

# Modern Prototype

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A **UNOVA** Company

October 8, 2001

**RECEIVED**  
MDCD-OWD

OCT 16 2001

Steven J. Jarubas  
55350 Boardwalk Dr.  
Shelby Twp., MI 48316

WORKFORCE TRANSITION

Dear Steve,

The purpose of this letter is to inform you of the need to significantly reduce the work force at Modern Prototype. This drastic reduction in operations could be effective as early as November 30, 2001. The company regrets having to take these actions but feels it necessary because of the overall unfavorable market conditions.

The company realizes the impact this decision has on the employees of Modern Prototype and will provide assistance to all affected. Representatives of our Employee Assistance Program, TEAM, will be available to any employee or family member that feels the need to talk to someone regarding the reductions. If you wish to speak with a TEAM representative you may call 1-800-448-TEAM.

Other forms of assistance to be provided include job search techniques, resume preparation, and financial counseling.

Each affected employee will be offered up to three months of continued coverage under our health and drug coverage as has been the custom with previous layoffs at Modern.

This letter will also serve as our notice under the Worker Adjustment Retraining Notification Act (WARN). WARN requires the company to provide a 60-day notice to all persons who will lose their job through a layoff that exceeds one third the workforce over a 90 day period or a plant closing. The act also requires a list of all job classifications affected by the layoff to be included with the notice. A copy of this letter is being sent to the appropriate local governmental unit as well as the State Dislocated Worker Unit.

Yours truly,



Robert E. Matteson  
Vice President Modern Prototype