



Michigan Conrad 30

Application Packet Review – 2010 / 2011 Season

Conrad 30 Program Presenters



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Michigan Conrad 30 Waivers

- Program Overview
- Qualifying Practice Sites
- J-1 Physicians seeking jobs in Michigan
- Application Process & Packet Review
- Resources
- Contact Us



Program Overview

A blue stethoscope is positioned in the top right corner of the slide, partially overlapping the dark blue header area.

- **What is a J-1 Visa Waiver?**

This educational exchange visa allows foreign professionals to expand their education and training in the U.S. This waiver is valid for the duration of training with a 7 yr. maximum. At completion of training, physician must return to their home country or apply for a visa waiver to remain in the U.S.

http://travel.state.gov/visa/temp/types/types_1267.html#2

- **What is the Conrad 30 Program?**

Program that allows each state to recommend up to 30 J-1 physicians to receive a waiver of the 2-year home residency requirement in exchange for working in an underserved area.

Program Overview



- What are the Waiver Requirements?

Physician must have a 3-year contract to work in an underserved area or qualifying practice site.

Non-designated requests are also considered—those physicians who will not work in a shortage site but will serve the underserved.

Qualifying Practice Sites

Practice locations in a HPSA or MUA/MUP qualify as shortage sites and are eligible for the Michigan Conrad 30 Program.



<http://datawarehouse.hrsa.gov/GeoAdvisor/ShortageDesignationAdvisor.aspx>

Safety Net Providers



The MDCH gives priority to safety net providers such as:

County Health Departments

Federally Qualified Health Centers and “look alike”

Community Mental Health Centers

Homeless Clinics

Public and Critical Access Hospitals and associated clinics

State Correction and Psychiatric Facilities

Certified Rural Health Clinics

J-1 Physician Candidates & Jobs



How to identify physicians with a J-1 Visa.
How to find jobs that meet the priority criteria
for a J-1 waiver.



