

## Children's Diagnostic and Treatment Services Program Certification Report

**PIHP/CMHSP: Name of Agency**

**Dates of Review**

REQUIREMENTS	FINDINGS	REMEDIAL ACTION
<b>I. EVALUATION AND SCREENING</b>		
I.A. The program has the capacity to provide initial screenings to ascertain the mental health needs of minors.  R. 330.2110		
I.B. The program has the capacity to provide emergency evaluations to ascertain the mental health needs of minors.  R. 330.2110		
I.C. The program has the capacity to perform intake evaluations to ascertain the mental health needs of minors.  R. 330.2110		
<b>II. REFERRALS</b>		
II.A. The community mental health board from which emergency or short-term mental health services are requested from a minor provides appropriate mental health services.  R.330.2115		
II.B. The program maintains a listing of resources it utilizes which indicates all of the following:		

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<p>1. The types of services provided                      2. Eligibility criteria                      3. Names and locations of the referral sources</p> <p>R 330.2115</p>		
<p>C. The program has written arrangements with public and private human service agencies that provide educational, judicial, child welfare, and other health services. These arrangements clarify the respective responsibilities for the coordination and provision of services.</p> <p>R. 330.2115</p>		
<b>III. TREATMENT PLANNING</b>		
<p>III.A. The program maintains a complete, written description of the policies and procedures its staff uses in service planning.</p> <p>Michigan Standards for Michigan CMH Services, 7/76, Section 7.</p>		
<p>III.B. A case record is maintained for each individual receiving service through the program.</p> <p>Michigan Standards for Michigan CMH Services, 7/76, Section 7.</p>		
<p>III.C. Case records contain the individual plan</p>		

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of service.  Michigan Standards for Michigan CMH Services, 7/76, Section 7. MDCH Person-Centered Planning Best Practice Guidelines		
<b>IV. RANGE OF SERVICES</b>		
IV. A. The program has developed mechanisms for coordinating the delivery of a necessary range of services specifically oriented to meet the needs of minors and their families.  R. 330.2120		
IV. B. The program coordinates the delivery of diagnostic services.  R. 330.2120		
IV. C. The program provides emergency intervention services, including crisis stabilization and response.  R. 330.2120, R 330.2005		
IV.D. The program provides prevention services.  R. 330.2005		
IV.E. The program coordinates the delivery of case management by a child mental health		

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professional. R. 330.2120		
IV.F. The program coordinates the delivery of specialized mental health training and treatment. R. 330.2120		
IV.G. The program coordinates the delivery of out-of-home treatment. R. 330.2120		
IV.H. The program provides aftercare services. R. 330.2120		
IV.I. The program provides Community/care giver services. R. 330.2005		
<b>V. STAFFING AND TRAINING</b>		
V.A. Children's diagnostic and treatment services are provided by qualified staff. R. 330.2125		

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<p>V.B. The program provides for a formalized staff development program which includes training in identifying and treating the needs of minors and their families.</p> <p>R. 330.2125</p>		
<b>VI. ADMINISTRATION</b>		
<p>VI.A. The community mental health board has contracts with all individuals and agencies that provide services for each component of the certified program outside of the community mental health board.</p> <p>R. 330.2130</p>		
<p>VI.B. The community mental health board's plan and budget delineates a separate and distinct part designated for the program.</p> <p>R. 330.2130</p>		
<p>VI.C. The community mental health board has implemented a public information program to facilitate community awareness of the children's diagnostic and treatment service program that provides all of the following information:</p> <ol style="list-style-type: none"> <li>1. The services that are available</li> <li>2. hours of operation</li> <li>3. location</li> <li>4. access to public transportation, if any</li> </ol>		

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<p>5. telephone numbers</p> <p>Services are provided pursuant to R 330.2011 and R. 330.2005 (f) R 330.2130</p>		
<p>VI.D. The board has established procedures for evaluating its children's diagnostic and treatment service program on an annual basis. The evaluation includes:</p> <ol style="list-style-type: none"> <li>1. client and consumer agency evaluations of services</li> <li>2. opportunity for client and consumer agency input</li> </ol> <p>The method and results of the evaluation are available for departmental review at the time of certification renewal.</p> <p>R. 330.2130</p>		
<p>VI.E. The agencies under contract to the community mental health board that comprise the children's diagnostic and treatment service program have the capacity to share confidential client information in order to coordinate services for a minor or for the transition of the minor from one agency to another.</p> <p>R. 330.2130</p>		