

MDCH Office of Recipient Rights 2012 Training Registration Form

Name: _____ Title: _____

Are you the Primary Rights Person? YES NO

Are you the Alternate Rights Person? YES NO

Agency: _____

Address: _____ City: _____ Zip: _____

Email Address: _____ Phone: _____ Fax: _____

Name of the Person You Report to in your Rights Position: _____

His/Her Title: _____

His/Her Email Address: _____

Place an X in the box corresponding to each session you wish to register for:

| Courses: | JAN | MAR | MAY | JULY | NOV |
|--|-----|-----|------|------|-----|
| Basic Skills Training, Part I | | | | | |
| | JAN | MAR | MAY | JULY | NOV |
| Basic Skills Training, Part II | | | | | |
| | | FEB | MAY | AUG | NOV |
| *Building Blocks of Report Writing | | | | | |
| *Must take BST I & II 6 months prior to registering for Building Blocks | | FEB | JUNE | SEPT | DEC |
| DET | | | | | |

Please Note:

- ❖ Dress for all sessions is casual.
- ❖ Morning and afternoon refreshments are provided; lunch is on your own.
- ❖ There is no cost to attend these sessions however, call within 72 hours if you unable to attend.

You will receive a faxed confirmation, once your registration has been received by our office.

TO REGISTER:

Print this form and fax it to: (248) 348-9963 or

E-mail your registration to: ryanv1@michigan.gov

In your e-mail, please include all the information above and indicate which classes you are registering for.

To hear information on the status of a program, including last minute changes and cancellations due to weather, or for dates of the future trainings, visit our website www.michigan.gov/recipientrights or call 888-505-7007. For training-related questions, contact the Office of Recipient Rights, Training Division at 248-735-7091.

Overnight Accommodations: Whenever possible, we have made arrangements with the hotel for accommodations to be available at the current state government rate of \$65.00/night + taxes, the night before and the nights of the training. You are responsible for making your own reservations, Please call the hotel for details. Make sure you indicate you are attending Basic Skills training and you are part of the MDCH [Michigan Department of Community Health] group.