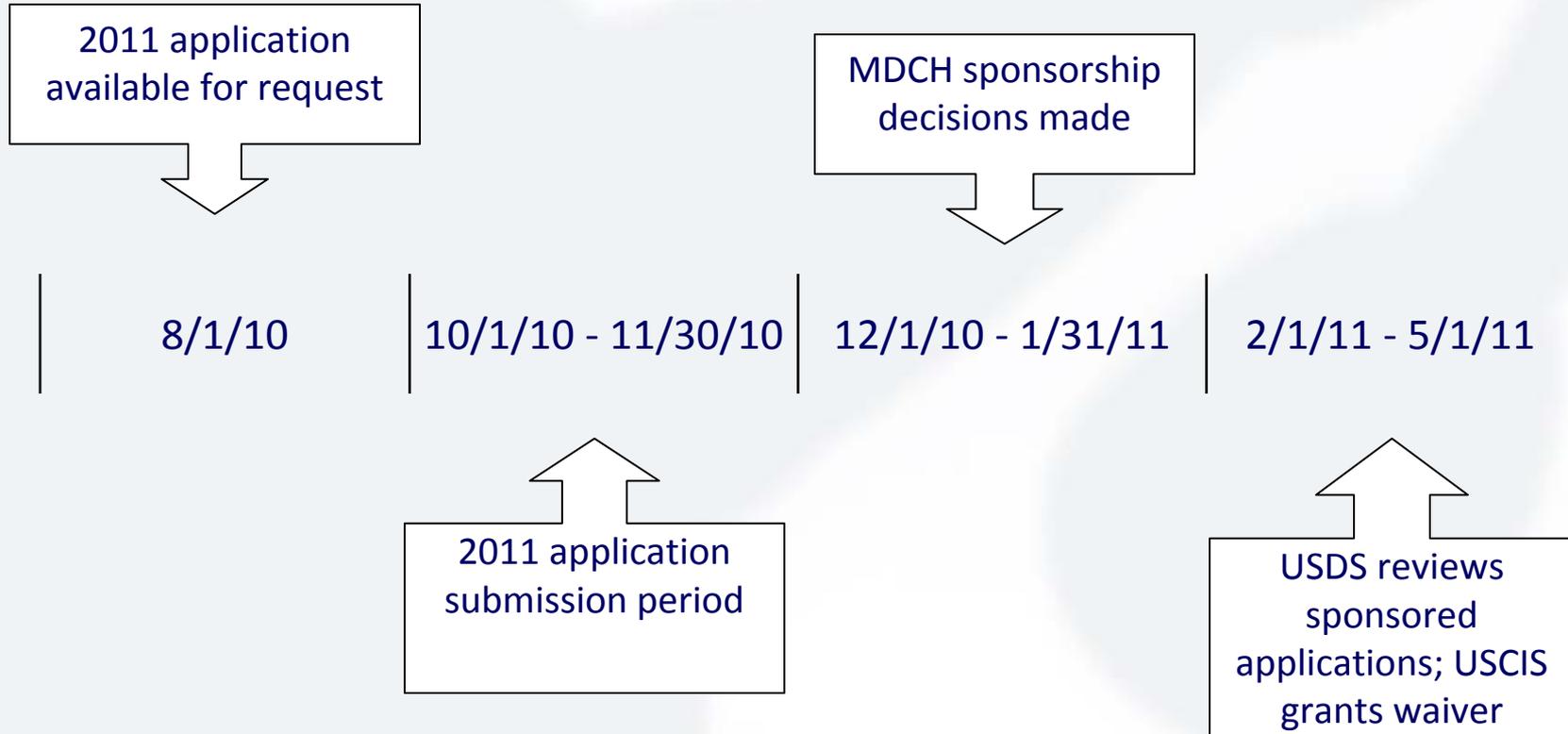
Medical Opportunities in Michigan

www.mimom.org

National Rural Recruitment & Retention Network

www.3rnet.org

Application Timeline for a 2011 Graduate



Michigan's Conrad 30 Process



1.) When to Request a Packet

- Application Available
 - August 2, 2010
- Application Submission Window
 - October 1, 2010 – November 30, 2010

2.) How to Request a Packet

3.) Who Requests a Packet

4.) USDS Case File Number

5.) Application Packet and Fees

- \$100 Request Fee
- \$200 Review Fee
- \$1200 Processing Fee



2010 – 2011 PACKET PREVIEW



- Michigan Department of Community Health Philosophy:
 - Affect positive changes in access to health care services.
 - Create an equitable criteria to evaluate similar applications on fact based information.
 - “Requested, Not Required”
 - Achieve a better understanding of community demographics and the impact of a physician to improve care for underserved patients.

Checklist – General Guidelines

Employers can submit an application on their own or choose to seek legal counsel. Employers do not have to be represented by an attorney.

- Case file number and page numbers on EVERY page of application and supporting documentation
- Application CANNOT be bound
- Must be less than 100 pages
- Signed Checklist
- 1 Original – 2 Copies
- Submit documents in order of checklist



Checklist Snapshot



Michigan Application Checklist

This is the MDCH checklist for the application approval process – please follow it carefully to avoid having your application returned to you.

Applicants must submit three packets- one original and two copies.

Each packet must include each of the items listed below.

Please submit the application packet to:

Michigan Health Council
J-1 Visa Waiver Program
2410 Woodlake Drive
Okemos, Michigan 48864-3997

REQUIRED CRITERIA, DOCUMENTS, & FORMS

Check your application carefully to verify all of the following items are included **IN THIS ORDER**:

- Checks – **PLEASE DO NOT STAPLE** (you may include one check for the total \$1400)
 - a) \$200 - application fee made payable to the Michigan Health Council (non-refundable fee)
 - b) \$1200 - processing fee made payable to the Michigan Health Council
- This Checklist - signed
- Completed application
- Each page is numbered, and includes applicant's USDS number
- The entire application is 100 pages or less
- Signed G28 Form
- Data Sheet DS3035

Letter of Waiver Request



- No Changes, but...

Common Errors

1. Include detail regarding employer's failed recruitment efforts
2. List MDCH as Interested Governmental Agency, not MHC

Verify that the LETTER OF WAIVER REQUEST from the head of the medical facility at which the physician will be employed states each of the following:

- directed to Janet Olszewski, Director, Michigan Department of Community Health**
- Requests that the MDCH recommend a waiver of the foreign residency requirement for the J-1 Visa physician.
- Summarizes how the medical facility has unsuccessfully attempted to locate qualified US physicians.
- Includes a description of the physician's qualifications.
- States the HPSA Identification number and Census Tract number (if applicable).
- States unequivocally that the medical facility is offering the physician at least three years of employment within 90 days of obtaining a waiver.
- States the medical facility accepts Medicaid/Medicare eligible patients and medically indigent patients.
- Summarizes the effect on the service area of a waiver denial.
- Specifies which specialty the physician will practice for 100% of the contract.
- Verifies that the physician meets all medical licensure requirements of the state of Michigan.
- Must state that the facility will notify the MHC within 30 days of a J-1 Visa physician's breach of the three year contract.

Completed Employment Contract



- No Changes, but...
 - Why not list the required terms in order?
 - In recommended language?
 - Names and addresses of ALL practice locations, not just employer's name.
 - Non-compete clauses are not recommended and will be scored less favorably than those without a non-compete.

