

State Trauma Advisory Subcommittee  
August 5, 2014  
Michigan College of Emergency Physicians (MCEP)  
Lansing, MI

Attendees: Diane Fisher, Pat Patton, Robert Domeier, Thomas Charleton, John Fath, Wayne Vanderkolk, Mark Lowell, Amy Koestner, Deanne Krajkowski, Eileen Worden

Guests: Wayne Snyder, Theresa Jenkins, Bob Hale, Cheryl Moore, Deb Detro-Fisher, Diana Ropele, Tammy First, Kevin Putnam, Maria Willoughby-Byra, Susan Huhle

Call Order:

Minutes from June 3, 2014 meeting: Approved

Old Business:

- ❖ The EMS and Trauma Fact Sheet was distributed to STAC. The fact sheet gives a quick snapshot of each program.

New Business:

- ❖ The designation process was discussed. The draft Designation Application for ACS verified trauma facilities, Michigan Criteria, and the Level IV Pre-Review Questionnaire (PRQ) were all discussed. An email box, [traumadesignationcoordinator@michigan.gov](mailto:traumadesignationcoordinator@michigan.gov), has been established for all designation documents to be returned to MDCH. There will be two documents on the website that provide information about uploading data into the state trauma registry. The Designation Application for ACS Verified Trauma Facilities needed one minor change (the addition of ATCN certification under the site reviewer section), this change will be made and STAC was asked to vote electronically on the change and approve the application. Five out of ten members voted to approve the change on the application. A companion piece to the application is the *Michigan Criteria* document. This document reflects the Administrative Rules regarding data, regional performance improvement, regional injury prevention and candidates for the review team pool. It also includes a quick reference guide for easy reading and a FAQ section. Facilities who do not meet the Michigan Criteria will have a Type I (critical) deficiency and will not be considered for designation until the deficiency has been addressed. The Michigan Criteria for ACS verified Level I and Level II trauma centers to provide staff assistance for verification of Level III and Level IV facilities will be evaluated after the first designation cycle is complete. The plan is to create a candidate pool of 76 potential site reviewers. This may be more or less than the numbers of reviewers needed to ensure the projected outcomes and metrics have been met. Dr. Fath suggested having facilities add more data into the state trauma registry beyond the minimum NTDB elements. As the program matures, there will be an opportunity to consider gaps or the need to collect additional data elements, the first charge is to have all trauma facilities reporting. The Level IV PRQ was pilot tested by three (potential) Level IV Trauma Program Managers and their suggestions were incorporated into the PRQ. STAC walked through the document and Eileen asked for any comments to be sent to her by August 15, 2014. Dr. Patton suggested adding more information on transfers.
- ❖ A progress report on designation was given to STAC. The department is expected to begin the designation process for ACS verified facilities, Level I, II, and III in the fall. The Designation Subcommittee will review applications that have been received at their first meeting on November 3, 2014. A kick-off event will be held in December for the facilities that have been designated; they will receive a Designation certificate from Director Haveman. The media will also be invited. The Trauma Section website is currently under development and will be live by the end of the month. The website will have; information about designation, key documents, regional reports and information, links to outside entities and to the EMS website. In addition, a curriculum for Trauma Program Managers of Level III and IV trauma facilities is currently under development as a collaborative project with Michigan Trauma Coalition and the department.
- ❖ The Designation Subcommittee was discussed. The EMSCC has approved the formation of the committee and it has been added to the bylaws and organizational chart. The department gave delegation authority to EMSCC

and STAC to create the subcommittee that will make designation recommendations to the department. The Designation Subcommittee meetings will be open meetings, however, the discussions on the designation determination will be held in closed session. The final vote will take place in the open session. The Chair of the committee is Dr. Vanderkolk, the additional members have been chosen from the applications submitted from each region and they have been notified of their appointment.

- ❖ A few updates were reported to STAC. The Region 2 North Coordinator position was posted and interviews held, the position was offered, and the candidate chose not to take the position. It has been re-posted. The Trauma Registrar position will be posted this week. The MCA Conference will be September 28<sup>th</sup> and 29<sup>th</sup> at Shanty Creek Dr. Vanderkolk will be presenting on trauma system development and Eileen will be giving an update on Michigan's trauma system. The sunset has not been signed off on yet, but the department was given assurances the sunset will be extended through 2018. The final regional letters are ready to be signed by Director Haveman, one region needs to file a completed application and they will all be submitted for signature.
- ❖ Wayne Snyder presented a draft of a field triage protocol based on the 2011 CDC Field Triage that was discussed at the EMSCC Quality Assurance Task Force. The task force requested a few minor edits then asked that the draft protocols will be taken to each Regional Trauma Advisory Committee for comments. Dr. Patton recommended changing the language on page 3 that states, "Criteria for Closes Appropriate Trauma Center Transport."
- ❖ Next steps:
  - Send Designation Application for ACS Verified Facilities electronically to STAC for a vote
  - STAC members to send Eileen comments on the Level IV PRQ by Friday, August 15<sup>th</sup>.
  - Michigan Criteria was approved by STAC

The next STAC meeting is **October 6, 2014** at Michigan College of Emergency Physicians.