adult education funding and delivery, Mike was appointed as a committee member. He has always been at the forefront of the battle to restore and maintain funding for adult education programs throughout Michigan. He supported the increase in funding to \$24 million and has been a strong advocate of the 90 percent/10 percent reimbursement discussion every year. Mike has constantly and successfully worked to educate other representatives and gain their support for the adult education cause and has worked tirelessly for the people of Battle Creek. He exemplifies the term "advocate" and is very deserving of this honor.

Acknowledgements

The Michigan Department of Labor & Economic Growth (DLEG), Office of Adult Education, would like to thank the planning committee, technical assistance staff, and presenters for their hard work, which has made this conference possible. The success of this conference is due to their efforts and the efforts of many others behind the scenes.

2008 Conference Planning Committee

Dianne Duthie	Office of Adult Education, DLEG
Patty Higgins	Office of Adult Education, DLEG
Christy Luckey-Nelson	Traverse Bay Area Intermediate School District Adult Education/Northwest Michigan Works!
Mary Marcil	Orchard View Schools
Bert Quinn	Rochester Community Schools
Dean Smith	Office of Adult Education, DLEG
Kathleen Sullivan	Michigan Adult Education Professional Development
MaryAnne Thorndycraft	Lake Orion Schools
Gary Tweddle	Hazel Park Schools
Janice Vernon	Office of Adult Education, DLEG



Tuesday, May 6, 2008

3:00 p.m. – 6:00 p.m.
Registration
Tower and
Prefunction Area

5:00 p.m. – 6:00 p.m.
GED Examiners' Reception
Mackinac A

Wednesday, May 7, 8:30 a.m. – 4:00 p.m.

Session Title	Strand	Room
GED Examiners' Annual Training	GED Examiners	Michigan Ballroom A/B/C/D
CASAS Implementation Training	Directors/Administrators/ Instructors/Literacy	Council
Teaching Students with Basic Skills Deficits and Learning Disabilities: Assessment, Screening, and Diagnosis	Instructors/Literacy	Mackinac C

Wednesday, May 7, 8:30 a.m. – 12:00 p.m.

New Directors' Follow-Up Training (Year 1)	Directors	Mackinac B
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Wednesday, May 7, 1:00 p.m. – 4:00 p.m.

Preparing Workers for 21st Century Employment	Directors/Administrators/ Instructors/Literacy	Directors
Classroom Strategies and Activities for GED Math	Instructors/Literacy	Peninsula A
Annual Report Wizard	Directors/Administrators	Peninsula B/C Computer Lab
TABE: Assessing for Success	Directors/Administrators/ Instructors	Mackinac A
New Directors Follow-Up Training (Year 2)	Directors	Mackinac B

Wednesday, May 7, 2008

7:30 a.m. – 6:00 p.m.
Registration
Tower and Prefunction Area

7:30 a.m. – 8:30 a.m.
Breakfast Buffet
Michigan Ballroom Prefunction Area

10:15 a.m. – 10:30 a.m.
Morning Break
Michigan Ballroom Prefunction Area

8:30 a.m. – 4:00 p.m.
Intensive Sessions

Wednesday, May 7, 8:30 a.m. – 4:00 p.m.

Michigan Ballroom A/B/C/D **GED Examiners' Annual Training**
Amanda Carter, Assistant Director of Test Security, GED Testing Service, **Ben Williams**, Office of Adult Education, DLEG, and **Gary Tweddle**, Hazel Park Schools

The Annual GED Examiners' Workshop will feature national and local presenters covering the following topics:

- Test Security
- What Does Your GED Contract Really Say?
- Transportation of Tests
- GED Testing Service — What Will the New Test Involve?
- Running An Almost Perfect Test Session
- What's New in Oklahoma?
- Can You Stump the Panel?

Council **CASAS Implementation Training**
Kathleen Sullivan and **Tony Lagos**, National and State Trainers/Consultants, MAEPD/NHRD

CASAS Implementation Training will certify participants to purchase CASAS material and train their agency staff to administer the CASAS. This is the initial training designed for those who have not been previously trained. Programs with assessment staff turnover must schedule new staff for this session.

Mackinac C **Teaching Students with Basic Skills Deficits and Learning Disabilities: Assessment, Screening, and Diagnosis**
Rochelle Kenyon, Ed.D., National Trainer/Consultant, MAEPD/NHRD

Assessment is critical in order to better understand students' strengths and weaknesses. The more programs know about how students learn and what they know, the better they can help them achieve their goals. This session will focus on screening as a quick assessment to determine if certain "red flags" exist that could affect learning. Various screening tools will be evaluated to learn what programs should consider when choosing an LD screening instrument. A model intake system that can be replicated will also be shared. Lastly, the benefits of diagnosis of a learning disability to obtain accommodations and legal protections necessary for success in academics, employment, and testing will be discussed.

Wednesday, May 7, 8:30 a.m. – 12:00 p.m.

Mackinac B **New Directors' Follow-Up Training (Year 1)**
Lennox McLendon, Ed.D., National Trainer/Consultant, MAEPD/NHRD

This workshop is the second session of the Michigan New Directors' Training process. Getting students to remain connected to programs until they meet their goals can be challenging — not just for new administrators but for all administrators and instructional staff. This session will focus on policies, instructional practices, and professional development that administrators can put into place to help increase learner persistence. This session is designed for invited new directors.

Noon – 1:00 p.m. Lunch
Michigan Ballroom Prefunction Area

2:15 p.m. — 2:30 p.m.
Afternoon Break
Michigan Ballroom Prefunction Area

1:00 p.m. — 4:00 p.m.
Intensive Sessions

Wednesday, May 7, 1:00 p.m. – 4:00 p.m.