Verify that the COMPLETE CONTRACT specifies the following:

- The physician must agree to work 40 hours or more at the medical facility in which he/she will be employed for a total of not less than three years.
- The physician must practice at the waiver approved facility. Name and address must be provided within the contract.
- The physician must agree to begin employment within 90 days of receiving a waiver.
- The physician will provide services only for specialty stated for 100% of the contract.

Application Attachments



- Employer Forms

- Attachment 1. – Employer Attestation
- Attachment 2. – Third Party Attestation (if applicable)
- Attachment 3A. – Emp. Waiver Policy Agreement
- Attachment 5. – Employment Report Form

- Physician Forms

- Attachment 3B. – Phys. Waiver Policy Agreement
- Attachment 4. - No Objection Form (required)

Physician Verification



- No Changes, but...
 - Steps I, II and III of USMLE must be **completed** prior to the November 30th application submission deadline!
 - Letters of recommendation must come from an American professional/org. that has had direct interaction with J-1 physician – NOT sponsoring employer (unless J-1 physician completed their training at that site).



Checklist Snapshot



Verify that the physician includes:

- ❑ Proof of Michigan Medical License or eligibility
- ❑ Copies of all DS-2019 (Formerly IAP-66) "Certificate of Eligibility for Exchange Visitor(J-1) Status"
- ❑ I-94 forms for physician and family members
- ❑ Proof of passage for examinations required by USCIS (e.g. USMLE - Steps 1, 2 and 3)
- ❑ Copy of the physicians CV
- ❑ Two letters of recommendation from an American professional or organization or individual
- ❑ "No-Objection" letter from home country (if the physician is financially sponsored by his/her home country), otherwise, included a signed statement from the physician that he/she was not financially sponsored by his/her home country (Attachment 4). [No Objection Form (Attachment 4) or No Objection Letter.]

NEW Requirements



- Application
 - Has changed in appearance
 - Proposed Work Schedule
 - Indicate if contract contains a Non-Compete clause
- New Forms & Documentation
 - Area Needs Assessment
 - Hospitalist/Specialist Addendum
 - Flex Waiver Addendum
 - Area Wage Study
 - No Objection Statement (Att. 4)

Michigan Department of Community Health
APPLICATION FOR MICHIGAN'S CONRAD 30 J-1 VISA WAIVER PROGRAM

Please check appropriate box:			
<input type="checkbox"/> Primary Care	<input type="checkbox"/> Hospitalist	<input type="checkbox"/> Specialist	
NAME OF J-1 PHYSICIAN	HOME COUNTRY	DATE OF BIRTH	
PHYSICIAN'S SPECIALTY			
<i>Documentation Required:</i> Include J-1 physician's curriculum vitae/resume.			
EMPLOYER			
HEALTH CARE FACILITY			
EMPLOYER ADDRESS	CITY	ZIP	COUNTY
CONTACT PERSON		TITLE	

Recommended, but NOT Required

- List of providers at the facility/clinic.
- Total number of active patients at the facility/clinic.
- Breakdown of active patients by specialty
 - (PC, Specialist, Mental Health).
- Breakdown of payor type.
- Breakdown of patient mix by age range
 - (Pediatric, Adult, Geriatric).
- Description of community involvement.
- Commitment to apply discounted/sliding fee or policy to treat all pts. regardless of ability to pay.



Tips to Ensure Successful Completion of Your Packet



Packet:

- Include employer contact information.
- Include practice site location information for **all** sites at which the J-1 physician will practice.
- Include HPSA numbers for **all** practice sites in qualifying shortage areas.
- Your packet is less than 100 pages and is UNBOUND

Letter of Waiver Request:

- Include documentation or detail regarding employer's failed recruitment efforts of a U.S. trained physician.
- List the Michigan Department of Community Health (MDCH) as the interested governmental agency as opposed to the Michigan Health Council (MHC).

Tips to Ensure Successful Completion of Your Packet



Employment Contract:

- To include names and addresses for **all** sites at which the J-1 physician will practice.
- To list the specialty in which the J-1 physician will practice 100% of their contract.

Documentation:

- Include the signed Third Party Attestation if the J-1 physician will practice at a site not owned by the sponsoring employer.
- Supply supporting documentation for **all** practice sites that are classified as underserved.
- Include page numbers AND the U.S. Department of State Case Number on **every** page of your application packet.

