WIC Formula Acceptance and Action Log

Instructions:	~ One line should be documented per client per formula. Formula to be selected from available dropdown menu. ~ All clinic logs within a local agency must be submitted to the State WIC Office no later than the 3rd business day of each month (for the previous month). ~ All clinic logs within a local agency should be submitted to the state in a single email.

Local Agency: ____________________ **Month:** ________ **Year:** ________

Clinic: ____________________

Date Returned	Client Name or Client ID	Formula	Quantity	Staff Int. (Rec'd)	Action Taken	Date of Action	Staff Int (1st)	Staff Int (2nd)	Notes