Directors Preparing Workers for 21st Century Employment
Ronald Froman and Tony Lagos, National Trainers/Consultants, MAEPD/NHRD

Preparing Workers for 21st Century Employment is a reading program targeting ABE and ESL students. The program is designed to help students improve their reading skills while gaining a deeper understanding of Michigan employer expectations. This session will provide programs with training on how to implement the program and use the materials with their literacy, ABE, and ESL students. Participants will receive a classroom set of materials along with a black-line master to allow for duplication as needed.

Peninsula A Classroom Strategies and Activities for GED Math Instructors

Bob Rickard, MAEPD/NHRD, and Marilyn Reichardt, Fruitport Adult Education

This session will be a practical hands-on workshop to explore strategies and techniques for teaching key math skills to GED students. This intensive session will focus on the most critical areas of the GED Math curriculum. Participants will receive handouts of activities that address specific math skills.

Peninsula B/C Annual Report Wizard
Computer Lab

Mary Marcil, Orchard View Schools and Tania Butkowski, Warren Consolidated Schools

Turn your MAERS data into magic that will work for you. Participants will create a four page "snapshot" (or annual report) by using their program's data and successes in this three hour workshop. You must bring your MAERS and NRS reports along with a list of your successes and accomplishments and turn it into an eye-catching report you will want to share with your staff, community partners, state legislators, and school board. This will be a hands-on workshop using the Data Taskforce Disk (from the August 2007 Workshop) with lots of individualized attention.

Mackinac A TABE: Assessing for Success

Dan Gall, CTB/McGraw-Hill

A thorough and effective assessment process is important for student learning and program accountability. Learn more about how to obtain valid and reliable results from the TABE assessment tools by attending this half-day workshop. This intensive session will focus on the format, content, administration, and scoring procedures of the TABE, as well as how to analyze assessment data to identify instructional areas of concern and how to move students from one EFL to the next.

Mackinac B New Directors' Follow-Up Training (Year 2)

Lennox McLendon, Ed. D., National Trainer/Consultant, MAEPD/NHRD

This session, designed for Year 2 New Local Directors, will focus on one of the director's most important roles — preparing new ABE, ASE, and ESL teachers. During this session, the participants will examine a number of options and models for preparing new teachers and will access valuable teacher orientation resources.

4:30 p.m. – 6:30 p.m.

Conference Opening and Awards
Michigan Ballroom

Welcome:

Andrew S. Levin, Deputy Director,
Department of Labor & Economic Growth

Presentation of Awards:

Dianne Duthie, Director, Office of Adult Education,
Department of Labor & Economic Growth

6:30 p.m. – 7:30 p.m.

Grand Opening of Exhibits

"A Taste of Traverse City"

Tower Ballroom

Thursday, May 8, 8:30 a.m. – 9:45 a.m.

Session Title	Strand	Room
Introduction to the Michigan ABE Content Standards	Instructors/Literacy	Peninsula A
Career Cruising	Directors/Administrators/ Instructors	Peninsula B/C Computer Lab
Literacy to Read the World	Directors/Administrators/ Instructors/Literacy	Mackinac B
Community College Best Practices	Directors/Administrators/ Instructors	Mackinac C
The JET Program—Overview and Status	Directors/Administrators	Michigan Ballroom A/B/C/D
Integrating Grammar and ESL	Instructors/Literacy	Michigan Ballroom E/F
Business Solutions Professional Certification Training	Directors/Administrators/ Instructors	Michigan Ballroom G/H
No Worker Left Behind (Part I)	Directors/Administrators	Directors
Where Do We Go From Here? Preparing for GED 2012	Directors/Administrators/ Instructors	Council
AIA Classic: Turning Passive Resistance Into High-Energy Performance	Instructors/Literacy	Governor's F
Advancing Education With Nontraditional Admissions	Directors/Administrators/Instructors	Valleyview A/B

Thursday, May 8, 10:15 a.m. – 11:30 a.m.

Implementing the ABE Content Standards in ABE and Literacy Programs	Instructors/Literacy	Peninsula A
Michigan Electronic Grants System (MEGS)	Directors/Administrators	Peninsula B/C Computer Lab
GIGO-Garbage In-Garbage Out	Directors/Administrators	Mackinac B
21st Century Jobs and Skills	Directors/Administrators/ Instructors	Mackinac C
No Worker Left Behind (Part II)	Directors/Administrators/ Instructors/Literacy	Directors
Show Me the Money! Grant Writing Workshop	Directors/Administrators/Literacy	Council
State of the State Plan	Directors/Administrators	Governor's F
Introduction to GED Preparation Programs	Instructors/Literacy	Valleyview A/B

Thursday, May 8, 2:00 p.m. – 3:15 p.m.

Coordinating Community Efforts in Adult Learning	Directors/Administrators	Peninsula A
Transitioning Adults into Postsecondary Education or Training (TAPET)	Directors/Administrators/Instructors	Mackinac B
Success Builds on Success	Directors/Administration/ Instructors/Literacy	Mackinac C
GED Outreach and Accessibility	Directors/Administrators/Instructors	Directors
CASAS/TABE for Corrections	Directors/Administrators/Instructors	Council
Chicken Soup for ESL	Directors/Administrators/ Instructors/Literacy	Governor's F
Case Scenarios: How to Manage Difficult and Volatile Situations	Directors/Administrators/Instructors	Valleyview A/B

Thursday, May 8, 3:30 p.m. – 4:45 p.m.