Submitting the Completed Packet

Submit:

- Completed Packet + 2 Copies
- \$200 Review Fee and \$1200 Processing Fee

Send To:

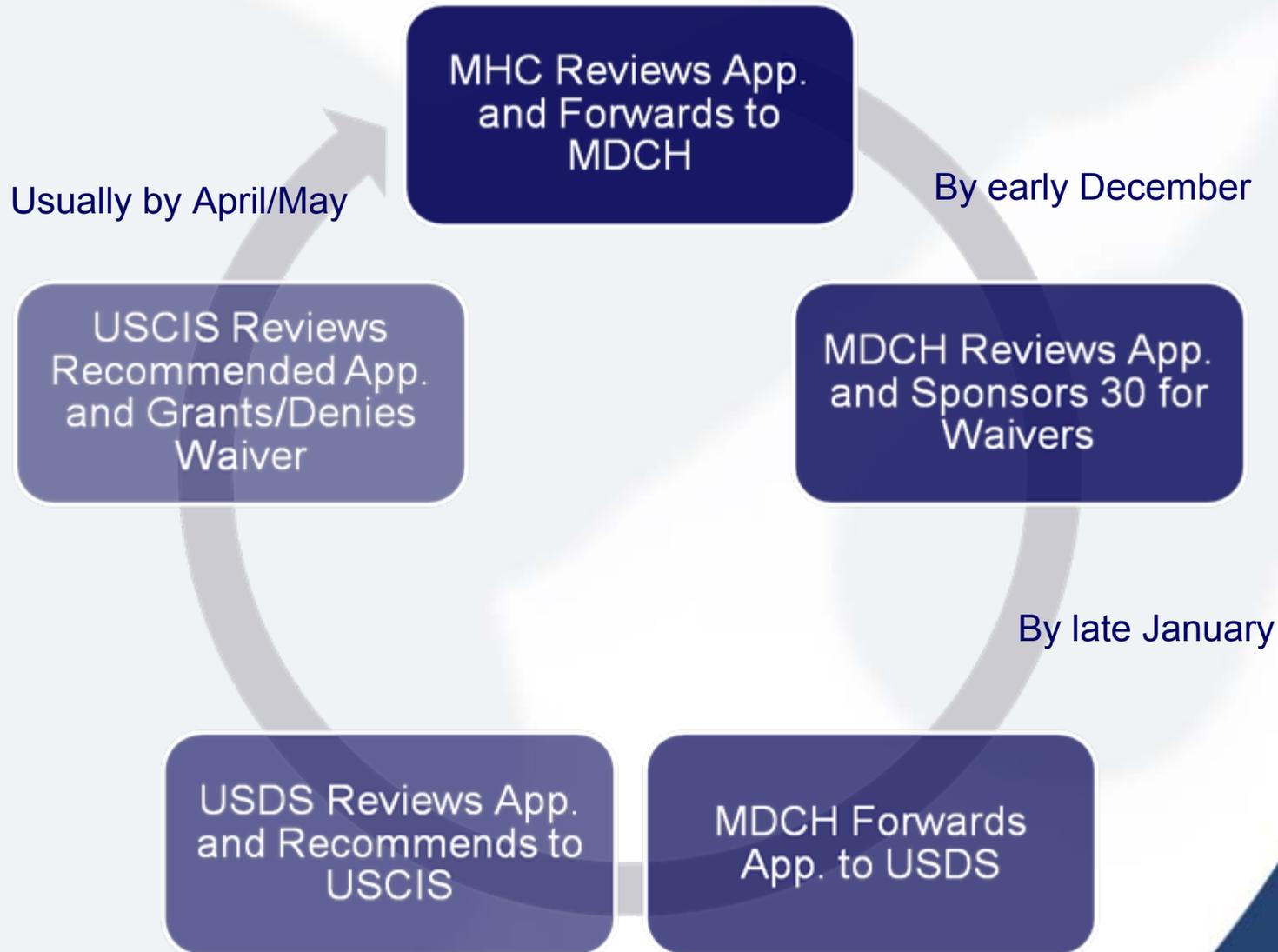
Michigan Health Council
Conrad 30 Program Staff
2410 Woodlake Drive
Okemos, MI 48864



Submission Window:

- October 1, 2010 – November 30, 2010
- Sponsorship decisions are NOT made on a 'first come, first serve' basis.
- Applications are scored against each other at the close of the submission window based on pre-established priority criteria.

What Happens Next?



RESOURCES

- [Michigan Department of Community Health](#)
- [Health Resources and Services Administration](#)
- [Census Tract Number Search – by Address](#)
- [US Department of Labor](#)
- [Michigan Department of Energy, Labor and Economic Growth](#)
- [Educational Commission for Foreign Medical Graduates](#)
- [HHS J-1 Waiver Program Information](#)
- [US Citizenship and Immigration Services \(USCIS – formerly INS\)](#)
- [US Department of State](#)
- [American Immigration Lawyers Association](#)



QUESTIONS & ANSWERS

MICHIGAN HEALTH COUNCIL

800-479-1666

Deb.Collier@MHC.org

Jodi.Schafer@MHC.org

Michigan Health Council

2410 Woodlake Drive

Okemos, MI 48864

