

Veterans Employment & Training Newsletter

Special Jobs Search Edition

Veterans' Employment Representatives

The State of Michigan's Department of Labor & Economic Growth employs over 50 Veterans' Employment Representatives, who are either a DVOW (Disabled Veteran Outreach Worker) or a LVER (Local Veteran Employment Representative). DVOWs and LVERs are fellow veterans who assist veterans in finding employment and training opportunities. Their services are free and they are located in [Michigan Works! Agencies](#) and other career alliance centers. For a list of Veterans' Representatives, visit www.michigan.gov/vetreprs. Find the city closest to you and click on the name of a representative to get contact information.



The Michigan Works! System is a customer focused workforce development system that prepares people for work. Assistance to all employers and job seekers is available to ensure that employers are provided with a supply of skilled workers and individuals are provided with an opportunity to advance knowledge and skills to achieve economic self-sufficiency. For more information, call (800) 285-WORKS

Michigan Talent Bank

Whether you are looking for a job or looking for employees, the Michigan Talent Bank is the place to be. If you are a job seeker, search more than 15,000 new job openings monthly and post your resume so more than 40,000 employers can find it. Register at www.michworks.org

Veterans' Hotline

For information about veterans' employment and training, Veterans' Resource Specialists are available to answer your questions. Call (800) 455-5228 for more information.

Job Fair Success Tips

- Check the Job Fair Web site for a listing of the participating companies.
- Research the companies that interest you.
- Create a prioritized list of employers you'd like to meet with at the job fair.
- Prepare to ask questions of the representatives.
- Be able to articulate a 30-second summary of whom you are and what you have to offer an employer.
- Preparation, enthusiasm, and energy will get you noticed!
- Develop a strong resume and bring sufficient number of clean and crisp resumes.
- Meet with a Job Counselor or Veterans' Employment Representative at a One Stop Service Center if you need help or would like your resume critiqued prior to the Job Fair.

Interviewing Strategies

Once you make contact with an employer, whether that is at a job fair (see above) or another method of contact, ask if you can schedule an interview. The following tips from Military.com might make your interview successful:

- 1) Develop a **one-minute résumé**, describing yourself.
- 2) Have a **positive attitude**.
- 3) Prepare by **researching the company** beforehand.
- 4) **Dress appropriately** for the interview.
- 5) Send a **"thank you" letter** after the interview.

For more job hunting and interview suggestions, visit www.military.com/Careers.

Applying for Federal Jobs

With Internet access so readily available, finding jobs with the federal government has become much easier. If you are interested in applying for a federal job, go to the Office of Personnel Management's Web site, www.usajobs.gov, and begin your search. Once you have found a position for which you would like to apply, make sure that you meet the necessary requirements and submit your application materials. There are positions open specifically for veterans, and there is a Veterans' Resource section on the web site. Information is available about Veterans' Preference, converting military experience, and the Transition Assistance Program.



Michigan Department of Labor & Economic Growth
Bureau of Workforce Transformation
Veterans Services
(800) 455-5228

www.michigan.gov/veteranjobs