Using Assessments for Program Improvement	Directors/Administrators/Instructors	Peninsula A
Reading, Writing, and Math Solutions: Assistive Technology	Instructors/Literacy	Peninsula B/C Computer Lab
Follow-Up Requirements and How to Make Them Work	Directors/Administrators	Mackinac B
Multi-Level ESL Take Home Tips and Teaching Strategies	Instructors/Literacy	Mackinac C
Snapshot of Adult Education Students in Michigan for 2006–2007	Directors/Administrators/ Instructors/Literacy	Michigan Ballroom A/B/C/D
GED Crosswalks	Instructors	Michigan Ballroom E/F
Reasonable and Prudent—The Only Way to Be!	Directors/Administrators/Instructors	Michigan Ballroom G/H
Updated Participant Accounting and Auditing Manuals	Directors/Administrators	Directors
Struggling Students? Try Multisensory Grammar with English on a Roll	Instructors/Literacy	Council
Community Collaborations to Help the Lowest Level Learner	Directors/Administrators/ Instructors/ Literacy	Governor's F

Thursday, May 8, 2008

7:30 a.m. — 6:00 p.m.
Registration
Tower and Prefunction Area

7:30 a.m. — 8:30 a.m.
Breakfast with the Exhibitors
Tower A/B/C Ballroom and
Prefunction Area

7:30 a.m. — 5:00 p.m.
Exhibits Open
Tower A/B/C Ballroom

Thursday, 8:30 a.m. – 9:45 a.m. Concurrent Sessions (A)

Peninsula A Introduction to the Michigan ABE Content Standards
Carole Wells, Jo Pamment, Mary Hemmen, and Susan Ledy, Curriculum Practitioners' Task Force Members

This two-part workshop will introduce participants to the new Michigan ABE content standards. Technical assistance and training will be provided for program administrators and instructional staff. Participants will learn how to interpret and use the content standards to enhance the effectiveness of their programs. Each participant will receive a copy of the new standards. **You must attend this session to attend and receive materials at "Implementing the ABE Content Standards."**

Peninsula B/C Career Cruising
Computer Lab Bill Ayotte, Novi Community Schools

This presentation will highlight the highly popular Career Cruising software and its application with adult education students. Participants will explore the software program for adult students, as well as in the individual components of the program. Participants will have an opportunity to explore the program and will receive reference handouts.

Mackinac B Literacy to Read the World
Daphne Ntiri, Ph.D., Detroit Literacy Coalition

This session will focus on Paulo Friere's theory of literacy as a political, human, and transformative process capable of liberating the learner. The presenter will share information on participatory literacy, the literacy of liberation, and classroom strategies that can be used in adult education programs.

Mackinac C Community College Best Practices
Ronald J. Harkness, Ph.D., CRC, Community College Services Unit, DLEG

This presentation will highlight the best practices occurring in Michigan community colleges. Participants will be provided with information on how to maximize the use of federal grant funds to enhance student success. This session will allow local programs to benefit from the groundwork provided by the community colleges.

Thursday, 8:30 a.m. – 9:45 a.m. Concurrent Sessions (A)

Michigan Ballroom A/B/C/D **The JET Program — Overview and Status**
Brian Marcotte, Bureau of Workforce Transformation, DLEG

The Jobs Education and Training Program (JET) has recently been expanded to include all counties within the State of Michigan. This presentation will include a brief overview of JET, a description of allowable activities and documentation requirements. The new TANF federal register and how it impacts the delivery of JET will be addressed.

Michigan Ballroom E/F **Integrating Grammar and ESL**
Mary Brandimore, ESL Professional Advisory Committee Member

Painless grammar learning occurs when studying “At the Doctor’s Office” or other useful themes. Strategies for integrating grammar into thematic plans will be presented. Participants will actively learn to integrate grammar within their unit instruction and leave with at least one lesson plan integrating grammar into their chosen theme.

Michigan Ballroom G/H **Business Solutions Professional Certification Training**
Jim Lautensleger, Christine Quinn, and Julie Brockman, South Central Michigan Works/Michigan State University

This session will highlight Michigan's 21st Century initiative that is providing Business Solutions Professional Training at Michigan State University. Information will be shared on how the training is linking education, workforce development, economic development, and community partners to meet the demand for creative training to prepare people for jobs and careers. This session will focus on providing information on the curriculum content, how it works, why it works, and how it can help build partnerships with employers.

Directors **No Worker Left Behind (Part I)**
Andrew S. Levin, Deputy Director, DLEG

Creating a culture of lifelong learning is at the heart of survival in today’s global economy. Hit hard by employment losses in the automotive industry, Michigan is moving forward with the most expansive initiative in its history. In this informative and interactive session, Deputy Director Levin will discuss the underlying principles of No Worker Left Behind (NWLB). An overview of NWLB will be provided and participants will have an opportunity to provide feedback and ask questions.

Council **Where Do We Go From Here? Preparing for GED 2012**
Bonnie Goonen and Susan Pittman-Shetler, National Trainers/Consultants, MAEPD/NHRD

The GED Testing Service will launch a new series of tests in January 2012. This session will provide participants with an overview of the changes in question types, content areas, and formatting of the 2012 Series GED Tests. Information that can be used to improve student achievement on the current series of tests, as well as to prepare for changes that are coming with the new test series, will be provided.

