



Port Huron Mill
218 Riverview Street
Port Huron, Michigan 48060
810 984 5521



July 16, 2003

Deborah Hennessey
Workforce Transition Unit
Michigan Department of Career Dev.
Workforce Programs
Victor Office Center – 5th Floor
201 North Washington Square
Lansing, MI 48913

RECEIVED
MDOB-OWD
JUL 17 2003
WORKFORCE TRANSITION

RE: WARN Act Notification

Dear Ms. Hennessey:

Please be advised that Curtis Papers is permanently closing its mill located at 218 Riverview Street, Port Huron, MI 48060. We anticipate that the mill will completely cease operations on or before August 29, 2003. As a result of this closing, we currently anticipate that a total of 240 employees will be terminated.

During the past several months, Curtis Papers has made substantial efforts to keep this mill open and save the employees' jobs. We have pursued several options for possible purchase, but we were unable to locate a willing, qualified buyer. Further, we have been unable to obtain additional funds from current lender to operate the mill and we have been unable to obtain financing from new lenders. Please consider this letter to be your official notice as required by federal law, and specifically, by 29 U.S.C. 2102(b)(1) of the Worker Adjustment and Retraining Notification Act of 1988 (WARN).

The first terminations are expected to take place on July 25, 2003. This closing and the resulting terminations are expected to be permanent and bumping rights for union represented employees may exist during the shutdown period. A listing of job titles affected and number of employees per category is attached as Appendix 1.

Certain employees are currently represented by the Paper, Allied- Industrial, Chemical and Energy Workers International Union (PACE). Michael Flora is the PACE International Representative and his address is 9260 Dean Road, Fenton, MI 48430. Dennis Sherman is the PACE local union President and his address is 4353 Peck Road, Port Huron Twp, MI 48060 .

If you have any questions or require any additional information regarding this matter, please contact Dick McGrath at 810-985-3147.

Sincerely,

Brent Farnshaw
V.P./General Manager

Appendix 1:

LOCAL 1017

JOB DESCRIPTION	EE's/CATEGORY	APPROX. DATE OF TERMINATION
#1 Coater Operator	5	8/29/03
#3 Voith Operator	5	8/29/03
#3 Wart. Operator	4	8/29/03
#4 KMW Operator	4	8/29/03
#4 Wart. Operator	4	8/29/03
2nd Helper Stock Prep	4	8/29/03
3rd Helper Stock Prep	4	8/29/03
4th Hand #1	5	8/29/03
4th Hand #3	4	8/29/03
4th Hand #4	4	8/29/03
5th Hand #3	3	8/29/03
5th Hand #4	5	8/29/03
Backtender #1	5	8/29/03
Backtender #3	5	8/29/03
Backtender #4	4	8/29/03
Electrician	9	8/29/03
First Helper Stock Prep	4	8/29/03
Head Stock Clerk	1	8/29/03
Instrumentation Repair	2	8/29/03
Lab A	1	8/29/03
Laborer	8	8/29/03
Lift Truck Operator	1	8/29/03
Machine Tender #1	4	8/29/03
Machine Tender #3	4	8/29/03
Machine Tender #4	4	8/29/03
Machinists	1	8/29/03
Millwright	15	8/29/03
Millwright - Roll Grinder	1	8/29/03
Mix Man	4	8/29/03
Mixer Helper	3	8/29/03
Oiler-Watertender	4	8/29/03
Paper Tester	4	8/29/03
Pipefitters	7	8/29/03
Power Operator	5	8/29/03
Rewinder Operator	1	8/29/03
Rollwrap Utility	4	8/29/03
Rollwrapper	4	8/29/03
Shipping/Yard-Utility Person	1	8/29/03

LOCAL 1017

JOB DESCRIPTION	EE's/CATEGORY	APPROX. DATE OF TERMINATION
Slitter - Grinderman	1	8/29/03
Sludge Press Operator	4	8/29/03
Stock Clerk B	1	8/29/03
Stock Handler	2	8/29/03
Stock Prep Operator	4	8/29/03
Swiper	1	8/29/03
Tester B	4	8/29/03
TUL	4	8/29/03
Utility Driver	1	8/29/03
Utility/Truck Driver-Biller	1	8/29/03
Welder	1	8/29/03
Winderman #1	5	8/29/03
Winderman #3	4	8/29/03
Winderman #4	4	8/29/03

SALARY

JOB DESCRIPTION	EE's/CATEGORY	APPROX. DATE OF TERMINATION
Vice President & General Mng.	1	8/29/03
Administrative Assistant	1	8/29/03
Technical Director	1	8/29/03
Controller	1	8/29/03
Process Engineering Manager	1	8/29/03
Mill Manager	1	8/29/03
Human Resources Manager	1	8/29/03
Vice President, Sales & Marketing	1	8/29/03
Total Quality Manager	1	8/29/03
Senior Processing Engineer	1	8/29/03
Senior Product Development Eng.	1	8/29/03
Accounting Cost Analyst	1	8/29/03
Lead Payroll Clerk	1	8/29/03
General Ledger Accountant	1	8/29/03
Accounting Trainee	1	8/29/03
MIS Manager	1	8/29/03
Systems Analyst	1	8/29/03
System Administrator	1	7/25/03
Senior Procurement Manager	1	8/29/03
Senior Procurement Associate	1	8/29/03
Maintenance Manager	1	8/29/03
Maintenance Supervisor	1	8/29/03
Plant Engineer	1	8/29/03
Senior Project Engineer	1	8/29/03
E & I Supervisor	1	8/29/03
Superintendent PM 1 & PM 2	1	8/29/03
Superintendent PM 3	1	8/29/03
Tour Foreman	3	8/29/03
Shift Supervisor	1	8/29/03
Superintendent PM 4	1	8/29/03
Superintendent, Coating & Stock Prep	1	8/29/03
Human Resources Assistant	1	8/29/03
Safety Manager	1	8/29/03
Mill Scheduler	1	8/29/03
Account Executive	2	8/29/03
Account Executive, Cut & Stack Labels	1	8/29/03
Account Executive, International Sales	1	8/29/03
Manager, Logistics & Export Adm	1	8/29/03

Inside Sales Team Leader	1	8/29/03
Inside Sales Representative	2	8/29/03 - (1) 7/25/03
Mill Scheduler	1	8/29/03
ISO Administrative Assistant	1	8/29/03
Shipping Coordinator	1	8/29/03