

**MICHIGAN DEPARTMENT OF COMMUNITY HEALTH (MDCH) INTERNSHIP PROGRAM
 INTERNSHIP DESCRIPTION FORM**

INTERNSHIP HOST INFORMATION	
State Department / Agency: MDCH	
Administration / Office: Public Health/Bureau of Laboratories	
Location of Internship: 3350 N Martin Luther King Jr. Lansing, MI	
Intern Supervisor's Name(s): Ninah Sasy	
Intern Supervisor's Title(s): n/a	
Intern Supervisor's Phone: 517.335.9190	Intern Supervisor's Email: sasyn@michigan.gov

APPROVAL	
Supervisor Approval <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Approving Supervisor Name (<i>signature not required</i>):

INTERNSHIP SCHEDULE	
Internship Time Period: All Semesters - Select Year	Internship Hours Requested Per Week: Flexible

PREFERRED EDUCATION		
Major / Minor: Education, Health Promotion or Laboratory Science		
Level of Education: Open to Undergraduates and Graduates		
Preferred Skills / Qualifications:		
<ul style="list-style-type: none"> - Excellent Computer Skills - Innovative - Interest in Lab Science-preferred but not required - Must be available on Saturdays if outreach event is scheduled - Creative individual interested in Education, Health Promotion or Laboratory Science 		
Through this internship, student intern will develop or further strengthen the following competencies:		
<input type="checkbox"/> Adaptability	<input checked="" type="checkbox"/> Continuous Learning	<input type="checkbox"/> Initiating Action
<input type="checkbox"/> Building Strategic Working Relationships	<input type="checkbox"/> Contributing to Team Success	<input checked="" type="checkbox"/> Innovation
<input type="checkbox"/> Building Trust	<input type="checkbox"/> Customer Focus	<input checked="" type="checkbox"/> Planning & Organization
<input type="checkbox"/> Coaching	<input checked="" type="checkbox"/> Decision Making	<input type="checkbox"/> Tech/Prof Knowledge & Skills
<input checked="" type="checkbox"/> Communication	<input checked="" type="checkbox"/> Follow-Up	<input type="checkbox"/> Work Standards

INTERNSHIP DESCRIPTION
Internship Title: Lab Outreach Intern
Intern Responsibilities / Projects:
<ul style="list-style-type: none"> - Develop the K-12 Laboratory Outreach Program. The purpose of the program is to promote lab science careers by providing education activities to K-12 Students. - Develop lab science material for K-12 students - Develop educational posters - Attend outreach events as needed - Record video and assist with production of interactive educational material -

APPLICATION PROCESS
Submit: 1) internship application , 2) résumé, and 3) cover letter to the appropriate Internship Coordinator.

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Administration	Coordinator	E-mail
Public Health	Stella Christian	ChristianS@michigan.gov
Behavioral Health & Developmental Disabilities	Jan Zwarka	ZwarkaJ@michigan.gov
Medical Services	Trena Larner	LarnerT@michigan.gov
Policy & Planning	Linda Loeffler	Loefflerl@michigan.gov
Operations	Kevin Bartley	Bartleyk@michigan.gov
Other	Linda Loeffler	Loefflerl@michigan.gov

For more information about the Michigan Department of Community Health Internship Program,
Please visit: www.michigan.gov/mdch/careers -click on Internships