Thursday, May 8, 8:30 a.m. – 9:45 p.m. Concurrent Sessions (A)

Governor's F **AIA Classic: Turning Passive Resistance Into High-Energy Performance**

Brenn Fricano, Judy Burnside, and Cherielynn Kelley, Orchard View Community Education/Workforce Development and Training Center

There are no shortcuts to excellence. Whether you are talking about personal, professional, or organizational excellence — it is all about people. Employee attitude is increasingly cited as the number one performance-related issue. Through hands-on activities, audio, and PowerPoint slides, participants will be introduced to the techniques and concepts of the AIA Classic program. Participants will have an opportunity to explore how AIA increases self-awareness, changes attitudes, and builds life and work skills. Experience some of the interactive AIA projects, decide how to best continue the AIA learning process, and enjoy the learning experience.

Valleyview A/B **Advancing Education with Nontraditional Admissions**

Audrey Whitfield, Adrienne Brown and Pamela Dale, Wayne State University

This session will provide information about nontraditional admissions efforts, such as marketing strategies, recruitment, and assessments that are used to recruit nontraditional students. Participants will learn about strategies, including the use of student handbooks, creative programming, advising support techniques, and learning communities that are used to impact the retention of the nontraditional student. Participants will receive an outline of our programs, brochures and handouts that are used in recruiting and advising students.

9:45 a.m. – 10:15 a.m.
Break with the Exhibitors
Tower A/B/C Ballroom
and Prefunction Area

Thursday, May 8, 10:15 a.m. – 11:30 a.m. Concurrent Sessions (B)

Peninsula A **Implementing the ABE Content Standards in Adult Basic Education and Literacy Programs**

Carole Wells, Jo Pamment, Mary Hemmen, and Susan Ledy, Curriculum Practitioners Task Force Members; **Sr. Janice Brown and Karre Ballard**, Literacy Practitioners Task Force Members

The second of a two-part session, this component will focus on the implementation of the Michigan ABE Content Standards in both ABE and Literacy programs. The session will include lesson plans, information on multiple intelligences, resources, how to use test results, and how the standards link to GED. **You must have attended "Introduction to the Michigan ABE Content Standards" to attend this session.**

Peninsula B/C **MEGS (Michigan Electronic Grants System)** Computer Lab

Sandra Thelen, Office of Adult Education, DLEG, **Michael O'Connor**, Sparta Area Schools, and **Megan Byard**, Accountability Practitioners Task Force Member

Are you struggling with your state or federal adult education grant application and the Michigan Electronic Grant System (MEGS)? Then, don't miss this drop-in lab. This is an open computer lab where an experienced MEGS official and practitioners/administrators will be available to answer individual questions and provide assistance. Explore MEGS with facilitators who are well-versed in the system.

Mackinac B GIGO — Garbage In—Garbage Out

Tania Butowski, Warren Consolidated Schools

Is your MAERS data as accurate as it could be? This session will cover how to get accurate data into MAERS. Participants will learn about shortcuts and the best use of the Adult Learning Plan (ALP). This session will include the most efficient way to collect needed data and input it into MAERS. This session will be a repeat of the August 2007 session for those who missed it or who want a refresher.

Mackinac C 21st Century Jobs and Skills

Constance Banks, Ed. D., Michelle Dick, Michigan Department of Corrections, and **Anthony Tyus**, Bellamy Creek Correctional Facility

Preparing young, displaced workers for a sustained occupation presents challenges of not only getting career and technical training, but identifying communication, judgment, and social barriers that keep them from succeeding. DLEG's 21st Century program has a positive impact on prison Title 1 students. This workshop will discuss program implementation and methods used in the classroom and the remarkable impact on the attitudes and aptitudes of participants.

Directors No Worker Left Behind — Nuts and Bolts, Panel Discussion (Part II)

Diana Carpenter, No Worker Left Behind, DLEG

Janie McNabb, Northwest Michigan Council of Governments and **Marguerite Cotto**, Northwestern Michigan College

Many Michiganders eligible for No Worker Left Behind are not ready to start occupational training or associate's level work because they need to advance their math, reading, or other skills first. In this session, participants will learn how one local area is working together to implement No Worker Left Behind and serve this population.

Council Show Me the Money! Grant Writing Workshop

Christine VanHeel, Second Mile Education Services, LLC

Participants will learn about the different types of grants available and how to choose the best grant opportunity for their specific program. This session will focus on where to find grants, how to gather information, and how to write a budget that will get that grant funded. This workshop is perfect for the novice grant writer.

Governor's F State of the State Plan

Gary Tweddle, Hazel Park Schools, and Michigan Adult Education Advisory Committee Member

Take part in the first review of the new Michigan State Plan. Participants will have an opportunity to view and provide input into the program standards that will become the foundation of Michigan's State Plan. The initial program standards developed by the Adult Education Advisory Committee and Office of Adult Education staff will be reviewed by participants and time will be provided for input from the field.

Thursday, May 8, 10:15a.m. – 11:30a.m. Concurrent Sessions (B)

Valleyview A/B **Introduction to GED Preparation Programs**

Jerry Emde, Godwin Heights Adult Education, Members of the Accountability Practitioners' Task Force, **Bonnie Goonen** and **Susan Pittman-Shetler**, National Trainers/Consultants, MAEPD/NHRD, and **John Fonash**, Niles Adult Education

This session will focus on helping administrators understand how to manage an effective GED Preparation program from the national to the state perspective. Come and learn the finer points of managing a GED Preparation program that sets the stage for student success.

Noon – 1:45 p.m.

