

Transition Assistance Program - TAP

Are you unemployed or under employed? TAP classes sponsored by the Michigan Department of Labor and Economic Growth, will be offered again this year during the second week of Annual Training. Here is how we can help you:

- One-on-one with a Veterans' Employment Specialist
- Guidance on effective job searches
- Coaching on using the Michigan Talent Bank
- Career exploration, or
- A 4 hour TAP workshop:

Choose one of the eight - four (4) hour TAP workshops that are being offered.

Pre-registration is required. Classes will be in the air-conditioned Distance Learning Center, building # 329. Participants will receive the current Job Search Guide from US Department of Labor and instruction on Personal Appraisal, Career Exploration, Strategies for an Effective Job Search, Interview Skills, Resume and Cover Letter tips and Accepting the Offer. In addition, a representative of the MI ARNG's Human Resources office will be providing an overview on the USA Jobs website and providing training on government resumes and applying for government jobs. Local guest employers will also be asked to answer questions and explain what they are looking for in a "new hire".

Workshops will be:

Monday evening (6 August) from 1800 – 2100 hours
Tuesday morning (7 August) from 0800 – 1145 hours
Tuesday afternoon (7 August) from 1300 – 1645 hours
Tuesday evening (7 August) from 1800 – 2100 hours
Wednesday morning (8 August) from 0800 – 1145 hours
Wednesday afternoon (8 August) from 1300 – 1645 hours
Wednesday evening (8 August) from 1800 – 2100 hours
Thursday morning (9 August) from 0800 – 1145 hours

Pre-register for a TAP Workshop by one of the following methods:

- Before Annual Training by emailing perkinsg@michigan.gov
- During your first week of AT you can register with your Major Command Retention NCO.
- During your second week of AT, see a TAP Instructor at the Retention Center, Building 233, or stop by the Mobile Learning Center, in the parking lot of the Benefits Center.

Q & A on TAP Workshops:

Q. Why are TAP Workshops being made available at Camp Grayling?

A. You are serving your country and you deserve a secure civilian job. Statistics show if members of the reserve components are not employed, they are more likely to move out of the area in search of employment. We want you to remain in your National Guard unit.

Q. What agency is presenting these workshops?

A. We are all veterans of the armed forces and we work for the Michigan Department of Labor and Economic Growth, Bureau of Workforce Programs, Field Services Division.

Q. What training and employment knowledge do TAP Instructors have?

A. We are all Veteran Employment Specialists and work out of Michigan Works Service Centers all over Michigan. Each of us has attended the National Veterans' Training Institute and is a certified TAP Facilitator.

Q. Can I utilize other services that are being offered without attending a TAP Workshop?

A. Yes, we will help you with your resume, provide job search assistance and work with you one-on-one on a first come first serve basis. However, we encourage you to actually attend one of the eight workshops. Three (3) of them are being offered in the evening when it may be easier to make time available.

Q. How can I locate a Veterans Employment Specialist before or after AT?

A. The best method is to go to www.michigan.gov/veteranjobs On the left side of the web page under Veteran, click on Find a Veteran Employment Specialist. There will be a listing of every city in Michigan that is covered by a Vet Rep. This is also a valuable web page for job fairs and other veteran specific information.

Q. Can I call or email someone with other questions before I depart for AT?

A. Yes, the on site coordinator for TAP at Camp Grayling is Gary Perkins. He can be reached at perkinsg@michigan.gov or (231) 922-3719. He retired from the MI ARNG so he understands you're unique situation.

This is an opportunity to receive valuable material and insight that may help you land that "perfect job." This workshop is normally offered over a four (4) day period. If you need our services, we hope you will attend one of these sessions.