

JohnsonDiversey, Inc.
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Southfield, MI 48034-8449

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JohnsonDiversey

Clean is just the beginning.



February 12, 2004

Certified Mail

Ms. Deborah Hennesey
Workforce Transition Unit
Michigan Department of Career Development
Workforce Programs
Victor Office Center - 5th Floor
201 North Washington Square
Lansing, MI 48913

RECEIVED
MDCD-OWD

FEB 17 2004

WORKFORCE TRANSITION

RE: Notification of Office Closing

Dear Ms. Hennesey:

This communication serves as notice to the state that we intend to permanently close our entire Southfield MI office located at 26935 Northwestern Highway, Suite 400, Southfield, MI 48034. Although we do not feel that this closure is subject to the Federal Workers' Adjustment and Retraining Notification Act, as we will be transitioning activity from this office to other offices over the next 12 months or so, we felt it prudent to advise you of this. The Southfield office is a satellite office and has 96 JohnsonDiversey employees. We expect that the office will close in the first or second quarter of 2005. Over the next year most of the employees will be exiting the organization. A few may continue to work from their home and some may be relocating to our North American headquarter offices in Racine, WI. We are in the process of identifying those employees who will be relocating and those who may work from their homes. We expect that only a few employees will choose to relocate or be permitted to work from their homes. Job eliminations will begin in March 2004 with most of the roles being eliminated between April and June 2004. Only 6 roles have been identified to exit in March 2004 and less than 50 employees will be terminated in the March/April time frame. We have advised all employees of the office closure through a general oral announcement, written announcements and individual conversations.

We do not have a collective bargaining unit covering the site and affected employees; no bumping rights exist. Should you need further information, please contact me at the above address. My direct phone number is 248-304-3480.

Sincerely,

Debbie Novitke
Director, Human Resources
JohnsonDiversey

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