Luncheon in Michigan Ballroom
Keynote Address: Keith W. Cooley
Director, Department of Labor & Economic Growth

Thursday, May 8, 2:00 p.m. – 3:15 p.m. Concurrent Sessions (C)

Peninsula A **Coordinating Community Efforts in Adult Learning**

Aza Camo and **Chris Wolak**, Hamtramck Adult Education

It takes a village to help a person achieve maximum success in adult literacy and employability skills. This session will provide a practical approach to coordinating community involvement in adult learning, including assessing community needs, combining and analyzing data, coordinating efforts to provide comprehensive services using each organization's unique expertise, and exchanging outcome information to design future services.

Mackinac B **Transitioning Adults Into Postsecondary Education or Training (TAPET)**

Christy Luckey-Nelson, TBAISD Adult Education — Northwest Michigan Works!

Postsecondary education or training can play a significant role in the economic future of adult education participants. Often participants fail because they face multiple barriers and lack the basic skills needed to be successful. This workshop will focus on how one adult education program helped transition adults into postsecondary education and training. Participants will have an opportunity to brainstorm strategies that can be used in their own programs as they explore the possibilities of pulling together a transition initiative.

Mackinac C **Success Builds on Success**

Ramona Dunbar and the Detroit Literacy Coalition team

This session will be very interactive and dynamic as team members share their success stories. The session will focus on Willie White, a Detroit Literacy Coalition graduate, who went on to earn a master's degree. This session will focus on the transformation of a learner from the lows of addiction and dysfunctionality to the heights of decision making in the boardroom. Strategies for the classroom will be shared during the session.

Thursday, May 8, 2:00 p.m. – 3:15 p.m. Concurrent Sessions (C)

Directors GED Outreach and Accessibility

Daniel Sigora and **Patricia Dishaw**, Assessment/Testing Services, Delta College

GED examinees represent a wide range of demographic and educational needs, many of whom require accommodations for the GED tests. Delta College will provide information on how they have endeavored to accommodate this wide range of needs through both policy and practice. This session will provide information detailing the philosophy and practice used to meet students' needs, including those from local juvenile corrections, special education, MWA, and other adult education programs.

Council CASAS/TABE for Corrections

Bert Quinn, Rochester Community Schools and **Jill Besteman**, Chippewa Correctional Facility, Data Practitioners' Task Force Members

This roundtable discussion will focus on how to use TABE and CASAS in correctional settings, including how to use scores and increase EFL gains. The discussion will focus on pros and cons of the tests and how the task forces can help with the ease of utilization.

Governor's F Chicken Soup for ESL

Carole Wells, Dearborn Public Schools and Michigan ESL Professional Advisory Committee Members

This workshop is designed for ESL providers and instructional staff members who have questions regarding ESL; the use or implementation of the Michigan ESL Content Standards, resources and materials, assessments, lesson planning, and teaching to multiple intelligences.

Valleyview A/B Case Scenarios: How to Manage Difficult and Volatile Situations in Adult Education Programs

Jerry Emde, Godwin Heights Adult Education and **Bob Steeh**, Novi Adult and Alternative Programs

This session will provide attendees with several case scenarios presented by veteran adult education administrators. Attendees will have an opportunity to ask questions about difficult situations they have faced or are facing. The session will focus on program policy options, recommendations for solutions and preparedness.

3:15 p.m. – 3:30 p.m.
Break with Exhibitors

Break Sponsored by:
Michigan Alliance of Administrators
for Public Schools Adult Education

Tower A/B/C Ballroom
and Prefunction Area

Thursday, May 8, 3:30 p.m. – 4:45 p.m. Concurrent Sessions (D)

Peninsula A Using Assessments for Program Improvement

Christy Luckey-Nelson, TBAISD Adult Education — Northwest Michigan Works!, **Jo Pamment**, Haslett Adult Education, and **Tim Barsch**, Michigan Department of Corrections

This session is designed to provide attendees with an overview of the rules and regulations in place when administering state approved assessments and will provide a dialogue with experts currently working in the field using these assessments.

Peninsula B/C Computer Lab Reading, Writing, and Math Solutions: Assistive Technology

Debra Hargrove, Ed. D. and **Rochelle Kenyon, Ed. D.**, National Trainers/Consultants, MAEPD/NHRD

This session will provide participants with an overview of Assistive Technology (AT) and show how essential it is in eliminating academic and other barriers related to persons with disabilities. Participants will have an opportunity to access and to use free software in a lab setting. Important websites and additional resources will be shared during the session.

Mackinac B Follow-Up Requirements and How to Make Them Work

Karyn Goven, Novi Community Schools and **Gary Twedle**, Hazel Park Schools

Are you confused by follow-up? Did you get 100 percent? This session will clarify who needs to follow-up. Participants will receive a survey that they can use at the end of the year that includes follow-up questions for students. Participants will receive a manual, survey, follow-up document sign-off sheet, and a simple “cheat sheet.”

Mackinac C Multi-Level ESL Take Home Tips and Teaching Strategies

Mary Prouty, Dearborn Public Schools

A veteran ESL instructor will share her multi-level ESL strategies and management techniques that help teachers meet the everyday challenges of the classroom. During the session, a variety of practice teaching techniques will be demonstrated that address the needs of ESL learners at every level. The focus will be on the four strands of ESL language development: reading, writing, listening, and speaking.

Michigan Ballroom Snapshot of Adult Education Students in Michigan for 2006–2007

A/B/C/D Data Practitioners Task Force Members

Hot off the press! The annual report will be presented and includes the strengths and accomplishments of adult education and literacy programs in Michigan. Learn the status of adult education in Michigan for last year—find out the demographics of our students and how Michigan compares to the federal performance standards. Participants attending this session will learn about the accomplishments and projects of the Adult Education Practitioner Task Forces.

