

Mr. James Houck, Director
Workforce Transition Unit
Michigan Dept. of Career Development
Workforce Programs
Victor Office Center - 5th Floor
201 N. Washington Square
Lansing, MI 48913

RECEIVED

APR 06 2005

RAPID RESPONSE
WORKFORCE PROGRAMS

April 4, 2005

Re: Notice of Potential Mass Layoff

Dear Mayor Heartwell:

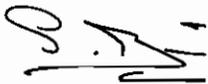
This letter is to inform you that on March 31, 2005 Steelcase Inc. issued WARN notices to 152 skilled trades employees at its Grand Rapids Steel Division. This notice is being provided in compliance with the Federal Worker Adjustment and Retraining Notification (WARN) Act.

The employment sites at which the anticipated layoffs will take place are our Kentwood Manufacturing Complex and the Grand Rapids Manufacturing Complex, both of which are headquartered at 901 44th Street, Grand Rapids, MI 49508. The layoffs are the result of changes we are making to our industrial system and they are expected to be permanent. 68 of these employees have previous manufacturing experience within the company and per policy will have the option of being placed in our hourly production workforce.

The expected date for the first separations is June 3, 2005, or within 14 days thereafter. There are no bumping rights available to the employees involved.

For further information, please contact Roseann Masotti, Operations Human Resource Director, at 616-698-5637.

Sincerely,



Laurent Bernard
Vice President, Global Human Resources
Steelcase, Inc.