

CSHCS INFO #35-2014 - Annual Report reminder
Wed 11/5/2014 4:47 PM

Local Health Department CSHCS Staff,

This is a reminder that the annual CSHCS Narrative Report is **due by November 15, 2014** following the end of the 2013 fiscal year. The annual narrative report continues to be a valuable information-sharing tool between MDCH and the Local Health Departments.

The reporting period is October 1, 2013 – September 30, 2014. The annual report should include the following components:

- Summary of CSHCS successes and challenges
- Technical assistance needs the LHD is requesting the State to address
- Brief description of how any local MCH funds allocated to CSHCS were used (i.e. CSHCS salaries, outreach materials, mailing costs, etc.) **(if applicable)**
- The duplicated number of clients referred for diagnostics evaluations
- The unduplicated number of CSHCS eligible clients assisted with CSHCS enrollment
- The unduplicated number of CSHCS clients in the CSHCS renewal process

All reports should be submitted electronically to Courtney Adams (AdamsC3@michigan.gov).

Respectfully,

Courtney Adams

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