

2012 Certificate of Need Training Schedule

The following is the updated 2012 Training Schedule for the Certificate of Need (CON) Evaluation Section. The trainings are designed to better educate interested parties about the CON process, improve communication, enhance the understanding of the CON program, and offer insight into recent and upcoming changes such as the online application and survey systems.

Training Topic	Date	Time	Training Type	Brief Summary of Training
2011 Annual Survey	Wednesday, April 25, 2012	9:30 – 10:30 a.m.	Webinar	Demonstration and discussion of the 2011 Annual Survey.
2011 Annual Survey	Thursday, May 3, 2012	2:00 – 3 p.m.	Webinar	Demonstration and discussion of the 2011 Annual Survey.
2011 Annual Survey	Tuesday, May 8, 2012	8:30 – 9:30 a.m.	Webinar	Demonstration and discussion of the 2011 Annual Survey.
Online Application System	Wednesday, June 20, 2012	1:30 – 2:30 p.m.	Webinar	This training will demonstrate steps for registering for the online system, searching for information, generating reports, and completing and submitting letters of intent, amendments, emergency CONs, nonsubstantive and substantive applications, as well as paying the application fee online.

Registration: To register for training, please send your name, company name, and phone number, training topic, and date to Janet DeClarke at declarkej@michigan.gov. Questions, please call 517.241.3344. Log in directions and pass codes for Webinar training will be provided after registration. Registration for individual sessions will open 30 days prior to training date and close one day prior to the training date.