

# MI-WIC POLICY

## *Eligibility/Certification*

### 2.0 Eligibility/Certification

*Effective Date: 9/10/2013*

### 2.12 Migrant Family Eligibility

**PURPOSE:** To provide a uniform statewide process for addressing the special concerns of migrant WIC families.

#### A. POLICY

1. Migrant workers and their families must be designated as migrants upon enrollment, and migrant status must be verified at each certification.
2. Migrant farmworkers and their families must be given an appointment within 10 days of their request for WIC services. (See Policy 3.01 Processing Standards and Appointment Scheduling)
3. Migrant farmworkers and their family members may be certified when there is no proof of identity or residency. In these cases, the client/authorized person must sign the No Proof of Identity and/or No Proof of Residency Attestation form. (See Policies 2.02 Residency, 2.03 Identity, and 2.04 Income Determination)
  - a. Residency requirements mean that applicant/client currently resides in Michigan without regard to immigration status.
4. Income must be determined for migrant farmworkers once every 12 months. An instream migrant farmworker, who has a Verification of Certification (VOC) that indicates income verification has been performed within the last 12 months, is income eligible whether or not the VOC reflects a current certification period.
5. The income documentation requirement does not apply to a migrant family for whom the necessary documentation is not available or for whom the agency determines the income documentation requirement would present an unreasonable barrier to participation (See Policy 2.04 Income Determination).

Income may be self-declared where no proof of income exists. When income is self-declared, the client/authorized person must sign the No Proof of Income Attestation form.
6. The date of income verification must be documented.
7. Local agencies must accept Verification of Certification cards from migrant clients or their family members (See Policy 3.05 Transfers).
8. Local agencies must issue a completed VOC for every migrant family member currently certified at each certification or upon request. (See Policy 2.19 Verification of Certification.)

### B. DEFINITIONS

**Migrant farmworker** - An individual whose principal employment is in agriculture on a seasonal basis, who has been so employed within the last 24 months, and who establishes, for the purposes of such employment, a temporary abode.

#### References:

7 CFR 246.7(c)(2)(i), (d)(2)(ix), (f)(2)(iii)(A), (k)(2)  
WIC Policy Memorandum 2013-3, dated 4/26/13, Income Eligibility Guidance

#### Cross-References:

2.02 Residency  
2.03 Identity  
2.04 Income Determination  
2.19 Verification of Certification  
3.01 Processing Standards and Appointment Scheduling  
3.05 Transfers