Michigan Ballroom E/F GED Crosswalks

Bob Rickard, Bill Sherb, Jane Rudisill and **Marilyn Reichardt**, Curriculum Practitioners’ Task Force Members

This panel discussion will focus on how to use the TABE 9-10 Crosswalk with the GED Content Standards as an assessment tool so that teachers and administrators can better identify and/or target skills necessary for the GED Tests. The Crosswalk matches TABE 9-10 questions to specific benchmarks within the Michigan GED Content Standards.

Thursday, May 8, 3:30 p.m. – 4:45 p.m. Concurrent Sessions (D)

Michigan Ballroom G/H Reasonable and Prudent — The Only Way to Be! Doug McCall, Ed.D., Michigan Department of Education, Office of Special Education

In keeping with the theme of this year's conference, this session will provide you with basic, pertinent information that when properly applied, will keep you out of legal trouble as you're "Reaching Out and Changing Lives" of adult learners. This session will spotlight the importance of some of the very basic legal tenets that govern all levels of education.

Directors Updated Participant Accounting and Auditing Manuals Kathleen Sullivan, MAEPD, Sandy Thelen, Office of Adult Education, DLEG, Mary Murphy, Mount Pleasant Community Schools, Ray Gustafson, Zeeland Public Schools, and Sally Washington, Tuscola ISD

Learn about the important updates made in the Participant Accounting and Auditing Manuals. First developed in 2001–2002, a group of adult education practitioners, state and ISD auditors, and DLEG staff recently reviewed and updated these documents to make certain that they accurately reflect what is required today. This will be a panel presentation followed by a group Q&A/discussion.

Council Struggling Students? Try Multisensory Grammar with English on a Roll

Linda Koran, English on a Roll, Inc.

This interactive, hands-on session is designed to demonstrate how Multisensory Structure Language (MSL) strategies and techniques can be used for effective English language instruction. Participants will have a chance to use the English on a Roll curriculum and cubes to learn more about the program.

Governor's F Community Collaboration to Help the Lowest ABE Learners Karre Ballard, Gladwin Community Schools and Second Mile Education Services and Literacy Practitioners Task Force Members

Are you losing your lowest ABE learners before you can develop a learning program to meet their needs? Do you have students who need more intensive instruction than your classroom setting can give? This panel will present models of collaboration designed to address the needs of such learners in adult education settings. After hearing their collaborations, brainstorm with others at your table to identify what ideas will work for you. Each table will have an opportunity to share key points of their discussion for the benefit of the entire group.

(Dinner on Your Own)

Friday, May 9, 8:30 a.m. – 9:45 a.m.

Session Title	Strand	Room
How to Combine Grammar and Competencies for EXCELLENT Results	Administrators/Instructors/Literacy	Peninsula A
MI Merit Exam, WorkKeys and National Career Readiness Certificate	Administrators/Instructors	Peninsula B/C Computer Lab
Classroom Strategies and Activities for GED Math (Part I)	Instructors/Literacy	Mackinac A
Fathering From Prison: Fathers Who Care R.E.A.D.	Administrators/Instructors/Literacy	Mackinac B
Technology and Family Literacy—The Future Is Here!	Administrators/Literacy	Mackinac C
The ABCs of Life, Living, and Everything (Part I)	Administrators/Instructors/Literacy	Directors
7 Habits of Highly Effective Adult Educators	Administrators/Instructors/Literacy	Council

Friday, May 9, 10:00 a.m. – 11:15 a.m.

Making Reading Meaningful	Instructors/Literacy	Peninsula A
Google: It's More Than a Search Engine	Administrators/Instructors/Literacy	Peninsula B/C Computer Lab
Classroom Strategies and Activities for GED Math (Part II)	Instructors/Literacy	Mackinac A
All-Star Supports Learner Persistence Objectives	Administrators/Instructors/Literacy	Mackinac B
The Opportunity Center—Literacy and Vocational Education	Administrators/Instructors/Literacy	Mackinac C
The ABCs of Life, Living, and Everything (Part II)	Administrators/Instructors/Literacy	Directors
Writing For Publication	Administrators/Instructors	Council

Friday, May 9, 2008

7:30 a.m. – 9:00 a.m.
Registration
Tower and
Prefunction Area

7:30 a.m. – 8:30 a.m.
Breakfast
Michigan Ballroom

8:30 a.m. – Noon
State Director's Meeting
Michigan Ballroom

Friday, May 9, 8:30 a.m. – 9:45 a.m. Concurrent Sessions (E)

Peninsula A How to Combine Grammar and Competencies for EXCELLENT Results

Mike Bennett, McGraw-Hill ESL/ELT

The presenter will use the new Excellent English series to demonstrate how a grammar foundation in combination with competencies can build a structure of academic and vocational success for adult and secondary students. Participants will see how, by presenting grammar and competency practice in a familiar visual context, learning can be accelerated. Complimentary copies will be provided to participants.

Peninsula B/C Michigan Merit Examination, WorkKeys®, and the National Career Readiness Certificate™

Charles Pike, Michigan Keytrain Representative, Thinking Media

WorkKeys® is a job skills assessment system that measures “real world” skills that employers consider critical to job success. WorkKeys® Reading for Information and WorkKeys® Applied Mathematics are part of the Michigan Merit Examination. This presentation will provide participants an opportunity to review the software and learn more about WorkKeys®, the Michigan Merit Examination, and the National Career Readiness Certificate™.

