



# CONNOLLY

ESTABLISHED 1878.  
LEATHER TANNERS & CURRIERS

September 4, 2001

Mr. James Houck  
Director  
Workforce Transition Unit  
Michigan Department of Career Development  
201 N. Washington Square  
Victor Building 5<sup>th</sup> Floor  
Lansing, MI 48913

RECEIVED  
MDCD-OWD

SEP - 6 2001

Dear Mr. McNamara;

WORKFORCE TRANSITION

This will inform you that as required by the Worker Adjustment Retraining Notification (WARN) Act, Connolly North America LLC located at 12225 Highland Park Blvd., Highland Park, Michigan 48203 may cease its operations and close its operation and close its facility.

In the event that Connolly North America LLC permanently closes its facilities in six to eight weeks all employees of Connolly North America LLC will be terminated by the closing date of November 3, 2001 (some employees may be terminated at earlier dates depending upon business conditions and needs). No "bumping rights" will exist for employees.

Enclosed you will find a copy of the notice provided to all employees and a list of the job classifications with the number of employees that may be affected by the plant closing. Connolly North America is a non-union facility.

For further information, you may contact Pat DeVoy, Organizational Development and Training Manager (313) 869-7000 extension 111 during normal business hours.

CONNOLLY NORTH AMERICA LLC

By: 

Its: CEO



AFFECTED POSITIONS

<u>POSITION NAME</u>	<u>NUMBER OF EMPLOYEES</u>
3RD SHIFT SUPERVISOR	1
PRODUCTION MANAGER	1
PRODUCTION SUPERVISOR	1
CUSTOMER SERVICE REPS/MGR.	3
SHIPPING SUPERVISOR	1
BINDERY SUPERVISOR	1
SALES REPRESENTATIVES	6
ESTIMATOR	1
ACCOUNTANT	1
RECEPTIONIST	1
BOOKBINDER I	6
BOOKBINDER II	9
QUALITY CONTROL	1
1ST PRESSMAN	4
2ND PRESSMAN	3
3RD PRESSMAN	4
ROLL TENDER	4
JOGGER	4
SHEETFED PRESSMAN	2
4/C FEEDER/OPERATOR/PRESSMAN	1
PREP DEPT. PERSONNEL	7
JANITOR	1
EQUIPMENT MAINTENANCE	1
STOCK HANDLING/TRUCK DRIVER	1
PRESS & BINDERY LEADMAN/SUPERVISOR	2
PRESIDENT	1
CFO	1
VICE PRESIDENT-MANUFACTURING	1

TOTAL	70
-------	----