



Executive Office
100 Chestnut Street
Suite 600
Rochester, NY 14604
585.6 CHOICE 1
585.530.2739 (fax)
www.choicene.com

BY OVERNIGHT DELIVERY

September 22, 2004

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SEP 23 2004

Ms. Deborah Hennessey
Workforce Transition Unit
Department of Career Development
Victor Office Center, Fifth Floor
201 North Washington Square
Lansing, Michigan 48913

WORKFORCE TRANSITION

Re: Choice One Communications Inc./US Xchange Inc.

Dear Ms. Hennessey:

Please be advised that Choice One Communications Inc./US Xchange Inc. ("Choice One") will be undergoing a permanent reduction of its workforce at its offices located at 44-56 Grandville Avenue SW, Grand Rapids, Michigan 49503. The anticipated effective date of this workforce reduction will begin on or about September 23, 2004 (when three positions will be eliminated), and will continue through the end of this year. Approximately 90 positions will be eliminated in Grand Rapids as a result of this workforce reduction. Any affected employees who will not be given 60 days advance notice of their terminations will be given pay and benefits for the balance of the 60 day notice period. This notice is issued in compliance with the Worker Adjustment and Retraining Notification Act.

None of Choice One's Grand Rapids' employees are represented by a union. In addition, there are no bumping rights for any of the affected employees. The job titles of the employees who will be affected by this workforce reduction are attached.

For further information regarding this matter, please contact me at (585) 697-7972.

Sincerely,

A handwritten signature in black ink that reads "Elizabeth J. McDonald". The signature is written in a cursive, flowing style.

Elizabeth J. McDonald
Vice President and General Counsel

Engineer I
Engineer I
Engineer I
Manager, Fiber Optic Engineering
Engineer I
Engineer I
Billing Assurance Rep
SAS Analyst
Manager, Billing Services
Billing Assurance Rep
Billing Analyst
Desktop Support
Manager, E-911 & Toll Free Services
Supervisor, Order Coordination
Order Coordinator
Voice Transition Specialist I
Voice Transition Specialist I
Voice Transition Specialist I
Voice Transition Specialist I
Switch Translation Specialist
Service Delivery Analyst
Senior Manager
Voice Transition Specialist I
Voice Transition Specialist I
Switch Translation Specialist
Manager, Provisioning
Switch Translation Specialist
Voice Transition Specialist I
Voice Transition Specialist I
Switch Translation Specialist
Service Delivery Analyst
Switch Translation Specialist
Switch Translation Specialist
Switch Translation Specialist
Account Representative
General Manager
Purchasing Specialist
Accounting Clerk
Manager, Cash Receipts
Staff Accountant I
E-911 Services Administrator
E-911 Services Administrator
Directory Services Coordinator
Directory Services Coordinator

Directory Services Coordinator
Directory Services Coordinator
E-911 Services Administrator
Supervisor, Directory
Directory Services Coordinator
Toll Free Services Coordinator
Field Technician
Voice Level I Maintenance
Voice Level I Maintenance
Supervisor, Data Level I
Data Level I Maintenance
Voice Level I Maintenance
Voice Level I Maintenance
Team Leader
Voice Level I Maintenance
Manager, OMT
Voice Level I Maintenance
Senior Manager
Team Leader
Voice Level I Maintenance
Voice Level I Maintenance
Voice Level I Maintenance
Voice Level I Maintenance
Data Level I Maintenance
Repair Tier II Support Technician
Voice Level I Maintenance
Voice Level I Maintenance
Voice Level I Maintenance
Repair Tier II Support Technician
Senior Manager
Voice Level I Maintenance
Data Level I Maintenance
Voice Level I Maintenance
Repair Tier II Support Technician
Voice Level I Maintenance
Repair Tier II Support Technician
Senior Data Repair Technician
Mailroom Clerk