



Melody Farms, L.L.C. • 2224 W. Willow Rd. • Lansing, MI 48917

Phone: (517) 374-4926 • Fax: (517) 374-4955

March 15, 2004

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WORKFORCE TRANSITION

Ms. Deborah Hennessey
Workforce Transition Unit
Michigan Department of Career Development
Workforce Programs
Victor Office Center – 5th Floor
201 North Washington Square
Lansing, MI 48913

Dear Ms. Hennessey:

This is to inform you that Melody Farms LLC plans to close its facility located at 2224 West Willow, Lansing, MI 48917.

We expect to close the facility and layoff all workers on May 15, 2004. We expect the separations to be permanent, and the employees will not have bumping rights.

Some of the affected employees are represented by the following union:

Ms. Rose Dietz, International Representative, Local #93
Retail, Wholesale & Department Stores Union
3181 Eastern Avenue SE
Grand Rapids, MI 49508
Phone: (616) 241-4357

Attachment "A" is a table showing the job titles of positions affected and the number of affected employees in each job classification.

Should you desire any further information regarding this matter, please contact me at (517) 485-7263.

Very truly yours,

A handwritten signature in cursive script that reads "David N. Wittkop".

David N. Wittkop
Plant Manager



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Attachment A

<u>Job Titles</u>	<u>Number of Employees</u>
Blow Mold Operator	1
Cooler Associate	21
Lab Associate	2
Maintenance Associate	7
Production Associate	36
Data Entry Clerk	2
Payroll Clerk	1
Janitor	1
PT – Weekend Supervisor	2
Distribution Coordinator	1
Production Supervisor	10
Distribution Supervisor	1
Accounting Manager	1
Sales Representative	1
HR Supervisor	1
Quality Assurance	1
Purchase Production Manager	1
Cooler Manager	1
Driver Supervisor	1
Purchasing Administrator	1
Lead Production Supervisor	1
Distribution Manager	1
Production Manager	1