Mackinac A Classroom Strategies and Activities for GED Mathematics Instructors, Part I

Bob Rickard, MAEPD/NHRD

This two-part hands-on workshop will explore strategies and techniques for teaching key mathematical skills to GED students. During this session, the most critical areas of the GED Mathematics curriculum will be explored. Participants will receive handouts of activities that address specific mathematical skills.

Mackinac B Fathering from Prison: Fathers Who Care R.E.A.D.

Vicki L. Bradley, Active Parenting, Ionia Literacy Council

In this 12-week program, incarcerated fathers learn positive parenting skills and how to develop and maintain positive relationships with their children through improved literacy. Participants will have a chance to view videos that illustrate highlighted topics such as effective communication and discipline. The audience will learn more about the program and also participate in a group activity called “Encouragement Circles.”

Friday, May 9, 8:30 a.m. – 9:45 a.m. Concurrent Sessions (E)

Mackinac C Technology and Family Literacy — The Future is Here! Margaret Williamson and Thomas Staton, Pro-Literacy Detroit

Pro-Literacy Detroit's Virtual Pro-Literacy University Project is a literacy initiative of tremendous scope and unlimited impact. Targeting the employed, under-employed, and the unemployed, the project addresses these individuals' significant remedial reading, math, and job readiness needs using cutting-edge, web-based technology. This session will provide participants with information on the project and how the project brings technology to adult and family literacy remediation in the state.

Directors The ABCs of Life, Living, and Everything, Part I Rodney Lawrence Merton, Education and Training Connection

Overcome the WORRY- STRESS - ANGER cycle and the harm it can do. This two-part interactive presentation utilizes small and large group activities to supplement individual learning and discovery. Specific skills taught include the ABCs; SEP; a framework for transforming problems into opportunities; effective goal setting; and writing a Personal Mission Statement.

Council 7 Habits of Highly Effective Adult Educators Dennis Burin, Ed. D., Hazel Park Adult and Alternative Education

No, this is not a takeoff on the Stephen Covey book, "The Seven Habits of Highly Effective People." However, the title is appropriate since the father of adult learning, Malcolm Knowles, proposed seven strategies that enhance learning for adults. This presentation will look at these strategies and offer practical applications for your classes.

9:45 a.m. – 10:00 a.m.

Break

Michigan Ballroom Prefunction Area

Friday, May 9, 10:00 a.m. – 11:15 a.m. Concurrent Sessions (F)

Peninsula A Making Reading Meaningful Diane Turner, Rochester Adult Education/Pontiac Schools

"Making Reading Meaningful" will highlight practical comprehension strategies that will motivate readers and increase their comprehension skills. During this session, participants will learn ways to teach reading connections, enhance vocabulary, build confidence, and create a love for reading.

Peninsula B/C Google: It's More Than a Search Engine Debra Hargrove, Ed. D., National Trainer/Consultant, MAEPD/NHRD

Sure, you've heard of Google...who hasn't? It's the world's most popular search engine. In fact, you probably have been known to "google" yourself every now and then, right? Well, while "ego-surfing" is a fun pastime, it's time to look at Google in a whole new light. Join us in the lab as we go inside Google and find resources and activities that can make life more pleasant, jobs more productive, and days a bit more fun. This interactive workshop will allow participants to access the Google website and begin to plan engaging lessons for their students.

Friday, May 9, 10:00 a.m. – 11:15 a.m. Concurrent Sessions (F)

Mackinac A Classroom Strategies and Activities for GED Mathematics Instructors, Part II

Bob Rickard, MAEPD/NHRD

This two-part, hands-on workshop will explore strategies and techniques for teaching key mathematics skills to GED students. During this session, the most critical areas of the GED Mathematics curriculum will be explored. Participants will receive handouts of activities that address specific math skills. If time permits, there will be an opportunity for participants to share their best practices for enhancing mathematical instruction.

Mackinac B All-Star Supports Learner Persistence Objectives

Mike Bennett, McGraw-Hill ESL/ELT

McGraw-Hill's All-Star series builds community among students by creating a fun and active environment for learning. Students identify and consistently evaluate goals by assessing their learning, growth, and mastery of skills. The presenter will show how McGraw-Hill's All-Star series provides a framework where learner persistence ideals are fostered and brought to life by instructors.

Mackinac C The Opportunity Center — Literacy and Vocational Education

Mary Howard, Heartland Alliance and **Rose Redd-Hunt**, The Opportunity Center

The Opportunity Center, in partnership with Michigan Works!, is located in Benton Harbor. The Opportunity Center provides literacy education and vocational training by assessing talents, planning career paths, updating math and reading skills, and teaching ABE and GED classes. Vocational training includes an 8-week Landscaping program, 6-week Customer Service program, 12-week Culinary Arts/Hospitality program, and a 5-week Construction/Basic Safety program. This session will provide information on how to start-up a program as well as advantages of the program and success stories from students.

Directors The ABCs of Life, Living and Everything, Part II

Rodney Lawrence Merton, Education and Training Connection

Overcome the WORRY–STRESS–ANGER cycle and the harm it can do in this two-part session. This interactive presentation utilizes small and large group activities to supplement individual learning and discovery. Specific skills taught include the ABCs; SEP; a framework for transforming problems into opportunities; effective goal setting; and writing a personal mission statement.

Council Writing for Publication

Cheryl Aubuchon, Eastern Michigan University and **Julie Brockman**, Michigan State University, School of Labor and Industrial Relations

Sharing what we learn from our professional practice is critical to furthering the field of adult education. One way of sharing this information is through publishing in professional journals. This session will provide information and practice in writing and submitting an article to a professional journal.

