

Attachment C: Budget Justification

Please complete the Budget Justification in Narrative Format including an entry for each of the categories below. Amounts should exactly match the Budget Detail provided in Attachment B2.

1. Project Name

2. Agency Name

3. Budget Period: October 1, 2012 – September 30, 2013

4. Salaries and Wages

List each position with a description of duties to be performed related to the project

5. Fringe Benefits

Provide an explanation of the fringe benefits to be paid for by the grant

6. Travel

List any travel costs to be funded by the grant, and provide rates of reimbursement for each cost (i.e. mileage, lodging, etc.)

7. Supplies and Materials

Provide an explanation of any supplies and materials to be paid for by the grant

8. Contractual

Provide a detailed description of any contractual expenditures to be paid for by the grant, including contractor name and contact information and duties to be performed related to the project

9. Equipment Not Applicable (Equipment purchases are not allowable under the grant)

10. Other Expenditures

Provide a detailed explanation

11. Total Direct Expenditures

12. Indirect Costs

Provide a detailed calculation, including the approved indirect rate

13. Total Project Expenditures

14. Total Expenditures to be paid for by the grant

Up to \$180,000

15. Total Expenditures to be paid for through matching funds

16. Total Project Amount