11:30 a.m. – Noon
Close of the Conference
Boxed Lunch
Tower Preconference Area

Michigan Adult Education and Training Conference Exhibitors

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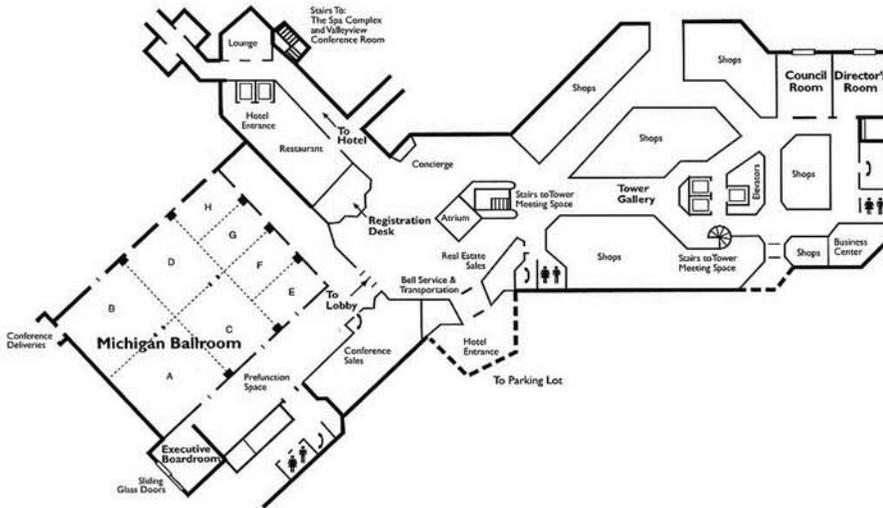
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Lobby Level



Lower Level

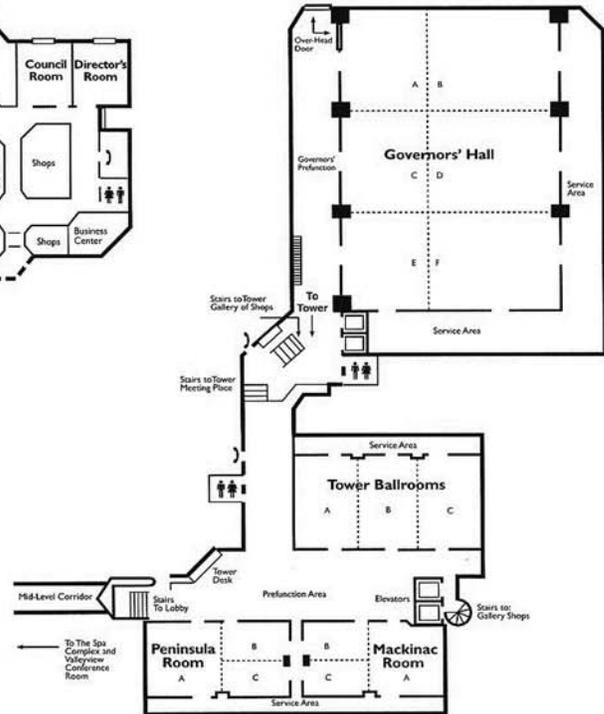
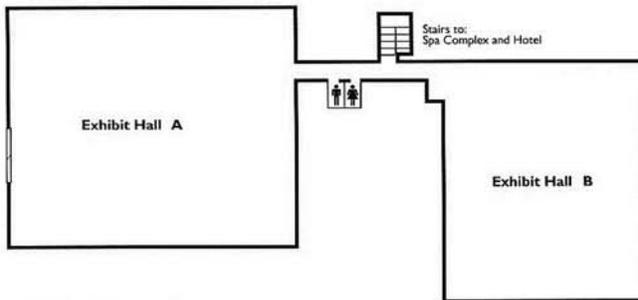
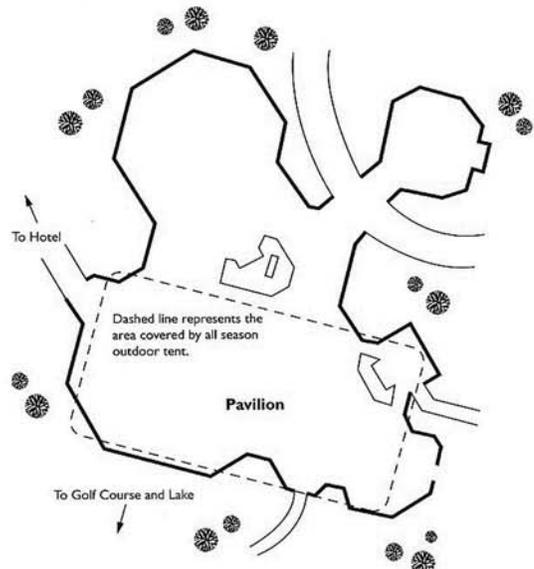


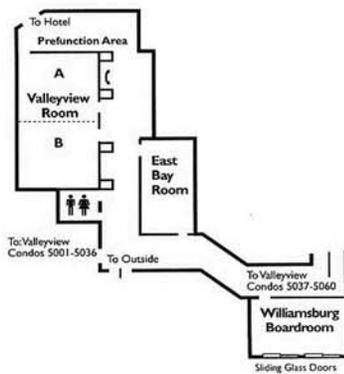
Exhibit Halls



Outdoor Pavilion: (Permanent Tent Structure)



Valleyview





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Cost: \$1,907.57; Unit Cost: \$3.17; Printed May, 2008; Quantity: 600; DLEG 0408-2096